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**Date: March 8, 2016**

**Kind of Meeting: Regular**

**Where Held: Taylor County Board of Education**

**Presiding Officer: Austin Upton**

**Members Present:**

Richard Teagarden  
Melissa Knotts  
Austin Upton  
Judith Barney  
Clark Sinclair  
Kathy Green, Superintendent

**Members Absent:**

**Also Attending:**

Pam Gallaher, Asst. Superintendent  
Drew Rottgen, Treasurer  
Gatha Costilow, Secretary

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I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – All members present.

*(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)*

III. **INVOCATION** – Mr. Upton gave the invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mr. Teagarden led the pledge of allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

*Recommendation: Motion: Mrs. Barney 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*

**16-09-1000 INFORMATION**

Recognition of Taylor County Spelling Bee Winners – Lindsay Stepanek

Recognition of Taylor County Social Studies Fair Winners – Lindsay Stepanek

Levy Update – Drew Rottgen

Mr. Rottgen informed the Board of the results of the levy election held on 2/27/16 with all precincts voting in favor of the levy, something that has never happened in Taylor County.

Attendance Update – Jennifer McCarthy

Mrs. McCarthy informed the Board of the attendance for Taylor County for the month of February 2016 and the following topics were discussed: enrollment at each school, attendance rate, drop outs, homebound, homeschooled, ALC Placements, 3 and 5 day letters, magistrate complaints, magistrate and circuit court appearances, and Kindergarten registration.

Superintendent's Update

Miss Green informed the Board of the following:

a crack under the net at Grafton High School tennis courts which Miss Green will inspect and call the company representative to begin the repair process.

Jennings Nursery will be repairing the track at Anna Jarvis Elementary School.

The flu and stomach virus has invaded Taylor County Schools with West Taylor Elementary School and Taylor County Middle School being the hardest hit so far. Miss Green state that administration will be keeping an eye on the absences from the stomach virus and flu but at this point it seemed to be diminishing.

Grafton High School girls' basketball will be participating in the state tournaments on Wednesday, March 9, 2016.

Board Members Updates

None

Board Committee Meeting Reports

None

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**16-09-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS**

**MINUTES**

The superintendent respectfully requested approval of the minutes for the special meeting on February 29, 2016 and the regular meeting on February 23, 2016.

*Recommendation: Motion: Mrs. Barney 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**AGREEMENT**

**2351** The superintendent respectfully requested approval of an agreement with Human Resource Development Foundation, Inc. to provide In-and-Out-of-School Youth Ready Programs. This is a continuation of a previous agreement.

The superintendent respectfully requested approval of item # **2351** in the 2000 series.  
*Recommendation: Motion: Mr. Teagarden 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**16-09-3000 CONSENT CALENDAR**

**PURCHASE ORDERS**

**3157** **Aluminum Athletic Equipment Company**, in the amount of \$14,500.00 to purchase of installation of a pole vault package at Grafton High School. Funding source: GHS Track Funds

**OVERNIGHT IN STATE FIELD TRIP**

**3158** The superintendent respectfully requested permission for two students from Grafton High School upward bound to attend a Leadership Conference in Flatwoods, WV on April 1, 2016 – April 3, 2016. Transportation will be provided by WVU. Funding source: WVU Upward Bound

**3159** Richard Zukowski, with Grafton High School YLA Youth In Government, requested permission to take approximately 10 students to Charleston, WV on April 22-24, 2016. The group will be traveling via rented vehicle. Funding source: Step 7

**CHAPERONES**

**3160** GHS – Upward Bound  
Suder-Howse, Carol

**3161** GHS  
Smolski, Stefan  
Zukowski, Richard

**3162** WTES  
Bartsch, Miranda

**AUDIT COMMITTEE**

**3163** The superintendent respectfully requested approval of creating an audit committee to procure audit services for the fiscal years ended June 30, 2016 – June 30, 2018. The committee shall be at minimum comprised of three members and at maximum, five members. At least one member must be a member of the Board and at least one member must be familiar with the county's accounting system.

Nominees:  
Rhonda Clarkson, Staff Accountant  
Angela Latta, Accounts Payable  
Board Member: **Melissa Knotts**  
Board Member (Optional): **Clark Sinclair**

**CELLULAR SERVICE**

**3164** The superintendent respectfully requested approval of the winning cellular service bid by **U.S. Cellular** in the annual amount of \$16,080.00. The period of this service shall be from July 1, 2016, through June 30, 2018. Funding source: General Current

**REQUESTS TO USE FACILITIES**

**3165** Kermit Bias, with Grafton Rotary Club, requested permission to use Anna Jarvis Elementary School front parking lot on June 4, 2016 (rain date June 11, 2016) from 6:00 a.m. – 3:00 p.m. for the annual yard sale. Insurance is active July 1, 2015 through July 1, 2016.

