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**Date: August 22 2017**

**Kind of Meeting: Regular**

**Where Held: Taylor County Board of Education Office**

**Presiding Officer: Mr. Austin Upton**

**Members Present:**

Austin Upton  
Douglas Flohr  
Clark Sinclair  
Patrick Tucker  
Kathy Green, Superintendent

**Members Absent:**

Melissa Knotts  
**Also Attending:**  
Pam Gallaher, Asst. Superintendent  
Dara Britton, Treasurer  
Gatha Costilow, Secretary

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I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – Members present: Austin Upton, Clark Sinclair Patrick Tucker, Douglas Flohr, and Kathy Green Superintendent.

*(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)*

III. **INVOCATION** – Mr. Tucker gave the Invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mr. Upton led the Pledge of Allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Sinclair Yeas 4 Nays 0*

**18-02-1000 INFORMATION**

Community Eligibility Provision – Donette Nines

Ms. Nines informed the Board that the Community Eligibility Provision is a healthy hungry grant for free meals for students. Information is pulled from DHHR records and the free/reduced lunch application and connected with a formula to get the reimbursable rate for Taylor County. Our rate is up this year so Anna Jarvis Elementary, Flemington Elementary and Taylor County Middle Schools students will be receiving free lunches.

Superintendent's Update

Ms. Green informed the Board that everything flowed smoothly for the first week of school. The architect and Pennington will begin plans for Taylor County Middle School HVAC unit replacement. Ms. Green reminded the Board of their next training on Thursday, August 24, 2017 at the Bridgeport Conference Center at 6:00 p.m. She also told the Board that on September 8, 2017 the 1<sup>st</sup> month enrollment will be ready but the second month enrollment is the critical time due to the calculation of next years' funding being generated from that report.

Board Members Updates – None

Board Committee Meeting Reports - None

**18-02-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS**

**MINUTES**

The superintendent respectfully requested approval of the minutes for the special meeting on August 3, 2017, and the regular meeting on August 8, 2017.

*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Tucker Yeas 4 Nays 0*

Item pulled \_\_\_\_\_

**CONTRACTS**

**2013** The superintendent respectfully requested approval of an agreement with Williamson Shriver Architects, Inc. to provide architectural services for the West Taylor Elementary School Addition. Funding source: SBA and local funds.

**AGREEMENTS**

**2014** The superintendent respectfully requested approval of an agreement with the Grafton/Taylor County Health Department to provide local health services at a cost of \$2,000.00 from July 1, 2017 – June 30, 2018. This is a renewal, at the same cost, of a previous agreement. Funding source: General Current

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2015 The superintendent respectfully requested approval of an agreement with John Nestor to change his work hours from 3:00 p.m. – 11:00 p.m. to 11:00 p.m. to 7:00 a.m. Mr. Nestor’s workweek will begin on Sunday night of each week and end on Friday morning. No other changes are being made to the contract and/or position. These hours will remain in effect until otherwise mutually changed or changed pursuant to the provisions of W.Va. Code §18A-2-7.

The superintendent respectfully requested approval of items # 2013 – # 2015 in the 2000 series.  
Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Tucker Yeas 4 Nays 0  
Item pulled \_\_\_\_\_

**18-02-3000 CONSENT CALENDAR**

**PURCHASE ORDERS**

3015 **CDW Government, LLC.**, in the amount of \$14,956.27 to purchase 30 HP Probooks with a mobile cart for the Kindergarten wing at Anna Jarvis Elementary School. Funding source: Excess Levy

