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Date: March 27, 2018

Kind of Meeting: Regular

Where Held: Taylor County Board of Education office

Presiding Officer: Austin Upton

Members Present:

Austin Upton
Melissa Knotts
Clark Sinclair
Patrick Tucker
Douglas L. Flohr
Kathy Green, Superintendent

Members Absent:

Also Attending:

Pam Gallaher, Asst. Superintendent
Dara Britton, Treasurer
Gatha Costilow, Secretary

I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – All members were present.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

III. **INVOCATION** – Mr. Tucker gave the Invocation.

IV. **PLEDGE OF ALLEGIANCE**- Mr. Upton led the Pledge of Allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 5 Nays 0

18-09-1000 INFORMATION

Spelling Bee Recognition – Lindsay Stepanek

Social Studies Fair Recognition – Lindsay Stepanek

Superintendent's Update

Ms. Green informed the Board the last day of school for students will be May 31, 2018 and June 5, 2018 for employees. Energy Express will be held at Anna Jarvis Elementary School for the summer of 2018. A cook and a custodian will be provided. Transportation will not be provided so the parent will need to transport their own children and receive a \$5.00 stipend per day.

Board Members Updates

Mr. Upton inquired about the status of the AED's for Grafton High School. Ms. McCarthy informed him she had contacted the company a few times and has had no response from the company. She will begin again with Red Cross to get another company.

Board Committee Meeting Reports

18-09-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requests approval of the minutes for the special meeting on March 13, 2018 (Calendar) and March 13, 2018 (Levy Rates), and the regular meeting on March 13, 2018.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Sinclair Yeas 5 Nays 0
Item pulled _____

POLICIES

THIRD READING

2359	1411	Whistle Blower Protection - Administration
2360	1617	Weapons - Administration
2361	2370.01	Virtual Instruction
2362	2411	Guidance And Counseling
2363	2431	Interscholastic Athletics
2364	2623	Student Assessment
2365	2700	School Report Card
2366	3120.02	Prospective Employable Professional Personnel Reserve List
2367	3120.12	Substitutes In Areas Of Critical Need And Shortage
2368	3130.01	Transfer
2369	3165	Use Of Epinephrine Auto-Injectors By Personnel
2370	3211	Whistle Blower Protection – Professional Staff
2371	3217	Weapons – Professional Staff
2372	3270	Daily Planning Period

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2373	4165	Use Of Epinephrine Auto-Injectors By Personnel
2374	4211	Whistle Blower Protection – Service Personnel
2375	4217	Weapons – Service Personnel
2376	5200	Attendance
2377	5330	Use Of Medications
2378	5331	Administration Of Opioid Antagonists
2379	5772	Weapons - Students
2380	6320	Purchases
2381	7217	Weapons - Property
2382	7440.01	Video Surveillance And Electronic Monitoring
2383	8210	School Calendar
2384	8340	Letters Of Reference
2385	8500	Food Services
2386	8510.01	Child Nutrition Standards
2387	8510	Wellness
2388	8540	Vending Machines
2389	8550	Competitive Food Sales

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Flohr Yeas 5 Nays 0
Item pulled_____

Resolved, that the bylaws and policies printed and codified in the comprehensive document entitled "Bylaws and Policies of the Taylor County Board of Education" are hereby adopted and that all bylaws and policies heretofore adopted by the Taylor County Board are hereby rescinded, further be it Resolved, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law, inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies and parts of policies shall remain in full effect.

AGREEMENTS

- 2390 The superintendent respectfully requested approval of an agreement with **Jessica Wagner** to change her teaching assignment for the 2018-2019 school year. Pursuant to the provisions of W.Va. Code §18A-4-7a(q), she will be realigned from her current assignment of teaching 3rd grade at Flemington Elementary and will be assigned to teaching 4th grade at Flemington Elementary.
- 2391 The superintendent respectfully requested approval of an agreement with **Kristina Peters** to change her teaching assignment for the 2018-2019 school year. Pursuant to the provisions of W.Va. Code §18A-4-7a(q), she will be realigned from her current assignment of teaching 1st grade at Anna Jarvis Elementary and will be assigned to teaching 2nd grade at Anna Jarvis Elementary.
- 2392 The superintendent respectfully requested approval of an agreement with **Donna Cyr** to change her teaching assignment for the 2018-2019 school year. Pursuant to the provisions of W.Va. Code §18A-4-7a(q), she will be realigned from her current assignment of teaching 3rd grade at Anna Jarvis Elementary and will be assigned to teaching 4th grade at Anna Jarvis Elementary.
- 2393 The superintendent respectfully requested approval of an agreement with **Darren Wolfe** to change his daily work schedule. He will report daily to West Taylor from 2-5 PM. He will report daily to Anna Jarvis Elementary from 6-10 PM. No other changes are being made to the contract and/or position. This schedule will become effective at the beginning of the 2018-2019 school year and will remain in effect until otherwise mutually changed or changed pursuant to the provisions of W.Va. Code §18A-2-7.

