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Date: June 24, 2014

Kind of Meeting: Regular

Where Held: Taylor County Board of Education

Presiding Officer: Mr. Richard Teagarden

Members Present:

Richard Teagarden
Melissa Knotts
Austin Upton
Judith Barney
Alan DePiano
Charles Maynard, Superintendent

Members Absent:

Also Attending:

Kathy Green, Asst. Superintendent
Drew Rottgen, Treasurer
Gatha Costilow, Secretary

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- I. **CALL TO ORDER** – Mr. Teagarden called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Members present: Richard Teagarden, Melissa Knotts, Alan DePiano, Judith Barney, and Charles R. Maynard, Superintendent. Members absent: Austin Upton due to his attendance at a state mandated training.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

- III. **INVOCATION** – Mrs. Barney gave the invocation.
- IV. **PLEDGE OF ALLEGIANCE** – Mrs. Knotts led the pledge of allegiance.
- V. **APPROVAL OF THE AGENDA AND AGENDA ADJUSTMENT**
The superintendent respectfully requested approval of the agenda as presented.
Recommendation: Motion: Mrs. Knotts 2nd: Mrs. Barney Yeas 4 Nays 0

14-12-1000 INFORMATION

Oath of Office – Charles R. Maynard

OATH OF OFFICE

I, Charles Robert Maynard, do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of West Virginia, and that I will faithfully discharge the duties of the Superintendent of Taylor County Schools to the best of my skill and judgment, so help me God.

Recognition of Flemington Elementary as a Success School – Kathy Hypes, WVDE

AJES School Improvement Grant/Edwards Consulting – Linda Casto

Ms. Casto informed the Board of the improvements happening at Anna Jarvis Elementary School such as Edwards Educational Services as a consultative service using the SIG monies and the following topics will be included: creating a collaborative culture, data to drive instructional decisions, a process for meeting the needs of struggling learners setting measurable goals to improve teaching and learning, designing assessment maps for each grade level, peer-to-peer instructional review process, establishing lab classrooms, and linking state standards, assessments, and instructional strategies and techniques.

Dance Team at TCMS – Pam Gallaher and Elaine Gilbert

Ms. Gallaher informed the Board of her and Ms. Gilberts desire to form a dance team. They feel that this would be a positive support for the students and would begin in the fall. Ms. Gilbert will be the volunteer sponsor for the team. If uniforms are purchased they will be bought from Taylor County Middle School funds.

Board Committee Reports – None

Library Committee Meeting - Guy Moyer

Ms. Moyer informed the Board that the Library Committee met on June 16, 2014 and the following topics were discussed: levy proposal for ballet, spring book sale, annual audit, quote for a new phone system, June 17, 2014 workshop, summer reading program, new custodian hired, reupholstering chairs, and the next meeting will be July 14, 2014.

14-12-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the regular meeting on June 10, 2014.

Recommendation: Motion: Mrs. Barney 2nd: Mrs. Knotts Yeas 4 Nays 0
Item pulled_____