- 3166** Jennifer Murray, with Taylor County Extension office, requested permission to use the commons area, auditorium and two classrooms at Taylor County Middle School on April 11, 2016 from 5:00 p.m. – 9:00 p.m. for Taylor County 4-H County Roundup. Insurance is active July 1, 2015 through July 1, 2016.
  
- 3167** Kevin Stead, with All Aboard Grafton/City of Grafton, requested permission to use the auditorium and cafeteria at Grafton High School, on April 14, 2016 from 5:30 p.m. – 9:30 p.m. for Create Your State. A certificate of liability insurance has been requested.
  
- 3168** Jennifer Murray, with Taylor County Extension office, requested permission to use the board room and kitchen at Taylor County Board of Education on March 22, 2016, March 29, 2016, April 5, 2016, April 12, 2016, and June 21, 2016 from 3:30 p.m. – 6:00 p.m. for Dining with Diabetes Class. Insurance is active July 1, 2015 through July 1, 2016.

The superintendent respectfully requested approval of items **# 3157 - # 3168** in the 3000 series.  
*Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. Teagarden Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**16-09-4000 FINANCIAL**

Budget Supplements Totaling \$ 15,948.00  
Budget Transfers Totaling \$ 231,448.73

The superintendent respectfully requested approval of all items in the 4000 series.  
*Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. Teagarden Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

***A list of these bills and/or copies of the bills themselves may be made available for review upon request.***

**16-09-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**

**STUDENT MATTERS**

- 5267** Mr. & Mrs. Josh Cook requested permission their son, age 4, grade Pre-K, to attend Cubby's Daycare, in Harrison County. This request is for one year only. The family resides in Taylor County.  
  
*Consideration: Motion: Mrs. Barney 2<sup>nd</sup>: Mrs. Knotts Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_
  
- 5268** Mr. and Mrs. James Kinsey requested permission for their daughter, age 4, grade Kindergarten, to transfer from Flemington Elementary School in Taylor County to Johnson Elementary School in Harrison County. The family resides in Taylor County.  
  
*Consideration: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Teagarden Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_
  
- 5269** Mr. and Mrs. Burlan Goodwin requested permission for their daughter, age 5, grade Kindergarten, to attend Johnson Elementary School in Harrison County for the 2016-2017 school year. The family resides in Taylor County.  
  
*Consideration: Motion: Mr. Teagarden 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_
  
- 5270** Mr. and Mrs. Burlan Goodwin requested permission for their son, age 8, grade 2, to attend Johnson Elementary School in Harrison County for the 2016-2017 school year. The family resides in Taylor County.  
  
*Consideration: Motion: Mr. Teagarden 2<sup>nd</sup>: Mrs. Knotts Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_
  
- 5271** Mr. and Mrs. Burlan Goodwin requested permission for their son, age 10, grade 5, to attend Bridgeport Middle School in Harrison County for the 2016-2017 school year. The family resides in Taylor County.  
  
*Consideration: Motion: Mr. Sinclair 2<sup>nd</sup>: Mrs. Knotts Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_
  
- 5272** Mr. and Mrs. Burlan Goodwin requested permission for their son, age 12, grade 6, to attend Bridgeport Middle School in Harrison County for the 2016-2017 school year. The family resides in Taylor County.  
  
*Consideration: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

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**PROFESSIONAL PERSONNEL****EXTRACURRICULAR**

- 5273 **Amber Goldizen**, in School Language Arts and Math Tutor at Flemington Elementary School, 11:30-3:00 Tuesday through Thursday. Effective March 9, 2016 to May 12, 2016 or whenever 27 sessions is reached. Funding source is Title I.
- 5274 **Alan Depiano**, volunteer coach for the Grafton High School Tennis Team. Effective for the 2015-2016 school year only.
- 5275 **Jason Knotts**, volunteer coach for the Grafton High School Girls' Softball Team. Effective for the 2015-2016 school year only.

**RESIGNATIONS**

- 5276 **Ryan Justus**, resignation as substitute teacher for Taylor County Schools. Effective February 18, 2016.
- 5277 **Tara N. Kurilchick**, resignation as mathematics teacher at Grafton High School. Effective March 11, 2016.

**VOTED SEPERATELY**

- 5278 **Jacqueline Kinnaman**, resignation as English Language Arts teacher at Grafton High School. Effective March 11, 2016.

**VOTED SEPERATELY****LEAVE OF ABSENCE**

- 5279 **Megan Howdysshell**, requesting an extension of her maternity leave for the birth of her child in accordance with TCBE Policy 3430.01. Effective January 14, 2016 to March 21, 2016. This is an extension of a previously approved leave of absence for January 14 to March 10, 2016.

**SERVICE PERSONNEL****TRANSFER**

- 5280 **Kim Shahan**, Bus Operator for Gallo's, Bailey Road, Rosemont PO, Assembly of God, FES, Spencer's, Rhamco, TCMS, GHS, Gates' Addition, Barbour Corner, Berry Run and other areas as assigned by the supervisor of transportation from GHS, UTC, TCMS, Rt. 119, Pearl Street, Walnut Street, Thayer Street, Grand Street, High Street and Curve Bridge. Effective March 10, 2016.

