

Date: March 14, 2017

Kind of Meeting: Regular

Where Held: Taylor County Board of Education office

Presiding Officer: Austin Upton

Members Present:

- Austin Upton
- Melissa Knotts
- Clark Sinclair
- Patrick Tucker
- Douglas Flohr
- Kathy Green, Superintendent

Members Absent:

Also Attending:

- Pam Gallaher, Asst. Superintendent
- Drew Rottgen, Treasurer
- Gatha Costilow, Secretary

I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:02 p.m.

II. **ROLL CALL** – All members are present.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

III. **INVOCATION** – Mrs. Knotts gave the Invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mr. Sinclair led the Pledge of Allegiance.

V. APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM

The superintendent respectfully requested approval of the agenda as presented.

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Tucker Yeas 5 Nays 0

17-09-1000 INFORMATION

Recognition of Young Writers – Linda Casto
Cancelled until March 28, 2017 due to the weather.

Attendance Updates – Jennifer McCarthy

Ms. McCarthy informed the Board of the following programs for the month of February: Homebound and Homeschooled, county wide enrollment, Homeless, attendance for all schools, court appearances (both magistrate and circuit), ALC, and dropouts at Grafton High School.

Superintendent's Update

Ms. Green informed the Board of the Grafton High School open house and they were given a written invitation.

Board Members Updates – None

Board Committee Meeting Reports - None

17-09-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the special meeting on February 28, 2017 and the regular meeting on February 28, 2017.

Recommendation: Motion: Mr. Sinclair 2nd: Mrs. Knotts Yeas 5 Nays 0

Item pulled _____

POLICIES

2170 First Reading
Policy 5421

Grading

The Board requested more data on AP courses and grades at GHS

AGREEMENTS

2171 The superintendent respectfully requested approval of an agreement with Fred Zinn to provide services as the clerk of the works for the Taylor County Middle water-source heat pump replacement project from March 15, 2017, through the completion of the project. Funding source: SBA and local funds.

2172 The superintendent respectfully requested approval of an agreement with **Jessica Sandy** to change her teaching assignment for the 2017-2018 school year. Pursuant to the provisions of W.Va. Code §18A-4-7a(q), she will be realigned from her current assignment of 2nd grade teacher at Flemington Elementary and will be assigned to teaching 3rd grade at Flemington Elementary.

2173 The superintendent respectfully requested approval of an agreement with **Cari Moats** to change her teaching assignment for the 2017-2018 school year. Pursuant to the provisions of W.Va. Code §18A-4-7a(q), she will be realigned from her current assignment of 3rd grade teacher at West Taylor Elementary and will be assigned to 2nd grade teacher at West Taylor Elementary.

2174 The superintendent respectfully requested approval of an agreement with **Courtney Thorn** to change her teaching assignment for the 2017-2018 school year. Pursuant to the provisions of W.Va. Code §18A-4-7a(q), she will be realigned from her current assignment of 2nd grade teacher at Anna Jarvis Elementary and will be assigned to 3rd grade teacher at Anna Jarvis Elementary.

The superintendent respectfully requested approval of items **# 2170 - # 2174** in the 2000 series.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Tucker Yeas 5 Nays 0

Item pulled _____

17-09-3000 CONSENT CALENDAR

PURCHASE ORDERS

3184 **School Specialty, Inc.**, in the amount of \$7,610.00 for the purchase of one set of 10-row softball field bleachers at Grafton High School. Pricing is based on the AEPA purchasing cooperative contract through RESA 7. Funding source: Excess Levy

3185 **School Specialty, Inc.**, in the amount of \$7,026.00 for the purchase of two sets of 5-row baseball field bleachers at Grafton High School. Pricing is based on the AEPA purchasing cooperative contract through RESA 7. Funding source: Excess Levy

CHAPERONES

3186 WTES
Newlon, Samantha

3187 GHS – Entertainers
Carder, Crystal
Daetwyler, Lauri
Dickey, Christopher
Dickey, Ivy
Gilbert, Elaine
Joyce, Shannan
Moats, Della
Rucker, Crystal

