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**Date: July 23, 2013**

**Kind of Meeting: Regular**

**Where Held: Taylor County Board of Education Office**

**Presiding Officer: Richard Teagarden**

**Members Present:**

Richard Teagarden  
Melissa Knotts  
Alan DePiano  
Judith Barney  
Austin Upton  
Charles Maynard, Superintendent

**Members Absent:**

**Also Attending:**

Kathy Green, Asst. Superintendent  
Drew Rottgen, Treasurer  
Gatha Costilow, Secretary

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I. **CALL TO ORDER** – Mr. Teagarden called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – All members present.

*(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)*

III. **INVOCATION** – Mrs. Knotts gave the invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mrs. Barney led the Pledge of Allegiance.

V. **APPROVAL OF THE AGENDA AND AGENDA ADJUSTMENT**

The superintendent respectfully requested approval of the agenda as presented.

*Recommendation: Motion: Mrs. Barney 2<sup>nd</sup>: Mrs. Knotts Yeas 5 Nays 0*

***Mr. Teagarden congratulated and welcomed Mr. Upton to the Board.***

**14-01-1000 INFORMATION**

Recognition of FBLA State Winners – Linda Casto or Stacy Ward

Retirement Plus – Introduction by Drew Rottgen

Mr. Fisher, with State Treasurer John Perdue's office, informed the Board about a new program for employees to be able to use payroll deductions to place money into a 457 Plan which is similar to a 401K plan. This will be at no cost to the Board.

Board Committee Reports

Library Committee – Guy Moyer

Ms. Moyer informed the Board that the Library Committee met on July 15, 2013 and the following topics were discussed: fire alarm system report, smoke detector replacement in furnace room, electric upgrades, resealing flashing to stop roof lead, and a backpack giveaway drawing. The next Library Committee Meeting will be on August 12, 2013 at 6:00 p.m.

United Technical Center – Alan DePiano

Mr. DePiano informed the board that the United Technical Center met on July 12, 2013 and the following topics were discussed: "School of Excellence" award given to UTC and the presentation in North Carolina for which the committee decided to send Mrs. Joan Smith, SBA pulled \$40,000.00 from UTC that was not yet spent, "Work Ready" program being piloted by all classes at Taylor County Vocational Center and some classes at UTC, and drug testing.

**14-01-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS**

**MINUTES**

The superintendent respectfully requests approval of the minutes for the special meeting on July 8, 2013 and July 16, 2013 and the regular meeting on July 9, 2013.

*Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mrs. Barney Yeas 5 Nays 0*

Item pulled \_\_\_\_\_

**14-01-3000 CONSENT CALENDAR**

**PURCHASE ORDERS**

**3010 CDW Government, LLC.**, in the amount of \$8,622.06 to purchase (5) e-readers, (5) netbooks, (5) tables with cases and keyboards for Grafton High School Library. Funding source: Excess Levy

**3011 Alfred Nickles Bakery**, in the amount of \$10,000.00 for bread and bakery products during the first semester of the 2013-2014 school year. Funding source: 2013-2014 Child Nutrition Services

**3012 United Dairy**, in the amount of \$75,000.00 for milk and dairy products during the first semester of the 2013-2014 school year. Funding source: 2013-2014 Child Nutrition Services

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- 3013 **SYSCO Pittsburgh**, in the amount of \$300,000.00 for main dish, selected pizza items, cheese & frozen eggs, frozen food, portion packed items, canned foods, staples & spices, paper products cleaning supplies and small wares during the first semester of the 2013-2014 school year. Funding source: 2013-2014 Child Nutrition Services
- 3014 **USDA Donated Foods – WV**, in the amount of \$35,000.00 for processing and hauling fees assessed on donated foods items for the Child Nutrition program during the first semester of the 2013-2014 school year. Funding source: 2013-2014 Child Nutrition Services
- 3015 **City National Bank**, in the amount of \$10,000.00 for Lockbox Services for Meal Statements for the 1<sup>st</sup> semester of the 2013-2014 school year. Funding source: 2013-2014 Child Nutrition Services
- 3016 **Harrison County Board of Education**, in the amount of \$25,000.00 for student enrollment fees for attendance at United Technical Center. Funding source: Step 7
- 3017 **Pierpont Community and Technical College**, in the amount of \$6,000.00 for dual tuition expenses for Taylor County Technical Center and Fairmont State University. Funding source: Step 7
- 3018 **Lambert Occupational Therapy**, in the amount of \$6530.65 for occupational therapy services for the school year 2013-2014. Funding source: special education.
- 3019 **RESA VII**, in the amount of \$13,000.00 for audiologist services for the school year 2013-2014. Funding source: special education.
- 3020 **RESA VII**, in the amount of \$7,000.00 for Medicaid billing services for the school year 2013-2014. Funding source: general current.