The superintendent respectfully requested approval of items **# 2390 - # 2393** in the 2000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0
Item pulled _____

18-09-3000 CONSENT CALENDAR

PURCHASE ORDERS

- 3155 **Robert Don Russell**, in the amount of \$18,000.00 to create a new Taylor County Board of Education room in the existing area 7" commercial carpeted stage, seating for 7 people, 7 outlet boxes oak wood stained and finished, desk top to be finished with Formica, all other material labor and clean up. Funding source: Maintenance Excess Levy
- 3156 **Sentry Surveillance, LLC.**, in the amount of \$12,000.00 to purchase, material and labor to install 24 cameras at Anna Jarvis Elementary School. Funding source: Maintenance Excess Levy
- 3157 **Crook Brothers Multi-Fresh Inc.** in the amount of \$30,000.00 for the purchase of fruit and vegetables for the remainder of the school year. Funding source: 2017-2018 Child Nutrition Services.

OUT OF STATE FIELD TRIP

- 3158** Irma Ojeda requested permission to take the Spanish approximately 80 students from Grafton High School to Pittsburgh, PA for a Spanish trip on the Gateway Clipper on May 10, 2018. The group will be traveling via a Taylor County School Buses. Funding source: student contribution and school allocation
- 3159** Lindsay Stepanek, requested permission to take 173 7th graders to watch a Pittsburgh Pirates Game in Pittsburgh, PA on May 16, 2018. The group will be traveling via Taylor County School Buses. Funding source: 7th grade funds and school allocation

OVER NIGHT FIELD TRIP

- 3160** Brenda Bolyard, with Grafton High School FBLA, requested permission to take approximately 35 students to Charleston, WV on April 23 & 24, 2018 for the WV FBLA State Leadership Conference. The group will be traveling via Taylor County Schools Buses. Funding source: Perkins, fundraising and student contribution

CARROVER ALLOCATIONS:

- 3161** Taylor County Middle School requested \$1,614.81 for new audio equipment purchased through Musicians Friend for the Cafeteria. Funding source: TCMS Carryover Allocation
- 3162** Taylor County Middle School requested \$16,654.67 for new audio equipment purchased through Musicians Friend for the Gym. Funding source: TCMS Carryover Allocation
- 3163** Taylor County Middle School requested \$12,296.63 for new audio equipment purchased through Musicians Friend for the Auditorium. Funding source: TCMS Carryover Allocation

CHAPERONES

- 3164** Girl's Track – GHS
Blackhurst, Stacey
Curry, Elizabeth
Dickey, Mark
Dye, Alan
Dye, Lori
Forte, Anthony
Gilbert, Elaine
Guidi, Hollie
Harrison, Ben
Harrison, Heather
Hern, Lisa
Knotts, Bruce
Moats, Cari
Palmer, Kyla
Palmer, Shawn
Pellegrin, Leslie
Puchalski, John
Rucker, Crystal
Setler, Andi
Setler, John
Snider, Debbie
Snider, Jeff
Wright, Amber
-

- 3165** Boy's Track - GHS
Cathere, Mary
Derk, Ray
Derk, Susan
Loomis, Jeremy
Loomis, Shannon
Nebert, Stephen
Pander, Kristy
Thorn, Bob
Ware, Duce
Ware, Melinda
Webber, Kevin
Webber, Kimberly
-

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3166 Spanish Class – GHS
Fetty, Karen
Gainer, Drema
Gilbert, Elaine
Goldizan, Amber
Hurst, Eric
Kittle, Kelsie
Peters, Crystal
Scherzinger, Mary Kay

3167 FBLA – GHS
Bolyard, Brenda
Chapman, Matt
Foley, Mickey

POLLING PLACES - ELECTION

3168 The superintendent respectfully requested approval to use the following schools as polling places for a Primary Election to be held on May 8, 2018; Anna Jarvis Elementary School, Flemington Elementary School, West Taylor Elementary School, Taylor County Middle School, and Grafton High School.

