

Date: June 27, 2017 Kind of Meeting: Regular
Where Held: Taylor County Board of Education Office
Presiding Officer: Mr. Upton

Members Present:
Austin Upton
Melissa Knotts
Clark Sinclair
Patrick Tucker
Douglas Flohr
Kathy Green, Superintendent

Members Absent:

Also Attending:
Pam Gallaher, Asst. Superintendent
Dara Britton, Treasurer
Gatha Costilow, Secretary

- I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Members present: Austin Upton, Patrick Tucker, Clark Sinclair, Douglas Flohr, and Kathy Green, Superintendent. Members absent: Melissa Knotts

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

- III. **INVOCATION** – Mr. Upton gave the Invocation.
- IV. **PLEDGE OF ALLEGIANCE** – Mr. Tucker led the Pledge of Allegiance.
- V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**
The superintendent respectfully requested approval of the agenda as presented.
Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 4 Nays 0

17-12-1000 INFORMATION

Transfer of Twin Sons – Brian Ross
Mr. Ross spoke with the Board regarding the transfer of his twin sons to Harrison County stating they had a sibling who has spent his school life in Harrison County Schools.

Superintendent's Update
Ms. Green informed the Board that Taylor County received \$ 859,682.00 from the SBA for the addition of three classrooms and a student restroom at West Taylor Elementary School. Ms. Green explained the winning process and thanked Pam Gallaher and Drew Rottgen for all their hard work. Ms. Green also stated that Jami Fisher's friendship with Vic Gabriel also helped in the process.

Mrs. Knotts arrived at 6:10 p.m.

Board Members Updates
Mr. Flohr reported to the Board that he attended the first meal of the 4-H Camp being held at Camp Towles this week. Mr. Flohr said Camp Towles looked wonderful, the food was great and there was not any complaints.

Board Committee Meeting Reports - None

17-12-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the special meeting on June 6, 2017, and the regular meeting on June 13, 2017.

Recommendation: Motion: Mr. Flohr 2nd: Mrs. Knotts Yeas 5 Nays 0
Item pulled_____

POLICIES

FIRST READING

- 2206 3120.12 Substitutes in Areas of Critical Need and Shortage
- 2207 Coaching Vacancy

CONTRACTS

2208 Charleston Filter Service, Inc., to provide filter replacement services at Anna Jarvis Elementary School, Flemington Elementary School, West Taylor Elementary School, Taylor County Middle School, and Grafton High School at an annual cost of \$30,639.44. This is a renewal of a previous agreement at a decreased cost of \$476.64. Funding source: FY18 Excess Levy

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- 2209** Barbara White, Contractual agreement for services as adult basic education coordinator at an hourly rate of \$19.00/hr. Effective July 1, 2017 through June 30, 2018. This is a renewal of a previous agreement at the same cost. Funding source: Adult Basic Education

 - 2210** Karen Zinn, Contractual agreement for services as TASC Coordinator at an hourly rate of \$22.00/hr. Effective July 1, 2017 through June 30, 2018. This is a renewal of a previous agreement at the same cost. Funding source: Adult Basic Education

 - 2211** Douglas Rabel, Contractual agreement for services as adult basic education instructor at an hourly rate of \$19.00/hr. Effective July 1, 2017 through June 30, 2018. This is a renewal of a previous agreement at the same cost. Funding source: Adult Basic Education

AGREEMENTS

- 2212** The superintendent respectfully requested approval of an agreement with Little Feet Day Care and Preschool to provide approximately twenty (20) breakfasts and twenty (20) lunches each day for children attending class Monday's through Friday's at the preschool site. This is a renewal of a previous agreement.

- 2213** The superintendent respectfully requested approval of a **Teacher in Residence (TIR) Agreement** with Fairmont State University and the Taylor County Board of Education for the purpose of establishing an intensively supervised and mentored residency program for prospective teachers during their final program year. This program will help refine their professional practice skills and help them gain the teaching experience needed to demonstrate competence as a prerequisite to certification to teach in the West Virginia public schools. This agreement will become effective at the beginning of the 2017-2018 school year and is automatically extended for successive one year programs after the initial term unless one party notifies the other of its intent not to renew.

