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Date: July 25, 2017

Kind of Meeting: Regular

Where Held: Taylor County Board of Education Office

Presiding Officer: Austin Upton

Members Present:

Austin Upton
Melissa Knotts
Clark Sinclair
Patrick Tucker
Douglas Flohr
Kathy Green, Superintendent

Members Absent:

Also Attending:

Pam Gallaher, Asst. Superintendent
Dara Britton, Treasurer
Gatha Costilow, Secretary

I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – All member were present.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

III. **INVOCATION** – Mr. Tucker gave the Invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mr. Flohr led the Pledge of Allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Sinclair Yeas 5 Nays 0

18-01-1000 INFORMATION

Superintendent's Update

Ms. Green informed the Board there would not be a need for a special meeting to address personnel. Mrs. Gallaher informed the Board of the progress of bleacher throughout the county. Those completed were Anna Jarvis Elementary School and the softball field at Grafton High School. The baseball bleachers have been delivered and are ready to begin the next step. Mrs. Gallaher informed the Board the recommendations of the Fire Marshall in the repairing of the indoor baseball practice building. His recommendations should be coming to Kathy soon.

Board Members Updates – None

Board Committee Meeting Reports - None

18-01-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the regular meeting on July 11, 2017.

Recommendation: Motion: Mr. Tucker 2nd: Mr. Flohr Yeas 5 Nays 0

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POLICIES

THIRD READING

2003	3120.12	Substitutes in Areas of Critical Need and Shortage
2004	3120.15	Coaching Vacancy

Recommendation: Motion: Mr. Flohr 2nd: Mr. Sinclair Yeas 5 Nays 0

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Resolved, that the bylaws and policies printed and codified in the comprehensive document entitled "Bylaws and Policies of the Taylor County Board of Education" are hereby adopted and that all bylaws and policies heretofore adopted by the Taylor County Board are hereby rescinded, further be it Resolved, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law, inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies and parts of policies shall remain in full effect.

CONTRACTS

2005 The superintendent respectfully requested approval of a contract with Tate Communications to provide new phone system including equipment, installation, and first year maintenance at the Central Office costing \$5,590.95. Funding source: FY18 Excess Levy

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AGREEMENTS

- 2006** The superintendent respectfully requested approval of an agreement with RESA VII to provide Medicaid-eligible services from July 1, 2017-June 30, 2018. This is a renewal of a current agreement. Funding source: Special Education
- 2007** The superintendent respectfully requested approval of an agreement with Little Feet Daycare to provide preschool services from July 1, 2017 – June 30, 2018. This is a continuation of previous agreement. Funding source: General Current
- 2008** The superintendent respectfully requested approval of an agreement with Fairmont State University and the Taylor County Board of Education for the purpose of the placement of student teachers in the school system for the 2017-2018 school year. This is a continuation of a previous agreement.
- 2009** The superintendent respectfully requested approval of an agreement with West Virginia University and the Taylor County Board of Education for the purpose of the placement of student teachers in the school system beginning August 1, 2017 through July 31, 2018. This is a continuation of a previous agreement.
- 2010** The superintendent respectfully requested approval of an agreement with the Taylor County Sheriff's Department, Grafton City Police Department and the Taylor County Board of Education for services in conjunction with the use of drug dogs for surveillance for the 2017-2018 school year.

The superintendent respectfully requested approval of items **#2005 - #2010** in the 2000 series.

Recommendation: Motion: Mr. Tucker 2nd: Mr. Sinclair Yeas 5 Nays 0

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18-01-3000 CONSENT CALENDAR**PURCHASE ORDERS**

- 3009** **CDW Government, LLC**, to purchase 30 desktop computers to replace stationary lab and distribute old computers to classrooms at Taylor County Middle School. Funding source: Excess Levy
- 3010** **Kittle Excavation, Inc.**, in the amount of \$18,000.00 to remove woodchips and replace with pea gravel at West Taylor Elementary School playground. Funding source: Excess Levy

REQUESTS TO USE FACILITIES

- 3011** Sandra Bolyard requested permission to use Camp Towles from 9:00 a.m. – 4:00 p.m. on July 8, 2018 for a family reunion.

The superintendent respectfully requested approval of items **#3009 - #3011** in the 3000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 5 Nays 0

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18-01-4000 FINANCIAL

Voucher's Payable Totaling \$ 1,710,379.81

The superintendent respectfully requested approval of all items in the 4000 series.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Tucker Yeas 5 Nays 0

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A list of these bills and/or copies of the bills themselves may be made available for review upon request.

18-01-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**STUDENT MATTERS**

- 5025** Mr. & Mrs. Scott Reed requested permission for her daughter, age 13, grade 8, to transfer from Covenant Christian School in Monongalia County to Taylor County Middle School in Taylor County. The family resides in Monongalia County.

