

**Members Present:**

Austin Upton  
Douglas Flohr  
Clark Sinclair  
Patrick Tucker  
Kathy Green, Superintendent

**Members Absent:**

Melissa Knotts  
**Also Attending:**  
Pam Gallaher, Asst. Superintendent  
Drew Rottgen, Treasurer  
Gatha Costilow, Secretary

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- I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Members present: Austin Upton, Clark Sinclair, Patrick Tucker, Douglas Flohr, and Kathy Green, Superintendent. Members absent: Melissa Knotts

*(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)*

- III. **INVOCATION** – Mr. Tucker gave the Invocation.
- IV. **PLEDGE OF ALLEGIANCE** – Mr. Sinclair led the Pledge of Allegiance.
- V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**  
The superintendent respectfully requested approval of the agenda as presented.  
*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Tucker Yeas 4 Nays 0*

**17-11-1000 INFORMATION**

Recognition of YLA Participants – Richard Zukowski

FFA Land Judging – Joe Findley

Recognition of FBLA State Winner – Joe Findley

Recognition of Skills USA Culinary Arts Winner – Joe Findley

Recognition of the National Merit Semi Finalist – Joe Findley

Aviation School – Joe Findley

Dr. Findley informed the Board of the number of Grafton High School students enrolling at Robert C. Byrd Aviation Center. The center would like to work to obtain more Grafton High School students by offering scholarships for the children to attend.

Adjustment of the Format for Elementary Report Cards – Jeanne Gren

Mrs. Gren informed the Board of all three elementary school principals' are in agreement to change the format to their students report cards beginning the 2017-2018 school year.

Attendance Update – Jenny McCarthy

Ms. McCarthy informed the Board of the following programs for the month of April: Homebound and Homeschooled, county wide enrollment, Homeless, attendance for all schools, court appearances (both magistrate and circuit), ALC, and dropouts at Grafton High School.

Superintendent's Update

Ms. Green informed the Board of the following items: 150<sup>th</sup> Memorial Day Committee T-shirts, United Technical Center had 12 completer graduates from Grafton High School, procedure for GHS graduation, and the Board members was given specific information on the Curriculum Specialist job at TCMS which included school sample lesson plans.

Board Members Updates – None

Board Committee Meeting Reports - None

Date: May 9, 2017

Kind of Meeting: Regular

Where Held: Taylor County Board of Education Office

**17-11-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS****MINUTES**

The superintendent respectfully requested approval of the minutes for the special meeting on April 18, 2017 and May 2, 2017, and the regular meeting on April 18, 2017 and April 25, 2017.

*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Tucker Yeas 4 Nays 0*

Item pulled \_\_\_\_\_

**AGREEMENTS**

**2179** The superintendent respectfully requested approval of an agreement with West Virginia Wesleyan College and the Taylor County Board of Education for the purpose of the placement of athletic trainer at Grafton High School for the 2017-2018 school year. This is a continuation of a previous agreement and will be automatically extended for successive one year periods after the initial term unless one party notifies the other of its intent not to renew at least thirty (30) days prior to the expiration of extension.

The superintendent respectfully requested approval of item **# 2179** in the 2000 series.

*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Flohr Yeas 4 Nays 0*

Item pulled \_\_\_\_\_

**17-11-3000 CONSENT CALENDAR****PURCHASE ORDERS**

**3233** **Sutter Roofing & Metal Co., Inc.**, in the amount of \$38,230 for the replacement of the roof on the Clair Bee Gym. Funding source: Excess Levy.

**CHAPERONE**

**3234** WTES

Evick, Melissa

**3235** AJES

Brown, Constance

Collins, Tosha

Henderson, Bus

Weber, Sheri

**3236** GHS – FBLA

Bolyard, Brenda

Joyce, Shannon

Swiger, Brittney

**PARENT VOLUNTEER**

**3237** TCMS

Pellegrin, Leslie

**FIELD TRIP**

**3238** Brenda Bolyard, with FBLA, requested permission to take approximately 12 Grafton High School FBLA students to the FBLA National Leadership Conference in Anaheim, CA on June 28, 2017 – July 3, 2017. The group will be traveling to Pittsburgh, PA via personal vehicles. From Pittsburgh they will board a plane for Anaheim, CA. Funding source: FBLA student contribution, Simulated Workplace Funds, and Donations.

**3239** Taylor County Middle School requested permission to take approximately 150 eighth grade students to Kennywood Park and PNC Park, in Pittsburgh, PA on May 17, 2017. Funding source: student contribution and school transportation allocation

**REQUESTS TO USE FACILITIES**

**3240** Michael Willis, with First Grace Brethren Church, requested permission to use Camp Towles from 9:00 a.m. – 4:00 p.m. on September 10, 2017 for a church picnic. Approval pending receipt of a certificate of liability insurance which has been requested.

**3241** Staci Summers, with Legion Baseball, requested permission to use Grafton High School Baseball Field/Athletic Complex from May 15, 2017 through August 30, 2017. Approval pending receipt of a certificate of liability insurance which has been requested.

The superintendent respectfully requested approval of items **# 3233 - # 3241** in the 3000 series.

*Recommendation: Motion: Mr. Tucker 2<sup>nd</sup>: Mr. Sinclair Yeas 4 Nays 0*

Item pulled \_\_\_\_\_

**17-11-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**

**STUDENT MATTERS**

5393 Reba Ross and Matthew Fluharty requested permission for their son, age 3, grade Pre-K, to attend the Taylor County Pre-School Program beginning the 2017-2018 school year. The family resides in Marion County.

*Consideration: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Sinclair Yeas 4 Nays 0*  
Item pulled \_\_\_\_\_

5394 Sheena Hardy requested permission for her son, age 3, grade Pre-K, to enroll in Cubby's Day Care in Harrison County beginning the 2017-2018 school year. This request is for the 2017-2018 school year only. The family resides in Taylor County.