REQUESTS TO USE FACILITIES

- 3169 John Murray, with WVU Extension office, requested permission to use five classrooms and one small room at Anna Jarvis Elementary School on June 8, 2018 through July 20, 2018 daily from 7:30 a.m. to 1:00 p.m. to provide Energy Express Summer Reading Program to Taylor County students. Insurance is active from July 1, 2017 – July 1, 2018 and a new certificate of liability has been requested.
- 3170 Andrew Moore, with Friends of Taylor County Girls Basketball requested permission to use the gym at Taylor County Middle School from April 8, 2018 – May 27, 2018 from 4:00 p.m. – 6:00 p.m., on Sunday's only, for middle school basketball skill development. Insurance is active March 12, 2018 through March 12, 2019.
- 3171 Shannon Mayle, with Friends of Taylor County Girls Basketball, requested permission to use the gym at Grafton High School April, 2018 through October, 2018 from 4:00 p.m. – 9:00 p.m. for Basketball training for 4th to 12th grade. Days and times to be determined/scheduled with the Athletic Director. Insurance is active March 12, 2018 through March 12, 2019.
- 3172 Christy Cox, with Grafton Wrestling Club, requested permission to use the wrestling room at Grafton High School on Monday's through Friday's from November 2018 – June 2019, immediately after high school practice, for wrestling practice. Liability insurance is active November 1, 2017 through November 1, 2018. A renewal certificate of liability has been requested.
- 3173 Christy Cox, with Grafton Wrestling Club, requested to use the Vo. Ag. room, concession stand and the Scotty Hamilton Gym at Grafton High School from 6:00 a.m. – 7:00 p.m. on January 19, 2019 for a youth wrestling tournament. Liability insurance is active November 1, 2017 through November 1, 2018. A renewal certificate of liability has been requested.
- 3174 Casey Cox, with Studio C, requested permission to use the Auditorium, Choir and Bank rooms at Grafton High School from 12:00 p.m. – 11:00 p.m. on May 31, 2018 and June 1, 2018 and June 2, 2018 from 11:00 am. – 10:00 p.m. for a dance recital. An event policies will be provided.
- 3175 Sheila Westfall, with Taylor County 4-H, requested permission to use Camp Towles from 1:00 p.m. on May 18, 2018 through 1:00 p.m. on May 20, 2018 for a First Year Overnighter/Teen Lock-In. Insurance is active from July 1, 2017 – July 1, 2018.

Mrs. Knotts Moved 2nd: by Mr. Tucker to vote on item #3155 separately.

Yeas 5 Nays 0

3155 **Robert Don Russell**, in the amount of \$18,000.00 to create a new Taylor County Board of Education room in the existing area 7th commercial carpeted stage, seating for 7 people, 7 outlet boxes oak wood stained and finished, desk top to be finished with Formica, all other material labor and clean up. Funding source: Maintenance Excess Levy

Recommendation: Motion: Mr. Tucker 2nd: Mr. Flohr Yeas 4 Nays 1
Item pulled ____

The superintendent respectfully requested approval of items # 3155 - # 3175 excluding item # 3155 in the 3000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 5 Nays 0

Item pulled _____

18-09-4000 FINANCIAL

Voucher's Payable Totaling \$1,135,252.41

Treasurer's Report

The superintendent respectfully requested approval of all items in the 4000 series.

Recommendation: Motion: Mr. Knotts 2nd: Mr. Sinclair Yeas 5 Nays 0

Item pulled _____

A list of these bills and/or copies of the bills themselves may be made available for review upon request.

18-09-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS

STUDENT MATTERS

5300 Mr. and Mrs. George Carr requested permission for their son, age 4, grade Pre-K in the 2018-2019 school year, to attend Big Elm Elementary School in Harrison County. The family resides in Taylor County.

Consideration: Motion: Mr. Tucker 2nd: Mr. Sinclair Yeas 5 Nays 0

Item pulled _____

5301 Ms. Sheena Hardy requested permission for her son, age 4, grade Pre-K in the 2018-2019 school year, to attend Taylor County Pre-School Collaborative and wants to ride a Taylor County Bus to Cubby's in the evenings. Taylor County Pre-School Collaborative makes the decision on this placement. Placement will be decided August 2018. The family resides in Barbour County.

