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Date: August 23, 2016

Kind of Meeting: Regular

Where Held: Taylor County Board of Education

Presiding Officer: Mr. Austin Upton

Members Present:

Austin Upton
Melissa Knotts
Clark Sinclair
Patrick Tucker
Douglas Flohr
Kathy Green, Superintendent

Members Absent:

Also Attending:

Pam Gallaher, Asst. Superintendent
Drew Rottgen, Treasurer
Gatha Costilow, Secretary

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- I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Members present: Austin Upton, Clark Sinclair, Patrick Tucker, Douglas Flohr, and Kathy Green, Superintendent. Members absent: Melissa Knotts

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

- III. **INVOCATION** – Mr. Upton gave the invocation.
- IV. **PLEDGE OF ALLEGIANCE** – Mr. Tucker led the Pledge of Allegiance.

Mrs. Knotts arrived at 6:03 p.m.

V. APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM

The superintendent respectfully requested approval of the agenda as presented.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

17-02-1000 INFORMATION

Job Responsibilities and Curriculum – Linda Casto

Ms. Casto informed the Board of her job responsibilities in the Curriculum department and the following topics were discussed: Title I, Title II (Professional Development), Title III, Title V, Leaders of Literacy, SIG (AJES only), professional development and summer sessions, safety, APA, data, and early releases.

Library Committee Meeting – Guy Moyer

Mrs. Moyer informed the Board that the Library Committee had met July 2016 and August 2016 and the following topics was discussed: quilt display, volunteer building quilt display rack, replacement of commode, summer reading program, 4-H summer science series, Harry Potter night, employee reviews, reading with dogs, book sale, hail storm repairs to be completed by R & R, new volunteer, staff development day, staff development field day, and copier renewal lease,

Superintendent's Update

Miss Green informed the Board of the following topics: 1st official day of school, enrollment, additional Kindergarten teacher at Anna Jarvis Elementary School, 2nd grade county wide is full, test results, agenda for Thursday, August 25, 2016 was given, Tennis Courts, and Anna Jarvis Elementary Schools new sign.

Board Members Updates

None given.

Board Committee Meeting Reports

None given.

17-02-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the special meeting on August 10, 2016, and August 15, 2016, and the regular meeting on August 9, 2016.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

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POLICIES

THIRD READING

2012 3120.03 Athletic Director

Recommendation: Motion: Mr. Flohr 2nd: Mrs. Knotts Yeas 5 Nays 0
 Item pulled _____

Resolved, that the bylaws and policies printed and codified in the comprehensive document entitled "Bylaws and Policies of the Taylor County Board of Education" are hereby adopted and that all bylaws and policies heretofore adopted by the Taylor County Board are hereby rescinded, further be it Resolved, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law, inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies and parts of policies shall remain in full effect.

AGREEMENT

2013 The Superintendent respectfully requested permission for Taylor County Board of Education to enter into an agreement with Little Feet Day Care and Preschool to provide twenty (20) breakfasts and twenty (20) lunches each day for children attending class Monday's through Thursday's at the preschool site.

The superintendent respectfully requested approval of item # 2013 in the 2000 series.
 Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 5 Nays 0
 Item pulled _____

17-02-3000 CONSENT CALENDAR

PURCHASE ORDERS

- 3044 **Blue Bird Bus Sales of West Virginia**, in the amount of \$221,576.00 for two 77-passenger liquid propane-powered school buses. Funding source: State Bus Replacement Funds.
- 3045 **West Virginia Department of Education**, in the amount of \$14,000.00 to provide a virtual school curriculum to French students at Grafton High School for the 2016-2017 school year at a cost of \$200.00 per student per course. Funding source: Step 7 and General Current
- 3046 **Apple Inc.**, in the amount of \$11,220.00 to purchase and IPAD lab for the music lab at Anna Jarvis Elementary School. Funding source: Step B

SUPPORT ORGANIZATIONS

3047 The superintendent respectfully requested approval of the following school support organizations to raise funds for local schools during the 2016-2017 school year:

