

Date: April 26, 2016

Kind of Meeting: Regular

Where Held: Taylor County Board of Education office

Presiding Officer: Austin Upton

Members Present:

- Richard Teagarden
- Melissa Knotts
- Austin Upton
- Judith Barney
- Clark Sinclair
- Kathy Green, Superintendent

Members Absent:

Also Attending:

- Pam Gallaher, Asst. Superintendent
- Drew Rottgen, Treasurer
- Gatha Costilow, Secretary

I. CALL TO ORDER – Mr. Upton called the meeting to order at 6:00 p.m.

II. ROLL CALL – All members present.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

III. INVOCATION – Mrs. Barney gave the invocation.

IV. PLEDGE OF ALLEGIANCE – Mr. Upton led the pledge of allegiance.

V. APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM

The superintendent respectfully requested approval of the agenda as presented.

Recommendation: Motion: Mr. Teagarden 2nd: Mr. Sinclair Yeas 5 Nays 0

16-10-1000 INFORMATION

Recognition of Taylor County Middle School Youth & Government – Emily Green

Attendance Update – Jenny McCarthy

Ms. McCarthy informed the Board of the attendance for Taylor County Schools for the month of March 2016 and the following items were discussed: enrollment, 2016-2017 Kindergarten registration, Home School, Homebound, Drop Outs, ALC Placements, Expulsions, three day letters for unexcused absences, five day meetings for unexcused absences, Magistrate complaints filed, Magistrate court appearances, and Circuit court appearances.

Superintendent's Update – Kathy Green

Miss Green informed the Board of the following information: Secretary Day in Taylor County, the death of Ruth Marshall, a teacher for many years in Taylor County, the purchase order for the tennis courts has been submitted and we have been added to the summer work list, a list of property sales for Taylor County Schools, from previous years, the year of sale and the amount the property was sold for, Grafton High School to receive a trophy case, built by Mr. Estel, for the trophies and memorabilia from Flemington High School, and Miss Green will be going to Camp Towles to view the work that has been completed to date on the boat dock and parking lot.

Board Members Updates - None

Board Committee Meeting Reports - None

16-10-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the special meeting on April 14, 2016.

Recommendation: Motion: Mrs. Barney 2nd: Mr. Teagarden Yeas 5 Nays 0

Item pulled _____

AGREEMENTS

2353 The superintendent respectfully requested approval of an agreement with West Virginia University and the Taylor County Board of Education for the purpose of the placement of student nurses in the school system beginning July 1, 2016 through June 30, 2019. This is a renewal of a previous agreement and is for three years.

The superintendent respectfully requested approval of item # **2353** in the 2000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mrs. Barney Yeas 5 Nays 0

Item pulled _____

16-10-3000 CONSENT CALENDAR

PURCHASE ORDERS

- 3197 **R&R Services**, in the amount of \$24,486.00 to thoroughly insulate the bus garage addition and install white metal walls on the interior of the building. Funding source: General Current
- 3198 **Bolyard's Electric**, in the amount of \$5,497.00 to install copper wiring, a new electrical panel, outlets, switches, and lighting fixtures in the bus garage addition. Funding source: General Current
- 3199 **Elkview Builders**, in the amount of \$8,870.00 to furnish and install two 120,000 BTU high-efficiency furnaces to heat the bus garage addition. Funding source: General Current
- 3200 **JPMorgan Chase Bank, N.A.**, in the amount of \$10,000.00 for miscellaneous purchases for the Transportation Department for the remainder of the FY '16 school year. Funding source: General Current

FIELD TRIP

- 3201 Brenda Bolyard, Business teacher at TCTC, respectfully requested permission to take approximately 7 students to the FBLA National Leadership Conference in Atlanta, GA on June 28, 2016 through July 3, 2016 for competition. The group will be traveling via charter bus. Funding source: WV FBLA, Career and Technical, and student contribution
- 3202 Valerie Morral, with Taylor County Middle School, respectfully requested permission to take approximately 180 eighth grade students to Moundsville, WV and Kennywood Amusement Park, Pittsburgh, PA on May 25, 2016 from 7:30 a.m. – 11:00 p.m. The group will be traveling via county school buses. Funding source: school allocation and student contribution

CHAPERONE

- 3203 **TCMS**
 Fleming, Shelly
 Green, Emily
 Herbik, Cristy
 Hicks, Anna
 Kisner, Destiny
 Morral, Valerie
 Nicholas, Melissa
 Stolzenfels, Amanda

TWO HOUR EARLY RELEASES

- 3204 The superintendent respectfully requested approval of the following two-hour early dismissals for 2016-2017 school year for the purpose of Staff Development: August 26, 2016, September 20, 2016, November 10, 2016, January 25, 2017, March 17, 2017, and May 26, 2017.