*Consideration: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Tucker Yeas 4 Nays 0*  
Item pulled \_\_\_\_\_

**PROFESSIONAL PERSONNEL**

**EMPLOYMENT**

5395 **Dara Britton**, Treasurer for Taylor County Schools (261 days employment). Effective date pending release from Monongahela County Schools.

**TRANSFERS**

5396 **Bryant McCarthy**, transfer from 7<sup>th</sup>/8<sup>th</sup> Grade Social Studies teacher at Taylor County Middle School to Assistant Principal at Grafton High School. 225 days, effective July 1, 2017.

**PULLED**

5397 **Michael Foley**, transfer from Wellness teacher at Grafton High School to Wellness/Driver's Education teacher at Grafton High School. Effective at the beginning of the 2017-2018 school year.

5398 **Kathy Noble**, transfer from Kindergarten teacher at West Taylor Elementary School to 1<sup>st</sup> grade teacher at West Taylor Elementary School. Effective September 30, 2017.

5399 **Buffy Lough**, transfer from 1<sup>st</sup> Grade teacher Anna Jarvis Elementary School to 1<sup>st</sup> grade teacher at Flemington Elementary School. Effective at the beginning of the 2017-2018 school year.

**EXTRACURRICULAR**

5400 **Jack Wolverton**, Volunteer Coach for Boys' Soccer at Grafton High School. Effective for the 2017-2018 school year only upon successful completion of the WVDE certification.

5401 **Tom Copeland**, Volunteer Coach for Boys' Soccer at Grafton High School. Effective for the 2017-2018 school year only upon successful completion of the WVDE certification.

**SUMMER EMPLOYMENT**

5402 **Kathy McDaniel**, Itinerant Severe/Profound/MI/Autism Special Education teacher at Anna Jarvis Elementary and Grafton High School. 20 days between June 16 and July 17, 2017(Excluding June 20, 2017 and July 4, 2017) to provide Special Education Services for Extended School Year. Daily Rate of Pay. Funding source: Special Education. Position is contingent upon sufficient enrollment to justify the program.

5403 **Kelly Larew**, Itinerant Preschool Special Needs Special Education teacher at Anna Jarvis Elementary School. 20 days between June 16 and July 17, 2017(Excluding June 20, 2017 and July 4, 2017) to provide Special Education Services for Extended School Year. Daily Rate of Pay. Funding source: Special Education. Position is contingent upon sufficient enrollment to justify the program.

5404 **Kelly Louzy**, Itinerant LD/MI/BD/Autism Special Education teacher at Anna Jarvis Elementary/Taylor County Middle School. 20 days between June 16 and July 17, 2017(Excluding June 20, 2017 and July 4, 2017) to provide Special Education Services for Extended School Year. Daily Rate of Pay. Funding source: Special Education. Position is contingent upon sufficient enrollment to justify the program.

**RESIGNATION**

5405 **Shonda Carr**, resignation as Itinerant LD/MI/BD/Autism teacher at Anna Jarvis Elementary School. Effective July 1, 2017.

**SERVICE PERSONNEL**

**SUMMER EMPLOYMENT**

5406 **Paul Urtso**, Special Needs Bus Operator for Extended Year Program. 18 days from June 19-July 14, 2017 (excluding June 20 and July 4, 2017). Daily Rate of Pay. Funding source: General Current

Date: May 9, 2017

Kind of Meeting: Regular

Where Held: Taylor County Board of Education Office

5407 **Robert Lantz**, Bus Operator for Extended Year Program. Grafton High School/Anna Jarvis Elementary/Taylor County Middle School. June 19-July 14, 2017 (excluding June 20 and July 4, 2017). Position is contingent upon whether student enrollment in the program requires a second bus operator and therefore may not be filled. Position may be half time or full time and may involve employment for less than five days per week. Pick-up and drop-off times will be determined after student enrollment is finalized. Funding source: General Current

5408 **Carla Lowe**, Itinerant Special Education Aide for Extended School Year Services at Anna Jarvis Elementary and Taylor County Middle Schools. June 19-July 14, 2017 (excludes June 20 and July 4, 2017). Daily Rate of pay. Funding source: Special Education

The superintendent respectfully requested approval of items # 5394 - # 5408 excluding # 5396 in the 5000 series.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Sinclair Yeas 4 Nays 0  
Item pulled # 5396

**EXECUTIVE SESSION**

The Board convened in executive session to discuss personnel at 6:51 p.m.

**RECONVENED**

The Board reconvened in regular session at 8:36 p.m.

*Mr. Sinclair made a motion, 2nd by Mr. Flohr to pull #5396 and place on May 23, 2017 agenda.  
Yeas: 4 Nays: 0*

**17-11-8000 DISCUSSION**

Coaching Vacancy Policy – Kathy Green

There was no discussion on this policy at this meeting. Mr. Upton asked to have the policy put under discussion on the May 23, 2017 agenda.

*Mr. Rottgen introduced the new Treasurer for Taylor County School Dara Britton.*

**17-11-9000 FUTURE MEETINGS**

May 23, 2017	6:00 p.m.	TCBE
June 13, 2017	6:00 p.m.	TCBE
June 27, 2017	6:00 p.m.	TCBE

*The Board scheduled a special meeting on May 11, 2017 at 5:00 p.m. at the Taylor County Board of Education office to discuss the budget.*

**ADJOURNMENT:** Motion by \_\_\_\_, 2nd by \_\_\_\_ to adjourn the meeting, all members concurring therein the meeting adjourned at \_\_\_\_ p.m.

**ATTESTED:**

**Secretary of the Board**

**President of the Board**