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**Date: July 12, 2016**

**Kind of Meeting: Regular**

**Where Held: Taylor County Board of Education**

**Presiding Officer:**

**Members Present:**

Austin Upton  
Melissa Knotts  
Clark Sinclair  
Douglas Flohr  
Kathy Green, Superintendent

**Members Absent:**

Patrick Tucker via phone

**Also Attending:**

Pam Gallaher, Asst. Superintendent  
Drew Rottgen, Treasurer  
Gatha Costilow, Secretary

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I. **CALL TO ORDER** – The meeting was called to order by Mr. Upton at 6:00 p.m.

II. **ROLL CALL** – Members present: Austin Upton, Melissa Knotts, Clark Sinclair, Douglas Flohr, and Kathy Green, Superintendent. Patrick Tucker participated via phone.

*(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)*

III. **INVOCATION** – Mrs. Knotts gave the invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mr. Sinclair led the pledge of allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

*Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*

**17-01-1000 INFORMATION**

Recognition of Taylor County School's FY 16 Retirees – Kathy Green

Superintendent's Update

Miss Green informed the Board of the following topics: Camp Towles ramp completion, scheduled for County Commission meeting on July 19, 2016, and Board members conferences. Mrs. Gallaher also informed the Board of soil testing performed by the WV Department of Agriculture with results of testing taking a while to receive from North Dakota with the lumber from the council circle being unable to be tested. Mrs. Gallaher informed the Board that Kevin Stead also did not know who owned the land in question below the road where the coaches wanted to put the bleachers.

Board Members Updates – None Given

Board Committee Meeting Reports – None Given

**17-01-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS**

**MINUTES**

The superintendent respectfully requested approval of the minutes for the special meeting on July 5, 2016, and the regular meeting on June 28, 2016.

*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Flohr Yeas 5 Nays 0*

Item pulled \_\_\_\_\_

**POLICIES**

**FIRST READING**

2001 5460 Graduation Requirements

The superintendent respectfully requested approval of item # **2001** in the 2000 series.

*Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*

Item pulled \_\_\_\_\_

**17-01-3000 CONSENT CALENDAR**

**PURCHASE ORDERS**

3002 **Discount School Supply, Inc.**, in the amount of \$8,243.81 to purchase classroom furniture for the new preschool classroom at Flemington Elementary. Funding source: General Current and Excess Levy

3003 **Quill.com.**, in the amount of \$21,510.68 to purchase classroom furniture for Grafton High School. Funding source: General Current and Excess Levy

3004 **SchoolOutlet.com.**, in the amount of \$10,126.40 to purchase classroom furniture for Anna Jarvis Elementary. Funding source: General Current and Excess Levy

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- 3005 **Edwards Educational Services, Inc.**, in the amount of \$55,000.00 for 15 days of school improvement services for Anna Jarvis Elementary School. Funding source: SIG
- 3006 **Harrison County Board of Education**, in the amount of \$ 25,537.132 for the 2016-2017 Grafton High School United Technical student enrollment fees. Funding source: Step 7
- 3007 **Pierpont Community and Technical College**, in the amount of \$ 6,000.00 for the 2016-2017 school year dual tuition expenses for Taylor County Technical Center students. Funding source: Step 7
- 3008 **Renaissance Learning, Inc.**, in the amount of \$ 5,743.00 to purchase the accelerated reader subscription/hosting renewal for Taylor County Middle School. Funding source: Title I
- 3009 **JP Morgan Chase Bank, N.A.**, in the amount of \$ 5,565.00 to purchase 42 Thinking Maps books for Anna Jarvis Elementary School. Funding source: Title II
- 3010 **JP Morgan Case Bank, N.A.**, in the amount of \$6,890.00 to purchase 52 Thinking Maps books for Grafton High School. Funding source: Title II
- 3011 **Alfred Nickles Bakery**, in the amount of \$15,000.00 for bread and bakery products during the 2016-2017 school year. Funding source: 2016-2017 Child Nutrition
- 3012 **United Dairy**, in the amount of \$135,000.00 for milk and dairy products during the 2016-2017 school year. Funding source: 2016-2017 Child Nutrition
- 3013 **SYSCO Pittsburgh**, in the amount of \$484,000.00 for main dish, selected pizza items, cheese & frozen eggs, frozen food, portion packed items, canned foods, staples & spices, paper products, cleaning supplies and small wares during the 2016-2017 school year. Funding source: 2016-2017 Child Nutrition
- 3014 **USDA Donated Foods - WV**, in the amount of \$18,500.00 for processing and hauling fees assessed on donated foods items for the Child Nutrition program during the 2016-2017 school year. Funding source: 2016-2017 Child Nutrition
- 3015 **City National Bank**, in the amount of \$7,000.00 for Lockbox Services for meal statements for the 2016-2017 school year. Funding source: 2016-2017 Child Nutrition

