

Date: July 10, 2018 **Kind of Meeting: Regular**
Where Held: Taylor County Board of Education Office
Presiding Officer: Mr. Austin Upton
Members Present: Austin Upton
 Melissa Garvin
 Clark Sinclair
 Patrick Tucker
 Douglas L. Flohr
 Christine Miller, Superintendent

Members Absent:
Also Attending: Pam Gallaher, Asst. Superintendent
 Dara Britton, Treasurer
 Gatha Costilow, Secretary

I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 5:30 p.m.

II. **ROLL CALL** – All members were present.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

III. **INVOCATION** – Mr. Tucker gave the Invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mr. Sinclair led the Pledge of Allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.
Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

The Board honored the 2018 Taylor County Retirees with a framed certificate, certificate from the Governor, and a reception with cake, nuts, mints and drinks.

19-01-1000 INFORMATION

Superintendent's Update – None
 Board Members Updates – None
 Board Committee Meeting Reports - None

19-01-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the special meeting on July 2, 2018, and the regular meeting on June 26, 2018.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Tucker Yeas 5 Nays 0
 Item pulled _____

CONTRACTS

2001 **Waste Management of West Virginia, Inc.**, to provide garbage services at Camp Towles at an annual cost of \$2,138.40 (monthly fee \$178.20). Extra pickups will be billed at \$36.00 per lift. Funding source: General Current Expense

2002 The superintendent respectfully requested approval of a contract with WVU Benedum Collaborative and Taylor County Schools to provide provision of on-site coordination of its pre-service teacher candidates. This is a continuation of a previous contract.

AGREEMENTS

2003 The Superintendent respectfully requested approval of an agreement in the amount of \$3,887.00 with Harrison County Schools for the services of a WVEIS Specialist for Fiscal Year 2019. Funding source: General Current

2004 The Superintendent respectfully requested approval of an agreement in the amount of \$4,975.00 with Tetrick & Bartlett, PLLC for an Agreed Upon Procedures Engagement for the individual schools for fiscal year ended June 30, 2018. This is a renewal of a previous agreement with an increased cost of \$25.00. Funding source: General Current.

The superintendent respectfully requested approval of items **# 2001 - # 2004** in the 2000 series.
Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 5 Nays 0
 Item pulled _____

19-01-3000 CONSENT CALENDAR

PURCHASE ORDERS

- 3001** **Harrison County Board of Education**, in the amount of \$20,162.00 to pay United Technical Center for Taylor County student enrollment for the 2018-19 school year. Funding source: Step VII

- 3002** **Square Panda, Inc.**, in the amount of \$11,985.21 to purchase square panda devices for use in Kindergarten and Pre-K classrooms. Funding source: Leaders of Literacy

- 3003** **Edgenuity, Inc.**, in the amount of \$12,950.00 to purchase credit recovery software for Grafton High School. Funding source: Step VII

- 3004** **Follett School Solutions, Inc.**, in the amount of \$11,026.70 to purchase follett software for the purpose of library and materials cataloging. Funding source: Step VII

- 3005** **Houghton Mifflin Harcourt**, in the amount of \$49,050.00 to purchase Read 180 an intervention program for Taylor County Middle School and Grafton High School. Funding source: Title IV and Title V

- 3006** **GCO Carpet Outlet Removal**, in the amount of \$6,319.76 for removal of carpet, basic floor prep to skim entire floor to ensure proper bond of tile, and remove existing cove base and reinstall cove base at West Taylor Elementary School. Funding source: Excess Levy

PILOT PROGRAM

- 3007** The superintendent respectfully requested permission to pilot the following program:
The West Virginia Department of Education has been working on moving the Educator Evaluation System to one of growth and support. A pilot opportunity is being given to counties and schools across the state to demonstrate a system impacting student achievement and educator growth through meaningful feedback conversations based on observable classroom practices. The pilot will allow Flemington Elementary and West Taylor Elementary to interact with the new streamlined rubric which focuses on classroom instruction and student engagement. Data collected will provide teachers and administrators guidance to support professional learning and improve student outcomes. West Virginia Department of Education personnel will support the system implementation through training and sit visits utilizing data collected from our pilot schools to drive additional changes to this growth and support system.

