

Date: July 28, 2015 Kind of Meeting: Regular
Where Held: Taylor County Board of Education
Presiding Officer: Melissa Knotts

Members Present:

Richard Teagarden
Melissa Knotts
Austin Upton
Judith Barney
Kathy Green, Superintendent

Members Absent:

Clark Sinclair, via phone

Also Attending:

Pam Gallaher, Asst. Superintendent
Drew Rottgen, Treasurer
Gatha Costilow, Secretary

I. CALL TO ORDER – Mrs. Knotts called the meeting to order at 6:00 p.m.

II. ROLL CALL – Members present: Melissa Knotts, Richard Teagarden, Austin Upton, Judith Barney, and Kathy Green, Superintendent. Clark Sinclair participated via phone.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

III. INVOCATION – Mrs. Knotts gave the invocation.

IV. PLEDGE OF ALLEGIANCE – Mr. Teagarden led the pledge of allegiance.

V. APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM

The superintendent respectfully requested approval of the agenda as presented.

Recommendation: Motion: Mr. Teagarden 2nd: Mr. Upton Yeas 5 Nays 0

16-01-1000 INFORMATION

Library Committee Report – Guy Moyer

Mrs. Moyer informed the Board of the following items discussed at the previous Library Committee Meeting: Flemington High School year book digitization completed, summer reading, robotics and science series completed, youth book reading to meet two times a month, off site reading at Anna Jarvis and Flemington Elementary Schools, Spiderman and The Hulk visited the Library and the next meeting will be August 17, 2015.

Acceptable Use Policy – Kathy Green/Sondra Cain

A power point presentation was given by Sondra Cain and the Acceptable Use Policy was given to each Board member. This technology use policy should be signed and brought back to the next meeting.

Superintendent's Update

Miss Green informed the Board of the following updates: Little Feet Day Care becoming a Taylor County Schools Preschool site. Miss Green handed out a report from Jenny Murry pertaining to information about 2015 summer extension services and each Board members received a copy of the 2015-16 bus schedule.

Board Committee Reports – None given.

16-01-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the special meeting on July 8, 2015, and the regular meeting on July 14, 2015.

Recommendation: Motion: Mrs. Barney 2nd: Mr. Teagarden Yeas 5 Nays 0

Item pulled_____

POLICIES

THIRD READING – Volume 7 No. 2

2065	1422	Nondiscrimination & Equal Employment Opportunity
2066	1623	Section 504/ADA Prohibition Against Disability Discrimination In Employment
2067	1662	Anti-Harassment And Violence
2068	2114	Meeting State Performance Indicators
2069	2120	County And School Improvement
2070	2230.01	Program Of Student Middle Level Education
2071	2230.02	Program Of Student Adolescent Education (Grades 9-12)
2072	2230.04	Program Of Study Intermediate Elementary Grades 3-4
2073	2230	Program Of Study Early Learning Programs Grades Pre-K-5
2074	2260.01	Section 504/ADA Prohibition Against Discrimination Based on Disability