3188 GHS – Youth in Government
Dalton, Teresa
Zukowski, Richard

OUT OF STATE FIELD TRIP

3189 Jamie Fisher respectfully requested permission to take the 4th grade students attending WTES to Carnegie Science Center in Pittsburgh, PA on April 6, 2017. The group will also have in attendance 19 board approved parent/guardians from the chaperone list. The group will be traveling via Taylor County School buses. Funding source: PTO

OVER NIGHT IN STATE FIELD TRIP

3190 Chris Dickey, respectfully requested permission to take 56 GHS Entertainers Group students to Martinsburg High School Show Choir Competition from 10:00 a.m. on March 18, 2017 through 6:00 p.m. on March 19, 2017. Funding source: GHS Entertainers Boosters and Step VII

OVER NIGHT OUT OF STATE FIELD TRIP

3191 Richard Zukowski respectfully requested permission to take eleven Grafton High School students on April 21, 2017 through April 23, 2017 to Charleston, WV for the annual Youth In Government. The group will be traveling via two rented vehicles. Funding source: Step VII and Student Contribution

REQUESTS TO USE FACILITIES

3192 Mike Moats, with the 7th grade boys' basketball traveling team, respectfully requested permission to use Taylor County Middle School Gymnasium from April 30, 2017 through May 31, 2017 for basketball practice. This is an extension of a previously approved use of facilities. Insurance is active 8/1/16 through 8/1/17.

3193 Billy Lambert, with the 8th grade boys' basketball traveling team, respectfully requested permission to use the Clair Bee Gymnasium at Grafton High School from March 15, 2017 through June 30, 2017 for basketball practice. Practices will be scheduled with Rich Bord. Insurance is active 8/1/16 through 8/1/17.

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- 3194 Ed Westfall, with Grafton Rotary Club, respectfully requested permission to use Room C-109, (Family Consumer Science Lab), at Grafton High School from 5:30 p.m. to 8:00 p.m. on March 27 and 29, 2017 for ACT Math Prep classes. Insurance is active 7/1/16 through 7/1/17.
- 3195 Ed Westfall, with Grafton Rotary Club, respectfully requested permission to use Mary Battle Room at Grafton High School from 5:30 p.m. to 8:00 p.m. on April 5, 2017 for ACT Math Prep classes. Insurance is active 7/1/16 through 7/1/17.

PRO OFFICER

- 3196 The superintendent respectfully requested permission to approve the resubmission of a grant to employee a Pro Officer at Grafton High School for the 2018 school year. The Board would be responsible for approximately 25% of the Pro Officers' salary. Funding source: General Current

The superintendent respectfully requested approval of items **# 3184 - # 3196** in the 3000 series.
Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 5 Nays 0
Item pulled _____

17-09-4000 FINANCIAL

Budget Supplements Totaling \$ 534,623.00

The superintendent respectfully requested approval of all items in the 4000 series.
Recommendation: Motion: Mr. Flohr 2nd: Mr. Sinclair Yeas 5 Nays 0
Item pulled _____

A list of these bills and/or copies of the bills themselves may be made available for review upon request.

EXECUTIVE SESSION

The Board convened in executive session to discuss student matters and personnel at 6:31 p.m.

Motion: Mr. Flohr 2nd: Mr. Tucker Yeas: 5 Nays: 0

RECONVENED

The Board reconvened in regular session at 7:10 p.m.

17-09-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS

STUDENT MATTERS

- 5314 Michael Bennewit respectfully requested permission for his daughter, age 16, grade 10th, to attend school at East Fairmont High School in Marion County. This student has never attended a West Virginia school. The family resides in Taylor County.

Consideration: Motion: Mr. Flohr 2nd: Mr. Tucker Yeas 4 Nays 1
Item pulled _____

- 5315 Mr. and Mrs. Brian Ross respectfully requested permission for his son, age 5, grade Kindergarten, to attend Norwood Elementary School in Harrison County beginning the 2017-2018 school year. This is one of a set of twins. The family resides in Taylor County.

Consideration: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 0 Nays 5
Item pulled _____

- 5316 Mr. and Mrs. Brian Ross respectfully requested permission for his son, age 5, grade Kindergarten, to attend Norwood Elementary School in Harrison County beginning the 2017-2018 school year. This is one of a set of twins. The family resides in Taylor County.

