

Date: May 23, 2017 Kind of Meeting: Regular
Where Held: Taylor County Board of Education office
Presiding Officer: Mr. Upton
Members Present: Austin Upton
Melissa Knotts
Clark Sinclair
Patrick Tucker
Douglas Flohr
Kathy Green, Superintendent
Members Absent:
Also Attending:
Pam Gallaher, Asst. Superintendent
Drew Rottgen, Treasurer
Gatha Costilow, Secretary

I. CALL TO ORDER – Mr. Upton called the meeting to order at 6:00 p.m.

II. ROLL CALL – All members are present.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

III. INVOCATION – Mr. Tucker gave the Invocation.

IV. PLEDGE OF ALLEGIANCE – Mr. Flohr led the Pledge of Allegiance.

V. APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM

The superintendent respectfully requested approval of the agenda as presented.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

16-01-1000 INFORMATION

Recognition of Taylor County Schools History Bowl – Valerie Morral

Special Education Bus Fleet – Garry Weaver

Mr. Weaver informed the Board of two special needs buses, one that we would like to sell to Harrison County Schools and one that we would like to retired, due to high mileage and ongoing repairs, and replace this bus with a new bus from the bus funds.

Superintendent's Update

Ms. Green informed the Board of the following: Memorial Day events, Senior Sermon on Wednesday, May 24, 2017 at Grafton High School.

Board Members Updates – None given.

Board Committee Meeting Reports – None given.

16-01-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the special meeting on May 3, 2017, May 4, 2017 and May 11, 2017, and the regular meeting on May 9, 2017.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

Item pulled _____

AGREEMENTS

2180 The superintendent respectfully requested approval of an agreement with **Joan Hershman** to change her work hours from 2:30 p.m. to 10:30 p.m. to 2:00 p.m. – 10:00 p.m. This change will create a more efficient custodial program at Anna Jarvis Elementary School. This change will be effective at the start of the 2017-2018 school year. No other changes are being made to the contract and/or position. These hours will remain in effect until otherwise mutually changed or changed pursuant to the provisions of W.Va. Code §18A-2-7.

The superintendent respectfully requested approval of item # 2180 in the 2000 series.

Recommendation: Motion: Mr. Tucker 2nd: Mr. Flohr Yeas 5 Nays 0

Item pulled _____

17-11-3000 CONSENT CALENDAR

PURCHASE ORDERS

3242 **Kittle Excavating**, in the amount of \$31,764.00 for the replacement of concrete on the sidewalk behind Taylor County Middle School. Funding source: Excess Levy.

- 3243** Blue Bird Bus Sales, in the amount of \$112,481.00 for the purchase of one propane-powered 53-passenger special needs bus. The Board qualifies for a \$500.00 manufacturer's rebate (included in the price of the PO) if the order is placed no later than May 30, 2017. Funding source: State Bus Replacement Funds

APPROVAL OF REGULAR MEETING SCHEDULE

- 3244** The superintendent respectfully requested approval of the 2017-2018 schedule of meetings for the Taylor County Board of Education as presented with the agenda.

BUS SALE

- 3245** The superintendent respectfully requested approval to sell Bus 49, a 1999 International special needs bus, to Harrison County Schools at a fixed price of \$2,000.00.

OUT OF STATE FIELD TRIP

- 3246** Anna Jarvis Elementary School requested permission to take approximately 30 students, who have earned the faithful attendance reward, to Kennywood Park on May 25, 2017. Chaperones will be from the approved school chaperone list. The group will be traveling via Taylor County School buses. Funding source: Title I

CHAPERONES

- 3247** AJES
Anderson, Gina
Barker, Tiffany
Marchewka, Cindy
Price, Grant
Roden, Geneva
Shaw, Clint
Sturm, Nicholas
- 3248** WTES
Brown, Brittany