2075	2260.02	Programs Of Study For Limited English Proficient Students
2076	2260	Nondiscrimination And Access To Equal Educational Opportunity
2077	2370	Alternative Delivery Of Educational Programs
2078	2411	Guidance And Counseling
2079	2412	Homebound/Hospital Instruction Program
2080	2432	Driver Education
2081	2450	Adult Education
2082	2600	Educational Program
2083	2605	Program Accountability And Evaluation
2084	2623	Student Assessment
2085	3120.06	Long-Term Substitute Benefits/Salary
2086	3120.12	Substitutes In Areas Of Critical Need And Shortage (DELETING)
2087	3122	Nondiscrimination And Equal Employment Opportunity
2088	3123	Section 504/ADA Prohibition Against Disability Discrimination In Employment
2089	3215	Use Of Tobacco By Professional Staff
2090	3242.01	Tuition Reimbursement (NOT ADOPTING)
2091	3242.01	Tuition Reimbursement (TAYLOR COUNTY)
2092	3340	Grievance Procedure
2093	3362	Anti-Harassment And Violence
2094	3421	Timely Payment Of Insurance Premiums
2095	4120	Employment Of Service Personnel
2096	4120.06	Long-Term Substitute Benefits/Salary
2097	4122	Nondiscrimination And Equal Employment Opportunity
2098	4123	Section 504 ADA Prohibition Against Disability Discrimination In Employment
2099	4215	Use Of Tobacco By Service Personnel
2100	4340	Grievance Procedure
2101	4362	Anti-Harassment And Violence
2102	4421	Timely Payment Of Insurance Premiums
2103	5200	Attendance
2104	5421	Grading
2105	5460	Graduation Requirements
2106	5512	Use Of Tobacco By Students
2107	5517.01	Bullying
2108	5517	Anti-Harassment And Violence
2109	5610	Exclusion From Classroom Or School Bus, Suspension, And Expulsion Of Students
2110	5611	Discipline – Student Due Process Rights
2111	6100	Uniform Records And Accounts
2112	6800	System Of Accounting
2113	7434	Use Of Tobacco On School Premises
2114	7540.02	County Web Page
2115	8220	School Day
2116	8330	Student Records
2117	9135	Appeals Procedures For Citizens (DELETING)

Recommendation: Motion: Mrs. Barney 2nd: Mr. Teagarden Yeas 5 Nays 0
 Item pulled _____

Resolved, that the bylaws and policies printed and codified in the comprehensive document entitled "Bylaws and Policies of the Taylor County Board of Education" are hereby adopted and that all bylaws and policies heretofore adopted by the Taylor County Board are hereby rescinded, further be it

Resolved, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law, inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies and parts of policies shall remain in full effect.

AGREEMENTS

2118 The superintendent respectfully requested approval of an agreement with Alderson Broaddus University and the Taylor County Board of Education for the purpose of the placement of student nurses in the school system. This is a continuation of a previous agreement and will continue indifferently until termination by either party with a 30 day written notice.

2119 **Regina May**, Parent Involvement Activities Coordinator at Flemington Elementary School for 990 hours. Position is for the 2015-2016 school year only and is contingent upon receipt of grant award. Funding source: Title I

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- 2120 **Crystal Musgrove**, Parent Involvement Activities Coordinator at Anna Jarvis Elementary School for 990 hours. Position is for the 2015-2016 school year only and is contingent upon receipt of grant award. Funding source: Title I
- 2121 **Cyndee Cayton**, Parent Involvement Activities Coordinator at West Taylor Elementary School for 495. Position is for the 2015-2016 school year only and is contingent upon receipt of grant award. Funding source: Title VI
- 2122 **Mary Kay Scherzinger**, Parent Involvement Activities Coordinator at West Taylor Elementary School for 495 hours. Position is for the 2015-2016 school year only and is contingent upon receipt of grant award. Funding source: Title VI
- 2123 **Cyndee Cayton**, Parent Involvement Activities Coordinator at Taylor County Middle School for 495 hours. Position is for the 2015-2016 school year only and is contingent upon receipt of grant award. Funding source: Title I
- 2124 **Staci Summers**, Parent Involvement Activities Coordinator at Taylor County Middle School for 495 hours. Position is for the 2015-2016 school year only and is contingent upon receipt of grant award. Funding source: Title I
- 2125 **Dreama Gainer**, Parent Involvement Activities Coordinator at Grafton High School for 990 hours. Position is for the 2015-2016 school year only and is contingent upon receipt of grant award. Funding source: Title VI
- 2126 The superintendent respectfully requested approval of an agreement with West Virginia Wesleyan College and the Taylor County Board of Education for the purpose of the placement of athletic trainer at Grafton High School-. This is a continuation of a previous agreement and will continue indifferently until termination by either party with a 30 day written notice.

