

Date: August 14, 2018

Kind of Meeting: Regular

Where Held: Taylor County Board of Education Office

Presiding Officer: Mr. Austin Upton

Members Present:

- Austin Upton
- Melissa Garvin
- Clark Sinclair
- Patrick Tucker
- Douglas L. Flohr
- Christine Miller, Superintendent

Members Absent:

Also Attending:

- Pam Gallaher, Asst. Superintendent
- Dara Britton, Treasurer
- Gatha Costilow, Secretary

I. CALL TO ORDER – Mr. Upton called the meeting to order at 6:00 p.m.

II. ROLL CALL – All members were present.

*(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)*

III. INVOCATION – Mr. Tucker gave the Invocation.

IV. PLEDGE OF ALLEGIANCE – Mr. Sinclair led the Pledge of Allegiance.

V. APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM

The superintendent respectfully requested approval of the agenda as presented.

*Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0*

19-02-1000 INFORMATION

The Standard Response Protocol – Shawn Thorne  
Mr. Thorne was unable to attend due to a family illness.

Superintendent's Update

Mrs. Miller informed the Board of the following topics: State Board of Education Math Plan, Lexile/Quantile, resources for parents, student learning with teachers, bus ticket – to get on the bus with her, AJES back to school bash, and the art room at AJES.

Board Members Updates – None

Board Committee Meeting Reports - None

19-02-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for regular meeting on July 24, 2018 and the special meeting on August 7, 2018.

*Recommendation: Motion: Mr. Flohr 2nd: Mr. Sinclair Yeas 5 Nays 0*  
Item pulled\_\_\_\_\_

POLICIES

FIRST READING

2005 3120.12 Substitutes in Areas of Critical Need and Shortage

CONTRACTS

2006 The superintendent respectfully requested approval of a contract with North Central Community Action-West Virginia for meal services to Pre-K students attending Anna Jarvis Elementary School I, II, & III Pre-K by the Taylor County Child Nutrition Department during school year 2018-2019. This is a renewal of the current contract

2007 The superintendent respectfully requested approval of a contract with North Central Community Action-West Virginia for meal services to Pre-K and Non Pre-K/Head Start students attending Anna Jarvis Elementary School IV Head Start by the Taylor County Child Nutrition Department during school year 2018-2019. This is a renewal of the current contract.

2008 The superintendent respectfully requested approval of a contract with North Central Community Action-West Virginia for meal services to Pre-K students attending West Taylor Elementary School by the Taylor County Child Nutrition Department during school year 2018-2019. This is a renewal of the current contract.

- 2009 The superintendent respectfully requested approval of a contract with North Central Community Action-West Virginia for meal services to Pre-K and Non Pre-K/Head Start students attending West Taylor Elementary School II Head Start by the Taylor County Child Nutrition Department during school year 2018-2019. This is a new contract.
- 2010 The superintendent respectfully requested approval of a contract with North Central Community Action-West Virginia for meal services to Pre-K and Non Pre-K/Head Start students attending Flemington Elementary School by the Taylor County Child Nutrition Department during school year 2018-2019. This is a renewal of the current contract.
- 2011 The superintendent respectfully requested approval of a contract with Best Life Therapy to provide Speech and Language services for the 2018-2019 school year at \$65.00 per hour. Funding source: Special Education

**AGREEMENTS**

- 2012 The superintendent respectfully requested approval of an agreement with Little Feet Day Care and Preschool to provide approximately twenty (20) breakfasts and twenty (20) lunches each day for children attending class Monday through Friday at the preschool site.
- 2013 The superintendent respectfully requested approval of an agreement with Little Feet Daycare to provide preschool services from July 1, 2018 – June 30, 2019. This is a continuation of previous agreement. Funding source: General Current
- 2014 The superintendent respectfully requested approval of an agreement with Crystal Smithson to provide psychological evaluations from July 1, 2018-June 30, 2019. This is a renewal of a current agreement. Funding source: Special Education