**CHAPERONES**

3016 **GHS – Girls Soccer**

- |                  |                    |
|------------------|--------------------|
| Paula Clelland   | Phil Grinnan       |
| Patrick Clelland | Lorie McKinney     |
| Leslie Cochran   | Paul McKinney      |
| Steve Cochran    | Bruce Perks        |
| Christie Collins | Krista Perks       |
| Todd Collins     | Lynn Peters        |
| Diedre Poling    | Carol Carter       |
| John Setler      | Cindy Dickey       |
| Andi Setler      | Mark Dickey        |
| Jeff Snider      | Sharon Griffith    |
| Debbie Snider    | Sherry Knotts      |
| Allyson Delaney  | Lance Knotts       |
| Lorie Triplett   | Ron Weber          |
| Daniel Raines    | Rachel Weber       |
| Becky Lake       | Stephanie Toothman |
| Rick Lake        | J. R. Toothman     |
| Kristy Summer    | Dessica Nestor     |
| Ben Summers      | Shaunna Coole      |
| Tina Wooddell    | Jason Coole        |
| David Shaver     | Stacey Blackhurst  |
| Kyla Palmer      | Jeremy Blackhurst  |
| Shawn Palmer     |                    |

3017 **GHS - Golf**

- |                |                |
|----------------|----------------|
| Todd Bolyard   | Sharon Bolyard |
| Troy Kimbrew   | Missey Kimbrew |
| Dave McNemar   | Donna McNemar  |
| Ed Moore       | Diane Moore    |
| Tommy Summers  | Staci Summers  |
| Shawn Rudy     | Shannon Rudy   |
| Dale Miller    | Susie Miller   |
| Stephen Nibert | Erik Hurst     |

3018 **GHS – Upward Bound**

- |                        |                   |
|------------------------|-------------------|
| Adams, LaDonna         | Kenyon, Deryn     |
| Akers, Kaitlyn         | Long, Lonnie      |
| Andrews Brianna        | Newberne, Joi     |
| Clark, Frances Bennett | Ninan, Angel      |
| Collie, Tyer           | Southerly, Landon |
| Cruz, Adam             | Trickett, Bethany |
|                        | Yusko, Heather    |

3019

- GHS - Volleyball**  
Farnsworth, Teena  
Gilbert, Elaine  
Harrison, Ben  
Harrison, Heather  
Hess, Kristen

- Hess, Roy
- Lanz, Kelley
- Sweet, Kari
- Moore, Mona
- Morgan, Patty
- Rock, Russell
- Rock, Lisa
- Ross, Miranda
- Scherzinger, Jerome
- Simmons, Allison
- Skiles, Christina
- Taylor, Rosalina
- Wagoner, Natasha
- Behan, Peggy

**REQUEST TO ATTEND TAYLOR COUNTY TECHNICAL CENTER**

**3020** Mr. Richard Satterfield requested permission for his son to attend the Building Maintenance/Carpentry classes at Taylor County Technical Center.

**OUT OF STATE OVER NIGHT PROFESSIONAL DEVELOPMENT**

**3021** Mindy Garrison, Special Education Liaison, requested permission to attend the Nonviolent Crisis Intervention Training and Recertification Conference on September 12-15, 2017 in Coraopolis, PA. Funding source: Special Education

**FIELD TRIP**

**3022** Fran Bennett, with West Virginia University Upward Bound, requested continued exemption from Policy 2340 . . . (E.) Students transported in a school bus on such trips shall, in addition to the school bus operator, be supervised by at least one professional employee of the Board . . . Each additional bus shall be supervised by a professional employee or person approved by the Board . . . Upward Bound requests the lease of one Taylor County bus on September 23, 2017, October 7, 2017, December 9, 2017, March 24, 2018, April 29, 2018. The summer residential program will be June 24, 2018 – August 3, 2018. Funding source: WVU Upward Bound Program

The superintendent respectfully requested approval of items **# 3015 - # 3022** in the 3000 series.  
*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Flohr Yeas 4 Nays 0*  
Item pulled \_\_\_\_\_

**18-02-4000 FINANCIAL**

Voucher's Payable Totaling \$ 430,743.06  
Treasurer's Report

The superintendent respectfully requested approval of all items in the 4000 series.  
*Recommendation: Motion: Mr. Tucker 2<sup>nd</sup>: Mr. Sinclair Yeas 4 Nays 0*  
Item pulled \_\_\_\_\_

***A list of these bills and/or copies of the bills themselves may be made available for review upon request.***

**18-02-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**

**STUDENT MATTERS**

**5066** Ms. Victoria Batton requested permission for her son, age 12, grade 7<sup>th</sup>, to transfer from Philippi Middle School in Barbour County to Taylor County Middle School in Taylor County. The family resides in Barbour County.

