

**PAGE: 206**

**Date: September 25, 2018**

**Kind of Meeting: Regular**

**Where Held: Anna Jarvis Elementary School**

**Presiding Officer: Mr. Clark Sinclair**

**Members Present:**

Douglas L. Flohr  
Melissa Garvin  
Clark Sinclair  
Patrick Tucker  
Christine Miller, Superintendent

**Members Absent:**

Austin Upton (via phone)

**Also Attending:**

Pam Gallaher, Asst. Superintendent  
Dara Britton, Treasurer  
Gatha Costilow, Secretary

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I. **CALL TO ORDER** – Mr. Sinclair called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – Members present: Clark Sinclair, Douglas L. Flohr, Patrick Tucker, Melissa Garvin, and Christine Miller, Superintendent. Austin Upton participated via telephone.

*(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)*

III. **INVOCATION** – Mr. Tucker gave the Invocation.

IV. **PLEDGE OF ALLEGIANCE** – Anna Jarvis Elementary School Student Council led the Pledge of Allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mrs. Garvin Yeas 5 Nays 0*

**19-03-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**

**STUDENT MATTERS**

Discuss progress of a student expulsion FY '18-12

Mr. Sinclair moved the discussion of a student expulsion from the FY 18 school year to the beginning of the 5000 series.

**19-03-1000 INFORMATION**

Welcome – Heather Gunderson

Ms. Gunderson welcomed the Board to Anna Jarvis Elementary School with a power point highlighting all the great things that has taken place at Anna Jarvis Elementary School so far this year.

Faculty Senate – Lisa Phillips

Ms. Phillips informed the Board of what has been going on with Faculty Senate and the following topics were discussed: "Let's Give a Cheer", Go Math, Engage New York, Leadership Team, Strategic Plan, Attendance Commitment, rewards for Good Attendance, At Risk has been formed, will not be having Project Isaac, and the need for more safety the playground by putting up more fencing.

LSIC – Heather Gunderson

Ms. Gunderson spoke to the Board representing the LSIC and the following topics were discussed: Back to School Bash, Student Council for third and fourth grades, Tech Team, Hall Patrol, School Store, Recycling Team, new art room, activity platform PTO Board members introduction, Technology in use, Marco Polo, Shot Outs, Test Scores, fencing around playground, and the need for additional parking.

Superintendent's Update

Mrs. Miller informed the Board of the following topics: Math4Life Campaign start up grant of \$10,000.00 to develop county wide Math plan, meeting at Taylor County Middle School with parents and students about behavior. Students shared classes not engaging, need more hands on Tech Ed classes and strategies on how to interact with adults. The Health Department and Grafton City Hospital want to collaborate with Taylor County Schools to add a counselor to clinics housed at Taylor County Middle School and Grafton High School. The Safety Committee Meeting went well with the city, county, and state police in attendance. Dr. Howard O'Cull has sent suggestions regarding a student as a Board member.

Board Members Updates

Mr. Sinclair stated the Back to School Bash at Anna Jarvis Elementary School was a success. He is also proud of the great job that staff members have been doing and the great looking clean up job at the school.

Board Committee Meeting Reports – None

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**19-03-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS**

**MINUTES**

The superintendent respectfully requested approval of the minutes for the regular meeting on September 11, 2018.

*Recommendation: Motion: Mrs. Garvin 2<sup>nd</sup>: Mr. Tucker Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**REVISED AGREEMENT**

**2017** The superintendent respectfully requested approval of the following correction of an agreement board approved on May 10, 2018 amending the name of Campbell Business to MailFinance, Inc. to purchase postage machines and postage.

**AGREEMENT**

**2018** The Taylor County Board of Education, Williamson Shriver Architects, Inc., and Pennington Plumbing and Heating agree that the Taylor County Middle School HVAC Project is substantially complete as of May 9, 2018 except for the two (2) boilers. The date for substantial completion of the boilers will be October 31, 2018 assuming no issues arise by that date. Warranty for each of these dates will commence on that date and extend for one (1) year. The specifications may have additional warrantees beyond these dates.