**BID**

3021 The superintendent respectfully requested approval of the winning district-wide paper bid by Liberty Distributors. Liberty Distributors agrees to warehouse and deliver paper to each location as needed. The following bids were received for consideration:

| <u>Supplier</u>       | <u>Total Purchase Price</u> |
|-----------------------|-----------------------------|
| Liberty Distributors* | \$18,052.50                 |
| MCM Business          | \$20,481.25                 |
| Champion              | \$20,662.50                 |

**REQUESTS TO USE FACILITIES**

- 3022 Taylor County Association of Retired Employees requested permission to use the Mary Battle Studio at Grafton High School from 11:00 a.m.- 2:30 p.m. on October 2, 2013 for a monthly meeting.
- 3023 Randall J. Cook, with the Lewis County High School Band, requested permission to use Camp Towles from 3:00 p.m. on July 28, 2013 through 12:00 p.m. on August 2, 2013 for band camp. Approval pending receipt of Liability Insurance.
- 3024 Leslie Beltner, with Taylor County Youth Football, requested permission to use Taylor County Middle School football field for football practices and Grafton High School football field for football practices and games from August 1, 2013 through November 30, 2013. Liability insurance is active from June 29, 2013 through June 29, 2014.

The superintendent respectfully requested approval of items **# 3010 - # 3024** in the 3000 series.  
*Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mrs. Barney Yeas 5 Nays 0*  
 Item pulled \_\_\_\_\_

**14-01-4000 FINANCIAL**

Voucher's Payable Totaling \$ 1,184,027.67  
 Treasurer's Report

The superintendent respectfully requested approval of all items in the 4000 series.  
*Recommendation: Motion: Mrs. Barney 2<sup>nd</sup>: Mr. Upton Yeas 5 Nays 0*  
 Item pulled \_\_\_\_\_

**14-01-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**

**STUDENT MATTERS**

5022 Sherri Vazquez requested permission for her son, age 16, grade 10, to remain at Grafton High School in Taylor County Schools. The family reside in Preston County.

*Consideration: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. DePiano Yeas 5 Nays 0*  
 Item pulled \_\_\_\_\_

**5023** Sherri Vazquez requested permission for her son, age 14, grade 9, to remain at Grafton High School in Taylor County Schools. The family resides in Preston County.

*Consideration: Motion: Mrs. Knotts 2<sup>nd</sup>: Mrs. Barney Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**5024** Tanya Barker requested permission for her son, age 4, grade Pre-K, to transfer from Philippi Elementary School in Barbour County to Flemington Elementary School in Taylor County. The family resides in Barbour County.

*Consideration: Motion: Mr. Teagarden 2<sup>nd</sup>: Mrs. Knotts Yeas 0 Nays 5*  
Item pulled \_\_\_\_\_

**5025** Janet Davis requested permission for her son, age 17, grade 11, to transfer from Grafton High School in Taylor County to Fairmont Senior High School in Marion County. The family resides in Taylor County.

*Consideration: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. Upton Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**5026** Lori Porter, social worker, requests permission for her client, who is custody of the state, age 16, grade 11, to transfer from Grafton High School in Taylor County to East Fairmont High School in Marion County. The family resides in Taylor County.

*Consideration: Motion: Mr. DePiano 2<sup>nd</sup>: Mr. Upton Yeas 1 Nays 4*  
Item pulled \_\_\_\_\_

**PROFESSIONAL PERSONNEL**

**EMPLOYMENT**

**5027** **Brian Hawk**, Guidance Counselor at Grafton High School. Effective beginning of the 2013-2014 school year.

**5028** **Jessica McGlumphy**, Guidance Counselor at Taylor County Middle School. Effective beginning of the 2013-2014 school year.

**5029** **Ashley Phipps**, Preschool/Preschool Special Needs Teacher at Anna Jarvis Elementary School. Effective beginning of the 2013-2014 school year.