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CONTRACTS

- 2267 The superintendent respectfully requested approval of an agreement with the Taylor County Sheriff's Department and the Taylor County Board of Education for services in conjunction with the use of drug dogs for surveillance for the 2014-2015 school year.
2268 The superintendent respectfully requested approval of an agreement with RESA VII to provide audiological evaluation services from July 1, 2014-June 30, 2015. This is a renewal of a current agreement. Funding source: Special Education
2269 The superintendent respectfully requested approval of an agreement with RESA VII to provide Medicaid billing from July 1, 2014-June 30, 2015. This is a renewal of a current agreement. Funding source: Special Education
2270 The superintendent respectfully requested approval of an agreement with RESA VII to provide orientation and mobility services from July 1, 2014-June 30, 2015. This is a renewal of a current agreement. Funding source: Special Education
2271 The superintendent respectfully requested approval of an agreement with Lambert Occupational Therapy to provide occupational therapy services from July 1, 2014-June 30, 2015. This is a renewal of a current agreement. Funding source: Special Education
2272 The superintendent respectfully requested approval of an agreement with Cara Noonan to provide Physical Therapy services from July 1, 2014-June 30, 2015. This is a renewal of a current agreement. Funding source: Special Education
2273 Nickles Bakery of Martins Ferry, OH for the distribution Bread and Bakery Product Supplies for the 2014-2015 school year at a cost of \$15,777.17. This is an extension of the contract from 2013-2014. Funding source: 2014-2015 Child Nutrition Services
2274 United Dairy of Fairmont, WV for the distribution of Milk and Dairy Products for the 2014-2015 school year at a cost of \$97,773.45. This is an extension of the contract from 2013-2014. Funding source: 2014-2015 Child Nutrition Services
2275 Contractual agreement for Taylor County's child nutrition services program to participate in the Mountaineer Highlands Purchasing Cooperative for the purchase of food and supplies during the 2014-2015 school year. This is a renewal of a current contract. Funding source: 2014-2015 Child Nutrition Services
2276 Contractual agreement with Tygart Valley Total Care Clinic to complete the bus driver's physicals from July 1, 2014 to June 30, 2015. The physicals will include a physical exam, urinalysis, visual acuity, and a hearing screening. The cost will be \$60.00 a physical. Funding source: General Current

AGREEMENTS

- 2277 The superintendent respectfully requested approval of an agreement with Fairmont State University and the Taylor County Board of Education for the purpose of the placement of student teachers in the school system during the 2014-2015 fiscal year. This is a continuation of a previous agreement.
2278 Student Assurance Services, Inc., by Security Life to provide student accident insurance as a voluntary parent-paid expense at the rates shown below for the 2014-2015 School Year:

Table with 3 columns: Coverage, Basic Plan, Preferred Plan. Rows include At-School, 24-Hour, Varsity Football, and Extended Dental.

The superintendent respectfully requested approval of items # 2267 - # 2278 in the 2000 series. Recommendation: Motion: Mrs. Knotts 2nd: Mrs. Barney Yeas 4 Nays 0 Item pulled

14-12-3000 CONSENT CALENDAR

PURCHASE ORDERS

- 3216 J P Morgan Chase Bank, N. A., in the amount of \$29,759.25 to purchase 30 new computers for TCMS computer lab to replace old machines. Funding source: Excess Levy