The superintendent respectfully requested approval of items **# 2017 - # 2018** in the 2000 series.  
*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Tucker Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**19-03-3000 CONSENT CALENDAR**

**PARENT VOLUNTEERS**

- 3046** AJES
- Abbott, Jessica
- Garrison, Heather
- Madrid, Jeana
- Maley, Ashley
- Menear, Judy
- Moats, Amy
- Myers, Amanda
- Pitzer, Jennifer
- Queen, Amber
- St. Peter, Heather

**CHAPERONE LIST**

- 3047** AJES
- Andrews Crystal
- Andrews Greg
- Annon Alyssia
- Annon Judy
- Antion Brandon
- Antion Majesta
- Asebes Lissie
- Austin Dalena
- Austin Jessica
- Barbe Annie
- Barlow Jennifer
- Beaty Whitney
- Beavers Ashley
- Beltner Leslie
- Bolyard Jeremy
- Bolyard Jessica
- Bolyard Stephanie
- Boyce Donna
- Boylen Tabitha
- Brewer Jamie
- Brooks Nina
- Brown Christina
- Butcher Mark
- Butcher Stacy
- Campbell Derrick
- Campbell Maria
- Campbell Stacey
- Carpenter Joe
- Carr Stachia
- Carter Carol
- Charlton Alyssa
- Cline Rebecca
- Collins Andrea
- Collins Christie
- Collins Christy
- Collins Paul
- Collins Todd
- Collins Tosha
- Connors Mary Ann
- Connors Suzanne
- Conrad Angel
- Conrad David
- Cork Erica
- Corley Shannon
- Cox Allyson
- Cox Casey
- Cox Daniel
- Cox Jessica
- Cox Shirley
- Cozart Gary
- Cozart LaCosta
- Cropp Candie

Cropp Charles  
Crum Pamela  
Davis April  
Davis Brittanay  
Davis Brittany  
Davis Vanessa  
Davis Zachary  
Demasi Laura  
Devericks Kimberly  
Devericks Matthew  
Dhane Aaron  
Dillon Cody  
Dillon Whitney  
Duckworth Jeremy  
Duckworth Shaela  
Dye Tia  
Edison Aasha  
Edison Michelle  
Elder Amanda  
Enberg Chelsea  
Enberg Keith  
Everett Brittany  
Ewers Rosalie  
Fazio Chris  
Fazio Nichole  
Fernatt Amanda  
Ford Brittney  
Freeland Loretta  
Gaither Ricky  
Gaither Tabitha  
Gallagher Andrea  
Gallaher Amanda  
George Ashley  
Gerkin Rachel  
Gillespie Bryan  
Gillespie Kim  
Golez Muriel  
Gray Chad  
Gray Lindsay  
Gregory Brittany  
Gregory Brittney  
Gump Stacey  
Haller Amanda  
Hamrick Justin  
Hamrick Trista  
Harman Glen  
Harman Kelbi  
Hayhurst Rachel  
Hedrich Samantha  
Henderson Bus  
Henderson Judy  
Hess Eric  
Hess Holly  
Hess Jennifer  
Hess Mira  
Hill James  
Hilling Rachel  
Hodge James  
Hodge Kristin  
Hodges Veronica  
Horne Nicole  
Huffman Terry  
Hussion Courtney  
Hussion Tim  
Ice Rocky  
Jacquez Ryan

Jefferson Janette  
Jewett Cheryl  
Johnson Cinnamon  
Johnson Michael  
Jones Sarah  
Jones Tosha  
Katsan Ashley  
Keener John  
Keener Karah  
Keller Troy  
Kennedy Annie  
Kennedy Karly  
Klug Brad  
Klug Janon  
Knots Loren  
Knotts Ashley  
Knotts Christie  
Knotts Mark  
Knotts Sonya  
Knotts Timothy  
Larew Brenda  
Larew James  
Lazorick Tracy  
Leach Tosha  
Ledsome Angela  
Lipscomb Derek  
Lynch Natasha  
Lyons Jessica  
Maier Eric  
Maier Karey  
Maphis Shelly  
Marchese Crystal  
Markley Carrie  
Martin Ashley  
Martinez Lisa  
Mauler Joe  
Mayle Andrea  
McCartney Bethany  
McCauley Matthew  
McCauley Starla  
McDaniel Cathy  
McDaniel Kristy  
McDonald Abby  
McGinnis Amanda  
McGuffey Melissa  
Mchell Kathryn  
McKinney Deborah  
McMasters Jacqueline  
McNabb Sarah  
Mersing William  
Miller Kathryn  
Milnarak Erin  
Milnarak Jarred  
Minnick Daisy  
Minnick Tina  
Mongold Larry  
Mooney Erin  
Moore April  
Moore Danielle  
Morgan Gina  
Nestor James  
Nestor Melissa  
Nestor Paul  
Nestor Tammy  
Newbraugh Sarah  
Norman Heather