The superintendent respectfully requested approval of items **# 2005 - # 2014** in the 2000 series.  
*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mrs. Garvin Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**19-02-3000 CONSENT CALENDAR**

**PURCHASE ORDERS**

- 3016 **Little Feet Daycare and Preschool LLC**, in the amount of \$12,000.00 for meals at Little Feet Daycare Preschool. Funding source 2018-2019 Child Nutrition Services
- 3017 **Panhandle Cleaning & Restoration, Inc.**, in the amount of \$12,000.00 for the emergency sterilization of the art room and gymnasium at Anna Jarvis Elementary School. Local TCBOE Emergency Purchase Order Procedure was followed in obtaining the necessary services to be able to get the areas ready for school opening. Fund source: FY 19 Maintenance Excess Levy
- 3018 **West Virginia University**, in the amount of \$5,000.00 to pay for WVU Benedum Collaborative on-site coordination of its pre-service teacher candidates at Anna Jarvis Elementary, Taylor County Middle School and Grafton High School. Funding source: Step 7

**RIDE A BUS**

- 3019 Amanda Hoff requested permission for her home schooled student to ride a Taylor County bus from Grafton High School to United Technical Center in the morning and to ride a Taylor County bus from United Technical Center to Grafton High School in the afternoon. This student is presently enrolled at the United Technical Center in the Collision Repair Program for the 2018-19 school year.

**REQUESTS TO USE FACILITIES**

- 3020 Mr. Bryan Gillespie, with Riverjazz Baseball, requested permission to use the Jim Smith Field at Flemington Elementary School from 6:00 p.m. – 8:30 p.m. for the fall and spring seasons of the 2018-2019 school year for practice for boys from 8-12 years old from Barbour and Taylor Counties. Approval pending receipt of insurance.
- 3021 Jennifer Murray, with West Taylor 4-H Club, requested permission to use the cafeteria and library at West Taylor Elementary School from 6:30 p.m. to 8:00 p.m. the 1<sup>st</sup> Thursday of each month, when school is in session. Insurance is active July 1, 2018 through July 1, 2019
- 3022 Stacy Lewis, with the U.S. Army Corps of Engineers Tygart Lake and Dam, requested permission to use the auditorium at Taylor County Middle School on August 20, 2018 from 4:00 p.m. – 8:00 p.m. for a public meeting for Master Plan update.

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**3023** Michael Delauder, with Leer Mining Complex, requested permission to use the auditorium and commons area, and classrooms from 7:00 a.m. – 3:00 p.m. on September 29, 2018 for staff training. Mr. Delauder is also requesting the use of other buildings with principal approval for specialized training for the 2018-2019 school year only. Insurance is active July 31, 2018 through July 31, 2019.

**3024** Marja Salmon requested permission to use Camp Towles from 8:00 a.m. on July 6, 2019 through 8:00 p.m. on July 7, 2019 for a family reunion. No insurance required.

The superintendent respectfully requested approval of items **# 3016** - **# 3024** in the 3000 series.

*Recommendation: Motion: Mr. Tucker 2<sup>nd</sup>: Mr. Flohr Yeas 5 Nays 0*

Item pulled \_\_\_\_\_

#### **19-02-4000 FINANCIAL**

Treasurer's Report

The superintendent respectfully requested approval of all items in the 4000 series.

*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Flohr Yeas 5 Nays 0*

Item pulled \_\_\_\_\_

***A list of these bills and/or copies of the bills themselves may be made available for review upon request.***

#### **EXECUTIVE SESSION**

The Board convened in executive session to discuss personnel and student matters at 6:15 p.m.

#### **RECONVENED**

The Board reconvened in regular session at 6:45 p.m.

#### **19-02-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**

##### **STUDENT MATTERS**

**5063** Mr. Joshua Childers requested permission for his daughter, age 17, grade 11, to continue attending Liberty High School in Harrison County. The family resides in Taylor County.