- 3217 Crystal Smithson, School Psychologist**, in the amount of \$6,500.00 for summer psychological testing services for July-August 2014. Funding source: Special Education
- 3218 RESA VII**, in the amount of \$7,000.00 for Medicaid billing services for the school year 2014-2015. Funding source: General Current
- 3219 Purchase Power**, in the amount of \$12,000.00 for the purchase of postage and supplies to be used at the central office. Funding source: FY15 General Current
- 3220 State Electric Supply Co.**, in the amount of \$15,000.00 for the purchase of maintenance supplies. Funding source: FY15 Excess Levy
- 3221 Sullivan-Webb, PLLC**, in the amount of \$12,900.00 for the audit of the annual financial statements. Funding source: FY15 General Current
- 3222 Taylor Co. Commission (Extension Services)**, in the amount of \$10,000.00 to provide funds for community service support for the Taylor Co. Extension Service and Camp Towles. Funding source: FY15 Excess Levy
- 3223 WV Board of Risk and Insurance Management (WVBRIM)**, in the amount of \$125,000.00 for the renewal of the county's liability and property insurance policies. Funding source: FY15 General Current
- 3224 Bank of America**, in the amount of \$28,721.00 for the annual QZAB payment that enabled the Board to purchase equipment at Anna Jarvis Elementary in FY03. The final payment will be made in FY16. Funding source: FY15 General Current
- 3225 Casto Technical Service**, in the amount of \$7,000.00 for the purchase of parts and repairs at Anna Jarvis Elementary and Grafton High School. Funding source: FY15 General Current
- 3226 Citynet**, in the amount of \$6,200.00 for an annual license fee to provide web hosting services. These services are 75% E-rate reimbursable and are a continuance of a contract approved on March 12, 2013. Funding source: FY15 Step 7
- 3227 Comdoc, Inc.**, in the amount of \$95,042.88 to renew the county-wide copier/printer agreement. Funding source: FY15 Excess Levy
- 3228 Comdoc, Inc.**, in the amount of \$21,000.00 for expenses caused by printing overages outside the county-wide copier/printer agreement. Funding source: FY15 General Current
- 3229 Dinsmore & Shohl, LLP**, in the amount of \$20,000.00 to provide legal services for the personnel department. Funding source: FY15 General Current
- 3230 Educational Funding Group, Inc.**, in the amount of \$9,000.00 to provide E-rate reimbursement support services to Taylor County Schools for the 2014-2015 school year. Funding source: FY15 General Current.
- 3231 Estel Contracting**, in the amount of \$8,000.00 to provide maintenance services to all locations. Funding source: FY15 General Current
- 3232 Frey's Auto Parts**, in the amount of \$10,000.00 for the purchase of vehicle repair parts. Funding source: FY15 General Current
- 3233 J.P. Morgan Chase**, in the amount \$12,000.00 for the purchase of vehicle repair parts from Blue Bird Bus Sales of Pittsburgh for the transportation department. Funding source: FY15 General Current
- 3234 J.P. Morgan Chase**, in the amount of \$12,000.00 for the purchase of tires and supplies from Appalachian Tire Products, Inc. for the transportation department. Funding source: FY15 General Current
- 3235 J.P. Morgan Chase**, in the amount of \$20,000.00 for the purchase of vehicle parts and supplies for the transportation department using the Chase Ink Bold charge card. Funding source: FY15 General Current
- 3236 J.P. Morgan Chase**, in the amount of \$35,000.00 for the purchase of maintenance supplies using the Chase Ink Bold charge card. Funding source: FY15 Excess Levy
- 3237 Neola, Inc.**, in the amount of \$6,000.00 for expenses related to policy changes. Funding source: FY15 General Current

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- 3238** James and Law Company, in the amount of \$18,225.76 to purchase textbooks for Anna Jarvis Elementary School for the 2014-2015 school year. Funding source: Step 7
- 3239** James and Law Company, in the amount of \$8,202.06 to purchase textbooks for West Taylor Elementary School for the 2014-2015 school year. Funding source: Step 7
- 3240** James and Law Company, in the amount of \$13,974.66 to purchase textbooks Taylor County Middle School for the 2014-2015 school year. Funding source: Step 7
- 3241** James and Law Company, in the amount of \$14,922.42 to purchase textbooks for Grafton High School for the 2014-2015 school year. Funding source: Step 7

SALARY SCHEDULE

- 3242** The superintendent respectfully requested approval of the 2014-2015 salary and supplements schedule as presented.

BID

- 3243** The Superintendent respectfully requested approval of the winning workers compensation bid by Travelers Insurance. The period of this policy shall be from July 1, 2014, through June 30, 2015.

The following bids were received for consideration:

<u>Insurance Company</u>	<u>Annual Premium</u>
Travelers Insurance*	\$79,165
Brickstreet Insurance	\$79,693

USE OF FACILITIES

- 3244** Samantha Welch, with the GHS class of 1994, requested permission to tour Grafton High School from 3:30 p.m. – 5:00 p.m. on July 26, 2014 as part of their 20 year reunion weekend.

The superintendent respectfully requested approval of items # **3216** - # **3244** in the 3000 series.

Recommendation: Motion: Mrs. Barney 2nd: Mrs. Knotts Yeas 4 Nays 0

Item pulled _____

14-12-4000 FINANCIAL

Voucher's Payable Totaling \$ 833,948.73
 Budget Supplements Totaling \$ 214,458.05
 Budget Transfers Totaling \$ 571,818.39
 Treasurer's Report

The superintendent respectfully requested approval of all items in the 4000 series.

Recommendation: Motion: Mrs. Barney 2nd: Mrs. Knotts Yeas 4 Nays 0

Item pulled _____

A list of these bills and/or copies of the bills themselves may be made available for review upon request.

