

Date: March 13, 2018

Kind of Meeting: Regular

Where Held: Taylor County Board of Education office

Presiding Officer: Austin Upton

Members Present:

Austin Upton
Melissa Knotts
Clark Sinclair
Patrick Tucker
Douglas L. Flohr
Kathy Green, Superintendent

Members Absent:

Also Attending:

Pam Gallaher, Asst. Superintendent
Dara Britton, Treasurer
Gatha Costilow, Secretary

I. CALL TO ORDER – Mr. Upton called the meeting to order at 6:00 p.m.

II. ROLL CALL – All members were present.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

III. INVOCATION – Mr. Tucker gave the Invocation.

IV. PLEDGE OF ALLEGIANCE – Mr. Sinclair led the Pledge of Allegiance.

V. APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM

The superintendent respectfully requested approval of the agenda as presented.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

18-09-1000 INFORMATION

Recognition of Math Field Day Winners – Amber Goldizen

Arsenal Resources – Steve Johnson

Mr. Johnson informed the Board of two parcels of land owned by Taylor County Schools. One was called the Aster school lot which is ½ acre and 4.09 acres where Flemington Elementary sits. Both of these parcels would be an underground pull. Mr. Upton asked that Arsenal Resources be put under discussion on the March 27, 2018 Board meeting.

Attendance Update – Jenny McCarthy

Ms. McCarthy informed the Board of the following programs for the month of February: Homebound and Homeschooled, county wide enrollment, Homeless, attendance for all schools, court appearances (both magistrate and circuit), ALC, and dropouts at Grafton High School

Superintendent's Update

Ms. Green informed the Board of the following topics of discussion: changes to the 2017-2018 calendar, professional learning day April 4, 2018 and instructional days on April 3-6, 2018, faculty senate, May 30, 2018 last day for students, safety, Rob Lambert, practice drill at Anna Jarvis Elementary School on Saturday, March 10, 2018, practice drill planned for Grafton High School, the call to 911, the call to Rob Lambert, and board members Clark Sinclair and Pat Tucker were present for the drill at Anna Jarvis.

Mr. Sinclair stated that he appreciated everyone involved in the drill on Saturday at Anna Jarvis and hoped to get all school on board with the drills and the following topics were discussed: good system, police did a great job, pleased with the turn out, and eye opener, a parole officer at Taylor County Middle School, and all entities working together.

Mr. Tucker stated he commended everyone for the effort each person put forth at the drill on Saturday and he discussed the following topics: seeing a shooter, getting police into the schools more, safety a number one issue, observation of the command center, and all entities working together.

Board Members Updates

Mr. Upton asked that a second AED be purchased for Grafton High School and assign it to the athletic trainer due to the present AED that now hangs on the wall across from the Scotty Hamilton Gym and the building is closed for the outdoor sports.

Board Committee Meeting Reports

18-09-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the special meeting on March 6, 2018, and the regular meeting on February 27, 2018.

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 5 Nays 0
Item pulled_____

POLICIES

THIRD READING

2324 5530.01 – Student Activity Drug Testing

2325 5530.02 - Career Technical Education and Work Place Simulation Drug Free Policy

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 4 Nays 1
Item pulled_____

Resolved, that the bylaws and policies printed and codified in the comprehensive document entitled “Bylaws and Policies of the Taylor County Board of Education” are hereby adopted and that all bylaws and policies heretofore adopted by the Taylor County Board are hereby rescinded, further be it Resolved, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law, inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies and parts of policies shall remain in full effect.

SECOND READING

- 2326 1411 Whistle Blower Protection - **Administration**
- 2327 1617 Weapons - **Administration**
- 2328 2370.01 Virtual Instruction
- 2329 2411 Guidance And Counseling
- 2330 2431 Interscholastic Athletics
- 2331 2623 Student Assessment
- 2332 2700 School Report Card
- 2333 3120.02 Prospective Employable Professional Personnel Reserve List
- 2334 3120.12 Substitutes In Areas Of Critical Need And Shortage
- 2335 3130.01 Transfer
- 2336 3165 Use Of Epinephrine Auto-Injectors By Personnel
- 2337 3211 Whistle Blower Protection – **Professional Staff**
- 2338 3217 Weapons – **Professional Staff**
- 2339 3270 Daily Planning Period
- 2340 4165 Use Of Epinephrine Auto-Injectors By Personnel
- 2341 4211 Whistle Blower Protection – **Service Personnel**
- 2342 4217 Weapons – **Service Personnel**
- 2343 5200 Attendance
- 2344 5330 Use Of Medications
- 2345 5331 Administration Of Opioid Antagonists
- 2346 5772 Weapons - **Students**
- 2347 6320 Purchases
- 2348 7217 Weapons - **Property**
- 2349 7440.01 Video Surveillance And Electronic Monitoring
- 2350 8210 School Calendar
- 2351 8340 Letters Of Reference
- 2352 8500 Food Services
- 2353 8510.01 Child Nutrition Standards
- 2354 8510 Wellness
- 2355 8540 Vending Machines
- 2356 8550 Competitive Food Sales

CONTRACTS

2357 The Superintendent respectfully requested approval of an agreement with RAJCO, LLC to provide a utility cost reduction examination of current utility bills. This examination is of no cost to Taylor County Board of Education. TCBOE will have the opportunity to review any potential cost savings and then decide whether to end the agreement or to continue with the cost reduction services provided by RAJCO. Those services will include negotiating with vendors to reduce utility costs and to pursue refunds or account credits on behalf of TCBOE for any amounts deemed overbilled within the last 12 months. RAJCO’s fee would be for 40% of any refunds, credits, or future savings as a result of their services for the next two years.