- 2214** The superintendent respectfully requested approval of a **Teacher in Residence (TIR) Agreement** with WV Wesleyan College and the Taylor County Board of Education for the purpose of establishing an intensively supervised and mentored residency program for prospective teachers during their final program year. This program will help refine their professional practice skills and help them gain the teaching experience needed to demonstrate competence as a prerequisite to certification to teach in the West Virginia public schools. This agreement will become effective at the beginning of the 2017-2018 school year and is automatically extended for successive one year programs after the initial term unless one party notifies the other of its intent not to renew.

- 2215** QBE Student/Athlete Accident Medical Expense Plan, by QBE Insurance Group Limited to provide student accident insurance as a voluntary parent-paid expense for the 2017-2018 school year. Premium rates are presented.

The superintendent respectfully requested approval of items **#2206 - #2215** in the 2000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 5 Nays 0

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17-12-3000 CONSENT CALENDAR

PURCHASE ORDERS

- 3315** **Harrison County Board of Education**, in the amount of \$25,000.00 for the students' enrollment fees attending United Technical Center for the 2017-2018 school year. Funding source: Step 7

- 3316** **Pierpont Community and Technical College**, in the amount of \$6,000.00 to purchase dual tuition expenses for Taylor County Technical Center student's at Fairmont State University for the 2017-2018 school year.. Funding source: Step 7

- 3317** **Pomeroy**, in the amount of \$9,900.00 to purchase Odyssey site license for 911 schools for the 2017-2018 school year. Funding source: Step 7

- 3318** **Grafton City Hospital**, in the amount of \$6,240.00 for employee examinations for the 2017-2018 school year. Funding source: FY18 General Current Expense

- 3319** **Amtower Auto Supply, Inc.**, in the amount of \$6,000.00 for the purchase of vehicle repair parts for the transportation department. Funding source: FY18 General Current Expense

- 3320** **Appalachian Tire Products, Inc**, in the amount of \$25,000.00 for the purchase of tires and supplies for the transportation department. Funding source: FY18 General Current Expense

- 3321** **Blue Bird Bus Sales of Pittsburgh, Inc.**, in the amount \$20,000.00 for the purchase of vehicle repair parts for the transportation department. Funding source: FY18 General Current Expense

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- 3322 **Frey's Auto Parts**, in the amount of \$10,000.00 for vehicle repairs. Funding source: FY18 General Current Expense
- 3323 **Frey's Auto Parts**, in the amount of \$24,000.00 for the purchase of vehicle repair parts for the transportation department. Funding source: FY18 General Current Expense
- 3324 **J.P. Morgan Chase**, in the amount of \$35,000.00 for the purchase of vehicle parts and supplies for the transportation department using the Chase Ink Bold charge card. Funding source: FY18 General Current Expense
- 3325 **Matheny Motor Truck Co.**, in the amount of \$5,000.00 for vehicle repair parts. Funding source: FY18 General Current Expense
- 3326 **Newlons International Sales, LLC**, in the amount of \$6,000.00 for the purchase of vehicle repair parts for the transportation department. Funding source: FY18 General Current Expense
- 3327 **TruckPro, LLC**, in the amount of \$14,000.00 for the purchase of vehicle repair parts for the transportation department. Funding source: FY18 General Current Expense

BID

- 3328 The Superintendent respectfully requested approval of the winning workers compensation bid by Brickstreet Insurance Company. The period of this policy shall be from July 1, 2017, through June 30, 2018.

The following bids were received for consideration:

<u>Insurance Company</u>	<u>Annual Premium</u>
Brickstreet Insurance	\$78,042.00
Traveler's Insurance	\$81,182.00

REQUESTS TO USE FACILITIES

- 3329 Robert W. Beltner, with Youth Football and Cheerleading, requested permission to use the football field at Taylor County Middle School July 31, 2017 through November 30, 2017 for practices. All practices will be scheduled with the Athletic Director at Taylor County Middle School. Insurance is active June 30, 2017 through June 30, 2018.
- 3330 Robert W. Beltner, with Youth Football and Cheerleading, requested permission to use the football field at Grafton High School July 31, 2017 through November 30, 2017 for practices and games. All practices and games will be scheduled with the Athletic Director at Grafton High School. Insurance is active June 30, 2017 through June 30, 2018.