<u>Support Organization</u>	<u>School</u>
Friends of McKinney Field	Taylor County Schools
Anna Jarvis Elementary PTO	Anna Jarvis
Flemington Elementary PTO	Flemington
West Taylor Elementary PTO	West Taylor
Taylor County Middle School PTO	Taylor Co. Middle
Taylor County Middle School Band Boosters	Taylor Co. Middle
Taylor County Middle School Supporters of Sports	Taylor Co. Middle
All Sports Mothers	Grafton High
Grafton High School Band Boosters	Grafton High
Grafton High School Cheerleading Boosters	Grafton High
Grafton High School Class Boosters	Grafton High
Grafton High School Concert Choir Boosters	Grafton High
Grafton High School Entertainers	Grafton High
Grafton High School FBLA	Grafton High
Grafton High School Health Occupations Boosters	Grafton High
Grafton High School Student Council	Grafton High
Grafton High School FFA	Grafton High
Grafton High School Skills USA	Grafton High
Grafton High School SADD	Grafton High

OUT OF STATE OVER NIGHT FIELD TRIP

3048 Frances Bennett Clark, with Upward Bound at Grafton High School, requested permission to take approximately four (4) students to Washington, D.C. on October 23-24, 2016 via West Virginia University charter bus. Funding source: Upward Bound

CHAPERONES

3049 GHS – Girl's Soccer

Kelly Brown	Phil Grinnan
Jim Brown	Lorie McKinney
Bryon Delawder	Bruce Perks
Virginia Delawder	Krista Perks
Brandy Keener	Lynn Peters
Charlie Keener	Kenny Peters
Dee Miller	Diedre Poling
Jeff Miller	John Setler
Tonya Moats	Andi Setler
Deann Nose	Jeff Snider
Shannon Nose	Debbie Snider
Lee Welch	Cindy Dickey
Marsha Welch	Mark Dickey
Paula Clelland	Sharon Griffith
Leslie Cochran	Billie Knotts
Steve Cochran	Jason Knotts
Christie Collins	Ron Weber
Todd Collins	Rachel Weber
Allyson Delaney	Sherry Knotts
Julie Kisner	Lance Knotts
Lorie Triplett	Becky Lake
Daniel Raines	Rick Lake

3050 GHS – 2016-2017 Band

Alice Moffet-Dziak
Allison Simmons
Amanda Gallaher
Amanda Gallaher
Amy Criss
Andy Everly
Angela Stone
April Bosley
Beth Tucker
Billie Jean Workman
Bobbie Smith
Brandy Likens
Brian Bucklew
Caitlin Duckworth
Charles Nielson
Chip Gilbert
Christina Tucker
Christy Walls
Crystal Gray
Crystal Rucker
Cyndee Cayton
Cynthia Stull
Dana Richards
Dana Richards
Della Moats
Dessica Nestor
Donnie Stevens
Elaine Gilbert
Ernie Utter
Gail Harris
Gina Bish
Heather Harrison
Heather Simmons
Hope Bolyard
Jamie Seargeant
Jamie Taylor
Jason Gallaher

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Jay Simmons
 Jeff Gray
 Jeff Tucker
 Jeremy McCartney
 Jessica Johnson
 Joey Newell
 Joey Walden
 Josh Bosley
 Julie Armstrong
 Julie Williams
 Kari Sweet
 Katina Everly
 Kelly Duckworth
 Kevin Wood
 Kim Taylor
 Kristen Bucklew
 Kristina Peters
 Kristy Seargeant
 Lance Knotts
 Richard Duckworth
 Robert Armstrong
 Roberta Gallo
 Ron Weber
 Roy Lewis
 Roy Lewis
 Shani Utter
 Shannon Larew
 Shawn Bolyard

Larry Larew
 Laurie Daetwyler
 Leah Arnold
 Lorie Stevens
 Mariah Gibson
 Mariah Gibson
 Missy McGee
 Mrs. Bobbie Smith
 Nonie Allshouse
 Pam Gaines
 Pat Tucker
 Paul Gibson
 Paula Clelland
 Peggy Newbraugh
 Phil Grinnan
 Rachel Gallo
 Rachel Weber
 Randy Daetwyler