Consideration: Motion: Mr. Tucker 2nd: Mr. Flohr Yeas 0 Nays 0
Item pulled _____

Motion by Mrs. Knotts 2nd by Mr. Flohr to pull items #5317, #5323, and #5324 to be voted on separately.
Yeas: 5 Nays: 0

PROFESSIONAL PERSONNEL

RECONSIDERATION OF RESIGNATION

5317 Jackie Gregory respectfully requested to end her contract as 5th grade teacher at Taylor County Middle School effective March 20, 2017, to be employed at Mountaineer Challenge Academy by March 31, 2017. Justine Brown has been awarded her 5th grade teacher position by the Taylor County Board of Education and a substitute will be placed in Ms. Brown's classroom until a certified Special Education Teacher can be found. Effective March 20, 2017.

5318 **SUBSTITUTE TEACHERS**

Georgiana M. Collett
Samantha Broadwater
Colton Weese

EXTRACURRICULAR

5319 _____, Assistant Boys' Baseball Coach at Grafton High School. Effective March 15, 2017.

PULLED

5320 **Arthur Knight**, Boys' Soccer Coach at Grafton High School. Effective March 15, 2017.

RETIREMENTS

5321 **Joseph W. Findley**, retirement as Principal at Grafton High School. Effective June 30, 2017.

5322 **Janice Pratt**, retirement as First Grade Teacher at Flemington Elementary School. Effective June 30, 2017.

5323 **Dorothy K. Mayfield**, retirement as First Grade Teacher at West Taylor Elementary School. Effective September 29, 2017.

RESIGNATIONS

5324 **Rebecca Muha**, resignation as Kindergarten Teacher at Anna Jarvis Elementary School. Effective March 24, 2017.

5325 **Willa Jo Mitchell**, resignation as Prom Committee Co-Advisor for Grafton High School. Effective February 22, 2017.

5326 **Paul D. Louzy**, resignation at Assistant Boys' Track Coach at Grafton High School. Effective February 24, 2017.

5327 **Walter Hassenpflug**, resignation as Substitute Teacher for Taylor County Schools. Effective March 7, 2017.

LEAVE OF ABSENCE

5328 **Elizabeth Proudfoot**, requested maternity leave for health complications related to the birth of her child in accordance with TCBS Policy 3430.01. Thirteen days will be paid; the remainder will be unpaid. Effective February 23, 2017 to March 17, 2017.

SERVICE PERSONNEL

EMPLOYMENT

5329 **Dean Cox**, 0.5 Bus Operator for Flemington Elementary School, Wendell Road, Miracle Road, Spencer's Market, Flag Run Road, Long Run Road, Webster, Bosley Hollow Road and other areas as assigned by the Supervisor of Transportation. Effective March 16, 2017.

TRANSFER

5330 **Mike Stottlemeyer**, transfer from 0.5 Bus Operator for Taylor County Middle School, Spring Hill Road, Grafton High School, Riverside Drive, Gourmet Express, Dairy Queen, Anna Jarvis Elementary, Little Feet Day Care, Curve Bridge to bus operator for a temporary position created by a board approved leave of absence. In the morning, this run leaves bus garage at approximately 6:40 a.m. and travels to Monroe Street, Lincoln Street, Route 119 S, Pearl Street, Thayer Street, GHS, TCMS, and AJ. In the afternoon, it leaves the bus garage at approximately 2:30p.m. and goes to TCMS, Trap Springs, 119N, Walnut Street, Thayer Street, GHS, and Maple Avenue, and other areas as assigned by Transportation Coordinator. Effective March 15, 2017.

5331 **SUBSTITUTE BUS OPERATOR**

Cindy Dickey

5332 **SUBSTITUTE INSTRUCTIONAL AIDES**

Meredith Dillon
Chatera Morris

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RETIREMENT

5333 **John Jeffries**, retirement as Bus Operator for Taylor County Schools. Effective June 30, 2017.

PULLED

LEAVE OF ABSENCES

5334 **Linda Stout**, requested an extension of her previously approved, unpaid, personal leave with cause in accordance with TCBE Policy 4430. The extension will be effective from March 8, 2017 to June 6, 2017. Previously Board approved leave of absence was February 14, 2017 through March 7, 2017.

5335 **Debbie McKinney**, requested an extension of her previously approved, unpaid, personal leave without cause in accordance with TCBE Policy 4430. Effective March 2, 2017 to April 3, 2017. Previously Board approved leave of absence was August 11, 2016 through October 14, 2016, October 7, 2016 through January 2, 2017, and January 3, 2017 through March 1, 2017.