REQUESTS TO USE FACILITIES

- 3205 Pastor Paula Jeffries, with Flemington Assembly of God, requested permission to use Taylor County Middle School auditorium and commons areas on September 24, 2016 from 8:00 a.m. - 3:30 p.m. for a women's conference. Insurance is active November 17, 2013 through November 17, 2016.

The superintendent respectfully requested approval of items **# 3197 - # 3205** in the 3000 series.
Recommendation: Motion: Mr. Sinclair 2nd: Mrs. Barney Yeas 5 Nays 0
 Item pulled _____

16-10-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS

STUDENT MATTERS

- 5341 Mr. and Mrs. Arthur McCord requested permission for their daughter, age 13, grade 7, to transfer from Taylor County Middle School in Taylor County to Philippi Middle School in Barbour County. The family resides in Taylor County.

Consideration: Motion: Mr. Teagarden 2nd: Mrs. Knotts Yeas 5 Nays 0
 Item pulled _____
- 5342 Mr. and Mrs. Arthur McCord requested permission for their son, age 12, grade 5, to transfer from Taylor County Middle School in Taylor County to Philippi Middle School in Barbour County. The family resides in Taylor County.

Consideration: Motion: Mrs. Knotts 2nd: Mrs. Sinclair Yeas 5 Nays 0
 Item pulled _____

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5343 Mr. Charles Sheme requested permission for his grandson, age 12, grade 5, to continue attending Kasson Elementary School in Barbour County for the remainder of the 2015-2016 school year. The child resides in Taylor County.

Consideration: Motion: Mr. Teagarden 2nd: Mrs. Knotts Yeas 5 Nays 0
Item pulled

PROFESSIONAL PERSONNEL

LEAVE OF ABSENCE

5344 Renae Burks Sill, requesting an extension of maternity leave for the birth of her child in accordance with TCBE Policy 3430.01. Effective May 10, 2016 to the end of the 2015-2016 school year. Board previously approved February 15, 2016 to May 9, 2016.

SERVICE PERSONNEL

RETIREMENT

5345 Judy Dawson, retirement from Supervisory Early Childhood Classroom Assistant Teacher (ECCAT) in Kindergarten at West Taylor Elementary School. Effective June 30, 2016.

SUMMER EMPLOYMENT

5346 Jeff Shreve, General Maintenance, June 6, 2016 - August 5, 2016 (excluding June 20, 2016 and July 4, 2016) to mow and trim the grass at all Taylor County Board of Education property. Flexible hours depending on weather. 7:30 a.m. - 3:30 p.m. or 10:00 a.m. - 6:00 p.m.

5347 John Ware, General Maintenance, June 6, 2016 - August 5, 2016 (excluding June 20, 2016 and July 4, 2016) to mow and trim the grass at all Taylor County Board of Education property. Flexible hours depending on weather. 7:30 a.m. - 3:30 p.m. or 10:00 a.m. - 6:00 p.m.

5348 Cindy Ware, .5 Custodian III at the Central Office. June 13 through August 5, 2016, (excluding holidays June 20, 2016 and July 4, 2016), 2:00 p.m. - 5:30 p.m. on Tuesday and Fridays only.

Mr. Upton made a motion 2nd by Mr. Teagarden to take out the word "approximately" from the wording in item #5349.

Yeas: 5 Nays: 0

LEGAL MATTERS

5349 It has been determined that the following property is no longer needed for school purposes:

Haymond Elementary School Property

Therefore, it is recommended that this property be declared surplus property and the superintendent be given authority to sell this property at a public auction to the highest responsible bidder. It is also recommended that the board contract with Joe R. Pyle Complete Auction & Realty Service to advertise for and hold the surplus property auction. The company has proposed holding an absolute auction with a 10% buyer's premium. The cost to the board is \$3,000.00 for marketing services. Funding source: General Current

The superintendent respectfully requested approval of items # 5344 - # 5349 in the 5000 series.

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Upton Yeas 5 Nays 0

Item pulled

16-10-9000 FUTURE MEETINGS

Table with 3 columns: Date, Time, and Location. Rows include May 3, 2016 (Budget) at 5:00 p.m. at TCBE (Special), May 4, 2015 (Wednesday) at 5:00 p.m. at TCBE (Special), May 9, 2016 (Monday) at 6:00 p.m. at TCBE, May 24, 2016 at 6:00 p.m. at TCBE, June 14, 2016 at 6:00 p.m. at TCBE, and June 28, 2016 at 6:00 p.m. at TCBE.

ADJOURNMENT: Motion by ____, 2nd by ____ to adjourn the meeting, all members concurring therein the meeting adjourned at ____ p.m.

ATTESTED:

Secretary of the Board

President of the Board