Consideration: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

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- 5026** Mr. and Mrs. Jeff Ramsey requested permission for their son, age 13, grade 8th, to transfer from Heritage Christian School in Harrison County to Lincoln Middle School in Harrison County. The family resides in Taylor County.

Consideration: Motion: Mr. Flohr 2nd: Mr. Sinclair Yeas 5 Nays 0

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PROFESSIONAL PERSONNEL

EMPLOYMENT

5027 **Heather Whetsell**, Itinerant LD/MI/BD Autism Teacher, 200 day employment, at Taylor County Middle School. Effective September 30, 2017.

5028 **James Rubal**, 7th Grade Mathematics Teacher, 200 day employment, at Taylor County Middle School. Effective at the beginning of the 2017-2018 school year.

EXTRACURRICULAR

5029 **Kim Wood**, Volunteer Coach for Cross-Country at Taylor County Middle School. Effective for the 2017-2018 school year only.

5030 **Mike Moats**, Volunteer Coach for Grafton High School Baseball Team. Effective for the 2017-2018 school year only.

5031 **Ethan Kline**, Volunteer Coach for Grafton High School Baseball Team. Effective for the 2017-2018 school year only.

5032 **Tina Woodell**, Volunteer Coach for Girls' Soccer at Taylor County Middle School. Effective for the 2017-2018 school year only.

5033 **Gary Chambers**, Volunteer Coach for Girls' Soccer at Taylor County Middle School. Effective for the 2017-2018 school year only.

5034 **Treasurer's Resolution**

The Superintendent respectfully requested the adoption of the Resolution needed to transfer the position of Treasurer to Ms. Dara Britton effective as of June 14, 2017.

RESOLUTION TO BE ADOPTED BY THE BOARD OF EDUCATION OF THE COUNTY OF TAYLOR TO IMPLEMENT THE APPOINTMENT OF ITS OWN TREASURER AS AUTHORIZED BY CODE 18-9-6 WHEREAS, by virtue of the provisions of section 6, article 9, Chapter 18 of the Code of West Virginia, 1931, as amended, each county board of education is required on or before the first Monday in May to appoint a treasurer for such board, which treasurer shall be an employee of such board designated as the person in charge of the financial affairs of such board or shall be the sheriff of the county; and

WHEREAS, the Board of Education of the County of Taylor County desires to appoint Dara Britton, as its treasurer pursuant to and in compliance with the provisions of Chapter Acts of the Legislature of West Virginia, Regular Session, 1973, and more particularly the provisions of section 6, article 9, Chapter 18 of the Code of West Virginia, 1931, as enacted thereby; to appoint a depository of its funds; and otherwise to implement the appointment of its treasurer.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE COUNTY OF TAYLOR;

That the appointment of Dara Britton, its employee designated as the person in charge of its financial affairs, which appointment is made by said board upon the recommendation of the county superintendent on the 9th day of May 2017, be, and the same hereby, is, approved and the said Dara Britton is, upon recommendation of the county superintendent, appointed as Treasurer of the Board of Education of the County of Taylor in compliance with the pursuant to the provisions of Chapter 121, Acts of the Legislature of West Virginia, Regular Session, 1973, and more particularly the provisions of section 6, article 9, Chapter 18 of the Code of West Virginia, 1931, enacted thereby.

FURTHER RESOLVED: That before entering upon her duties of Treasurer of the Board of Taylor County, the said Dara Britton shall give bond for the faithful performance of her duties as such treasurer, with good security, to be approved by the board, in the penal sum of \$250,000.00. The premium for which said bond shall be paid by said board.

FURTHER RESOLVED: That the county superintendent be authorized and directed to cause proper notice that the Board of Education of the County of Taylor has determined to appoint its own employee as its treasurer and that Dara Britton, its employee designated as the person in charge of its fiscal affairs, has been appointed the Treasurer of the Board of Education of the County of Taylor to be given to the Sheriff of Taylor County, West Virginia, the County Court of Taylor County, West Virginia, the State Tax Commissioner of West Virginia, the West Virginia Sinking Fund Commission, the State Board of Education of West Virginia, and the Taylor County Public Library Board.

FURTHER RESOLVED: That the county superintendent be, and she hereby is, authorized and directed to take all such action and to do all things necessary and proper to implement the appointment of the said Dara Britton, as treasurer of this board and to effect the transfer of all funds and accounts now held by the Treasurer of

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Taylor County, West Virginia, on behalf of this board to the treasurer of this board as provided by section 6, article 9, Chapter 18 of the Code of West Virginia, 1931, as amended.

