

**Date: September 10, 2013**                      **Kind of Meeting: Regular**  
**Where Held: Taylor County Board of Education**  
**Presiding Officer: Richard Teagarden**  
**Members Present:**                      **Members Absent:**  
Richard Teagarden  
Melissa Knotts                              **Also Attending:**  
Alan DePiano                                Kathy Green, Asst. Superintendent  
Judith Barney                                Drew Rottgen, Treasurer  
Austin Upton                                 Gatha Costilow, Secretary  
Charles Maynard, Superintendent

I.        **CALL TO ORDER** – Mr. Teagarden called the meeting to order at 6:00 p.m.

II.       **ROLL CALL** – All members present.

*(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)*

III.      **INVOCATION** – Mrs. Barney gave the invocation.

IV.      **PLEDGE OF ALLEGIANCE** – Mr. Upton led the Pledge of Allegiance.

V.        **APPROVAL OF THE AGENDA AND AGENDA ADJUSTMENT**

The superintendent respectfully requested approval of the agenda as presented.

*Recommendation: Motion: Mr. Upton 2<sup>nd</sup>: Mrs. Knotts Yeas 5 Nays 0*

**14-02-1000        INFORMATION**

Policy 5000 – Procedures for Hiring & Transfer of Personnel – Kathy Green

Ms. Green informed the Board that the faculty senate and principal of each school will be the determining factor in the hiring of classroom teachers beginning the 2013-2014 school year. If for some reason the principal or faculty senate chooses two separate individuals for a specific teaching position Mr. Maynard will be the tie breaking decision. Job postings will remain the duty in the Assistant Superintendent’s office as well as the hiring of administrative staff.

School Determinations for 2013-2014 school year – Suzanne Viski

Mrs. Viski informed the Board of the process used to determine each schools ranking which could range from a success school to a priority school. She also explained the rankings; how they were determined and the way that “growth” will be a factor in the determination process.

Board Committee Reports

United Technical Center – Alan DePiano

Mr. DePiano informed the Board that the United Technical Center met on September 6, 2013 and the following topics were discussed: Simulated work place, random drug testing program, drug testing of instructors, mandatory drug testing for completers, the LPN program, SBA Funding, student enrollment, computer purchases, hiring of substitute custodian and the LPEMS Instructor.

**14-02-2000        MINUTES – POLICIES – CONTRACTS – AGREEMENTS**

**MINUTES**

The superintendent respectfully requested approval of the minutes for the regular meeting on August 27, 2013.

*Recommendation: Motion: Mrs. Barney 2<sup>nd</sup>: Mrs. Knotts Yeas 5 Nays 0*

Item pulled \_\_\_\_\_

**CONTRACTS**

**2010**    The superintendent respectfully requested approval of a contract with **North Central Community Action-West Virginia** for meal services to Head Start students attending Anna Jarvis Elementary School by the Taylor County Child Nutrition Department during school year 2013-2014. This is a renewal of the current contract.

**2011**    The superintendent respectfully requested approval of a contract with **North Central Community Action-West Virginia** for meal services to Head Start students attending West Taylor Elementary School by the Taylor County Child Nutrition Department during school year 2013-2014. This is a renewal of the current contract.

**2012**    The superintendent respectfully requested approval of a contract with **North Central Community Action-West Virginia** for meal services to Pre-K students attending Flemington Head Start Program by the Taylor County Child Nutrition Department during school year 2013-2014. This is a renewal of the current contract.

**2013**    The superintendent respectfully requested approval of a contract with **North Central Community Action-West Virginia** for meal services to Pre-K students attending Webster Head Start Program by the Taylor County Child Nutrition Department during school year 2013-2014. This is a renewal of the current contract.

**2014** The superintendent respectfully requested approval of a contract with **North Central Community Action-West Virginia** for meal services to Pre-K students attending Lucretia Head Start Program by the Taylor County Child Nutrition Department during school year 2013-2014. This is a renewal of the current contract.

**2015** **North Central West Virginia Community Action Association, Inc. – Head Start Program**, July 1, 2013, through June 30, 2014 to provide Family and Community Partnership (FRC) services to the parents of preschool students, pre-kindergarten site and prekindergarten instructional aides at Flemington Elementary School, Anna Jarvis Elementary School, and West Taylor Elementary School, and maintenance services for two regular route buses and one spare bus utilized by North Central in connection with its Head Start Program through the Taylor County Transportation Department. This is a renewal of a current contract. Funding source: Title I and Title VI

**AGREEMENTS**

**2016** The superintendent respectfully requested approval of an agreement with the Grafton/Taylor County Health Department to provide local health services at a cost of \$2,000.00 for the 2013-2014 school year. This is a renewal, at the same cost, of a previous agreement. Funding source: General Current

The superintendent respectfully requested approval of items **# 2010 - # 2016** in the 2000 series.

*Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. Upton Yeas 5 Nays 0*

Item pulled \_\_\_\_\_

**14-02-3000 CONSENT CALENDAR**

**PURCHASE ORDERS**

**3040** **Sullivan-Webb, PLLC**, in the amount of \$12,900.00 for an audit engagement of the annual financial statements for the year ended June 30, 2013. Funding source: General Current

**SALARY SCHEDULE**

**3041** The superintendent respectfully requested approval to amend the FY2014 salary and supplements schedule to include the requirements set forth in §126-126-7.3 and §126-126-8.2 in Policy 5000 that require the Board to compensate classroom teachers at their individual hourly rate for participating in teacher candidate interviews and initial training time.

**CHAPERONE LIST**

**3042** **Volley Ball – GHS (8)**

Alcorn, J.R.

Gales, Julia

Lewis, Roy

Loomis, Jeremy

Marcavage, Kerri

Mumaw, Lynsey

Snider, Debbie

Ware, Charles

**3043** **Entertainers – GHS (50)**

Boyles, Courtney

Boyles, Joe

Brown, Keith

Brown, Kim

Brown, Pam

Elsley, Scott

Elsley, Shelly

England, Heather

Flohr, Christina

Flohr, Doug

Flohr, Kelly

Flohr, Travis

Frey, Crystal

Gilbert, Chip

Gilbert, Elaine

Gregory, Julie

Harvey, Carol

Harvey, Jerry

Helmick, Ed

Hutchinson, Robin

Kimbrel, Shelia

Kunce, Anrienne

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- Lough, Barb
- Lough, Lonnie
- Mayle, Janine
- Mayle, Rob
- Miller, Lori
- Miller, Rick
- Moffett-Dzaik, Alice
- Moon, John
- Moon, Michelle
- Moran, Brent
- Moran, Jennifer
- Morgan, Donna
- Musgrove, Sheila
- Nielson, Charles
- Nose, Kristi
- Nose, Rodney
- Poling, Julie
- Shifflet, Carl
- Shifflet, Kathy
- Morgan, James
- Stout, Lisa
- Stout, Mark
- Taylor, Cindy
- Tennant, Misty
- Tennant, Rob
- Weber, Rachel
- Weber, Ronald
- Zbosnik, Heidi

**REQUESTS TO USE FACILITIES**

- 3044** Jennifer McCarthy requested permission to use Camp Towles from 1:00 p.m. – 11:00 p.m. on September 14, 2013 for a birthday party.
- 3045** North Central WV Emmaus requested permission to use Camp Towles from 12:00 p.m. on September 26, 2013 through 8:00 p.m. on September 29, 2013 for a religious retreat. Liability insurance is active September 1, 2012 – September 1, 2013. A new certificate of liability has been requested. Approval pending receipt of insurance.
- 3046** North Central WV Emmaus requested permission to use Camp Towles from 12:00 p.m. on October 3, 2013 through 8:00 p.m. on October 6, 2013 for a religious retreat. Liability insurance is active September 1, 2012 – September 1, 2013. A new certificate of liability has been requested. Approval pending receipt of insurance.
- 3047** Jennifer Murray, with Taylor County 4-H, requested permission to use Camp Towles from 2:00 p.m. on October 26, 2013 through 7:00 p.m. on October 27, 2013 for a dance, overnighiter, and achievement program. Insurance is active July 1, 2013 through July 1, 2014.
- 3048** Jennifer Murray, with Taylor County 4-H, requested permission to use Camp Towles from 5:00 p.m. on April 4, 2014 through 1:00 p.m. on April 5, 2014 for a first year overnighiter. Insurance is active July 1, 2013 through July 1, 2014.

The superintendent respectfully requested approval of items **# 3040 - # 3048** in the 3000 series.  
*Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mrs. Barney Yeas 5 Nays 0*  
 Item pulled \_\_\_\_\_

**14-02-4000 FINANCIAL**

Budget Supplements Totaling \$ 4,582,543.97  
 Budget Transfers Totaling \$ 5,244.11

The superintendent respectfully requested approval of all items in the 4000 series.  
*Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mrs. Barney Yeas 5 Nays 0*  
 Item pulled \_\_\_\_\_

**14-02-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**

**STUDENT MATTERS**

5097 Mr. and Mrs. Michael Jacquez, requested permission to transfer their daughter, age 4, grade Pre-K, from Marion County Schools to Anna Jarvis Elementary School in Taylor County for one year only. The family resides in Marion County.

*Consideration: Motion: Mrs. Knotts 2<sup>nd</sup>: Mrs. Barney Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

5098 Mr. and Mrs. Jody Lipscomb requested permission to transfer their son, age 4, grade Pre-K, from Taylor County Schools to Cubby's Childcare Center in Harrison County for the Pre-K year only.