Consideration: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

Item pulled _____

5302 Latasha Wakefield requested permission for her son, age 5, grade Kindergarten for the 2018-2019 school year attend Flemington Elementary School in Taylor County. Placement will be decided in August 2018. The family resides in Barbour County.

Consideration: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 5 Nays 0

Item pulled _____

5303 Tiffany Stalder and James Swaney requested permission for their son, age 4, grade Kindergarten for the 2018-2019 school year attend Flemington Elementary School in Taylor County. Placement will be decided in August 2018. The family resides in Barbour County.

Consideration: Motion: Mr. Tucker 2nd: Mr. Flohr Yeas 5 Nays 0

Item pulled _____

PROFESSIONAL PERSONNEL

EMPLOYMENT

5304 Linda Sharp, Critical Needs Substitute Teacher for Title I Reading and Math at Anna Jarvis Elementary School. This is a temporary position to cover a board approved leave of absence and will remain in effect until the return, resignation, or retirement of the employee who is on a leave of absence or at the conclusion of the 2017-2018 school year.

EXTRACURRICULAR

5305 Kurtis Davis, Assistant Boys' Track Coach at Taylor County Middle School. Effective March 28, 2018.

5306 Kurtis Davis, Assistant Girls' Track Coach at Taylor County Middle School. Effective March 28, 2018.

5307 Tom Copeland, Volunteer Coach for Boys' Soccer at Grafton High School. Position will begin with conditioning in June and will conclude at the end of the 2018-2019 instructional year only.

5308 Jack Wolverton, Volunteer Coach for Boys' Soccer at Grafton High School. Position will begin with conditioning in June and will conclude at the end of the 2018-2019 school year only.

5309 SUBSTITUTE TEACHERS

Amy Bennett

Lauren Roush

Date: March 27, 2018

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5310 **RENEWAL OF PROBATIONARY CONTRACT AND SUBSEQUENT ASSIGNMENT
Of PROFESSIONAL PERSONNEL FOR REHIRE FOR THE 2018 – 2019 SCHOOL YEAR**

2nd Year

Courtney Baranow
Rachel Bell
Angelique Birmingham
Carl Chandler
Julie Martin
Scott Reed
Felicia Fordyce
Jill Fragmin
Caroline Froebel
Jennifer Glaspell
Kim Heflin
Kelly Jones
Kathy McDaniel
Elise Moore
Lindsey Shaw
Olivia Shaw
Britney Sheme
Heather Whetsell

3rd Year

Jeff Audia
Donna Cyr
Teresa Dalton
Sheri Hanberry
Michael Hanlin
Holly Hess
Cheryl Lipscomb
Christiane Lohr
Maria Maggio
Judy Marshall
Melissa Nestor
Jennifer Stuart
Belinda Thobois
Courtney Thorn
Anna Tucker

Continuing

Dara Britton
Leslie Cochran
Cori Cumberland
Alison Duckworth
Michael Foley
Emily Greene
Christie Herbik
Anna Hicks
Alexa Johnson
Ethan Kline
Shannon Mayle .5
Julie Mewshaw
Shelby Neiman
Donette Nines
Jennifer Osborne
Justin Polley
Betsy Preston
Kayla Ringer
Taylor Wyatt

SERVICE PERSONNEL

EMPLOYMENT

5311 **Crystal Birdsell**, Cook III at Grafton High School. This is a temporary position created by a board-approved leave of absence. This position will remain in effect until the return, resignation, or retirement of the employee who is on a leave of absence.

LEAVE OF ABSENCES

5312 **Teresa Maley**, requesting an extension of her previously approved unpaid personal leave with cause in accordance with TCBE Policy 4430. Previous Board approved leave of absence was January 5, 2018 to March 7, 2018. The extension will be effective from March 8, 2018 through April 5, 2018.

5313 **Bobbi Kellerman**, requesting an extension of her previously approved unpaid personal leave with cause in accordance with TCBE Policy 4430. Previous Board approved leave of absence was November 7, 2017 to March 15, 2018. The extension will be effective from March 16, 2018 through April 24, 2018.

RIF's and Transfers – March 2017 –Service Personnel

5314 **Beth Yocum**, Transfer from West Taylor Elementary Kindergarten Early Childhood Classroom Assistant Teacher (ECCAT) to Anna Jarvis Elementary School Itinerant Supervisory Special Education Aide. Effective at the beginning of the 2018-2019 school year.

5315 **Tonya Abraham**, Reduction in Force (RIF) as Itinerant Supervisory Special Education Aide at Anna Jarvis Elementary School. Effective at the beginning of the 2018-2019 school year.