TWO HOUR EARLY RELEASES

- 3249** The Superintendent respectfully requested the approval of two-hour early releases for Professional Development and Parent-Teacher Conferences for the 2017-2018 school year which are as follows:
- 8/24/17 – Professional Development
 - 9/22/17 – Professional Development
 - 10/24/17 – Parent Teacher Conference
 - 11/9/17 – Professional Development
 - 1/12/18 – Parent Teacher Conference
 - 3/16/18 – Professional Development
 - 5/18/18 – Professional Development
 - 5/24/18 – Parent Teacher Conference

REQUESTS TO USE FACILITIES

- 3250** Grafton Animal Care Center requested permission to use the parking lot at Flemington Elementary School from 9:00 a.m. – 10:30 a.m. on June 10, 2017 for a vaccination clinic. Liability insurance active February 27, 2017 through February 27, 2018.
- 3251** Grafton Animal Care Center requested permission to use the parking lot at West Taylor Elementary School from 9:00 a.m. – 10:30 a.m. on July 8, 2017 for a vaccination clinic. Liability insurance active February 27, 2017 through February 27, 2018.
- 3252** Grafton Animal Care Center requested permission to use the parking lot at Grafton High School from 11:00 a.m. – 12:30 p.m. on July 8, 2017 for a vaccination clinic. Liability insurance active February 27, 2017 through February 27, 2018.
- 3253** Larry Craig, with Child Evangelism Fellowship, requested permission to use West Taylor Elementary School commons area from October 3, 2017 – May 3, 2018 from 2:45 p.m. – 4:00 p.m., every Tuesday that school is in session, for an after school Good News Club. Liability insurance is active November 15, 2014 through November 15, 2017. A new certificate of liability has been requested.

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3254 Sarah Arnold, with Wesley Chapel United Methodist Church, requested permission to use Camp Towles from 10:00 a.m. on July 24, 2017 through 1:00 p.m. on July 28, 2017 for a youth camp. Liability insurance is active 12/14/16 through 12/14/17.

The superintendent respectfully requested approval of items # **3242** - # **3254** in the 3000 series.
Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0
 Item pulled _____

17-11-4000 FINANCIAL

4001 The superintendent respectfully requested adoption of the FY 2018 proposed budget pending approval from the State Board of Education.

Fund 1 General Current Expense	\$24,074,446
Fund 6 Special Revenue Fund	4,052,482
Fund 2 Debt Service Fund	997,450
Fund 5 Capital Projects Fund	<u>40,000</u>
Total:	\$29,164,378

The superintendent respectfully requested approval of item # **4001** in the 4000 series.
Recommendation: Motion: Mr. Flohr 2nd: Mrs. Knotts Yeas 4 Nays 1
 Item pulled _____

Voucher's Payable Totaling \$ 907,944.53
 Treasurer's Report

The superintendent respectfully requested approval of the remaining items in the 4000 series.
Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0
 Item pulled _____

A list of these bills and/or copies of the bills themselves may be made available for review upon request.

EXECUTIVE SESSION

The Board convened into executive session to discuss Personnel, Student Matters, and Financial Matters at 6:38 a.m.

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 5 Nays 0

RECONVENED

The Board convened in regular session at 9:03 p.m.

STUDENT MATTERS

5409 Samantha Holyfield requested permission for her daughter, age 8, grade 3rd, to continue attending Norwood Elementary School in Harrison County beginning the 2017-2018 school year. The family will be residing in Taylor County.

Consideration: Motion: Mr. Flohr 2nd: Mr. Tucker Yeas 5 Nays 0
 Item pulled _____

5410 Samantha Holyfield requested permission for her son, age 7, grade 2nd, to continue attending Norwood Elementary School in Harrison County beginning the 2017-2018 school year. The family will be residing in Taylor County.

Consideration: Motion: Mrs. Knotts 2nd: Mr. Tucker Yeas 5 Nays 0
 Item pulled _____

5411 Samantha Holyfield requested permission for her son, age 6, grade 1st, to continue attending Norwood Elementary School in Harrison County beginning the 2017-2018 school year. The family will be residing in Taylor County.

