

Date: July 14, 2015 Kind of Meeting: Regular  
Where Held: Taylor County Board of Education  
Presiding Officer: Melissa Knotts

Members Present:  
Richard Teagarden  
Melissa Knotts  
Austin Upton  
Judith Barney  
Clark Sinclair  
Kathy Green, Superintendent

Members Absent:  
  
Also Attending:  
Pam Gallaher, Asst. Superintendent  
Drew Rottgen, Treasurer  
Gatha Costilow, Secretary

I. CALL TO ORDER – Mrs. Knotts called the meeting to order at 6:00 p.m.

II. ROLL CALL – All members present.

*(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)*

III. INVOCATION – Mrs. Knotts gave the invocation.

IV. PLEDGE OF ALLEGIANCE – Mr. Teagarden led the pledge of allegiance.

V. APPROVAL OF THE AGENDA AND AGENDA ADJUSTMENT  
The superintendent respectfully requested approval of the agenda as presented.  
*Recommendation: Motion: Mrs. Barney 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*

**16-01-1000 INFORMATION**

Recognition of 2015 Retirees – Kathy Green

Hall of Fame – Rich Bord

Mr. Bord informed the Board of the Class of 2015 Hall of Fame inductees.

Grafton High School Baseball Field – Rich Bord

Mr. Bord requested the Board consider naming the Grafton High School Baseball Field after Mr. Austin Upton, an outstanding coach and a greatly admired Athletic Director.

Levy Request – Rich Bord

Mr. Bord requested that the Board consider adding funding into the excess levy for passes to be given to Taylor County Senior Citizens age 60 and over and to the students of Taylor County Schools for free admission to athletic events.

**DELEGATION**

Mr. John Bord informed the Board of a pole building The Friends of McKinney Field would like to erect on the unused baseball batting cage at Grafton High School. The building will be 23 feet wide and 80 feet long with 3 garage doors and will be used to store soccer, track and football equipment. This building will be paid for from The Friends of McKinney Field funds. The Boards only responsibility will be the electrical wiring from a light pole at the baseball field to the new storage building for installation of a dusk to dawn light.

GHS Work Experience Program – Joe Findley

Dr. Findley informed the Board of the new program at the high school called “Grafton High School Work Experience Program”. People of the community work force will be asked to hire senior students from the high school working towards their completer’s certificate in such areas as plumbing, welding, heating and air, etc. The students will get credit for the work experience and hopefully be able to continue that job upon graduation.

Board Committee Reports - None

**16-01-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS**

**MINUTES**

The superintendent respectfully requested approval of the minutes for the regular meetings on June 9, 2015 and June 23, 2015.

*Recommendation: Motion: Mr. Teagarden 2<sup>nd</sup>: Mrs. Barney Yeas 5 Nays 0*  
Item pulled\_\_\_\_\_