 Sherry Johnson
 Sherry Knotts
 Steve Gallo
 Susan Wood
 Teresa Dalton
 Tina McCartney
 Wesley Walls
 Yvette Hunt

3051 Volley Ball - GHS

JR Alcorn
 Paul Campbell
 Brian Farnsworth
 Scott McIntyre
 Bryan Gilbert
 Ben Harrison
 Roy Hess
 Benny Hindman

 Roy Lewis
 Brandon Linton
 David Rager
 Russell Rock

 Matt Shipp
 Dennis Skiles
 Russell Titchnell
 Stephen Waide

Heidi Mauzy
 Kristi Campbell
 Teena Farnsworth
 Kasie McIntyre
 Elaine Gilbert
 Heather Harrison
 Kristen Hess
 Lori Hindman
 Kelley Lantz
 Stefanie Corathers
 Kari Sweet
 Lisa Rager
 Lisa Rock
 Miranda Ross
 Missy Norris
 Christina Skiles
 Annetta Titchnell
 Peggy Shiflett

REQUESTS TO USE FACILITIES

- 3052** Sue Murphy, with Taylor County Retired School Employees, requested permission to use the Mary Battle Studio at Grafton High School on Wednesday, November 9, 2016 and March 8, 2017 from 10:30 a.m. to 3:00 p.m. for a luncheon and meeting.
- 3053** **Pam Bennett**, with Grafton Volunteer Fire Department K-9 Unit, requested permission to use Camp Towles from August 24, 2016 through June 30, 2017 for K-9 Training when the camp grounds is not being used. The care taker of Camp Towles will be called before the K-9 unit will be permitted on the premises. Liability Insurance is active August 8, 2016 through August 8, 2017.

The superintendent respectfully requested approval of items # 3044 - # 3053 in the 3000 series.
Recommendation: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 5 Nays 0
 Item pulled _____

17-02-4000 FINANCIAL

Voucher's Payable Totaling \$ 538,270.00
Treasurer's Report

The superintendent respectfully requested approval of all items in the 4000 series.
Recommendation: Motion: Mr. Knotts 2nd: Mr. Sinclair Yeas 5 Nays 0
Item pulled_____

A list of these bills and/or copies of the bills themselves may be made available for review upon request.

17-02-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS

LEGAL MATTERS

5089 The superintendent respectfully requested approval to convey Bus #51, a 1999 International school bus, to the City of Grafton Police Department to be used as a safety training tool for law enforcement. This action is permitted under TCBOE Policy 7310 which states that surplus property “may be contributed to the State or political subdivisions, including county commissions or agencies thereof”.

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 5 Nays 0
Item pulled_____

STUDENT MATTERS

5090 Ms. Mary Jo Scott requested permission for son, age 12, grade 7th, to attend West Fairmont Middle School in Marion County. The family resides in Taylor County.

Consideration: Motion: Mr. Flohr 2nd: Mrs. Knotts Yeas 5 Nays 0
Item pulled _____

5091 Ms. Mary Jo Scott requested permission for daughter, age 9, grade 5th, to attend West Fairmont Middle School in Marion County. The family resides in Taylor County.

Consideration: Motion: Mr. Flohr 2nd: Mr. Sinclair Yeas 5 Nays 0
Item pulled _____

5092 Mr. & Mrs. Bobby Thomas requested permission for their daughter, age 9, grade 4th, to transfer from West Taylor Elementary School in Taylor County to Simpson Elementary School in Harrison County. The family resides in Taylor County.

Consideration: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 0 Nays 5
Item pulled _____

5093 Mr. & Mrs. Bobby Thomas requested permission for their daughter, age 8, grade 3rd, to transfer from West Taylor Elementary School in Taylor County to Simpson Elementary School in Harrison County. The family resides in Taylor County.

Consideration: Motion: Mr. Sinclair 2nd: Mrs. Knotts Yeas 0 Nays 5
Item pulled _____

5094 Mr. & Mrs. Mark Lipscomb requested permission for their son, age 13, grade 8, to transfer from West Preston School in Preston County to Taylor County Middle School in Taylor County. The family resides in Preston County.

