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Date: May 22, 2018

Kind of Meeting: Special

Where Held: Taylor County Board of Education office

Presiding Officer: Austin Upton

Members Present:

Austin Upton
Melissa Knotts
Clark Sinclair
Patrick Tucker
Douglas L. Flohr
Kathy Green, Superintendent

Members Absent:

Also Attending:

Pam Gallaher, Asst. Superintendent
Dara Britton, Treasurer
Gatha Costilow, Secretary

I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – All members were present.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

III. **INVOCATION** – Mr. Tucker led the Invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mr. Flohr led the Pledge of Allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

18-11-1000 INFORMATION

Swearing in of Christine Miller the new Superintendent of Taylor County Schools – Judge Alan Moats
Cancelled until May 24, 2018 due to a death in Mrs. Miller's Family

Recognition of Golden Horseshoe Winners – Linda Casto

Recognition of YLA – Richard Zukowski

Superintendent's Update

Ms. Green informed the Board of the following topics: phone movement, squeaking sound system, Taylor County Youth League using Grafton High School's Softball Field, May 24, 2018 will be the swearing in of the new superintendent, the city of Grafton being named the National Memorial Day City, and Colonel Flohr will be speaking at the National Cemetery on Sunday.

Board Members Updates - None

Board Committee Meeting Reports - None

18-11-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the special meetings on May 2, 2018, May 4, 2018 and May 5, 2018.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Tucker Yeas 5 Nays 0

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POLICIES

THIRD READING

2401 7510 Use of County Facilities

Recommendation: Motion: Mr. Tucker 2nd: Mr. Flohr Yeas 4 Nays 0 Abstained: 1

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Resolved, that the bylaws and policies printed and codified in the comprehensive document entitled "Bylaws and Policies of the Taylor County Board of Education" are hereby adopted and that all bylaws and policies heretofore adopted by the Taylor County Board are hereby rescinded, further be it Resolved, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law, inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies and parts of policies shall remain in full effect.

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CONTRACTS

2402 Elizabeth Gump, contractual agreement in the amount of \$220.00 per month for rent of the unpaved lot at the North end of the parking lot for parking Taylor County Board of Education vehicles and employee vehicles. This is a renewal of a previous agreement at the same cost for the 2018-2019 school year. Funding source: Transportation Allocation

AGREEMENTS

2403 QBE Student/Athlete Accident Medical Expense Plan, by QBE Insurance Group Limited to provide student accident insurance as a voluntary parent-paid expense for the 2018-2019 school year. Premium rates are presented.

The superintendent respectfully requested approval of items # 2402 - # 2403 in the 2000 series.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Sinclair Yeas 5 Nays 0

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18-11-3000 CONSENT CALENDAR

PURCHASE ORDERS

3215 Tri State Janitorial Supply, in the amount of \$6,849.58 for the purchase custodial supplies for summer start up 2018. Funding source: Excess Levy Custodial Supplies

3216 Central Restaurant Products, in the amount of \$6,749.00 to purchase a walk in cooler for the Agriculture Program at Taylor County Technical Center. Funding source: Perkins

3217 CDW Government, LLC., in the amount of \$13,087.14 to purchase 30 HP Probooks and 1 cart for Taylor County Technical Center. Funding source: Secondary Block Grant

APPROVAL OF REGULAR MEETING SCHEDULE

3218 The superintendent respectfully requested approval of the 2018-2019 schedule of meetings for the Taylor County Board of Education as presented with the agenda.

CHAPERONES

3219 AJES
 Buzzo, Crystal
 Smith, Trish

3220 GHS
 Bolyard, Brenda
 Curran, Jonathan
 Johnson, Michael
 Maison, Becky
 Mayle, Shannon
 Mitchell, Willa Jo
 Robinson, Eva
 Smith, Diane
 Swiger, Jackie

EARLY RELEASE DATES

3221 The superintendent respectfully requested permission to have the following dates used as early release dates for the 2018-2019 school year:

Day	Date	Reason
Thursday	August 23	Prof Learning
Friday	September 21	Prof Learning
Monday	October 15	Faculty Senate
Tuesday	October 24	Par/Tchr Conf
Friday	November 16	Prof Learning
Friday	December 21	Faculty Senate
Friday	January 11	Par/Tchr Conf
Thursday	February 28	Faculty Senate
Friday	March 15	Prof Learning
Thursday	March 28	Par/Tchr Conf
Friday	April 12	Faculty Senate
Thursday	May 16	Prof Learning