FIELD TRIP

- 3008** Stephen Tennant, with Grafton High School FFA, requested permission to take approximately 6 students to Cedar Lakes in Ripley, WV on July 9-14, 2018 for a State FFA Convention. The group will be traveling via rented van and personal vehicle. Funding source: FFA Chapter

REQUESTS TO USE FACILITIES

- 3009** Shelby Matteson, with Chi Alpha Campus Ministries, requested permission to use Camp Towles from 2:30 p.m. on August 3, 2018 through 12:00 p.m. on August 5, 2018 for a leadership retreat. A renewal Certificate of Liability insurance has been requested.

The superintendent respectfully requested approval of items **# 3001 - # 3009** in the 3000 series.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Tucker Yeas 5 Nays 0

Item pulled _____

19-01-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS

STUDENT MATTERS

- 5001** Ms. Shanna Phillips requested permission for her daughter, age 2, to continue Pre-School services in Harrison County at Mother Goose Land. This request is for one year only. The family resides in Taylor County.

Mr. Sinclair made a motion, 2nd by Mr. Tucker to add “for one year only” to number 5001.

Consideration: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

Item pulled _____

DELEGATION

Ms. Shumaker thanked the board for FY18 carry over money allotted to Grafton High School and explained what has been accomplished with the monies. GHS has used the funds to purchase TV's so they can post events as well as performances etc. so the children can not only hear the announcements over the intercom system but also be able to see the announcements in print on the TV's. Ms. Shumaker also stated monies were used to provide new regular and special education teacher's with help from the Retired Teacher's Program, and to install an electronic sign at Sam Bord Drive end of the school. The administrators at GHS also went to Atlanta, GA for a conference which Ms. Shumaker states was a great learning experience. This conference will benefit the students at Grafton High School as well as gave time for the administration to

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converse with other staff from all over the United States. Ms. Shumaker said, "I am very thankful for the extra money given to her school and if you want to give more in FY19 she will take it!"

PROFESSIONAL PERSONNEL**EMPLOYMENT**

- 5002 **David Hendershot**, 7th Grade Science Teacher at Taylor County Middle School. Effective at the beginning of the 2018-2019 school year.
- 5003 **Jerry Dooley**, Guidance Counselor (205-day employment) at Taylor County Middle School. Effective at the beginning of the 2018-2019 school year.
- 5004 **Holly Kallmerten**, Basic Computer Teacher at Taylor County Middle School. Effective at the beginning of the 2018-2019 school year.
- 5005 **Jessica Hannah**, 1st Grade Teacher at Flemington Elementary School. Effective at the beginning of the 2018-2019 school year.
- 5006 **Rachel Bell**, National Honor Society Sponsor at Grafton High School. Effective at the beginning of the 2018-2019 school year.

TRANSFER

- 5007 **Kathryn Miller-White**, transfer from 8th Grade English/Language Arts Teacher at Taylor County Middle School to English/Language Arts Teacher at Grafton High School. Effective at the beginning of the 2018-2019 school year.
- 5008 **Brittney Sheme**, Social Studies Teacher at Grafton High School. Effective at the beginning of the 2018-2019 school year.

5009 **SUBSTITUTE TEACHERS**

Kenyon, Don
Mitchell, Willa Jo
Smith, Diane

EXTRACURRICULAR

- 5010 **Corey Freeman**, volunteer coach for Grafton High School Football Team. Effective for the 2018-2019 school year only.
- 5011 **Jerin Summers**, volunteer coach for Taylor County Middle School Football Team. Effective for the 2018-2019 school year only.
- 5012 **Jamen Summers**, volunteer coach for Taylor County Middle School Football Team. Effective for the 2018-2019 school year only.
- 5013 **Steve Hoskins**, volunteer coach for Taylor County Middle School Football Team. Effective for the 2018-2019 school year only.