14-12-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**STUDENT MATTERS**

- 5399** Chivon Tagg requested permission for her son, age 4, grade Pre-K, to transfer from West Taylor Elementary School in Taylor County to Bright Beginnings in Marion County. This request is for one (1) year only.

Consideration: Motion: Mrs. Knotts 2nd: Mrs. Barney Yeas 4 Nays 0

Item pulled _____

- 5400** Amber Polastrini requested permission for her daughter, age 4, grade Pre-K, to transfer from West Taylor Elementary School in Taylor County to Sunbeam Early Learning Center in Marion County. This request is for one (1) year only.

Consideration: Motion: Mrs. Knotts 2nd: Mrs. Barney Yeas 4 Nays 0

Item pulled _____

- 5401** Jill Long requested permission for her daughter, age 4, grade Pre-K, to transfer from Taylor County Schools to Lasting Impressions Daycare in Harrison County. This request is for one (1) year only.

Consideration: Motion: Mrs. Barney 2nd: Mrs. Knotts Yeas 4 Nays 0

Item pulled _____

PROFESSIONAL PERSONNEL

EMPLOYMENT

5402 **Tiffany Remsburg**, English/Language Arts Teacher at Grafton High School. Effective 2014-2015 school year.

5403 **Piedad S. Goulet**, 7th and 8th Grade Science Teacher at Taylor County Middle School. Effective 2014-2015 school year.

TRANSFER

5404 **Melissa McNicholas**, transfer from 7th grade English/Language Arts Teacher at Taylor County Middle School to 8th grade English/Language Arts Teacher at Taylor County Middle School. Effective 2014-2015 school year.

EMPLOYMENT

5405 **Joshua Ashby**, Physical Education Teacher at Taylor County Middle School. Effective 2014-2015 school year.

TRANSFER

5406 **Jessica Hannah**, transfer from Preschool/Preschool Special Needs Special Education Teacher at Anna Jarvis Elementary School to Preschool/Preschool Special Needs Special Education Teacher at West Taylor Elementary School. Effective 2014-2105 school year.

5407 **Pamela Thompson**, transfer from **Art Teacher at Taylor County Middle School**, to Art Teacher at Grafton High School. Effective 2014-2015 school year.

5408 **Jennifer Summers**, transfer from **Itinerant LD/MI/BD/Autism Teacher at West Taylor Elementary School** to LD/MI/BD/Autism Special Education Teacher at West Taylor Elementary School. Effective 2014-2015 school year.

RENEWAL OF PROBATIONARY CONTRACT AND SUBSEQUENT ASSIGNMENT

5409 **Ashley Woody**, 3rd grade teacher at Anna Jarvis Elementary School. Effective 2014-2015 school year.

EXTRACURRICULAR

5410 **Matthew Keener**, Technology Coordinator at West Taylor Elementary School. Effective 2014-2015 school year.

SUMMER EMPLOYMENT

5411 **Diana Simmons and Dawn Jacques**, Itinerant School Nurses for Health and Immunization checks. August 1st and 2nd (2 days). \$200.00 a day. Funding source: High Acuity Nursing Fund

5412 **Josie Johnson**, Itinerant Severe/Profound Mental Impairment/ Autism Special Education Teacher at Anna Jarvis Elementary and Grafton High School. 18 days (July 7-August 1, 2014) at daily rate. Funding source: Special Education

5413 **Buffy Lowe**, Itinerant Preschool Special Needs Special Education Teacher at Anna Jarvis Elementary School. 10 days (July 7-August 1, 2014) at daily rate. Funding source: Special Education.

5414 **Jennifer McCarthy**, General Education Teacher for grades 5-8 at Taylor County Board of Education Offices for IEP Meetings. Dates: July 9, 2014, July 10, 2014, and August 1, 2014 (1/2 days) \$180.00 Stipend. Funding source: Special Education

5415 **Barbara White**, Special Education Teacher for (LD/MI/BD) at Taylor County Board of Education Office to attend and write IEP's for meetings. Dates: July 9, 2014, July 10, 2014, and August 1, 2014 (1/2 days) \$280.00 Stipend. Funding source: Special Education

5416 **Michael Johnson**, Special Education Teacher for (LD/MI/BD/Autism) at Taylor County Board of Education Offices attend and write IEP's for meetings. Dates: July 9, 2014, July 10, 2014, and August 1, 2014 (1/2 days), July 17, 2014 (full day) \$360.00 Stipend, Funding source: Special Education.