BUS REQUEST

3222 The superintendent respectfully requested permission for the Mountaineer Challenge Academy to use Taylor County school buses on June 5, 2018 to transport students from Mountaineer Challenge Academy in Kingwood, WV to Charleston, WV. They will leave Grafton at approximately 6:30 a.m. to pick up the students and leave Kingwood at approximately 8:00 a.m. They will depart Charleston at approximately 8:30 p.m. There will be approximately 157 persons transported so they will need three buses. This is for the purpose of touring the Capitol, WV State Museum, Governor’s Mansion, and attending a ball game at Power Park Stadium. The Mountaineer Challenge Academy will compensate the Taylor County Board of Education for driver’s salaries and other expenses associated with the event.

FIELD TRIP

3223 Brenda Bolyard, with FBLA, requested permission to take approximately 12 Grafton High School FBLA students to the FBLA National Leadership Conference in Baltimore, MD on June 27, 2018 – July 2, 2018. The group will be traveling via chartered buses. Funding source: FBLA student contribution, Perkins, and fundraising.

3224 Eva Robinson, with GHS Freshman Academy, requested permission to take 20 students to Kennywood in Pittsburgh, PA on May 18, 2018. The group will be traveling via county school buses. Funding source: School Allocation and student contributions

REQUESTS TO USE FACILITIES

3225 Daniel Dowdy, with Little Feet Day Care and Preschool, requested permission to use the cafeteria, gymnasium, and playground at Anna Jarvis Elementary School from 3:00 p.m. – 6:00 p.m. Monday – Friday (when school is in session) for the 2018-2019 school year for an after school program. Insurance is active June 9, 2018 through June 9, 2019.

3226 Daniel Dowdy, with Little Feet Day Care and Preschool, requested permission to use the cafeteria, gymnasium, and playground at West Taylor Elementary School from 3:00 p.m. – 6:00 p.m. Monday – Friday (when school is in session) for the 2018-2019 school year for an after school program. Insurance is active June 9, 2018 through June 9, 2019.

3227 Jerry Ball, with Good News Club, requested permission to use the cafeteria/multi-purpose room at West Taylor Elementary School from 2:45 p.m. – 4:00 p.m. on Tuesday’s (when school is in session) beginning October 2, 2018 and continuing through May 2, 2019. Insurance is active August 1, 2017 – August 1, 2018 and a renewal Certificate of Liability has been requested.

3228 Paula Jeffries, with Grafton Assembly of God Church, requested permission to use the Auditorium and commons area at Taylor County Middle School from 8:00 a.m. – 5:00 p.m. on September 22, 2018 for a Christian Women’s Conference. A Certificate of Liability has been requested.

3229 Dennis Shumaker requested permission to use the Mary Battle Room at Grafton High School for a memorial service for deceased classmates, picture taking and a tour of the school from 1:00 p.m. – 4:00 p.m. on May 27, 2018 for a 50 year class reunion.

3230 Gary Chambers requested permission to use Grafton High School softball field June 6, 2018 and June 14, 2018 and summer evenings for Clarksburg Pony Softball practice and games. Scheduling will be completed through the Athletic Director at Grafton High School. A certificate of Liability has been requested.

3231 Gary Chambers requested permission to use Grafton High School softball field summer evenings for Black Diamond Expo softball practice. Scheduling will be completed through the Athletic Director at Grafton High School. A certificate of Liability has been requested.

The superintendent respectfully requested approval of items **# 3215** - **# 3231** in the 3000 series.

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Flohr Yeas 5 Nays 0

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18-11-4000 FINANCIAL

4002 The superintendent respectfully requested adoption of the FY 2019 proposed budget pending approval from the State Board of Education.

Fund 1 General Current Expense	\$24,720,650
Fund 6 Special Revenue Fund	4,107,710
Fund 2 Debt Service Fund	823,564
Fund 5 Capital Projects Fund	40,000
Total:	<u>\$29,691,924</u>

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Voucher's Payable Totaling \$771,181.64
 Treasurer's Report

The superintendent respectfully requested approval of # 4002 and all items in the 4000 series.
 Recommendation: Motion: Mr. Flohr 2nd: Mr. Tucker Yeas 5 Nays 0

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A list of these bills and/or copies of the bills themselves may be made available for review upon request.

