

Date: June 26, 2019

Kind of Meeting: Regular

Where Held: Taylor County Board of Education Office

Presiding Officer: Mr. Austin Upton

**Members Present:**

- Austin Upton
- Melissa Knotts
- Clark Sinclair
- Patrick Tucker
- Douglas L. Flohr
- Kathy Green, Superintendent

**Members Absent:**

**Also Attending:**

- Pam Gallaher, Asst. Superintendent
- Dara Britton, Treasurer
- Gatha Costilow, Secretary

I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – All members were present.

*(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)*

III. **INVOCATION** – Mrs. Knotts gave the Invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mrs. Knotts led the Pledge of Allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mrs. Knotts Yeas 5 Nays 0*

**18-12-1000 INFORMATION**

**Superintendent’s Update**

Ms. Green informed the Board regarding the overflow of Kindergarten students already enrolled at Flemington Elementary School and the need for a second Kindergarten class. Ms. Green’s recommendation for Flemington Elementary was to fill up the class with ten students for the new teacher and put the rest of the students in Mrs. Welch’s room. Ms. Green hopes that assigning them this way they will not need an aide in the new room.

Board Members Updates – None

Board Committee Meeting Reports - None

**18-12-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS**

**MINUTES**

The superintendent respectfully requested approval of the minutes for the regular meeting on June 12, 2018.

*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Tucker Yeas 5 Nays 0*

Item pulled\_\_\_\_\_

**CONTRACTS**

**2413** The superintendent respectfully requested approval of a contract with Foster Grandparent Program and Taylor County Schools from June 11, 2018 through June 11, 2021. This is a renewal of the current contract.

**AGREEMENTS**

**2414** The Superintendent respectfully requested approval of an agreement in the amount of \$49,592.72 with Tate Communications to install School Safety Access Devices in all school locations and the central office. This agreement includes all materials, labor, software setup and programming, training, and the first year’s maintenance. Funding source: FY 18 Excess Levy

**2415** **Appalachian Signals & Products, Inc.**, to provide NFPA fire alarm inspections throughout the county at an annual cost of \$4,250.00. This is a previous agreement at the same cost. Funding source: FY19 Excess Levy

**2416** **B&M Environmental**, to provide maintenance services for the sewage treatment plant at West Taylor Elementary School at an annual cost of \$6,946.32 and for the septic system at the board office at an annual cost of \$578.86. This is a renewal of a previous agreement at the same cost. Funding source: FY19 Excess Levy

**2417** **Brewer & Co. of WV, Inc.**, to provide sprinkler system inspections at Anna Jarvis Elementary School, West Taylor Elementary School, Taylor County Middle School, and Grafton High School at an annual cost of \$2,800.00. This is a renewal of a previous agreement at the same cost. Funding source: FY19 Excess Levy

**2418** **Bumpy’s Backflows**, to provide backflow prevention testing for thirteen (13) devices at an annual cost of \$975.00. This is a renewal of a previous agreement at the same cost. Funding source: FY19 Excess Levy

- 2419 **J.T. Martin Fire & Safety**, to provide semi-annual inspection services in accordance with NFPA Code 17A for fire suppression hoods in kitchens and fire extinguishers in all buildings at a cost of \$1,824.44. This is a renewal of a previous agreement at an increased cost of \$115.00. Funding source: FY19 Excess Levy
- 2420 **MSES Consultants, Inc.**, to provide AHERA 6-month surveillance asbestos inspections at Anna Jarvis Elementary School, Flemington Elementary School, West Taylor Elementary School, Taylor County Middle School, Grafton High School, the bus garage, and the board office at an annual cost of \$2,600.00. This is a renewal of a previous agreement at the same cost. Funding source: FY19 Excess Levy
- 2421 **Pittsburgh Stage**, to provide preventative maintenance services for the auditorium stages at Taylor County Middle School and Grafton High School at an annual cost of \$1,200 for the middle school and \$1,850 for the high school. This is a renewal of a previous agreement at the same cost. Funding source: FY19 Excess Levy
- 2422 **Standard Exterminating Company, Inc.**, to provide pest management for the following locations: Anna Jarvis Elementary School, Flemington Elementary School, West Taylor Elementary School, Taylor County Middle School, Grafton High School, Taylor County Technical Center, the metal trades building, the warehouse, and the board office at an annual cost of \$3,240.00. This is a renewal of a previous agreement at the same cost. Funding source: FY19 Excess Levy
- 2423 **Top Quality Installation**, to provide preventative maintenance services to the gymnasium bleachers at Taylor County Middle School and Grafton High School at an annual cost of \$2,500.00. This is a renewal of a previous agreement at an increase of \$100.00. Funding source: FY19 Excess Levy
- 2424 **West Virginia Elevator**, to provide preventative maintenance services for elevators at Anna Jarvis Elementary School, Taylor County Middle School, and Grafton High School at an annual cost of \$4,980.00. This is a renewal of a previous agreement at the same cost. Funding source: FY19 Excess Levy
- 2425 **Mountain State Waste, Inc.**, to provide garbage service for all locations except Camp Towels at an annual cost of \$46,144.78. This is a renewal of a previous agreement with an increase of \$6,459.30. Camp Towels will be an additional \$150.00 per month. Funding source: FY 19 Excess levy
- 2426 **Select Security**, to provide fire alarm monitoring services for the school system at an annual cost of \$3,360.00. This is renewal of a previous agreement at the same cost. Funding source: FY19 Excess Levy
- 2427 The superintendent respectfully requests approval of an agreement with Lambert Occupational Therapy to provide occupational therapy services from July 1, 2018-June 30, 2019. This is a renewal of a current agreement. Funding source: Special Education
- 2428 The superintendent respectfully requested approval of an agreement with Cara Noonan to provide physical therapy services from July 1, 2018-June 30, 2019. This is a renewal of a current agreement. Funding source: Special Education

The superintendent respectfully requested approval of items # 2413 - # 2428 in the 2000 series.

Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. Flohr Yeas 5 Nays 0

Item pulled \_\_\_\_\_

**18-12-3000 CONSENT CALENDAR**

**PURCHASE ORDERS**

- 3288 **Woodford Oil Company**, in the amount of \$180,064.80 for the purchase of diesel fuel, gasoline, and motor oil for the Transportation Department for the 2018-2019 school year. Funding source: FY19 General Current Expense
- 3289 **Southern Education Services Cooperative**, in the amount of \$10,000.00 to provide training to new bus operators. Funding source: FY19 General Current

**BID**

- 3290 The Superintendent respectfully requested approval of the winning workers compensation bid by Brickstreet Insurance Company. The period of this policy shall be from July 1, 2018, through June 30, 2019. The following bids were received for consideration:

<u>Insurance Company</u>	<u>Annual Premium</u>
Brickstreet Insurance	\$67,496.00
Traveler's Insurance	\$115,172.00

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**OUT OF STATE PROFESSIONAL DEVELOPMENT**

**3291** The superintendent respectfully requested permission for Crystal Morris to attend the Strategies for Learners with Visual and Multiple Impairments at The Stonewall Jackson Hotel in Staunton, VA on July 17-18, 2018.  
Funding source: Special Education

The superintendent respectfully requested approval of items **# 3288- # 3291** in the 3000 series.  
*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Tucker Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**18-12-4000 FINANCIAL**

**4004** The Superintendent respectfully requested approval of the 2018-2019 Salary and Supplements Schedule as presented.

**4005** The Superintendent respectfully requested permission to invest excess Board funds into the Consolidated Fund with the West Virginia Board of Treasury Investments by signing the attached Board Resolution.

Budget Transfers Totaling \$ 458,335.19  
Budget Supplements Totaling \$ 859,274.97  
Voucher's Payable Totaling \$ 1,032,912.59  
Treasurer's Report

The superintendent respectfully requested approval of all items in the 4000 series.  
*Recommendation: Motion: Mr. Tucker 2<sup>nd</sup>: Mr. Flohr Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

*A list of these bills and/or copies of the bills themselves may be made available for review upon request.*

**18-12-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS****STUDENT MATTERS**

**5448** Ms. Jane Flohr requested permission for her daughter, age 14, grade 9<sup>th</sup>, to transfer from Home School in Taylor County to Monongalia County Schools. The family resides in Taylor County.

*Consideration: Motion: Mr. Sinclair 2<sup>nd</sup>: Mrs. Knotts Yeas 0 Nays 4 abstained: 1*  
Item pulled \_\_\_\_\_

**SERVICE PERSONNEL****TRANSFER**

**5449** **Delores (Jeanie) Bord**, transfer from Executive Secretary (240 day employment) for the Child Nutrition Program at Taylor County Central Office to Executive Secretary/Accountant III for the Department of Curriculum (240 day employment) at Taylor County Central Office. Effective July 2, 2018.

**SUMMER EMPLOYMENT**

**5450** **Adalou Farris**, Itinerant Special Education Aide at Anna Jarvis Elementary School for Extended School Year Program. Effective for 19 days, excluding July 4, 2018, between June 25, 2018 and July 19, 2018. Funding source: Special Education.

The superintendent respectfully requested approval of items **# 5449 - # 5450** in the 5000 series.  
*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**18-128000 DISCUSSION**

Taylor County Middle School SBA Project Progress – Pamela Gallaher

Ms. Gallaher informed the Board they have not met with Pennington yet but Mr. Potts continues to monitor the computer to check out the working of the AC. The drainage is stopping the units as it is not angled the way that it needs to be to drain so the unit will not turn off due to backed up water. There will not be a meeting this week.

West Taylor Elementary School SBA Project Progress – Pamela Gallaher

Ms. Gallaher informed the Board of the following topics: completed brick, grouting to do, classrooms painted, awaiting flooring, ceramic tile in the bathroom, ready to put in bathroom fixtures, and the parking lot. The next meeting will be June 27, 2018 at 1:30 p.m. at West Taylor Elementary School.

Taylor County Middle School Pathway and Parking Area - Pam Gallaher, John Potts, and Matt Keener  
 Ms. Gallaher informed the Board of the plans for a Taylor County Middle School evacuation pathway which will be at the side of the building down the hillside. The pathway will be ADA compliant, have 20 parking spaces for extra parking. Mr. Upton state the Board will consider this for future reference.

Transportation – Debbie McKinney  
 Ms. McKinney was ill and could not attend.

**EXECUTIVE SESSION**

The Board convened in executive to discuss personnel, finances, and student matters at 6:55 p.m.

*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mrs. Knotts Yeas 5 Nays 0*

**RECONVENED**

The Board reconvened in regular session at 9:26 p.m.

Taylor County Middle School Band Program

**18-12-8000 BOARD MEMBER COMMENTS/DISCUSSION**

**18-12-9000 FUTURE MEETINGS**

July 2, 2018 (Monday)	6:00 p.m.	TCBE (Mandatory)
July 10, 2018	5:30 p.m. (Retiree Reception)	TCBE
July 10, 2018	6:00 p.m.	TCBE
July 24, 2018	6:00 p.m.	TCBE

**ADJOURNMENT:** Motion by Mrs. Knotts, 2<sup>nd</sup> by Mr. Tucker to adjourn the meeting, all members concurring therein the meeting adjourned at 9:31 p.m.

**ATTESTED:**

**Secretary of the Board**

**President of the Board**