*Consideration: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Flohr Yeas 5 Nays 0*

Item pulled \_\_\_\_\_

**5064** Mr. Joshua Childers requested permission for his daughter, age 15, grade 10, to continue attending Liberty High School in Harrison County. The family resides in Taylor County.

*Consideration: Motion: Mrs. Garvin 2<sup>nd</sup>: Mr. Tucker Yeas 5 Nays 0*

Item pulled \_\_\_\_\_

**5065** Mr. Joshua Childers requested permission for his daughter, age 14, grade 9, to continue attending Liberty High School in Harrison County. The family resides in Taylor County.

*Consideration: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*

Item pulled \_\_\_\_\_

**5066** Ms. Cristy Linkh requested permission to transfer her daughter, age 15, grade 10, from Grafton High School in Taylor County to Fairmont Senior High School in Marion County. The family resides in Taylor County.

*Consideration: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Tucker Yeas 0 Nays 5*

Item pulled \_\_\_\_\_

**5067** Ms. Cristy Linkh requested permission to transfer her daughter, age 12, grade 7, from Taylor County Middle School in Taylor County to West Fairmont Middle School in Marion County. The family resides in Taylor County.

*Consideration: Motion: Mrs. Garvin 2<sup>nd</sup>: Mr. Flohr Yeas 1 Nays 4*

Item pulled \_\_\_\_\_

**5068** Mr. and Mrs. Mark DeMary requested permission for their daughter, age 14, grade 9, to attend East Fairmont High School in Marion County. The student was previously enrolled at Notre Dame and the family resides in Taylor County.

*Consideration: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Tucker Yeas 0 Nays 5*

Item pulled \_\_\_\_\_

5069 Mr. and Mrs. Mark DeMary requested permission for their daughter, age 12, grade 7, to attend East Fairmont Middle School in Marion County. The student was previously enrolled at Notre Dame and the family resides in Taylor County.

Consideration: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 0 Nays 5  
Item pulled \_\_\_\_

5070 Mr. and Mrs. Jeff Weiford requested permission for the granddaughter, age 4, grade Pre-K, to attend Pre-K at Cubby's Child Care Center for the 2018-2019 school year. This request is for one year only. The family resides in Taylor County.

Consideration: Motion: Mrs. Garvin 2nd: Mr. Tucker Yeas 5 Nays 0  
Item pulled \_\_\_\_

5071 Ms. Shawna Medrow requested permission for her son, age 4, grade Pre-K to attend the Taylor County Preschool Program for the 2018-2019 school year. This request is for one year only. The family resides in Harrison County.

Consideration: Motion: Mr. Flohr 2nd: Mr. Tucker Yeas 5 Nays 0  
Item pulled \_\_\_\_

5072 Mr. Earl Roy requested permission for his son, age 10, grade 5, to attend Taylor County Middle School in Taylor County. The family resides in Barbour County.

Consideration: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 5 Nays 0  
Item pulled \_\_\_\_

5073 Ms. Shirley Cox requested permission for her son, age 5, grade Kindergarten, to transfer from Preston County to Anna Jarvis Elementary School in Taylor County. The family resides in Preston County.

Consideration: Motion: Mr. Garvin 2nd: Mr. Tucker Yeas 5 Nays 0  
Item pulled \_\_\_\_

**PROFESSIONAL PERSONNEL**

**EMPLOYMENT**

5074 **Brenda Bolyard**, Alternative Learning Center Teacher for Taylor County Schools. Monday, Tuesday, Wednesday, Thursday as needed. 3:30 p.m-5:30 p.m. \$25.00 per hour. Funding source: Alternative Ed Grant.