*Consideration: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Tucker Yeas 0 Nays 0*  
Item pulled \_\_\_\_\_

**5067** Ms. Victoria Batton requested permission for her son, grade 6<sup>th</sup>, to transfer from Philippi Middle School in Barbour County to Taylor County Middle School in Taylor County. The family resides in Barbour County.

*Consideration: Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Yeas 0 Nays 4*  
Item pulled \_\_\_\_\_

**5068** Mr. and Mrs. George Poling requested permission for their son, age 5, grade Kindergarten, to attend Flemington Elementary School in Taylor County. The family resides in Barbour County.

*Consideration: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Flohr Yeas 4 Nays 0*  
Item pulled \_\_\_\_\_

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- 5069 Tara Lambert requested permission for her daughter, age 13, grade 8, to continue attending Taylor County Middle School in Taylor County. The family resides in Barbour County.

Consideration: Motion: Mr. Tucker 2<sup>nd</sup>: Mr. Sinclair Yeas 4 Nays 0  
Item pulled \_\_\_\_\_

- 5070 Tara Lambert requested permission for her son, age 6, grade 1, to transfer from Barbour County Schools to Flemington Elementary School in Taylor County. The family resides in Barbour County.

Consideration: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Flohr Yeas 4 Nays 0  
Item pulled \_\_\_\_\_

**Motion made by Mr. Sinclair, 2<sup>nd</sup> by Mr. Tucker to pull items #5082 and #5088, in the 5000 series, to be voted on separately.**

**Yeas: 4 Nays: 0**

#### **EXECUTIVE SESSION**

The Board convened in executive session to discuss personnel at 6:26 p.m.

Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Tucker Yeas: 4 Nays: 0

#### **RECONVENED**

The Board reconvened in regular session at 6:50 p.m.

#### **PROFESSIONAL PERSONNEL**

##### **EMPLOYMENT**

- 5071 **Courtney Baranow**, 7<sup>th</sup>/8<sup>th</sup> Grade Science Teacher at Taylor County Middle School. Effective August 24, 2017.

- 5072 **Caroline Froebel**, Art Teacher at Taylor County Middle School. Effective August 24, 2017.

- 5073 **Britney L. Sheme**, Itinerant LD/MI/BD/Autism Teacher at Anna Jarvis Elementary School under Out of Field Authorization. Effective August 24, 2017.

##### 5074 **SUBSTITUTES**

Lesetta Degler  
Daniel Mullens

##### **EXTRACURRICULAR**

- 5075 **Cari Moats**, Assistant Cross Country Coach for Grafton High School. Effective for the 2017-2018 school year only.

- 5076 **Olivia Shaw**, Volunteer Coach for the Cross Country Team at Taylor County Middle School. Effective for the 2017-2018 school year only.

- 5077 **Eva Robinson**, Volunteer Coach for the Cross Country Team at Grafton High School. Effective for the 2017-2018 school year only.

- 5078 **Steve Tennant**, Volunteer Coach for the Cross Country Team at Grafton High School. Effective for the 2017-2018 school year only.

- 5079 **Daniel Mullins**, Volunteer Coach for the Grafton High School Football Team. Effective for the 2017-2018 school year only.

- 5080 **Marsha Welch**, Co-Evening Bus Aide for Flemington Elementary School (Bus 72). Begin at Flemington at approximately 2:45 and return to Flemington at approximately 4:15 p.m. Effective for the 2017-2018 school year only. This is on an "as needed" basis.

- 5081 **Amanda Stolzenfels**, Yearbook Advisor for Taylor County Middle School. Effective August 23, 2017.

##### **RESIGNATIONS**

- 5082 **Brian Cleveland**, resignation as PE/Health Teacher at Grafton High School. Effective August 23, 2017.

- 5083 **Katie Minenna**, resignation as Substitute School Nurse for Taylor County Schools. Effective August 7, 2017.

- 5084 **Hartsel L. Keener**, resignation as Head Softball Coach at Grafton High School. Effective August 7, 2017.