The superintendent respectfully requested approval of items **# 2118 - # 2126** in the 2000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Upton Yeas 5 Nays 0

Item pulled _____

16-01-3000 CONSENT CALENDAR

PURCHASE ORDERS

- 3022 **RESA VII**, in the amount of \$13,000.00 for audiologist services for the school year 2015-2016. Funding source: special education
- 3023 **RESA VII**, in the amount of \$7,000.00 for medicaid billing services for the school year 2015-2016. Funding source: general current
- 3024 **Lambert Occupational Therapy**, in the amount of \$72,000.00 for occupational therapy services for the school year 2015-2016. Funding source: special education
- 3025 **Cara Noonan, Physical Therapist**, in the amount of \$72,014.72 for physical therapy services for the school year 2015-2016. Funding source: special education
- 3026 **Little Feet Daycare & Preschool**, in the amount of \$45,000.00 for preschool services provided by MOU Board approved on 01/27/15. Funding source: general current

2015-2016 CE DAY

- 3027 The superintendent respectfully requested changing the October 20, 2015 continuing education day to October 22, 2015.

CHAPERONE LIST

- 3028 **GHS – Upward Bound**
Bennett-Clark, Frances
Cruz, Adam
DeHaas, Adrienne
Marshall, Ethan
Ninan, Angel
Southerly, Landon
Yusko, Heather

NAMING OF FACILITIES

- 3029 The superintendent respectfully requested permission to name the baseball field at Grafton High School “Upton Field” after Mr. Austin Upton.

FIELD TRIP

3030 Fran Bennett, with West Virginia University Upward Bound, requested continued exemption from Policy 2340 . . . (E.) Students transported in a school bus on such trips shall, in addition to the school bus operator, be supervised by at least one professional employee of the Board . . . Each additional bus shall be supervised by a professional employee or person approved by the Board . . . Upward Bound requests the lease of one Taylor County bus on September 19, 2015, October 31, 2015, December 5, 2015, February 13, 2016, March 12, 2016, April 30, 2016. The summer residential program will be June 26, 2016 – August 5, 2016. Funding source: WVU Upward Bound Program

REQUESTS TO USE FACILITIES

3031 Christine Shaw, with the GHS Class of 1965, requested permission to use the Mary Battle Studio on August 28, 2015 from 5:00 p.m. – 7:30 p.m. for a 50th class reunion and a tour of the school. Afterwards, they will be attending the football game.

3032 Julie Dowdy, with Little Feet Daycare, requested permission to use Anna Jarvis Elementary School Monday's through Friday's for the 2015-2016 school year, when school is in session, for an after school program that will offer snacks, free play and homework assistance. Approval pending receipt of certificate of liability.

3033 Sharon Griffith, with Taylor County Soccer Association, requested permission to use McKinney Field, GHS Parking Lots, Restrooms, Pressbox, and Concession Stand areas on August 1, 2015 from 7:00 a.m. to 8:00 p.m. for soccer tournaments. Liability insurance is active September 1, 2014 through September 1, 2015.

3034 Ms. Charlotte Green requested permission to use Camp Towles on August 9, 2015 from 10:00 a.m. – 4:00 p.m. for a family reunion.

Mr. Upton left the room at 6:34 p.m.

Mr. Upton returned to the room at 6:35 p.m.

The superintendent respectfully requested approval of items **# 3020 - # 3034** in the 3000 series.
Recommendation: Motion: Mrs. Barney 2nd: Mr. Teagarden Yeas 4 Nays 0
Item pulled _____

16-01-4000 FINANCIAL

Voucher's Payable Totaling **\$ 1,812,807.59**

The superintendent respectfully requested approval of all items in the 4000 series.
Recommendation: Motion: Mr. Teagarden 2nd: Mr. Sinclair Yeas 5 Nays 0
Item pulled _____

A list of these bills and/or copies of the bills themselves may be made available for review upon request.

16-01-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS

STUDENT MATTERS

5027 Ms. Kimberly Shahan requested permission to transfer her son, age 14, grade 8, from Home Schooling with Barbour County Schools to Home schooling with Taylor County Schools. The family resides in Barbour County.

Consideration: Motion: Mr. Teagarden 2nd: Mr. Upton Yeas 5 Nays 0
Item pulled _____

5028 Ms. Kimberly Shahan requested permission to transfer her daughter, age 17, grade 11, from Philip Barbour High School in Barbour County to Grafton High School in Taylor County. The family resides in Barbour County.