18-11-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS

STUDENT MATTERS

5389 Ms. Courtney Cole requested permission for her son, age 11, grade 5th, to transfer from Taylor County Middle School in Taylor County to Simpson or Johnson Elementary School in Harrison County beginning the 2018-19 school year. The student resides in Taylor County.

Consideration: Motion: Mr. Sinclair 2nd: Mr. Knotts Yeas 1 Nays 4
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5390 Mr. Mickey Foley requested permission for his son age 11, grade 5th, to transfer from Ridge Dale Elementary School in Monongalia County to Taylor County Middle School in Taylor County beginning the 2018-2019 school year. The family resides in Monongalia County.

Consideration: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0
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PROFESSIONAL PERSONNEL

EMPLOYMENT

- 5391 **Christine Miller**, Superintendent of Taylor County Schools. Effective July 1, 2018.
- 5392 **Sharon Knight**, Teacher Orientation Leader at West Taylor Elementary School. Effective dates are August 3, 2018 (8-3), August 23, 2018 (3:30-4:30) and September 20, 2018 (3:30-4:30) plus one-day preparation. \$20 /hour. Funding source: Title II
- 5393 **Kathy Jones**, Teacher Orientation Leader at Flemington Elementary School. Effective dates are August 3, 2018 (8-3), August 23, 2018 (3:30-4:30) and September 20, 2018 (3:30-4:30) plus one-day preparation. \$20 /hour. Funding source: Title II
- 5394 **Lisa Phillips**, Teacher Orientation Leader at Anna Jarvis Elementary School. Effective dates are August 3, 2018 (8-3), August 23, 2018 (3:30-4:30) and September 20, 2018 (3:30-4:30) plus one-day preparation. \$20 /hour. Funding source: Title II
- 5395 **Richard Zukowski**, Teacher Orientation Leader at Grafton High School. Effective dates are August 3, 2018 (8-3), August 23, 2018 (3:30-4:30) and September 20, 2018 (3:30-4:30) plus one-day preparation. \$20/hour. Funding source: Title II
- 5396 **Jake Myers**, Itinerant LD/BD/MI Special Education Teacher at Grafton High School. Effective at the beginning of the 2018-2019 school year.
- 5397 **SUBSTITUTE TEACHER**
 Yvette Hunt
- EXTRACURRICULAR**
- 5398 **Sam Jones**, Assistant Football Coach at Taylor County Middle School. Position will begin with conditioning in June and will conclude at the end of the 2018-2019 instructional year.
- 5399 **Jonathan Curran**, Head Boys' Basketball Coach at Taylor County Middle School. Position will begin with conditioning in June and will conclude at the end of the 2018-2019 instructional year.
- 5400 **Hartsel Keener**, Head Boys' Baseball Coach at Grafton High School. Position will begin with conditioning in June and will conclude at the end of the 2018-2019 instructional year.
- 5401 **Bartsel Keener**, Assistant Boys' Baseball Coach at Grafton High School. Position will begin with conditioning in June and will conclude at the end of the 2018-2019 instructional year.
- 5402 **Tyler Cox**, Head Girls' Softball Coach at Grafton High School. Position will begin with conditioning in June and will conclude at the end of the 2018-2019 instructional year.

- 5403 **Kim Wood**, Assistant Girls' Track Coach at Grafton High School. Position will begin with conditioning in June and will conclude at the end of the 2018-2019 instructional year.
- 5404 **Hartsel Keener**, Volunteer Coach for Football at Grafton High School. Effective for the 2018-2019 school year.
- 5405 **Jennifer Summers**, Volunteer Coach for Cheerleading at Taylor County Middle School. Effective for the 2018-2019 school year.
- 5406 **Michelle Hays**, Volunteer Coach for Girls' Soccer at Taylor County Middle School. Effective for the 2018-2019 school year.
- 5407 **Ralph Lambert**, Volunteer Coach for Football at Taylor County Middle School. Effective for the 2018-2019 school year.
- 5408 **Kathy Loughry**, In-School Language Arts and Mathematics Tutor at West Taylor Elementary School. 8:00-11:30 three days per week. Employment through May 30, 2018. The employee is compensated for school days worked. Stipend of \$75 per half-day worked. Funding source: Leaders of Literacy Grant
- 5409 **Amber Smolski**, Special Education Department Head for Grafton High School. Effective at the beginning of the 2018-2019 school year.