5316 **Jo Ellen Arthur**, Reduction in Force (RIF) as 0.5 Itinerant Supervisory Special Education Aide at Anna Jarvis Elementary School. Effective at the beginning of the 2018-2019 school year.

5317 **Adalou Farris**, Reduction in Force (RIF) as Extra-Curricular Bus Aide for Taylor County Schools. Effective at the beginning of the 2018-2019 school year.

5318 **Cindy Dickey**, Reduction in Force (RIF) as Extra-Curricular Evening Bus Aide for Taylor County Schools. Effective at the beginning of the 2018-2019 school year.

5319 **RENEWAL OF PROBATIONARY CONTRACT AND SUBSEQUENT ASSIGNMENT
Of SERVICE PERSONNEL FOR REHIRE FOR THE 2018 - 2019 SCHOOL YEAR**

1st Year

Charles Coole

2nd Year

Dean Cox .5
Donna Lake
Robin Sharp.5
Carolyn Sheme .5
Barbara Shingleton
Kelly Wilson

3rd Year

Rebecca Beavers
Taylor Butcher
Doug Devart
Angel Keener
Laura Lafferty
Cynthia McDaniel
John Nestor
Shawn Rudy
Mike Stottlemyer

Continuing

Sandra Boice
Sheryl Dowling
Amanda Fernatt

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Vicki Lakatos
Roberta Lawson
Mike Roy
Mark Thomas
Beth Yocum

The superintendent respectfully requests approval of items # 5304- # 5319 in the 5000 series.
Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 4 Nays 1
Item pulled _____

18-09-8000 DISCUSSION

Arsenal Resources – Steve Johnson

Ms. Green informed the Board the lawyer was contacted and the lease for the gas rights would need to be completed through a public auction. The Board decided that at this point the lease on gas was not worth going any further.

Agreements

The Board stated that Mr. Bord sent them information pertaining to agreements.

Building Keys

Ms. Gallaher informed the Board regarding the research that has been given to Taylor County Schools on keyless entries and the following was discussed: safety, master keys, employee access, limit access by times or who, doors propped open, electric out side door battery, system operates from computer, 1st key given free but replacement will cost the employee money, new card machine. Start with Grafton High School, every kitchen door and the police.

Taylor County Middle School SBA Project Progress – Pamela Gallaher

Ms. Gallaher informed the Board on the progress of the SBA Project at Taylor County Middle School and the following was discussed: HVAC almost complete, water needs drained to start heat & air, when drained there was not any heat, starting cooling tower over the weekend with the exception of the auditorium and the next meeting will be 11:00 a.m. on April 10, 2018.

West Taylor Elementary School SBA Project Progress – Pamela Gallaher

Ms. Gallaher informed the Board regarding the SBA Project at West Taylor Elementary School and the following was discussed: moving smoothly, City Construction on time with the projected time frame, walls are half up and the steel will be coming for the joist. Mr. Tucker also commended City Windows stating they were very professional and moving right along. The next meeting will be at 1:30 p.m. at West Taylor Elementary School on March 28, 2018.

18-09-8000 BOARD MEMBER COMMENTS/DISCUSSION

18-09-9000 FUTURE MEETINGS

Table with 3 columns: Date, Time, Location. Rows include April 10, 2018 (6:00 p.m., GHS), April 17, 2018 (Levy Rates) (6:00 p.m., TCBE (Special)), April 17, 2018 (6:05 p.m., TCBE), May 7, 2018 (Monday) (6:00 p.m., TCBE), May 22, 2018 (6:00 p.m., TCBE).

The Board scheduled the following meetings:

Table with 3 columns: Date, Time, Location. Rows include May 2, 2018 (Budget) (5:30 p.m., TCBE (Special)), April 12, 2018 (Interview Questions) (5:30 p.m., TCBE (Special)), April 17, 2018 (Levy Rates) (6:00 p.m., TCBE (Special)), April 17, 2018 (6:05 p.m., TCBE), April 24, 2018 (Discuss Applicants) (5:30 p.m., TCBE (Special)), May 4 or 5, 2018 (Interviews) (?????, TCBE (Special)), May 10, 2018 (5:30 p.m., TCBD (Special)).

ADJOURNMENT: Motion by Mr. Sinclair, 2nd by Mr. Tucker to adjourn the meeting, all members concurring therein the meeting adjourned at 7:36 p.m.

ATTESTED:

Secretary of the Board

President of the Board