Date: September 25, 2018

Kind of Meeting: Regular

Where Held: Anna Jarvis Elementary School

Palmer Chalcee	Stallings Anna
Pancoast James	Stallings John
Pancoast Samantha	Stallings Margaret
Peters Barbara	Starkey Eden
Peters Chuck	Stead Kevin
Phillips Amy	Stead Shelly
Phillips Lisa	Stemple Megan
Plum Kristen	Stevens Tammy
Poling Heather	Stevens Tori
Poling Kristen	Stolzenfels Amanda
Poling Nathan	Stone Ginny
Poling Rhonda	Strader Teresa
Poling Tammy	Streets Tori
Posey Ashley	Summers Elvira
Posey Jessalea	Summers Paul
Posey Kristy	Swick Eric
Poston David	Swick Tracy
Price Bethany	Swiger Brittany
Pyles Kayla	Taylor Buffy
Pyles Megan	Taylor Colleen
Pysell Liza	Taylor Jeremiah
Queen Kristen	Taylor Joy
Reed Charity	Taylor Kristi
Ricketts Olive	Trickett Angela
Rinkir Kesha	Tucker Danielle
Rinkir Wesley	Turner Amy
Robinson Stacey	Turner James
Rose Jessica	Viccaro Jessica
Runjon Jamie	Walters Loretta
Runner Margarte	Walters Rick
Rush Amber	Ward Christine
Rush Heather	Ward Joseph
Sandy Alesia	Ware Melinda
Sapp Samantha	Ware Roger
Sarceno Suree	Weaver Anthony
Schmuck Melissa	Weaver Jennifer
Scott Maria	Weaver Justin
Sharp Amanda	Weaver Sabreena
Sheme Amy	Weaver Tabitha
Sheme Brittany	Weber Donald
Sheme Zach	Weber Jessica
Shipp Aaron	Weber Sheri
Shroyer Amanda	White Keisha
Simmons Christina	White Matthew
Sine John	Whitehair Alesha
Sine Sarah	Wilcox Sadennda
Skinner Nicki	Williams Daniel
Slaton Amanda	Williams Deanna
Slaton Stephanie	Williams Julie
Smith Belinda	Wilson Roberta
Smith Bobbie Jo	Wilson Shannon
Smith Chris	Worden Michelle
Smith Robert	Workman Shannon
Snyder Stephanie	Wright Nathaniel
Snyder Tom	Wyckoff Hayley
Spencer Tiffany	

3048

FES

Beavers, Rebecca	Cayton, Chelsa
Bellair, Michael	Cleavenger, Brittani
Biggs, Christina	Cleavenger, Coy
Biggs, Ralph III	Corder, Lauren
Blake, Tammy	Costilow, Bethany
Burkhammer, Kristi	Costilow, Gatha
Cain, Nicole	Cottrill, Amber
Campbell, Kayla	Cottrill, Kevin

Crimm, Amber  
Criss, Nicole  
Delaney, Brandon  
Fortenberry, April  
Foster, Jeri-May  
Frey, Joseph  
Frey, Lacey  
Friend, Nichole  
Fultineer, Roberta  
Gladkosky, Christopher  
Goodell, Brianna  
Goodwin, Kimberly  
Greathouse, Jenni  
Green, Amy  
Green, Carolyn  
Green, Chad  
Green, Chasity  
Grimes, Misty  
Gross, Megan  
Haddix, Joey  
Haddix, Tracy  
Hays, Michelle  
Hays, Travis  
Hess, Jessica  
Holley, Jade  
Holley, Matt  
Holmes, Kendra  
Humphrey, Amber  
Ivey, Jealisa  
Jack, Tamela  
Jenkins, Brittany  
Jenkins, Kim  
Kittle, Faith Ann  
Kittle, Greg  
Lach, Jeremy  
Lambert, Christiane  
Lambert, Luke  
Lambert, Tara  
Larew, Kelley  
Likens, Vincent  
Lipscomb Deserai  
Lipscomb, Amber  
Lipscomb, Delberta  
Lipscomb, Jody  
Lipscomb, Judy  
Luckey, David  
Luckey, Jacki  
Manchin – Newlon, Christina

Martin, Joni  
Martin, Kayla  
McDaniel, Jason  
McDaniel, Natasha  
Montgomery, Roxie  
Moore, Andrea  
Moran, Heather  
Newlon, Andrea  
Newlon, James  
Newlon, Stephen  
Paugh, Shirley  
Poling, Laura  
Poling, Melissa  
Poole, Danna  
Pratt, Janice  
Pratt, Richard  
Purkey, Natasha  
Robinson, Cherea  
Ross, April  
Ross, Jerry D. "Jay" Jr.  
Royce, Julie  
Sandy, Katherine  
Seese, Timothy  
Shelton, Craig  
Shelton, Susan  
Smith, Emma  
Smith, Treena  
Spotloe, Karen  
Stackpole, Cheyenne  
Stalder, Tiffany  
Stanley, Robin  
Starkey, Terry  
Starkey, Wilma  
Streets, Kristen  
Stutler, Ashley  
Stutler, Larry  
Swaney, Regina  
Tallman, Angela  
Upton, Jaimee  
Vincent, Kerra  
Wakefield, Latasha  
Weaver, Sarah  
Whitehair, Elizabeth  
Workman, Desirae  
Workman, Mellisa  
Zbosnik, Dennis  
Zbosnik, Heidi  
Zirkle, Samantha

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**3049** FFA – GHS  
Conner, Cassie  
Swiger, Jackie  
Tennant, Stephen

**OUT OF STATE STAFF DEVELOPMENT**

**3050** Kathryn Miller White respectfully requested approval to attend a workshop for yearbook advisor in Pittsburgh, PA. Mrs. White will be traveling via her personal vehicle. Funding source: Title II

**OUT OF STATE FIELD TRIP**

**3051** Alyssa Farley respectfully requested permission to take the fourth grade classes at Anna Jarvis Elementary School to the Carnegie Science Center, Pittsburgh PA on November 5, 2018. The group will be traveling via Taylor County School bus and using chaperones from the approved chaperone list. Funding source: Mary Battle Funds, student contributions and transportation allocation

Date: September 25, 2018 Kind of Meeting: Regular  
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**OUT OF STATE OVER NIGHT FIELD TRIP**

**3052** Stephen Tennant respectfully requested permission to take approximately 5 FFA students to the 2018 National FFA Convention in Indianapolis, Indiana from October 23-27, 2018. The group will be traveling via rented vehicles. Funding source: FFA Chapter, Perkins, Vocational, and student contributions

**REQUESTS TO USE FACILITIES**

**3053** Caitlin Blair, with Rising Starz Studio, respectfully requested permission to use the Auditorium, Band and Choir rooms at Grafton High School on December 12-14, 2018 from 3:30 p.m. to 10:00 p.m. for practice and December 15, 2018 from 12:00 p.m. to 5:00 p.m. for a Dance and Music Showcase. A certificate of liability has been requested.

**3054** Caitlin Blair, with Rising Starz Studio, respectfully requested permission to use the Auditorium, Band and Choir rooms at Grafton High School on May 15-17, 2019 from 3:30 p.m. to 10:00 p.m. for practice and May 18, 2019 from 12:00 p.m. to 5:00 p.m. for a Dance and Music Showcase. A certificate of liability has been requested.

**3055** Betty Sines respectfully requested permission to use Camp Towles from 10:00 a.m. – 4:00 p.m. on September 1, 2019 for a family reunion.

The superintendent respectfully requested approval of items **# 3046** - **# 3055** in the 3000 series.

*Recommendation: Motion: Mr. Tucker 2<sup>nd</sup>: Mr. Flohr Yeas 5 Nays 0*

Item pulled \_\_\_\_\_

**19-03-4000 FINANCIAL**

**4001** Financial Statement Highlights for Fiscal Year Ended June 30, 2018  
Voucher's Payable revised for July 2018 Totaling \$ 606,479.36  
Voucher's Payable for August 2018 Totaling \$ 1,168,297.26  
Treasurer's Report

The superintendent respectfully requested approval of all items including **# 4001** in the 4000 series.

*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Tucker Yeas 5 Nays 0*

Item pulled \_\_\_\_\_

***A list of these bills and/or copies of the bills themselves may be made available for review upon request.***

**EXECUTIVE SESSION**

The Board convened in executive session to discuss student matters at 7:04 p.m.

**RECONVENED**

The Board reconvened at 7:16 p.m.

The Board rescinded the expulsion of student FY 17-12

*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Tucker Yeas 4 Nays 0*

**19-03-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS****STUDENT MATTERS**

**5147** Mr. and Mrs. William Sayres respectfully requested permission for their granddaughter, age 16, grade 11 to transfer from Grafton High School in Taylor County to Bridgeport High School in Harrison County. The family resides in Taylor County.

*Consideration: Motion: Mr. Tucker 2<sup>nd</sup>: Mrs. Garvin Yeas 0 Nays 5*

Item pulled \_\_\_\_\_

**MOTION FAILED****PROFESSIONAL PERSONNEL****EXTRACURRICULAR**

**5148** **Karen Satterfield**, volunteer swimming coach at Grafton High School. Effective for the 2018-2019 school year.

**5149** **Amy Bord**, Academic Tutor at Grafton High School. Effective for the 2018-2019 school year. Monday-Thursday. 3:30 pm-4:30 pm. \$20 per hour worked. Funding source is Mary F. Battle Educational Fund

5150 **Anna Tucker**, Academic Tutor at Grafton High School. Effective for the 2018-2019 school year. Monday-Thursday. 3:30 p.m.-4:30 p.m. \$20 per hour worked. Funding source: Mary F. Battle

5151 **Britney, Sheme**, Social Studies Fair Coordinator at Grafton High School. Effective for the 2018-2019 school year. Stipend amount is \$500.00. Funding source: Step 7

5152 **Sam Myers**, Academic Tutor at Taylor County Middle School. Effective for the 2018-2019 school year. Monday-Thursday. 3:30 p.m.-4:30 p.m. \$20 per hour. Funding source: Mary F. Battle

5153 **Julie Poling**, Academic Tutor at Taylor County Middle School. Effective for the 2018-2019 school year. Monday-Thursday. 3:30 p.m.-4:30 p.m. \$20 per hour worked. Funding source: Mary F. Battle

5154 **SUBSTITUTE TEACHERS**

Brian Stoinski  
Jennifer Nestor  
Mary Sinisi

**RESIGNATION**

5155 **Regina May**, resignation as Parent Involvement Coordinator at Flemington Elementary School. Effective September 10, 2018.

**LEAVE OF ABSENCE**

5156 **Valerie Morral**, requesting unpaid personal leave with cause in accordance with TCBE Policy 3430. Effective August 31, 2018 through to June 30, 2019.

**SERVICE PERSONNEL**

**RESIGNATION**

5157 **Ariel McDivitt**, resignation as Substitute Instructional Aide for Taylor County Schools. Effective September 7, 2018.

**LEAVE OF ABSENCE**

5158 **Joan Hershman**, requesting unpaid personal leave with cause in accordance with TCBE Policy 4430. Effective August 28, 2018 through to December 13, 2018.

5159 **SUBSTITUTE COOKS**

Leslie Rogucki  
Alecia Setler

The superintendent respectfully requested approval of items **# 5148 - # 5159** in the 5000 series.

*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Tucker Yeas 5 Nays 0*

Item pulled \_\_\_\_\_

**19-03-8000 DISCUSSION**

Taylor County Middle School Read 180 – Matt Keener

Mr. Keener passed out a plan for Read 180 to the Board members and the following topics were discussed: the starting of Read 180, Read 180 approved then delayed due to staffing issues, kids needing intervention, posting for tutors has applicants were two not certified in education.

Virtual School Policy – Christy Miller

Mrs. Miller informed the Board of fourteen students from Homeschool, grades 9-12, whose parents are interested in virtual school. Our policy will now go to NEOLA for legal wording.

Drug Policy – Christy Miller

Mrs. Miller informed the Board of the changes in the drug policy and the updated form that Jackson County is using. This policy will now go to NEOLA for legal wording.

Taylor County Middle School SBA Project Progress – Christy Miller

Nothing to report.

West Taylor Elementary School SBA Project Progress – Christy Miller

Construction at West Taylor Elementary School has been postponed due to the weather.

Date: September 25, 2018

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**19-03-8000 BOARD MEMBER COMMENTS/DISCUSSION**

Mr. Flohr was very impressed with the ALC teachers and administration. He wanted to know what can we, the Board, do to help at ALC?

Mr. Tucker was also happy to see meetings going on with each department. Thanks for your comment.

Mr. Sinclair thanked Ms. Gunderson for having the Board present in their building.

**19-03-9000 FUTURE MEETINGS**

October 9, 2018	6:00 p.m.	TCBE
October 23, 2018	6:00 p.m.	FES
November 13, 2018	6:00 p.m.	TCBE
November 27, 2018	6:00 p.m.	WTES

**ADJOURNMENT:** Motion by Mr. Tucker, 2<sup>nd</sup> by Mrs. Garvin to adjourn the meeting, all members concurring therein the meeting adjourned at 7:57 p.m.

**ATTESTED:**

Secretary of the Board

President of the Board