The superintendent respectfully requested approval of items **#3315 - #3330** in the 3000 series.
Recommendation: Motion: Mrs. Knotts 2nd: Mr. Tucker Yeas 5 Nays 0
 Item pulled _____

17-12-4000 FINANCIAL

- 4002 The superintendent respectfully requested approval of the revised 2017-2018 Salary and Supplements Schedule as presented

Voucher's Payable Totaling \$ 951,339.73
 Budget Transfers Totaling \$ 154,188.25
 Treasurer's Report

The superintendent respectfully requested approval of item **#4002** and all other items in the 4000 series.
Recommendation: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 5 Nays 0

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A list of these bills and/or copies of the bills themselves may be made available for review upon request.

17-12-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS

STUDENT MATTERS

- 5475 Ms. Gina Rahman requested permission for her son, age 5, grade Kindergarten, to transfer from West Taylor Elementary School in Taylor County to Whitehall Elementary School in Marion County. The family resides in Taylor County.

Consideration: Motion: Mr. Flohr 2nd: Mr. Sinclair Yeas 0 Nays 5
 Item pulled _____

MOTION FAILED

5476 Mr. and Mrs. Brian Ross respectfully requested permission for his son, age 5, grade Kindergarten, to attend Norwood Elementary School in Harrison County beginning the 2017-2018 school year. This is one of a set of twins. The family resides in Taylor County.

Consideration: Motion: Mr. Tucker 2nd: Mr. Flohr Yeas 2 Nays 3

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MOTION FAILED

5477 Mr. and Mrs. Brian Ross respectfully requested permission for his son, age 5, grade Kindergarten, to attend Norwood Elementary School in Harrison County beginning the 2017-2018 school year. This is one of a set of twins. The family resides in Taylor County.

Consideration: Motion: Mr. Flohr 2nd: Mr. Tucker Yeas 2 Nays 3

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MOTION FAILED

5478 Earl Roy requested permission for his daughter, age 6, grade 1st, to transfer from Mt. Vernon Elementary School in Barbour County to Flemington Elementary School in Taylor County. The family resides in Barbour.

Consideration: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

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PROFESSIONAL PERSONNEL

EMPLOYMENT

5479 **Danielle Barcus**, Itinerant LD/MI/BD/Autism Teacher at Anna Jarvis Elementary School. Effective at the beginning of the 2017-2018 school year.

TRANSFERS

5480 **Allison Duckworth**, transfer from Third Grade Teacher at Anna Jarvis Elementary School to Kindergarten Teacher at West Taylor Elementary School. Effective at the beginning of the 2017-2018 school year.

5481 **Justine Brown**, transfer from Itinerant LD/MI/BD/Autism Teacher at Taylor County Middle School to Kindergarten Teacher at West Taylor Elementary School. Effective September 30, 2017.

EXTRACURRICULAR

5482 **John Bord**, Volunteer Assistant Coach for the Grafton High School Football Team. Effective for the 2017-2018 school year only.

5483 **Shawn Nines**, Volunteer Assistant Coach for the Grafton High School Football Team. Effective for the 2017-2018 school year only.

5484 **Jay Simmons**, Volunteer Assistant Coach for the Grafton High School Football Team. Effective for the 2017-2018 school year only.

5485 **Bryan Gillespie**, Volunteer Assistant Coach for the Grafton High School Football Team. Effective for the 2017-2018 school year only.

5486 **Irv Braniff**, Volunteer Assistant Coach for the Grafton High School Football Team. Effective for the 2017-2018 school year only.

5487 **Nancy Isner**, Volunteer Assistant Coach for the Grafton High School Girls' Soccer Team. Effective for the 2017-2018 school year only.

RESIGNATIONS

5488 **Tyler Cox**, resignation as Assistant Football Coach for Grafton High School. Effective June 13, 2017.

5489 **Tracy Duncan**, resignation as 7th Grade Mathematics Teacher at Taylor County Middle School. Effective June 15, 2017.

5490 **Elizabeth Proudfoot**, resignation as 4th Grade Teacher at Anna Jarvis Elementary School. Effective June 21, 2017.

The superintendent respectfully requested approval of items **#5479 - #5490** in the 5000 series.

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Flohr Yeas 5 Nays 0

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17-12-9000 FUTURE MEETINGS

July 11, 2017	6:00 p.m.	TCBE
July 25, 2017	6:00 p.m.	TCBE
August 8, 2017	6:00 p.m.	TCBE
August 22, 2017	6:00 p.m.	TCBE

ADJOURNMENT: Motion by Mr. Tucker, 2nd by Mr. Flohr to adjourn the meeting, all members concurring therein the meeting adjourned at 6:38 p.m.

ATTESTED:

Secretary of the Board

President of the Board