**5030** **Timothy Ridenour**, Assistant Principal Taylor County Middle School (215 day employment). Effective July 25, 2013

**TRANSFER**

**5031** **Kathryn Loughry**, 2<sup>nd</sup> Grade Teacher at West Taylor Elementary School from 2<sup>nd</sup> Grade Teacher at Anna Jarvis Elementary School. Effective beginning of the 2013-2014 school year.

**5032** **Heather Wilson**, Kindergarten Teacher at Anna Jarvis Elementary School from 3<sup>rd</sup> Grade Teacher at Anna Jarvis Elementary School. Effective beginning of the 2013-2014 school year.

**5033** **Shelley Pritt**, 3<sup>rd</sup> Grade Teacher at Anna Jarvis Elementary School from 4<sup>th</sup> Grade Teacher at Anna Jarvis Elementary School. Effective beginning of the 2013-2014 school year.

**RENEWAL OF PROBATIONARY CONTRACT AND SUBSEQUENT ASSIGNMENT**

**5034** **Sheila Copeland**, 2<sup>nd</sup> grade teacher at Anna Jarvis Elementary School. Effective the beginning of the 2013-2014 school year.

**5035** **Jessica Sandy**, 1<sup>st</sup> grade teacher at Flemington Elementary School. Effective the beginning of the 2013-2014 school year.

**EXTRACURRICULAR**

**5036** **Jeff McCloy**, Assistant Boys' Baseball Coach at Grafton High School. Effective July 24, 2013  
**PULLED**

**RETIREMENT**

**5037** **Jennifer Knicely**, retirement from the 3<sup>rd</sup> grade position at Anna Jarvis Elementary School. Effective July 31, 2013 (last day under contract).

**RESIGNATION**

**5038** **Christopher Dickey**, resignation from half time itinerant Music teacher at Taylor County Middle School, Flemington Elementary School and West Taylor Elementary School. Effective July 8, 2013.

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LEAVE OF ABSENCE

5039 Rich Bord, leave of absence from assistant coach for the 2013 football season at Grafton High School (1 year only). Effective July 8, 2013.

SERVICE PERSONNEL EMPLOYMENT

5040 Jennifer Pinnell, Cook III at Taylor County Middle School. Effective the beginning of the 2013-2014 school year.

REMOVAL FROM RECALL LIST AND SUBSEQUENT ASSIGNMENT

5041 Jeanie McDaniel, Autism Mentor/Supervisory Aide at Taylor County Middle School. Effective the beginning of the 2013-2014 school year.

TRANSFER

5042 Jeff Knotts, Bus Operator (Knottsville Road, Curve Bridge Road, and the Lucretia areas, and other areas assigned by the supervisor of transportation from bus operator RT. 50 Eby Road, Shumaker Ridge, and Knottsville area.. Effective the beginning of the 2013-2014 school year.

SUMMER EMPLOYMENT

5043 Patricia Pitzer, Cafeteria Manager will attend a one day training/accepting deliveries with the possibility of an additional day of training/accepting deliveries. Date(s) to be determined.

CONTRACT ADJUSTMENT

5044 Donald Keller, Jr., adjust custodian III contract from 200 day employment to 220 day employment. Effective 2013-2014 school year.

The superintendent respectfully requested approval of items # 5027 - # 5044 excluding # 5036 in the 5000 series.

Recommendation: Motion: Mrs. Barney 2nd: Mrs. Knotts Yeas 5 Nays 0

Item pulled #5036

VOTE FOR #5036 THAT WAS PULLED TO BE VOTED ON SEPERATELY

EXTRACURRICULAR

5036 Jeff McCloy, Assistant Boys' Baseball Coach at Grafton High School. Effective July 24, 2013

Recommendation: Motion: Mrs. Barney 2nd: Mrs. Knotts Yeas 4 Nays 0 Abstained: 1

14-01-9000 FUTURE MEETINGS

Table with 3 columns: Date, Time, Location. Rows include August 7, 13, 17, 27, 2013 and September 10, 24, 2013 with various locations like TCBE, Hilton Garden Inn, and Clarksburg, WV.

ADJOURNMENT: Motion by Mrs. Barney, 2nd by Mrs. Knotts to adjourn the meeting, all members concurring therein the meeting adjourned at 7:18 p.m.

ATTESTED: