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Date: March 22, 2016

Kind of Meeting: Regular

Where Held: Mary Battle Room at Grafton High School

Presiding Officer: Austin Upton

Members Present:

Richard Teagarden
Melissa Knotts
Austin Upton
Judith Barney
Clark Sinclair
Kathy Green, Superintendent

Members Absent:

Also Attending:

Pam Gallaher, Asst. Superintendent
Drew Rottgen, Treasurer
Gatha Costilow, Secretary

I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:05 p.m.

II. **ROLL CALL** – Members present: Austin Upton, Richard Teagarden, Judith Barney, Clark Sinclair, and Kathy Green, Superintendent. Members absent: Melissa Knotts.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

III. **INVOCATION** – Mrs. Barney gave the invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mr. Teagarden led the pledge of allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

Recommendation: Motion: Mr. Teagarden 2nd: Mrs. Barney Yeas 4 Nays 0

Mrs. Knotts arrived at 6:07 p.m.

16-09-1000 INFORMATION

Recognition of Building Construction Class – Dr. Joseph Findley

Recognition of Math Field Day Winners – Linda Casto

The Board took a break at 7:14 p.m.

The Board returned from break at 7:16 p.m.

Welcome – Dr. Joseph Findley

Dr. Findley welcomed the Board to Taylor County Technical Center and introduced the students speaking for the Taylor County Technical Center.

Taylor County Technical Center Students

The nursing students demonstrated the CPR process and the following topics were discussed: Simulated work place, Pro-start, Skills USA, Therapeutic Services, Agriculture Competition and the ham/bacon/egg sale, Wellness and Fitness, Carpentry and Building Maintenance, Metal Technology, Administration Support, Drug Tests, portfolio's, FBLA, Simulation and Game Design, Option Pathway, and the National Technical Honor Society.

Superintendent's Update

Miss Green informed the Board of a denial from the County Commission for a Pro Officer at TCMS due to the lack of present funds.

The RESA VII Council was at the Waco Center on the campus of Glenville State University in Gilmer County with the following topics discussed: on site audit, SB 373, Policy 5901, Teacher and Residence Program, Bullying Education and substance abuse.

Miss Green requested the board meeting scheduled for April 12, 2016 be held in her office due to the rental of the board room and kitchen for the diabetic class.

Miss Green spoke with Mr. Osborn regarding the repair of the tennis courts at GHS. Mr. Osborn informed Miss Green they would use a fabric to repair the crack but it may not match the color or texture that is already there and the cost would be approximately \$4,000.00.

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Board Members Updates

Mr. Upton requested from the Board members how they would like to do Miss Green's evaluation using only the required section or using the required and optional sections.

Mr. Teagarden made a motion, 2nd by Mrs. Knotts to do the required and optional sections of the evaluation.

Yeas 5 Nays 0

Board Committee Meeting Reports – None

DELEGATION

Parent requested to speak to the Board about their child.

EXECUTIVE SESSION

The Board convened in executive session to discuss the student with the parents from the delegation at 7:33 p.m..

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Upton Yeas 5 Nays 0

RECONVENED

The Board convened in regular session at 8:12 p.m.

16-09-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the special meeting on March 8, 2016 and the regular meeting on March 8, 2016.

Recommendation: Motion: Mrs. Barney 2nd: Mrs. Knotts Yeas 5 Nays 0

Item pulled_____

16-09-3000 CONSENT CALENDAR

PURCHASE ORDERS

- 3169** **Appalachian Tire Products, Inc.** in the amount of \$10,000.00, for the purchase of vehicle tires for the Transportation Department. Funding source: General Current
- 3170** **Frey's Auto Supply**, in the amount of \$10,000.00, for vehicle repair parts for the Transportation Department. Funding source: General Current
- 3171** **Pomeroy IT Solutions Sales**, in the amount of \$18,502.57, for the purchase of sixteen outdoor cameras, 40 LED Display, installation, configuration, and cabling for Flemington Elementary School. Funding source: Excess Levy and Step 7-B
- 3172** **Pomeroy IT Solutions Sales**, in the amount of \$24,655.39, for the purchase of twenty five outdoor cameras, 40 LED Display, installation, configuration, and cabling for Anna Jarvis Elementary School. Funding source: Excess Levy and Step 7-B
- 3173** **Brothers Mechanical Services**, in the amount of \$6,380.00, for the purchase of a walk in cooler for the Vo. Ag. class at Taylor County Technical Center. Funding source: State CTE/Perkins

OUT OF STATE PROFESSIONAL LEAVE

- 3174** The superintendent respectfully requested permission for Richard Zukowski to serve as an AP Reader for the College Board's Advance Placement Program and Educational Testing Service from June 2, 2016 through June 10, 2016 in Salt Lake City, UT. Funding source: College Board and Title 7

PARENT CHAPERONE/VOLUNTEER

- 3175** **TCMS**
 Duncan, James
 Duncan, Katelyn
 Lake, Rick

REQUESTS TO USE FACILITIES

- 3176** David Rogers, with Nifty Fifties Grafton High School Alumni, requested permission to use the Mary Battle Room at Grafton High School on September 9, 2016 from 5:00 p.m. – 10:00 p.m. for a reunion.
- 3177** Grafton Seventh Day Adventist Church requested permission to use Anna Jarvis Elementary School on April 17, 2016 from 11:30 a.m. – 4:00 p.m. for a Children's Health Expo. Insurance Active March 1, 2013 through March 1, 2014. A renewal certificate of liability has been requested

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3178 Michael Willis, with First Grace Brethren Church, requested permission to use Camp Towles on September 18, 2016 from 9:00 a.m. – 3:00 p.m. for a church picnic. Insurance is active March 1, 2015 through March 1, 2016. A renewal certificate of liability insurance has been requested.

3179 Phil Poling, with WV Division of Corrections K-9 Unit, requested permission to use Haymond Elementary School on Wednesday's, from 8:00 a.m. – 4:00 p.m., for the 2015-2016 school year. A Certificate of Liability Insurance has been requested.

3180 Phil Poling, with WV Division of Corrections K-9 Unit, requested permission to Camp Towles on Wednesday's, from 8:00 a.m. – 4:00 p.m., for the 2015-2016 school year. A Certificate of Liability Insurance has been requested.

The superintendent respectfully requested approval of items **# 3169 - # 3180** in the 3000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mrs. Knotts Yeas 5 Nays 0

Item pulled _____

16-09-4000 FINANCIAL

Voucher's Payable Totaling \$ 752,646.64

Treasurer's Report

The superintendent respectfully requested approval of all items in the 4000 series.

Recommendation: Motion: Mrs. Barney 2nd: Mr. Sinclair Yeas 5 Nays 0

Item pulled _____

A list of these bills and/or copies of the bills themselves may be made available for review upon request.

16-09-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS

STUDENT MATTERS

5286 Mr. & Mrs. Jeffrey Martin requested permission for their daughter, age 5, grade Pre-K, to continue attending Flemington Elementary School for Kindergarten beginning the 2016-2017 school year. The family resides in Barbour County.

Consideration: Motion: Mrs. Knotts 2nd: Mrs. Barney Yeas 5 Nays 0

Item pulled _____

PROFESSIONAL PERSONNEL

EXTRACURRICULAR

5287 **Trixie Devine**, Technology Coordinator for Taylor County Technical Center. Effective for 2015-2016 school year.

5288 **Rich Bord**, Head Football Coach for the Grafton High School Football Team. Effective March 30, 2016.

5289 **Lucas McCall**, Volunteer Coach for the Grafton High School Football Team. Effective for the 2015-2016 school year only.

SUMMER EMPLOYMENT

5290 **Amber Smolski**, Odyssey Credit Recovery Coordinator at Grafton High School. \$25 per hour (5 hours per week on an as needed basis. Effective for 2016-2017 school year, beginning July 1, 2016.

5291 **Melissa Carr**, Credit Recovery Teacher at Grafton High School. July 5-July 22, 2016. Position is contingent on sufficient enrollment to justify the program. 7:15 a.m.-1:15 p.m., Monday thru Friday. Funding Source: Step 7.