FURTHER RESOLVED: The First Community Bank, Taylor County, West Virginia, as the depositories for all moneys of the Board of Education and bankable papers of the Board of Education of the County of Taylor and the county superintendent and the treasurer of this board are hereby authorized, empowered and directed to establish the following demand deposit accounts with said bank(s): (1) The Board of Education of the County of Taylor – general current expense fund; (2) all other accounts to be established will be attached; and that all checks, drafts, notes, acceptances or other instruments or orders for the payment and withdrawal of moneys, credits, items and property at any time held by said Bank or Banks for the account of the Board of Education of the County of Taylor or any of the above named funds shall be signed by the president of said board, the county superintendent, and the treasurer of said board, which signatures may be facsimile signatures made by means of a mechanical or electrical device as provided by section 3, article 9, Chapter 18 of the Code of West Virginia, 1931, as amended, and the treasurer of this board is authorized to furnish to said bank a copy of this resolution together with sample facsimile signature of Austin Upton, President of this Board, Kathy Green, County Superintendent, and Dara Britton, Treasurer of this Board.

FURTHER RESOLVED: That before depositing any funds of this board with (Bank or Banks), as herein authorized, the treasurer of this board shall require said bank(s) to give bond in the penal sum of \$13,000,000.00, which is estimated to be the maximum amount of the funds of this board to be deposited in said bank at any time, in form to be approved by the board, as required by section 6, article 9, chapter 18 of the Code of West Virginia, 1931, amended.

FURTHER RESOLVED: That the county superintendent and the treasurer of this board be authorized and empowered to obtain by purchase or otherwise such mechanical or electrical device or devices as may be necessary to affix the proper facsimile signatures of the President of the Board, the County Superintendent, and the Treasurer of the Board to all checks and orders for the payment and withdrawal of any moneys or funds of the board deposited in any bank or depository; and that such device or devices shall be kept in the custody of the Treasurer of this Board and shall be safely kept by him so that no one except the President of the Board, the County Superintendent, and the Treasurer of the Board, or such of their respective employees as may be so authorized, shall have access thereto.

FURTHER RESOLVED: That is at any time or from time to time it be determined that sufficient funds are on hand in any demand deposit account which may be more than normally required for the payment of incurred expenses, the Treasurer of the Board is authorized, empowered and directed to invest such funds from time to time with the State Investment Pool, the State Sinking Fund Commission, in guaranteed certificates of deposits issued by title depository or bank, or other guaranteed investments such as treasury bills, treasury notes, or certificates of deposits issued either by the United States Government or by a banking institution in which federal and state guarantees are applicable. The treasurer shall credit all interest earned on such investments to the fund from which the moneys were available for investment.

STATE OF WEST VIRGINIA
COUNTY OF TAYLOR, TO WIT:

I, Austin Upton, President of the Board of Education of the County of Taylor, do hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Education of the County of Taylor at a meeting of said board held on the 25th day of July, 2017.

Given under my hand the official seal of said Board this 25th day of July, 2017.

President of the Board of the County of Taylor

SERVICE PERSONNEL

RESCIND TRANSFER

- 5035 **Beth Yocum**, rescind the March 14, 2017 transfer to Itinerant Supervisory Special Education Aide/Autism Mentor at Taylor County Middle School and place her in her original position as a Kindergarten Early Childhood Classroom Assistant Teacher (ECCAT) at West Taylor Elementary School as per West Virginia Code 18A-4-7a(k)(5). Effective at the beginning of the 2017-2018 school year.

REMOVAL FROM RECALL LIST AND SUBSEQUENT ASSIGNMENT

- 5036 **Tonya Abraham**, Itinerant Supervisory Special Education Aide/Autism Mentor at Taylor County Middle School. Effective 2017-2018 school year.

RESIGNATION

5037 **Kim Shahan**, resignation as Bus Operator for Walnut Hill, Bailey Road, Rosemont Camp, Flemington Elementary, Spencer's Market, Simpson Road, Webster, Taylor County Middle School, Grafton High School (Bus 75). Effective July 17, 2017.

The superintendent respectfully requested approval of items **#5027** - **#5037** in the 5000 series.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Sinclair Yeas 5 Nays 0

Item pulled _____

18-01-9000 **FUTURE MEETINGS**

August 8, 2017	6:00 p.m.	TCBE
August 22, 2017	6:00 p.m.	TCBE
September 12, 2017	6:00 p.m.	TCBE
September 26, 2017	6:00 p.m.	AJES

ADJOURNMENT: Motion by Mr. Sinclair, 2nd by Mr. Tucker to adjourn the meeting, all members concurring therein the meeting adjourned at 6:28 p.m.

ATTESTED:

Secretary of the Board

President of the Board