**OUT OF STATE PROFESSIONAL DEVELOPMENT**

- 3016 Bonnie Woods requested permission to attend the ProStart Summer Institute in Montpelier, VT on July 25, 2016 – July 29, 2016. Funding source: Summer Institute Grant

**REQUESTS TO USE FACILITIES**

- 3017 Donette Nines and Jenny Murray, with Taylor County Extension Office, requested to use the board room at the Taylor County Board of Education Office on July 19, 2016 beginning at 3:30 p.m. for a diabetic class.

The superintendent respectfully requested approval of items # **3002** - # **3017** in the 3000 series.

*Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*

Item pulled \_\_\_\_\_

**17-01-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS****PROFESSIONAL PERSONNEL****EMPLOYMENT**

- 5001 **Judy Marshall**, Itinerant LD/MI/BD/Autism Special Education Teacher at Flemington Elementary School. Effective the beginning of the 2016-2017 school year.
- 5002 **Courtney Thorn**, 2<sup>nd</sup> Grade Teacher at Anna Jarvis Elementary School. Effective 2016-2017 school year.

**SUBSTITUTE TEACHERS**

Shelley Elsey  
Marta McCullough  
Doris Newcome  
Jeanne O'Neil

**RESIGNATIONS**

- 5004 **Carolyn Cheriyan**, resignation as Spanish Teacher at Taylor County Middle School. Effective July 30, 2016.
- 5005 **Jennifer Davis**, resignation as Itinerant LD/MI/BD/Autism Teacher at Taylor County Middle School. Effective June 27, 2016.

5006 Jessica Borders, resignation as Substitute Teacher for Taylor County Schools. Effective June 24, 2016.

5007 Patricia Levesque-Gosnell, resignation as Substitute Teacher for Taylor County Schools. Effective June 20, 2016.

5008 Crist Mentzer, resignation as Boys' Soccer Coach at Taylor County Middle School. Effective June 22, 2016.

**LEAVE OF ABSENCE**

5009 Shelly Fleming, requesting a one year unpaid leave of absence for the 2016-2017 school year following guidelines of Taylor County Board of Education Policy 3430. Effective July 1, 2016.

**SERVICE PERSONNEL**

**SUBSTITUTES**

5010 Bus Driver  
Kay Gibson

5011 Instructional Aide  
Judy Dawson

**SUMMER EMPLOYMENT**

5012 Tammy Murray, Cook III for Summer Food Service at Anna Jarvis Elementary School. July 18-July 29, 2016. Monday-Friday with flexible hours. Funding source: Summer Food Service

5013 Carla Lowe, Itinerant, Severe/Profound Special Education Aide at Anna Jarvis Elementary School and Grafton High School. July 5-July 29, 2016. Funding source: Special Education.

5014 Paul Urtso, Special Needs Bus Driver for Taylor County Schools. July 5-July 29, 2016. Funding source: General Current.

**RETIREMENT**

5015 Fred Zinn, retirement from Supervisor of Maintenance 240 day employment. Effective July 29, 2016.

**ADDENDUM TO THE AGENDA**

**RESIGNATION**

5016 Pam Thompson, resignation from position as art teacher at Grafton High School. Effective July 7, 2016.

**SERVICE**

**RETIREMENT**

5017 Nancy Densmore, retirement from position as autism mentor/supervisory aide at Grafton High School. Effective June 30, 2016.

The superintendent respectfully requested approval of items **# 5001 - # 5017** in the 5000 series.  
*Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**17-01-9000 FUTURE MEETINGS**

July 26, 2016	6:00 p.m.	TCBE
August 9, 2016	6:00 p.m.	TCBE
August 23, 2016	6:00 p.m.	TCBE
August 25, 2016	6:00 p.m.	BCC

***The Board scheduled a special meeting for August 10, 2016 at 5:00 p.m. at the Taylor County Board of Education office to develop the Superintendent's Goals.***

**ADJOURNMENT:** Motion by Mr. Sinclair, 2<sup>nd</sup> by Mr. Flohr to adjourn the meeting, all members concurring therein the meeting adjourned at 6:41 p.m.

**ATTESTED:**

**Secretary of the Board**

**President of the Board**