5292 **Misty Watkins**, Credit Recovery Teacher at Grafton High School. July 5-July 22, 2016. Position is contingent on sufficient enrollment to justify the program. 7:15 a.m.-1:15 p.m., Monday thru Friday. Funding Source: Step 7.

5293 **Steve Smith**, Driver's Education Teacher at Grafton High School. June 27-August 1, 2016 (excluding compensation for July 4, 2016). Position is contingent on sufficient enrollment to justify the program. 7:15 a.m.-1:15 p.m., Monday thru Friday. Funding Source: Step 7.

5294 **Sharon Knight**, Reading/Math Teacher at West Taylor Elementary School. June 21-July 8, 2016. Position is contingent upon sufficient enrollment to justify the program. 8:00 a.m.-2:00 p.m., Monday thru Thursday. Funding Source: Leaders of Literacy Grant.

RESIGNATIONS

5295 **Walesca Marrero**, resignation as substitute teacher for Taylor County Schools. Effective March 7, 2016.

5296 **Stacie Aliff**, resignation as substitute teacher for Taylor County Schools. Effective March 11, 2016.

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**SERVICE PERSONNEL
EMPLOYMENT**

- 5297 **Shawn Rudy**, Bus Operator for GHS, UTC, TCMS, Route 119, Pearl Street, Walnut Street, Thayer Street, Grand Street, High Street, Curved Bridge and other areas as assigned by the supervisor of transportation. Effective March 30, 2016.
- 5298 **Scott Perks**, Groundsman/General Maintenance position. This is a temporary spring/fall position with mowing and trimming of grass at all Taylor County Board of Education properties as the primary responsibility and general maintenance as secondary duties. The employment term will be dictated by the grass mowing season and may vary from year to year. The hours are flexible (7:30 a.m.-3:30 p.m. or 10:00 a.m. 6:00 p.m.) depending on weather conditions. Effective March 30, 2016.

LEAVE OF ABSENCE

- 5299 **Nancy Densmore**, requesting an extension of previously approved (February 4, 2016 through March 15, 2016) paid personal leave with cause in accordance with TCBE Policy 4430. Effective March 16, 2016 through April 29, 2016.
- 5300 **Deborah K. McKinney**, requesting unpaid personal leave with cause in accordance with TCBE Policy 4430. Effective April 11, 2016 to June 15, 2016.

TRANSFER

- 5301 **Jeanie Conner**, transfer from Secretary III (205 day employment) at Taylor County Middle School to Secretary III (220 day employment) for Taylor County Schools Maintenance Department. Effective April 4, 2016, 8:00 a.m.-3:30 p.m. with flexible schedule based on department needs. Funding source: Excess Levy Funds.

EXECUTIVE SESSION

The Board convened in executive session to discuss #5288 under personnel at 8:27 p.m.

Recommendation: Motion: Mr. Sinclair 2nd: Mrs. Knotts Yeas 5 Nays 0

RECONVENED

The Board reconvened in regular session at 8:46 p.m.

The superintendent respectfully requested approval of items **# 5287 - # 5301** in the 5000 series.

Recommendation: Motion: Mr. Upton 2nd: Mrs. Barney Yeas 5 Nays 0

Item pulled _____

16-09-8000 DISCUSSION

2016-2017 School Calendar

Mrs. McCarthy informed the Board of the prospective calendar for the 2016-2017 reviewing monthly how the days would be used. The 2016-2017 school calendar will be added to the April 19, 2016 board agenda for a vote.

16-09-9000 FUTURE MEETINGS

March 22, 2016	7:15 p.m.	TCTC (Special)
April 12, 2016 (Superintendent Evaluation)	5:00 p.m.	TCBE (Special)
April 19, 2016 (Levy)	6:00 p.m.	TCBE (Special)
April 19, 2016	6:05 p.m.	TCBE
April 26, 2016	6:00 p.m.	TCBE
May 3, 2016 (Budget Hearing)	5:00 p.m.	TCBE (Special)

ADJOURNMENT: Motion by Mrs. Knotts, 2nd by Mrs. Barney to adjourn the meeting, all members concurring therein the meeting adjourned at 8:56 p.m.

ATTESTED:

Secretary of the Board

President of the Board