**POLICIES**

SECOND READING – Volume 7 No. 2

2001	1422	Nondiscrimination & Equal Employment Opportunity
2002	1623	Section 504/ADA Prohibition Against Disability Discrimination In Employment
2003	1662	Anti-Harassment And Violence
2004	2114	Meeting State Performance Indicators
2005	2120	County And School Improvement
2006	2230.01	Program Of Student Middle Level Education
2007	2230.02	Program Of Student Adolescent Education (Grades 9-12)
2008	2230.04	Program Of Study Intermediate Elementary Grades 3-4
2009	2230	Program Of Study Early Learning Programs Grades Pre-K-5
2010	2260.01	Section 504/ADA Prohibition Against Discrimination Based on Disability
2011	2260.02	Programs Of Study For Limited English Proficient Students
2012	2260	Nondiscrimination And Access To Equal Educational Opportunity
2013	2370	Alternative Delivery Of Educational Programs
2014	2411	Guidance And Counseling
2015	2412	Homebound/Hospital Instruction Program
2016	2432	Driver Education
2017	2450	Adult Education
2018	2600	Educational Program
2019	2605	Program Accountability And Evaluation
2020	2623	Student Assessment
2021	3120.06	Long-Term Substitute Benefits/Salary
2022	3120.12	Substitutes In Areas Of Critical Need And Shortage (DELETING)
2023	3122	Nondiscrimination And Equal Employment Opportunity
2024	3123	Section 504/ADA Prohibition Against Disability Discrimination In Employment
2025	3215	Use Of Tobacco By Professional Staff
2026	3242.01	Tuition Reimbursement (NOT ADOPTING)
2027	3242.01	Tuition Reimbursement (TAYLOR COUNTY)
2028	3340	Grievance Procedure
2029	3362	Anti-Harassment And Violence
2030	3421	Timely Payment Of Insurance Premiums
2031	4120	Employment Of Service Personnel
2032	4120.06	Long-Term Substitute Benefits/Salary
2033	4122	Nondiscrimination And Equal Employment Opportunity
2034	4123	Section 504 ADA Prohibition Against Disability Discrimination In Employment
2035	4215	Use Of Tobacco By Service Personnel
2036	4340	Grievance Procedure
2037	4362	Anti-Harassment And Violence
2038	4421	Timely Payment Of Insurance Premiums
2039	5200	Attendance
2040	5421	Grading
2041	5460	Graduation Requirements
2042	5512	Use Of Tobacco By Students
2043	5517.01	Bullying
2044	5517	Anti-Harassment And Violence
2045	5610	Exclusion From Classroom Or School Bus, Suspension, And Expulsion Of Students
2046	5611	Discipline – Student Due Process Rights
2047	6100	Uniform Records And Accounts
2048	6800	System Of Accounting
2049	7434	Use Of Tobacco On School Premises
2050	7540.02	County Web Page
2051	8220	School Day
2052	8330	Student Records
2053	9135	Appeals Procedures For Citizens (DELETING)

**CONTRACTS**

**2054** The superintendent respectfully requested approval of an agreement with RESA VII to provide audiological evaluation services from July 1, 2015 - June 30, 2016. This is a renewal of a current agreement. Funding source: special education

**2055** The superintendent respectfully requested approval of an agreement with RESA VII to provide Medicaid billing from July 1, 2015 - June 30, 2016. This is a renewal of a current agreement. Funding source: special education

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- 2056** The superintendent respectfully requested approval of an agreement with RESA VII to provide orientation and mobility services from July 1, 2015 - June 30, 2016. This is a renewal of a current agreement. Funding source: special education
- 2057** Contractual agreement with Barbara Bolyard for services in conjunction with the substitute call out system for service personnel in the amount of \$20.00 per day while school is in session. Effective 2015-2016 school year beginning August 10, 2015 and terminating on the last instructional day. This is a renewal of a previous agreement at the same cost. Funding source: General current
- 2058** Contractual agreement with Terry Austin in the amount of \$11,000.00 for services as caretaker at Camp Towles. Effective July 1, 2015-through June 30, 2016. This is a renewal of a previous agreement at the same cost. Funding source: Camp Towles Budget
- 2059** Contractual agreement with Robert E. Brown, Jr. for services as adult basic education coordinator at an hourly rate of \$19.00/hr. Effective July 1, 2015 through June 30, 2016. This is a renewal of a previous agreement at the same cost. Funding source: Adult Basic Education
- 2060** Contractual agreement with Karen Zinn for services as GED examiner at an hourly rate of \$22.00/hr. Effective July 1, 2015 through June 30, 2016. This is a renewal of a previous agreement at the same cost. Funding source: Adult Basic Education
- 2061** Contractual agreement with Barbara White for services as adult basic education instructor at an hourly rate of \$19.00/hr. Effective July 1, 2015 through June 30, 2016. This is a renewal of a previous agreement at the same cost. Funding source: Adult Basic Education
- 2062** Contractual agreement with Jane Bolyard for services as adult basic education instructor at an hourly rate of \$19.00/hr. Effective July 1, 2015 through June 30, 2016. This is a renewal of a previous agreement at the same cost. Funding source: Adult Basic Education
- 2063** The superintendent respectfully requested approval of an agreement with Lambert Occupational Therapy to provide occupational therapy services from July 1, 2015-June 30, 2016. This is a renewal of a current agreement. Funding source: Special Education

**AGREEMENTS**

- 2064** The superintendent respectfully requested approval of an agreement with the Grafton/Taylor County Health Department to provide local health services at a cost of \$2,000.00 from July 1, 2015 – June 30, 2016. This is a renewal, at the same cost, of a previous agreement. Funding source: General Current

The superintendent respectfully requested approval of items **# 2001 - # 2064** in the 2000 series.