5417 **Kelly Louzy**, Itinerant LD/MI/BD Autism Special Education Teacher at Anna Jarvis Elementary School. 20 days (June 30, 2014-August 8, 2014) at daily rate. Funding source: Special Education.

5418 **Barbara White**, General Education Teacher for K-4th grades at Taylor County Board of Education Offices attend IEP Meetings. Dates: July 9, 2014, July 10, 2014, and August 1, 2014 (1/2 days), July 17, 2014 (full day) \$260.00 Stipend, Funding source: Special Education.

RESIGNATIONS

5419 **Andrew Moore**, resignation from Grafton High School Boys' Basketball Assistant Coach. Effective June 12, 2014.

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5420 Ceferina Haught, resignation from substitute teacher. Effective June 13, 2014.

5421 Eddy Poling, resignation from Extracurricular Technology Coordinator at Flemington Elementary School. Effective June 5, 2014.

SERVICE PERSONNEL
EMPLOYMENT

5422 _____, Mechanic/CDL License at the Taylor County Bus Garage. 240 day employment, 9:00 a.m. - 5:00 p.m. Pay Grade "F".

PULLED

TRANSFER

5423 Kari Pryor, transfer from Custodian III at Grafton High School (1:00 p.m. – 9:00 p.m. shift) to Custodian III at Grafton High School. Pay Grade "C", 220 day employment, 3:00-11:00. Effective July 1, 2014.

5424 Jon Lovejoy, transfer from Itinerant Custodian III at Flemington Elementary, West Taylor Elementary and Anna Jarvis Elementary Schools, to Custodian III at Taylor County Middle School. Pay Grade "C", 220 day employment, 3:00-11:00. Effective July 1, 2014.

5425 Sylvia Jeanie Conner, transfer from Secretary II at Anna Jarvis Elementary School, to Secretary II at Taylor County Middle School. 205 day employment, 7:30a.m. – 2:30 p.m., pay grade "E".

SUMMER EMPLOYMENT

5426 John Simpson, Special Needs Bus Driver for Taylor County Schools. 24 days (June 30, 2014 – August 8, 2014) at daily rate. Funding source: General Current

5427 Brenda Harris, Itinerant Special Education Aide for (LD/MI program) at Anna Jarvis Elementary School. 7 days (June 30, 2014 – August 8, 2014) at daily rate. Funding source: Special Education

5428 Paula Johnson, Itinerant Special Education Aide at Anna Jarvis Elementary School for Preschool ESY. 8 days (July 7, 2014 - August 1, 2014) at daily rate. Funding source: Special Education.

5429 Carla Lowe, Itinerant Special Education Aide at Anna Jarvis Elementary School and Grafton High School for severe/profound program. 16 days (July 7, 2014 – August 1, 2014) at daily rate. Funding source: Special Education

The superintendent respectfully requests approval of items # 5402 - # 5429 excluding # 5422 in the 5000 series.

Recommendation: Motion: Mrs. Knotts 2nd: Mrs. Barney Yeas 4 Nays 0
Item pulled # 5422

14-12-8000 DISCUSSION

Community Corrections Program – Bob Maynard

14-12-9000 FUTURE MEETINGS

July 7, 2014	5:00 p.m.	TCBE (Mandatory)
July 8, 2014	6:00 p.m.	TCBE
July 22, 2014	6:00 p.m.	TCBE
August 12, 2014	6:00 p.m.	TCBE

ADJOURNMENT: Motion by Mrs. Knotts, 2nd by Mrs. Barney to adjourn the meeting, all members concurring therein the meeting adjourned at 7:23 p.m.

ATTESTED:

Secretary of the Board

President of the Board