5075 **Kristen Hodge**, Alternative Learning Center Teacher for Taylor County Schools. Monday, Tuesday, Wednesday, Thursday as needed. 3:30 p.m-5:30 p.m. \$25.00 per hour. Effective for the 2018-2019 school year. Funding source: Alternative Ed Grant. .

**EXTRACURRICULAR**

5076 **Gary Chambers**, volunteer coach for Boys' Soccer Team at Taylor County Middle School. Effective for the 2018-2019 school year only.

**RESIGNATION**

5077 **Sheila Copeland**, resignation as Fifth Grade Teacher at Taylor County Middle School. Effective August 2, 2018.

**SUBSTITUTE TEACHER**

5078 Kathy McDaniel

**SERVICE PERSONNEL**

**EXTRACURRICULAR**

5079 **Meredith Dillon**, Morning and Evening Special Needs Bus Aide. Meet Bus 97 at the bus garage at approximately 6:05, complete the run and return to garage at approximately 8:30 in the morning. Meet Bus 97 at approximately 2:25 at the bus garage, complete the run and return to the garage at approximately 4:35 in the evening. Effective at the beginning of the 2018-2019 school year

The superintendent respectfully requested approval of items **# 5074 - # 5079** in the 5000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 5 Nays 0  
Item pulled \_\_\_\_

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**19-02-8000 DISCUSSION**

Pro Officer Taylor County Middle School – Clark Sinclair

The Pro-Officer application was discussed and signed and the following topics were discussed: Officer Collins going to other schools in the county, 25% cash matched by the board. Mr. Sinclair is well pleased with the changes occurring at GHS, good job on expulsion presentation, and Mr. Tucker is pleased with the changes at GHS and gave Officer Collins a thank you.

Safety Committee Meetings – Austin Upton

Mrs. McCarthy informed the Board of the following topics: Active shooter drill at Grafton High School on August 25, 2018.

Taylor County Schools' Band Program – Austin Upton

Mrs. Miller informed the Board the superintendent in Hampshire County would not let the proposed new band director out of his contract with them due to timelines regarding start of employment term and required notification.

TCMS Softball Field – Austin Upton

Mrs. Gallaher and Mr. Potts informed the Board of the three plans at Taylor County Middle School which are as follows: evacuation route, softball field, or a parking lot. After the conversation the Board chose to do an additional parking lot.

Superintendents' 2018-2019 Goals – Austin Upton

Mr. Upton scheduled a meeting for the superintendents 2018-2019 goals on August 21, 2018 at 6:00 p.m. at TCBE.

Taylor County Middle School SBA Project Progress – Pam Gallaher

Mrs. Gallaher informed the Board the louver was installed, training will begin for our maintenance department and the boilers will be checked when we turn them on this fall.

West Taylor Elementary School SBA Project Progress – Pam Gallaher

Mrs. Gallaher informed the Board of the following: moving into the new wing, doing final touch ups, and the change order for the extra parking lot.

**EXECUTIVE SESSION**

The Board convened in executive to discuss transportation at 7:30 p.m.

*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Tucker Yeas 5 Nays 0*

**RECONVENED**

The Board reconvened in regular session at 8:18 p.m.

**19-02-8000 BOARD MEMBER COMMENTS/DISCUSSION**

**19-02-9000 FUTURE MEETINGS**

August 28, 2018	6:00 p.m.	TCBE
September 11, 2018	6:00 p.m.	TCBE
September 25, 2018	6:00 p.m.	AJES
October 9, 2018	6:00 p.m.	TCBE
October 23, 2018	6:00 p.m.	FES

The Board scheduled a special meeting for August 21, 2018 at 6:00 p.m. at the Taylor County Board of Education office for a financial workshop and the superintendent goals.

**ADJOURNMENT:** Motion by Mr. Flohr, 2<sup>nd</sup> by Mrs. Garvin to adjourn the meeting, all members concurring therein the meeting adjourned at 8:20 p.m.

**ATTESTED:**

**Secretary of the Board**

**President of the Board**