Consideration: Motion: Mrs. Knotts 2nd: Mr. Flohr Yeas 5 Nays 0
 Item pulled _____

PROFESSIONAL PERSONNEL

EMPLOYMENT

- 5412 **Olivia Shaw**, Itinerant LD/MI/BD/Autism Special Education Teacher at Taylor County Middle School, under the Alternative Teaching Certification. Effective at the beginning of the 2017-2018 school year and pending approval of certification from the WV Department of Education.
- 5413 **Jill Fragmin**, Itinerant LD/MI/BD/Autism Special Education Teacher at Anna Jarvis Elementary School, under the Alternative Teaching Certification. Effective at the beginning of the 2017-2018 school year and pending approval of certification from the WV Department of Education.

PULLED

- 5414 **Sharon Knight**, Teacher Orientation Leader at West Taylor Elementary School. Effective dates are August 3, 2017 (8-3), August 24, 2017 (3:30-4:30) and September 21, 2017 (3:30-4:30) plus one-day preparation. \$20 /hour. Funding source: Title II
- 5415 **Lisa Satterfield**, Teacher Orientation Leader at Anna Jarvis Elementary School. Effective dates are August 3, 2017 (8-3), August 24, 2017 (3:30-4:30) and September 21, 2017 (3:30-4:30) plus one-day preparation. \$20 /hour. Funding source: Title II
- 5416 **Kathy Jones**, Teacher Orientation Leader at Flemington Elementary School. Effective dates are August 3, 2017 (8-3), August 24, 2017 (3:30-4:30) and September 21, 2017 (3:30-4:30) plus one-day preparation. \$20 /hour. Funding source: Title II
- 5417 **Richard Zukowski**, Teacher Orientation Leader at Grafton High School. Effective dates are August 3, 2017 (8-3), August 24, 2017 (3:30-4:30) and September 21, 2017 (3:30-4:30) plus one-day preparation. \$20 /hour. Funding source: Title II

TRANSFER

- 5418 **Bryant McCarthy**, transfer from 7th/8th grade Social Studies teacher at Taylor County Middle School to Assistant Principal at Grafton High School 225 day employment. Effective July 1, 2017.

Motion was made by Mr. Flohr, 2nd by Mr. Tucker, to pull item #5418 for the Board to seek legal counsel.

Yeas: 5 Nays: 0

- 5419 **Melinda Miller**, transfer from Kindergarten Teacher at West Taylor Elementary School to Second Grade Teacher at West Taylor Elementary School. Effective at the beginning of the 2017-2018 school year.

RENEWAL OF PROBATIONARY CONTRACT AND REMOVAL FROM THE RECALL LIST

- 5420 **Rachel Raber**, renewal of probationary contract based on removal from the recall list. Previous position Second Grade Teacher at Anna Jarvis Elementary School to Itinerant Severe/Profound Special Education Teacher at Anna Jarvis Elementary School. Effective at the beginning of the 2017-2018 school year.

EXTRACURRICULAR

- 5421 **Tyler Cox**, Assistant Football Coach at Grafton High School. Effective for the 2017-2018 school year only.
- 5422 **George "Lucas" Hershman**, Assistant Football Coach at Grafton High School. Effective for the 2017-2018 school year only.
- 5423 **Lucas McCall**, Head Golf Coach at Grafton High School. Effective at the beginning of the 2017-2018 school year.
- 5424 **Mary Kay Scherzinger**, Head Volleyball Coach at Grafton High School. Effective at the beginning of the 2017-2018 school year.
- 5425 **Tammy Cochran**, Assistant Cheerleading Coach at Grafton High School. Effective for the 2017-2018 school year only.
- 5426 **Hartsel Keener**, Assistant Boys' Basketball Coach at Grafton High School. Effective for the 2017-2018 school year only.
- 5427 **Thomas Abel**, Assistant Boys' Track Coach at Grafton High School. Effective for the 2017-2018 school year only.

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5428 Kim Wood, Assistant Girls' Track Coach at Grafton High School. Effective for the 2017-2018 school year only.