RESIGNATIONS

- 5410 **Christie E. Herbig**, resignation as 7th Grade Science Teacher at Taylor County Middle School. Effective at the end of the conclusion of the 2017-2018 school year.
- 5411 **Shana Nicholson**, resignation as Substitute Teacher for Taylor County Schools. Effective May 4, 2018.
- 5412 **Daniel Mullens**, resignation as Substitute Teacher for Taylor County Schools. Effective May 1, 2018.
- 5413 **Lesetta Degler**, resignation as Substitute Teacher for Taylor County Schools. Effective May 8, 2018.
- 5414 **Matt Chapman**, resignation as Assistant Golf Coach at Grafton High School. Effective May 15, 2018.
- 5415 **Becky Kittle**, resignation as Assistant Girls' Basketball Coach at Grafton High School. Effective May 10, 2018.

SUMMER EMPLOYMENT

- 5416 **Melissa Weaver**, Summer Early Literacy Teacher for Taylor County Schools. Tuesdays (July 10-31). 10-11 a.m. \$400 stipend. Funding source: Leaders of Literacy Grant

SERVICE PERSONNEL

EMPLOYMENT

- 5417 **Brittany Mitchell**, Bus Operator (Bus 75) Walnut Hill, Bailey Road, Rosemont Camp, FES, Spencer's Market, Simpson Road, Webster, TCMS, GHS, and other duties/stops as they become necessary. Effective at the beginning of the 2018-2019 school year.
- 5418 **Dennis Peters**, Custodian III at Anna Jarvis Elementary School. Effective May 24, 2018. This is a temporary position created by a board-approved leave of absence. This position will remain in effect until the return, resignation, or retirement of the employee who is on a leave of absence.

5419 **SUBSTITUTE AIDES**

Lisa Scheuvront
Elvira Summers
Shannon Taylor
Cindy Marchewka

LEAVE OF ABSENCE

- 5420 **Connie Mayle**, requesting an extension of her previously approved paid personal leave with cause in accordance with TCBE Policy 4430. Previous Board approved leave of absence was March 26, 2018- April 30, 2018. The extension will be effective from May 1, 2018 through the remainder of the 2017-2018 school year.

SUMMER EMPLOYMENT

- 5421 **John Ware**, .5 Custodian III for Little Feet Summer Program at Taylor County Middle School. June 7, 2018-July 27, 2018 excluding July 2-July 6, 2018. 2:00 p.m.-5:30 p.m. Monday-Friday.

Date: May 22, 2018

Kind of Meeting: Special

Where Held: Taylor County Board of Education office

5422 Carolyn Sheme, Cook III for Little Feet Summer Program at Taylor County Middle School. June 7, 2018-July 27, 2018 excluding July 2-July 6, 2018. 6:30 a.m.-2:30 p.m. Monday-Friday.

The superintendent respectfully requests approval of items # 5391 - # 5422 in the 5000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mrs. Knotts Yeas 5 Nays 0

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18-11-8000 DISCUSSION

Taylor County Middle School SBA Project Progress – Pamela Gallaher

Mrs. Gallaher informed the Board of the progress happening at Taylor County Middle School and the following topics were discussed: gas pressure, not signing off on punch card until the November or December, gas sensors on the boiler, put a relief vent on the roof and three heat pumps corrected.

West Taylor Elementary School SBA Project Progress – Pamela Gallaher

Mrs. Gallaher informed the Board of the progress happening at West Taylor Elementary School and the following topics were discussed: new sight supervisor, reseeded grass in back, company provided charts with the laid out flow of how work will progress, and gravel to pavement. The next meeting will be at 1:30 p.m. on May 23, 2018.

18-11-8000 BOARD MEMBER COMMENTS/DISCUSSION

Mr. Sinclair questioned the floor tile and the planters in the Commons at Taylor County Middle School.

Mr. Tucker asked that the safety meetings keep happening so the momentum going with the game plan. He also questioned the back door at Grafton High School.

A request was made to discuss the use of Facilities Application at the next Board meeting.

18-11-9000 FUTURE MEETINGS

May 24, 2018	6:00 p.m.	TCBE (Special)
June 12, 2018	6:00 p.m.	TCBE
June 26, 2018	6:00 p.m.	TCBE

ADJOURNMENT: Motion by Mr. Sinclair, 2nd by Mr. Tucker to adjourn the meeting, all members concurring therein the meeting adjourned at 6:53 p.m.

ATTESTED:

Secretary of the Board

President of the Board