*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mrs. Barney Yeas 5 Nays 0*

Item pulled \_\_\_\_\_

**16-01-3000 CONSENT CALENDAR****PURCHASE ORDERS**

- 3002** **RESA VII**, in the amount of \$9,937.50 to purchase 50 Thinking Maps Books and Licenses for Taylor County Middle School. Funding source: Step 7
- 3003** **Houghton Mifflin Harcourt Publishing Company**, in the amount of \$6,500.00 for Collections Initial Program Overview and Beyond Basics, on July 31, 2015 and Collections Customized full-day training on August 10, 2015. Funding source: Title II
- 3004** **Houghton Mifflin Harcourt Publishing Company**, in the amount of \$6,500.00 to provide Journeys Initial Program Overview and Beyond Basics training on July 30, 2015 and Journeys Customized full-day training on August 10, 2015. Funding source: Title II
- 3005** **North Central WV Community Action**, in the amount of \$30,000.00 for head teacher position and reimbursement for professional teaching certification. Funding source: Title I and Title VI
- 3006** **Think Through Learning, Inc.**, to purchase 430 think through math licenses for Taylor County Middle School. Funding source: Title I
- 3007** **Pierpont Community and Technical College**, in the amount of \$6,000.00 for dual tuition expenses for Taylor County Technical Center/Fairmont State University students. Funding source: Step 7

- 3008 **Edwards Educational Services, Inc.**, in the amount of \$110,000.00 for school improvement services beginning August 1, 2015 and continuing through July 31, 2016 for Anna Jarvis Elementary School. Funding source: AJ School Improvement Grant
- 3009 **Renaissance Learning, Inc.**, in the amount of \$5,054.00 for the annual hosting fee for Star Reading Service Acceleration Reading – Enterprise Real Time. Funding source: Step 7
- 3010 **Alfred Nickles Bakery, Inc.**, in the amount of \$12,100.00 for the purchase of bakery products for the 2015-2016 school year. Funding source: Child Nutrition
- 3011 **City National Bank of WV**, in the amount of \$7,000.00 for mailing of meals account invoices for the 2015-2016 school year. Funding source: Child Nutrition
- 3012 **Crook Brothers Multi-Fresh, Inc.**, in the amount of \$93,500.00 for the purchase of produce for the 2015-2016 school year. Funding source: Child Nutrition
- 3013 **Sysco Pittsburg, LLC**, in the amount of \$484,000.00 for the purchase of supplies for the 2015-2016 school year. Funding source: Child Nutrition
- 3014 **United Dairy Inc.**, in the amount of \$135,000.00 for the purchase of milk and the purchase of juice for the 2015-2016 school year. Funding source: Child Nutrition
- 3015 **WV Department of Agriculture**, in the amount of \$18,500.00 for the processing and hauling fees for the USDA food. Funding source: Child Nutrition
- 3016 **Champion Industries**, in the amount of \$27,050.00 for the purchase of copy paper for the 2015-2016 school year. Funding source: General Current and Excess Levy.
- 3017 **Guttman Oil Company**, in the amount of \$249,000 for the purchase of diesel fuel, gasoline, and engine oil for the 2015-2016 school year. Funding source: General Current Expense.

**APPROVAL OF REGULAR MEETING SCHEDULE**

- 3018 The superintendent respectfully requested approval of changing the March 29, 2016 Board meeting to March 22, 2016 due to the timelines for the levy rates to be approved.

**REQUESTS TO USE FACILITIES**

- 3019 Robert Beltner, with Taylor County Youth Football, requested permission to use Grafton High School practice field and McKinney Field for football and cheer practices and games beginning August 1, 2015 and continuing through November 15, 2015. All scheduled practices and games will be coordinated with the GHS Principal and GHS Athletic Director. Liability insurance is active June 30, 2015 through June 30, 2016

**ADDENDUM TO THE AGENDA**

**PURCHASE ORDERS**

- 3020 **J.P. Morgan Chase Bank, N.A.**, in the amount of \$20,000.00 to purchase a rental chiller unit for Anna Jarvis Elementary School from Aggreko for the months of July, August and September, delivery cost, return freight, and support labor are included. Funding source: Excess Levy

The superintendent respectfully requested approval of items **# 3002 - # 3020** in the 3000 series.

*Recommendation: Motion: Mr. Upton 2<sup>nd</sup>: Mrs. Barney Yeas 5 Nays 0*

Item pulled \_\_\_\_\_

**16-01-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**

**STUDENT MATTERS**

- 5012 Mr. and Mrs. David Manzo requested permission for their child, age 12, grade 7, to transfer from Taylor County Middle School in Taylor County to West Fairmont Middle School in Marion County. The family currently lives in Marion County.

*Consideration: Motion: Mr. Teagarden 2<sup>nd</sup>: Mrs. Barney Yeas 5 Nays 0*

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**PROFESSIONAL PERSONNEL**

**EXTRACURRICULAR**

- 5013 **Matthew Keener**, athletic director at Taylor County Middle School. Effective July 15, 2015.
- 5014 **George “Lucas” Hershman**, assistant football coach at Grafton High School. Effective 2015-2016 school year.

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- 5015 Chuck Duckworth, volunteer boys' soccer coach at Grafton High School. Effective 2015-2016 school year.
- 5016 Dave Barlow, volunteer girls' soccer coach at Grafton High School. Effective 2015-2016 school year.
- 5017 Hartsell Keener, volunteer boys' basketball coach at Grafton High School. Effective 2015-2016 school year,
- 5018 Jessica McGlumphy, volunteer volleyball coach at Taylor County Middle School. Effective 2015-2016 school year.
- 5019 Cyndee Cayton, volunteer volleyball coach at Taylor County Middle School. Effective 2015-2016 school year.
- 5020 Jeff McCloy, assistant baseball coach at Grafton High School. Effective 2015-2016 school year.

5021 **SUBSTITUTE TEACHERS**

- Pamela Cooper
- Sandra Bellotte
- Sherry Fleming
- Tom Spadafore
- Nadine Docherty
- Janet Jacquez
- Cheryl Lake
- Diane Hamilton
- Pamela Crutchfield

**RESIGNATION**

- 5022 Josh Eye, resignation from Business Education teacher at Grafton High School. Effective July 7, 2015.

**SERVICE PERSONNEL**

5023 **SUBSTITUTE SECRETARY**

- Regina May

**ADDENDUM TO THE AGENDA**

**PROFESSIONAL PERSONNEL**

**RESIGNATIONS**

- 5024 Robert Brown, resignation from Coordinator of Adult Basic Education. Effective July 15, 2015
- 5025 Jane Bolyard, resignation from Adult Basic Education instructor. Effective July 17, 2015.
- 5026 Jane Bolyard, resignation from homebound teacher. Effective July 15, 2015.

The superintendent respectfully requested approval of items # 5012 - # 5026 in the 5000 series.  
Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mrs. Barney Yeas 5 Nays 0  
Item pulled \_\_\_\_\_

**16-01-9000 FUTURE MEETINGS**

July 28, 2015	6:00 p.m.	TCBE
August 11, 2015	6:00 p.m.	TCBE
August 25, 2015	6:00 p.m.	TCBE
September 8, 2015	6:00 p.m.	TCBE

*The Board scheduled the following meetings:*

<i>July 27, 2015 (Monday)</i>	<i>5:00 p.m.</i>	<i>TCBE (Levy)</i>
<i>July 30, 2015 (Thursday)</i>	<i>5:00 p.m.</i>	<i>TCBE (Goals)</i>

**ADJOURNMENT:** Motion by Mr. Upton, 2<sup>nd</sup> by Mrs. Barney to adjourn the meeting, all members concurring therein the meeting adjourned at 7:17 p.m.

**ATTESTED:**

Secretary of the Board

President of the Board