*Consideration: Motion: Mrs. Knotts 2<sup>nd</sup>: Mrs. Barney Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

5099 Ms. Pamela Hoskins requested permission to transfer her daughter, age 8, grade 3, from Taylor County Schools to Tucker Valley Elementary/Middle School in Tucker County. The family presently resides in Taylor County.

*Consideration: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. Upton Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

5100 Ms. Pamela Hoskins requested permission to transfer her son, age 10, grade 5, from Taylor County Schools to Tucker Valley Elementary/Middle School in Tucker County. The family presently resides in Taylor County.

*Consideration: Motion: Mr. Upton 2<sup>nd</sup>: Mrs. Barney Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

5101 Ms. Pamela Hoskins requested permission to transfer her son, age 13, grade 8, from Taylor County Schools to Tucker Valley Elementary/Middle School in Tucker County. The family presently resides in Taylor County.

*Consideration: Motion: Mrs. Barney 2<sup>nd</sup>: Mrs. Knotts Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**PROFESSIONAL PERSONNEL**

**EXTRACURRICULAR**

5102 **Diana Thompson**, Technology Coordinator at Taylor County Middle School. Effective the 2013-2014 school year.

5103 **Lisa Satterfield**, Technology Coordinator at Anna Jarvis Elementary School. Effective the 2013-2014 school year.

5104 **Lindsay Stepanek**, Spelling Bee Coordinator at Taylor County Middle School. Effective September 12, 2013.

5105 **Ann Weaver and Debra Spadafore**, Literacy Resource Room Managers at Anna Jarvis Elementary School. (2013-2014 school year only.) Effective September 12, 2013.

5106 **Rebecca Grass**, Literacy Resource Room Manager at Flemington Elementary School. (2013-2014 school year only.) Effective September 12, 2013.

5107 **Kay Mayfield**, Literacy Resource Room Manager at West Taylor Elementary School. (2013-2014 school year only.) Effective September 12, 2013.

5108 **Cynthia Oliver**, Literacy Resource Room Manager at Taylor County Middle School. (2013-2014 school year only.) Effective September 12, 2013.

5109 **Misty Watkins, Richard Zukowski, Amber Smolski, Cindy Rubenstein**, four facilitators for Credit Recovery/Odyssey Program at Grafton High School for two hours per session at one evening per week on an as needed basis. Positions for the 2013-2014 school year only. (\$25.00 per hour)

**RESIGNATION**

5110 **Jeff Ledsome**, resignation from substitute teacher. Effective August 28, 2013.

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5111 SUBSTITUTE TEACHERS

Melissa Garvin  
Julie Ramsay  
Brittany Morgan  
Arletta Aleshire

SERVICE PERSONNEL

TRANSFER

5112 Robert Lantz, Bus operator (a.m.) Wendel Road, Long Run shortcut, Long Run Road, Simpson, Flemington Elementary, Buck Run Road, (p.m.) Grafton High School, Taylor County Middle School, Buck Run, Flemington, Rosemont, 279 Cubby's from (p.m.) West Taylor Elementary School, Flemington Elementary School, Wendel Road, Long run Short Cut, Grafton High School, Taylor County Middle School and Buck Run. Effective September 12, 2013.

RESIGNATION

5113 John Roy, resignation from substitute custodian. Effective September 13, 2013.

5114 SUBSTITUTE COOK

Peggy Moore

5115 SUBSTITUTE BUS DRIVER

Michael Exline

The superintendent respectfully requested approval of items # 5102 - # 5115 in the 5000 series.

Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mrs. Barney Yeas 5 Nays 0

Item pulled \_\_\_\_\_

EXECUTIVE SESSION

The Board convened in executive session to discuss property specifically the Haymond School Building at 7:22 p.m.

Recommendation: Motion: Mr. Teagarden 2<sup>nd</sup>: Mrs. Barney Yeas 5 Nays 0

Item pulled \_\_\_\_\_

RECONVENED

The Board reconvened in regular session at 7:36 p.m.

14-02-8000 DISCUSSION

Haymond School Building

Mr. Upton made a motion, 2<sup>nd</sup> by Mrs. Barney for the clause in the existing deed be removed in order for the Haymond Community to be the owners of said property.

Yeas: 5 Nays: 0

14-02-9000 FUTURE MEETINGS

September 24, 2013	6:00 p.m.	AJES
October 8, 2013	6:00 p.m.	TCBE
October 22, 2013	6:00 p.m.	FES
November 5, 2013	6:00 p.m.	TCBE

**ADJOURNMENT:** Motion by Mrs. Barney, 2<sup>nd</sup> by Mrs. Knotts to adjourn the meeting, all members concurring therein the meeting adjourned at 7:40 p.m.

ATTESTED:

Secretary of the Board

President of the Board