Consideration: Motion: Mrs. Knotts 2nd: Mr. Tucker Yeas 2 Nays 3
Item pulled _____

PROFESSIONAL PERSONNEL

EMPLOYMENT

5095 **Belinda Thobois**, Art Teacher at Grafton High School. Effective at the beginning of the 2016-2017 school year.

5096 **Kelly Louzy**, Mentor Teacher for Shonda Carr at Anna Jarvis Elementary School. Effective for 2016-2017 school year only.

5097 **Ann Weaver**, Mentor Teacher for Courtney Thorn at Anna Jarvis Elementary School. Effective for 2016-2017 school year only.

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- 5098 **Cindy Oliver**, Mentor Teacher for Holly Hess at Taylor County Middle School. Effective for 2016-2017 school year only.
- 5099 **Lindsay Stepanek**, Mentor Teacher for Cheryl Lipscomb at Taylor County Middle School. Effective for 2016-2017 school year only.
- 5100 **Cindy Oliver**, Mentor Teacher for Samantha Newlon at Taylor County Middle School. Effective for 2016-2017 school year only.
- 5101 **Autumn Young**, Mentor Teacher for Maria Maggio at Taylor County Middle School. Effective for 2016-2017 school year only.
- 5102 **Cindy Oliver**, Mentor Teacher for Sheri Hanberry at Taylor County Middle School. Effective for 2016-2017 school year only.
- 5103 **Willa Jo Mitchell**, Mentor Teacher for Michael Foley at Grafton High School. Effective for ½ of 2016-2017 school year only (90 total instructional days).
- 5104 **Willa Jo Mitchell**, Mentor Teacher for Theresa Dalton at Grafton High School. Effective for 2016-2017 school year only.
- 5105 **SUBSTITUTE TEACHER**
Renee Burks Sill
- EXTRACURRICULAR**
- 5106 **Thomas Copeland**, Head JV Boys' Soccer Coach at Grafton High School. This is an unpaid, volunteer position. Effective 2016-2017 school year only.
- 5107 **Matthew Chapman**, Volunteer Coach for Golf Team at Grafton High School. Effective for 2016-2017 school year only.
- 5108 **Gary Chambers**, Volunteer Coach for the Boys' Soccer Team at Taylor County Middle School. Effective for the 2016-2017 school year only.
- 5109 **Tom Copeland**, Volunteer Coach for the Boys' Soccer Team at Grafton High School. Effective for the 2016-2017 school year only.
- 5110 **Ann Weaver**, Literacy Resource Room Manager at Anna Jarvis Elementary School. Effective 2016-2017 school year.
- 5111 **Linda Gibson**, Literacy Resource Room Manager at West Taylor Elementary School. Effective 2016-2017 school year.
- 5112 **Cindy Oliver**, Literacy Resource Room Manager at Taylor County Middle School. Effective 2016-2017 school year.
- 5113 **Lindsay Stepanek**, Spelling Bee Coordinator at Taylor County Middle School. Effective 2016-2017 school year.
- 5114 **Lindsay Stepanek**, Social Studies Fair Coordinator at Taylor County Middle School. Effective 2016-2017 school year only.
- 5115 **Andrea Mayle**, Breakfast Duty Monitor at Anna Jarvis Elementary School (7:10-7:40 a.m.). Effective beginning of 2016-2017 school year.
- 5116 **Regina Lacaria**, Breakfast Duty Monitor at Anna Jarvis Elementary School (7:10-7:40 a.m.). Effective beginning of 2016-2017 school year.
- 5117 **Cindy Rubenstein**, Breakfast Duty Monitor at Anna Jarvis Elementary School (7:10-7:40 a.m.). Effective beginning of 2016-2017 school year.
- 5118 **Sonya Knotts**, After School Detention Monitor at Anna Jarvis Elementary School. One hour per week as needed. Effective 2016-2017 school year only.
- 5119 **Amber Smolski**, Facilitator for Credit Recovery/Odyssey at Grafton High School. Effective for the 2016-2017 school year only.