5429 Bartsel Keener, Assistant Boys' Baseball Coach at Grafton High School. Effective for the 2017-2018 school year only.

Motion was made by Mr. Flohr, 2nd by Mr. Tucker to pull item #5429 to vote on separately. Yeas 5 Nays: 0

5430 Keith Zebley, Head Wrestling Coach at Grafton High School. Effective for the 2017-2018 school year only.

5431 Paul Louzy, Assistant Cross Country Coach at Grafton High School. Effective for the 2017-2018 school year only.

5432 Hartsel Keener, Head Girls' Softball Coach at Grafton High School. Effective for the 2017-2018 school year only.

5433 Tyler Cox, Assistant Girls' Softball Coach at Grafton High School. Effective for the 2017-2018 school year only.

5434 Lorraine Isner, Head Girls' Soccer Coach at Grafton High School. Effective for the 2017-2018 school year only.

5435 Heather England, Head Swim Coach at Grafton High School. Effective for the 2017-2018 school year only.

SUMMER EMPLOYMENT

5436 Kristen Hodge, 0.5 LD/MI/BD/ Autism Special Education Teacher for extended school year program at Anna Jarvis Elementary and Taylor County Middle School. Effective June 16-July 17, 2017 (excluding June 20 and July 4). Daily rate of pay. Funding source: Special Education

SERVICE PERSONNEL

EMPLOYMENT

5437 Kelly Wilson, Custodian III at Anna Jarvis Elementary School. 220-day employment. 2:30 p.m. -10:30 p.m. Effective at the start of the 2017-2018 school year.

TRANSFER

5438 Jennifer Pinnell, transfer from Cook III at Taylor County Middle School to Cafeteria Manager at Taylor County Middle School. Effective at the start of the 2017-2018 school year

SUMMER EMPLOYMENT

5439 Krista Perks, Itinerant Special Education Aide at Anna Jarvis Elementary School for the Extended School Year Program. Effective June 19-July 14, 2017 (excluding June 20 and July 4). Daily Rate of Pay. Funding source: Special Education

5440 Linda Stout, West Taylor Elementary School Cafeteria Manager to attend one day of training and accepting deliveries with the possibility of one additional day. Date to be determined.

LEAVE OF ABSENCE

5441 Debbie McKinney, requesting an extension of unpaid personal leave without cause in accordance with TCBE Policy 4430. Effective May 15, 2017 to the end of the 2016-2017 school year. Board previously approved leave of absences for August 11, 2016 – October 14, 2016; October 17, 2016 – January 2, 2017; January 3, 2017 – March 1, 2017; March 2, 2017 – April 3, 2017; April 4, 2017 – May 15, 2017.

PULLED TO VOTE SEPERATELY

5429 Bartsel Keener, Assistant Boys' Baseball Coach at Grafton High School. Effective for the 2017-2018 school year only.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 3 Nays 2
Item pulled ____

The superintendent respectfully requested approval of items **# 5412 - # 5441** except item **# 5413, #5418, and #5429** in the 5000 series.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Sinclair Yeas 5 Nays 0
Item pulled ____

17-11-8000 DISCUSSION

Coaching Vacancy Policy – Kathy Green

PULLED

I-ready Math - Clark Sinclair

EXECUTIVE SESSION

The Board convened in executive session to discuss the I-Ready Math program at 9:11 p.m.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 5 Nays 0

RECONVENED

The Board reconvened in regular session at 10:15 a.m.

ADDENDUM TO THE AGENDA

17-11-8000 DISCUSSION

Student Discussion

17-11-9000 FUTURE MEETINGS

June 13, 2017

6:00 p.m.

TCBE

June 27, 2017

6:00 p.m.

TCBE

The Board scheduled a special meeting to discuss personnel on May 31, 2017 at 5:00 p.m. at the Taylor County Board of Education Office.

ADJOURNMENT: Motion by Mrs. Knotts, 2nd by Mr. Tucker to adjourn the meeting, all members concurring therein the meeting adjourned at 10:24 p.m.

ATTESTED:

Secretary of the Board

President of the Board