**RESIGNATIONS**

- 5281 **Kristy Haddix**, resignation as substitute aide for Taylor County Schools. Effective February 18, 2016.
- 5282 **Jennifer Green**, resignation as substitute aide for Taylor County Schools. Effective February 26, 2016.
- 5283 **SUBSTITUTE BUS DRIVER**  
Gary Morris

**RENEWAL OF PROBATIONARY CONTRACT AND SUBSEQUENT ASSIGNMENT FOR 2016-2017 SCHOOL YEAR**5284 **Professional Personnel**2<sup>nd</sup> Year

Jennifer Anderson  
Brenda Bolyard  
Leslie Cochran  
Cori Cumberland  
Jennifer Davis  
Alison Duckworth  
Jamison Fisher  
Michael Foley  
Emily Greene  
Christie Herbig  
Anna Hicks  
Allison Hill  
Alexa Johnson  
Ethan Kline  
Ashley Mayhew  
Shannon Mayle .5  
Julie Mewshaw  
Shelby Neiman  
Donette Nines  
Justin Polley  
Betsy Preston

Elizabeth Proudfoot  
Kayla Ringer  
Taylor Wyatt

3<sup>rd</sup> Year

Dehli Lucas  
Lucas McCall  
Anna Stallings  
Kathryn Miller  
Renee Mahon  
Tiffany Remsburg  
Joshua Ashby  
Christopher Dickey  
Michelle Fleming  
Christina Melko  
Trixie Devine  
Kendra Alexander  
Emily Muller  
Victoria Barnosky  
Megan Howdysshell  
Tonya Moats  
Shannan Nease  
Amanda Bise  
Destiny Kisner  
Theodore Mahon

Continuing

Cindy Rubenstein  
Rebecca Malson  
Jackie Kinnaman  
Rena Sill  
Melissa McNicholas  
Carolyn Cheriyan  
Jessica McGlumphy  
Kurtis Davis  
Matt Chapman  
Melinda Miller  
Ed Poling  
Regina Lacara  
Michelle Hays  
Kristina Peters  
Amy Andrews  
Justine Brown  
Andrea Mayle

**5285 Service Personnel**

1<sup>st</sup> Year

John Nestor

2<sup>nd</sup> Year

Mike Roy  
Mark Thomas  
Rebecca Beavers  
Sheryl Dowling .5  
Vicki Lakatos  
Robert Lawson  
Kim Shahan  
Amanda Fernatt

3<sup>rd</sup> Year

Jerry Ross  
Charles Young  
Dan Haddix  
Eric Smith  
Robert Sharp .5  
Darren Wolfe

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Teresa Maley  
Zack Pinnell  
Joan Hershman  
Judd Todd  
David Rager  
Continuing  
Ralph Morris  
Jennifer Pinnell

Mrs. Knotts made a motion 2<sup>nd</sup> by Mr. Teagarden to pull #5277 and #5278 for discussion and a separate vote

Yeas: 5 Nays: 0

The superintendent respectfully requested approval of items # 5273 - # 5285 excluding # 5277 and # 5278 in the 5000 series.

Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Upton Yeas 5 Nays 0  
Item pulled \_\_\_\_\_

**EXECUTIVE SESSION**

The Board convened in executive session to discuss items #5277 and #5278 at 6:53 p.m.

**RECONVENED**

The Board reconvened in regular session at 7:24 p.m.

**SEPARATE VOTE**

Mr. Upton made a motion, 2<sup>nd</sup> by Mrs. Barney to take under consideration the request for resignation on #5277 and #5278. Yeas: 0 Nays: 5

**16-09-8000 DISCUSSION**

AJES Parking Lot

Miss Green informed the Board that she had not received any other bids relating to the parking lot at Anna Jarvis. Mr. Zinn provided quotes on the purchase of a spreader and salt. Miss Green also informed the Board that salt was hard on the parking lot and would deteriorate the pavement.

**16-09-9000 FUTURE MEETINGS**

March 22, 2016 (Calendar)	5:00 p.m.	TCTC (Special)
March 22, 2016 (Levy)	6:00 p.m.	TCTC (Special)
March 22, 2016	6:05 p.m.	TCTC
April 12, 2016 (Superintendent Evaluation)	5:00 p.m.	TCBE (Special)
April 19, 2016 (Levy)	6:00 p.m.	TCBE (Special)
April 19, 2016	6:05 p.m.	TCBE
May 3, 2016 (Budget Hearing)	5:00 p.m.	TCBE (Special)

**ADJOURNMENT:** Motion by Mr. Upton, 2<sup>nd</sup> by Mrs. Knotts to adjourn the meeting, all members concurring therein the meeting adjourned at 7:35 p.m.

**ATTESTED:**

**Secretary of the Board**

**President of the Board**