RESIGNATIONS

- 5014 **Anna Hicks**, resignation as 7th grade English/Language Arts Teacher at Taylor County Middle School. Effective June 30, 2018.
- 5015 **James "Doug" Kirkpatrick**, resignation as Technology Coordinator and Taylor County Middle School. Effective June 30, 2018.
- 5016 **Ed Moore**, resignation as Head Wrestling Coach at Taylor County Middle School. Effective June 25, 2018.
- 5017 **Chris Dickey**, resignation as Taylor County all County Chorus Director. Effective June 28, 2018.
- 5018 **Chris Dickey**, resignation as Morning Bus Duty Monitor at Grafton High School. Effective June 28, 2018.

SERVICE PERSONNEL**TRANSFER**

- 5019 **Kathy Smith**, transfer from Executive Secretary/Accountant III for the Finance Department (240 day employment) at Taylor County Central Office to Executive Secretary/Accountant III for Child Nutrition/Transportation Department (240 day employment) at Taylor County Central Office. Effective date to be determined by the finance department.

EXTRACURRICULAR

5020 **Robert Lantz**, Mechanic Assistant for Taylor County Schools. Effective three hours per day, five days a week during the 2018-2019 school year only. Funding source: General Current

RESIGNATION

5021 **Barbara Duckworth**, resignation as Cook III at Taylor County Middle School. Effective July 31, 2018.

RESCIND TRANSFER

5022 **Beth Yocum**, rescind the March 27, 2018 transfer to Itinerant Supervisory Special Education Aide/Autism Mentor at Anna Jarvis Elementary School and place her in her original position as a Kindergarten Early Childhood Classroom Assistant Teacher (ECCAT) at West Taylor Elementary School as per West Virginia Code 18A-4-7a(k)(5). Effective at the beginning of the 2018-2019 school year.

REMOVAL FROM RECALL LIST AND SUBSEQUENT ASSIGNMENT

5023 **Tonya Abraham**, Itinerant Supervisory Special Education Aide/Autism Mentor at Anna Jarvis Elementary School. Effective 2018-2019 school year.

The superintendent respectfully requests approval of items **# 5002 - # 5023** in the 5000 series.
Recommendation: Motion: _____ 2nd: _____ Yeas ___ Nays ___
Item pulled _____

19-01-8000 DISCUSSION

Taylor County Middle School SBA Project Progress – Pamela Gallaher
To bring Mrs. Garvin up to date on Taylor County Middle School Project Ms. Gallaher spoke about the following: heat pumps tripping out, drains clogged, vent in gym on wall or in roof, boilers gas sensors tripping and will know more in the fall when the heat is ran, and there will not be a progress meeting for Taylor County Middle School this week.

West Taylor Elementary School SBA Project Progress – Pamela Gallaher
Ms. Gallaher informed the Board of the next scheduled meeting being July 11, 2018 at 1:30 p.m. in the conference room at West Taylor Elementary School if anyone would like to attend. Ms. Gallaher discussed the following: brick sealant is not approved, ADA parking, lighting and extending the main sidewalk, extended lightening protection costs are being prepared, demo of the existing door frame conducted before the RTU startup is conducted. Ms. Fisher stated the RTU had not been started on Friday.

Transportation – Debbie McKinney
Mr. Upton gave Ms. McKinney 5 minutes to speak regarding the extracurricular trips agreement and her concerns with this agreement. Ms. McKinney declined to speak but asked if it could be put on the next agenda which Mr. Upton agreed. He explained that she needed to get the information to him regarding the extracurricular trip agreement in advance of the July 24, 2018 meeting.

19-03-8000 BOARD MEMBER COMMENTS/DISCUSSION

19-01-9000 FUTURE MEETINGS

July 24, 2018	6:00 p.m.	TCBE
August 14, 2018	6:00 p.m.	TCBE
August 28, 2018	6:00 p.m.	TCBE
September 11, 2018	6:00 p.m.	TCBE
September 25, 2018	6:00 p.m.	AJES

The Board scheduled a work session for August 7, 2018 at 5:30 p.m. at the Taylor County Board of Education Office.

ADJOURNMENT: Motion by Mr. Tucker, 2nd by Mr. Sinclair to adjourn the meeting, all members concurring therein the meeting adjourned at 6:42 p.m.

ATTESTED:

Secretary of the Board

President of the Board