5336 **RIF's and Transfers March 2017 –Professional Personnel**

Teacher	Transfer	RIF	Agreement	2017-2018 Position
Cari Moats			X	2 nd Grade West Taylor
Jessica Sandy			X	3 rd Grade Flemington Elementary
Alison Duckworth	X			3 rd Grade Anna Jarvis Elementary
Courtney Thorn			X	3 rd Grade at Anna Jarvis Elementary
Donna Cyr		X		No Assigned Position*
Rachel Raber		X		No Assigned Position*
Rebecca Muha		X		No Assigned Position*

Due to retirements that have been turned in before March 1, 2017 and enrollment changes in the elementary schools, we know the following new jobs will be needed for the 2017-2018 school year. Teachers on the Reduction In Force list will have opportunity to apply for these positions and to be considered before any out of county applicants can be considered.

- PE/Health/Driver's Education Grafton High School
- Principal Grafton High School
- Math Taylor County Middle School
- First Grade West Taylor Elementary School (Effective September 29, 2017)
- Second Grade West Taylor Elementary School
- First Grade Flemington Elementary School
- New Fourth Grade Anna Jarvis Elementary School

RIF's March 2017 Extra-Curricular Positions

Teacher	Current Position Being RIFed	RIF
Heather Gunderson	Technology Coordinator Anna Jarvis Elementary Schools	x
Lisa Satterfield	Technology Coordinator Anna Jarvis Elementary School	x
Jami Fisher	Technology Coordinator West Taylor Elementary School	x
Jeanne Gren	Technology Coordinator Flemington Elementary School	x
Angela McDaniel	Technology Coordinator Flemington Elementary School	x

RIF's and Transfers – March 2017 –Service Personnel

Aides-transfer Beth Yocum from West Taylor Elementary Kindergarten Early Childhood Classroom Assistant Teacher to Taylor County Middle School Itinerant Supervisory Special Education Aide.

Aides-RIF- Tonya Abraham from Itinerant Supervisory Special Education Aide at Taylor County Middle School.

Cooks – None

Secretaries – None

Bus Drivers –None

Custodian - None

The superintendent respectfully requested approval of items **# 5317 - # 5336** excluding **#5317, #5323, and #5324** in the 5000 series.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Tucker Yeas 5 Nays 0
Item pulled ____

PULLED TO VOTE SEPERATELY

RECONSIDERATION OF RESIGNATION

5317 Jackie Gregory respectfully requested to end her contract as 5th grade teacher at Taylor County Middle School effective March 20, 2017, to be employed at Mountaineer Challenge Academy by March 31, 2017. Justine Brown has been awarded her 5th grade teacher position by the Taylor County Board of Education and a substitute will be placed in Ms. Brown’s classroom until a certified Special Education Teacher can be found. Effective March 20, 2017.

Recommendation: Motion: Mr. Tucker 2nd: Mrs. Knotts Yeas 0 Nays 5
Item pulled ____

RETIREMENT

5323 **Dorothy K. Mayfield**, retirement as First Grade Teacher at West Taylor Elementary School. Effective September 29, 2017.

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Tucker Yeas 4 Nays 0 Abstain: 1
Item pulled ____

RESIGNATION

5324 **Rebecca Muha**, resignation as Kindergarten Teacher at Anna Jarvis Elementary School. Effective March 24, 2017.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 0 Nays 5
Item pulled ____

17-09-8000 DISCUSSION

Policy Changes

Mr. Flohr informed the Board that he would resubmit his drafted policy for Faculty Senate to them before the March 28, 2017 Board meeting.

17-09-9000 FUTURE MEETINGS

March 20, 2017	5:00 p.m.	TCBE (Special)
March 28, 2017	6:00 p.m.	TCTC
April 18, 2017 (Levy)	6:00 p.m.	TCBE (Special)
April 18, 2017	6:05 p.m.	TCBE
April 25, 2017	6:00 p.m.	TCBE

ADJOURNMENT: Motion by ____, 2nd by ____ to adjourn the meeting, all members concurring therein the meeting adjourned at ____ p.m.

ATTESTED:

Secretary of the Board

President of the Board