- 5085 **Amy Price**, resignation as Substitute Teacher for Taylor County Schools. Effective August 25, 2017.

5086 Andrea Mayle, resignation as Morning Bus Duty Monitor at Anna Jarvis Elementary School. Effective at the beginning of the 2017-2018 school year.

5087 Karla Feldstein, resignation as Substitute Teacher for Taylor County Schools. Effective August 15, 2017.

5088 Victoria Barnosky, resignation as School Psychologist for Taylor County Schools. Effective August 16, 2017.

**LEAVE OF ABSENCE**

5089 Victoria Barnosky, requesting unpaid maternity leave for the birth of her child in accordance with TCBS Policy 3430.01. Effective August 18, 2017- October 9, 2017.

**SERVICE PERSONNEL**

**TRANSFER**

5090 Dean Cox, transfer from .5 Bus Operator for Flemington Elementary, Wendel Road, Flag Run Road, TCMS, 119 south, Webster, Bosley Hollow Road (Bus 60) to .5 Bus Operator (Bus 72) TCMS, Spring Hills Road, Gourmet Express, AJ, Little Feet Day Care, Curve Bridge and other duties as they become necessary.

**EXTRACURRICULAR**

5091 Judy Maddix, Co-Evening Bus Aide for PM Run (Bus 72) beginning at Flemington Elementary at approximately 2:45 p.m. and returning to Flemington Elementary at approximately 4:15 p.m. On an as needed basis only. Effective for the 2017-2018 school year only.

5092 \_\_\_\_\_, Evening Bus Aide for Flemington Elementary School (Bus 84). Begin at Flemington at approximately 2:45 p.m. and return to Flemington at approximately 4:15 p.m. Effective for the 2017-2018 school year only.

**PULLED**

**RESIGNATIONS**

5093 Donna Jamison, resignation as Morning Bus Duty Monitor at West Taylor Elementary School. Effective at the beginning of the 2017-2018 school year.

5094 Carla Lowe, resignation as Morning Bus Duty Monitor at West Taylor Elementary School. Effective at the beginning of the 2017-2018 school year.

**ADDEDUM**

5095 Ms. Heather Robertson, requested permission to transfer her daughter, age 15, grade 10, from Grafton High School in Taylor County to Bridgeport High School in Harrison County. The family resides in Taylor County.

*Consideration: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Flohr Yeas 4 Nays 0*  
Item pulled \_\_\_\_\_

The superintendent respectfully requested approval of items **# 5071 - # 5094** excluding **# 5082, #5088, and # 5092** in the 5000 series.

*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Tucker Yeas 4 Nays 0*  
Item pulled **#5082, #5088, and #5092**

**PULLED TO VOTE ON SEPARATELY**

**RESIGNATIONS**

5082 Brian Cleveland, resignation as PE/Health Teacher at Grafton High School. Effective August 23, 2017. Contingent upon filling their position.

*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Tucker Yeas 0 Nays 4*

5088 Victoria Barnosky, resignation as School Psychologist for Taylor County Schools. Effective August 16, 2017. Contingent upon filling their position.

*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Tucker Yeas 0 Nays 4*

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**18-02-9000 FUTURE MEETINGS**

September 12, 2017	6:00 p.m.	TCBE
September 26, 2017	6:00 p.m.	AJES
October 10, 2017	6:00 p.m.	TCBE
October 24, 2017	6:00 p.m.	FES

*The Board scheduled two special meetings that are as follows:*

<b>August 28, 2017</b> (Sup. Goals)	<b>5:00 p.m.</b>	<b>TCBE (Special)</b>
<b>September 19, 2017</b> (Testing)	<b>5:30 p.m.</b>	<b>TCBE (Special)</b>

**ADJOURNMENT:** Motion by Mr. Sinclair, 2<sup>nd</sup> by Mr. Tucker to adjourn the meeting, all members concurring therein the meeting adjourned at 7:01 p.m.

**ATTESTED:**

\_\_\_\_\_  
**Secretary of the Board**

\_\_\_\_\_  
**President of the Board**