5120 **Misty Watkins**, Facilitator for Credit Recovery/Odyssey at Grafton High School. Effective for the 2016-2017 school year only.

5121 **Bethany Knight**, School Attendance Program Facilitator at Anna Jarvis Elementary School. Effective for the 2016-2017 school year only. Funding source: Title I.

5122 **Tracy Duncan**, School Attendance Program Facilitator at Taylor County Middle School. Effective for the 2016-2017 school year only. Funding source: Title I.

5123 **Steve Smith**, After School Detention Monitor for Grafton High School. Tuesdays and Thursdays 3:30-5:30 p.m. Effective 2016-2017 school year.

5124 **Misty Watkins**, After School Detention Monitor for Grafton High School. Tuesdays and Thursdays 3:30-5:30 p.m. Effective 2016-2017 school year.

5125 **Barbara White**, Adult Basic Education Coordinator at Grafton High School. Effective 2016-2017 school year.

5126 **Douglas Rahel**, Part Time Adult Basic Education Instructor at Grafton High School. Effective 2016-2017 school year.

RESIGNATION

5127 **Tiffany Schap**, resignation as Art Teacher at Grafton High School. Effective August 11, 2016.

LEAVE OF ABSENCE

5128 **Emily Muller**, requesting maternity leave for the birth of her child in accordance with TCBS Policy 3430.01. 24.5 days will be paid; the remainder will be unpaid. Effective August 29, 2016 to November 1, 2016.

SERVICE PERSONNEL

EMPLOYMENT

5129 **Taylor Butcher**, Cook III at Anna Jarvis Elementary School. Effective August 25, 2016.

EXTRACURRICULAR

5130 **Donna Jamison**, Morning Bus Duty Monitor at West Taylor Elementary School (6:50-7:50 a.m.). Effective beginning of 2016-2017 school year.

5131 **Judy Maddix**, Literacy Resource Room Manager at Flemington Elementary School. Effective 2016-2017 school year.

5132 **Margaret Larew**, Breakfast Duty Monitor at Anna Jarvis Elementary School (7:40-8:00 a.m.). Effective 2016-2017 school year only.

RESIGNATION

5133 **Melissa Carman**, resignation as substitute custodian for Taylor County Schools. Effective August 16, 2016.

ADDENDUM TO THE AGENDA

PROFESSIONAL

EMPLOYMENT

5134 **Donna Cyr**, third grade teacher at Anna Jarvis Elementary School. Effective August 25, 2016.

The superintendent respectfully requested approval of items **# 5095 - # 5134** in the 5000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 5 Nays 0

Item pulled _____

17-02-8000 DISCUSSION

Facility Needs – Kathy Green, Drew Rottgen, and Pam Gallaher

Mr. Rottgen gave the Board a list of Taylor County’s facility needs which was prepared the Spring of 2016. He continued to inform the Board of what had been completed, was already started, would be held until Spring 2017, and a wish list for future projects.

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Taylor County Middle School Softball Field – Matt Keener

After discussion:

The Board voted for Taylor County Middle School to allow Mr. Wooddell to drop off his equipment at the future Softball Field and begin Phase I (excavating and ease access from school to field).

Recommendation: Motion: Mr. Sinclair 2nd: Mrs. Knotts Yeas 5 Nays 0

Item pulled _____

17-02-9000 FUTURE MEETINGS

August 25, 2016 (Thursday)	6:00 p.m.	BCC (Special)
September 13, 2016	6:00 p.m.	TCBE
September 27, 2016	6:00 p.m.	AJES
October 11, 2016	6:00 p.m.	TCBE
October 25, 2016	6:00 p.m.	FES

The Board scheduled two meeting that are as follows:

September 6, 2016 (Goals)	5:00 p.m.	TCBE (Special)
September 20, 2016 (10 yr. Plan)	5:00 p.m.	TCBE (Special)

ADJOURNMENT: Motion by Mrs. Knotts, 2nd by Mr. Tucker to adjourn the meeting, all members concurring therein the meeting adjourned at 8:55 p.m.

ATTESTED:

Secretary of the Board

President of the Board