Consideration: Motion: Mrs. Barney 2nd: Mr. Upton Yeas 5 Nays 0
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PROFESSIONAL PERSONNEL

EMPLOYMENT

5029 **Kayla Ringer**, LD/MI/BD/Autism Special Education teacher at Grafton High School. Effective 2015-2016 school year.

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5030 Michael Foley, Personal Fitness and Wellness teacher/school attendance record keeping at Grafton High School. Effective 2015-2016 school year.

5031 Taylor Wyatt, Guidance Counselor at Grafton High School. Effective 2015-2016 school year.

5032 Julie Mewshaw, Preschool/Preschool Special Needs Special Education teacher at Anna Jarvis Elementary School. Effective 2015-2016 school year.

5033 Alexa Johnson, Kindergarten teacher at Anna Jarvis Elementary School. Effective 2015-2016 school year.

5034 Cori Cumberland, third grade teacher at Anna Jarvis Elementary School. Effective 2015-2016 school year.

TRANSFER

5035 Shelly Stead, Assistant Principal at Anna Jarvis Elementary School from 2nd grade teacher at Anna Jarvis Elementary School. Effective 2015-2016 school year.

EXTRACURRICULAR

5036 Melissa Carr, technology coordinator for Taylor County Middle School. Effective beginning 2015-2016 school year.

5037 Tyler Cox, Assistant Softball Coach at Grafton High School. Effective 2015-2016 school year.

5038 Evan Smith, volunteer cheerleading coach at Grafton High School. Pending renewal of his coaching authorization. Effective 2015-2016 school year.

5039 John Sine, volunteer volleyball coach at Grafton High School. Effective beginning 2015-2016 school year.

5040 Shannon Loomis, volunteer volleyball coach at Grafton High School. Pending renewal of her coaching authorization. Effective 2015-2016 school year.

SUBSTITUTE TEACHERS

Claire Garner
Joy Lantz

RESIGNATIONS

5042 Matthew Keener, resignation from technology coordinator at West Taylor Elementary School. Effective July 1, 2015.

5043 Denni Klages, resignation from special education teacher at Anna Jarvis Elementary School. Effective July 15, 2015.

5044 Taylor Houston, resignation from Title I teacher at Anna Jarvis Elementary School. Effective July 14, 2015.

5045 Cindy Rubenstein, resignation from Advisor of National Honor Society at Grafton High School. Effective July 16, 2015

5046 Morgan Wickline, resignation from 3rd grade teacher at Anna Jarvis Elementary. Effective July 21, 2015.

SERVICE PERSONNEL**TRANSFER**

5047 Ralph Morris, transfer from .5 bus operator Flemington Elementary School, Wendell Road, Webster, Bosley Hollow, Spencer Market to bus operator Pleasant Creek Road, Nuzum Road, West Hill Road, Webster, Trap Springs, Shelby Road, TCMS, AJ, GHS, and other areas as assigned by the supervisor of transportation. Effective August 10, 2015.

SUBSTITUTE SECRETARY

Delena Leach

The superintendent respectfully requested approval of items **# 5029 - # 5048** in the 5000 series.

Recommendation: Motion: Mrs. Barney 2nd: Mr. Sinclair Yeas 5 Nays 0

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16-01-9000 FUTURE MEETINGS

July 30, 2015 (Thursday)	5:00 p.m.	TCBE (Special)
August 11, 2015	6:00 p.m.	TCBE
August 25, 2015	6:00 p.m.	TCBE
September 8, 2015	6:00 p.m.	TCBE

The Board scheduled a special meeting for August 26, 2015 at 5:00 p.m. at the Taylor County Board of Education to discuss the levy.

ADJOURNMENT: Motion by Mrs. Barney, 2nd by Mr. Sinclair to adjourn the meeting, all members concurring therein the meeting adjourned at 6:43 p.m.

ATTESTED:

Secretary of the Board

President of the Board