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- 2358 The superintendent respectfully requested approval of an agreement with Fairmont State University and the Taylor County Board of Education for the purpose of the placement of student nurses in the school system beginning August 1, 2018 and continuing through May 31, 2020.

The superintendent respectfully requested approval of items # 2326 - # 2358 in the 2000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 5 Nays 0

Item pulled _____

18-09-3000 CONSENT CALENDAR

PURCHASE ORDERS

- 3146 Toothman Ford, Inc., for the purchase of a used van for Food Service at a cost of \$17,980.22. The original cost of the van was \$18,230.22. The purchase order amount reflects a \$250.00 deposit made to Toothman Ford Sales, Inc. on 02/23/18 to hold the van. Funding source: FY18 Transportation Allocation.
- 3147 Allegheny Environmental Services, LLC, in the amount of \$24,300.00 for floor tile removal, labor, material, equipment, license, notification, certification and insurance to complete removal of the multi-purpose room and 1st floor hall way tile at Flemington Elementary School. Funding source: FY 18 Excess Levy
- 3148 GCO Georgia Carpet Outlet and Carpet One Floor and Home, in the amount of \$12,826.67 to install VCT tile in the multi-purpose room and first floor hall at Flemington Elementary School. Funding source: FY18 Excess Levy

CHANGE IN MEETING LOCATION

- 3149 The superintendent respectfully requests to move the April 10, 2018 board meeting to the Mary Battle Room at Grafton High School due to the walk out that was taking place on February 27, 2018, the date we should have met at Grafton High School.

OUT OF STATE OVER NIGHT PROFESSIONAL DEVELOPMENT

- 3150 The superintendent respectfully requested permission for Judy Marshall, Amber Smolski, Oliva Shaw, and Mindy Garrison to attend an Autism Conference in Pittsburgh, PA on March 29-30, 2018. Funding source: Special Education

CHANGE ORDER

- 3151 The superintendent respectfully requested approval of Change Order No. SC-3 for TCMS HVAC project to extend duct work with insulation board and aluminum jacket for the new gymnasium units at a cost of \$21,404.24. Funding source: SBA Funding and Capital Projects

- 3152 The superintendent respectfully requested the following adjustments to the 2017-18 calendar for inclement weather:

May 25, from a Prep Day to an instructional day

May 29, from an OS Day to an instructional day

- 3153 The superintendent respectfully requested the follow adjustments to the 2017-2018 calendar for Work Stoppage:

March 16, 2018 – 2 Hour Early Dismissal

March 22, 2018 – *Full Instructional Day

March 30, 2018 - No School for Students and Staff

April 2, 2018 – No School for Students (**Professional Learning Day)

April 3, 2018 – *Full Instructional Day (Students and Staff Report)

April 4, 2018– *Full Instructional Day (Students and Staff Report)

April 5, 2018– *Full Instructional Day (Students and Staff Report)

April 6, 2018 – *Full Instructional Day (Students and Staff Report)

April 20, 2018 - 2 Hour Early Dismissal

May 8, 2018 – Election Day (No School)

May 18, 2018 – *Full Instructional Day

May 24, 2018 – *Full Instructional Day

May 25, 2018 – *Full Instructional Day

May 28, 2018 – Memorial Day (No School)

May 29, 2018 – *Full Instructional Day

May 30, 2018 – *Full Instructional Day (LAST DAY FOR ALL STUDENTS)

May 31, 2018 – **Professional Learning Day

June 1, 2018 – **Professional Learning Day

June 4, 2018 – **Professional Learning Day (Last day for all 200 day employees)

*Full Instructional Day – All Students and Staff Report

**Professional Learning Day – All Staff Report

CHAPERONES

| | | |
|-------------|---|--|
| 3154 | <u>GHS Softball – 2018</u> Chambers, Andrea Chambers, Gary Collins, Chris Collins, Jackie Curry, Kevin Curry, Marci Davis, Bobbie Jo Dunham, Lori Dunham, Nate Grinnan, Phil Jackson, Amy Jackson, Jeremy Knotts, Billie McGee, Missy | McGee, Rick Moore Cheri Moore, Arthur Perks, Paula Perks, Scott Peters, Kenny Peters, Lynn Raines, Dan Shaver, April Shaver, David Simmons Heather Simmons, Jay Triplett, Lori Tucker, Julie Tucker, Rob |
|-------------|---|--|

The superintendent respectfully requested approval of items **# 3146** - **# 3154** the 3000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mrs. Knotts Yeas 5 Nays 0

Item pulled _____

EXECUTIVE SESSION

The Board convened in executive session to discuss finances at 7:31 p.m.

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Tucker Yeas 5 Nays 0

RECONVENED

The Board reconvened in regular session at 8:05 p.m.

18-09-4000 FINANCIAL

4001 Audit Report for June 30, 2017

The superintendent respectfully requested approval of all items in the 4000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

Item pulled _____

A list of these bills and/or copies of the bills themselves may be made available for review upon request.

18-09-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS

STUDENT MATTERS

5291 Mr. & Mrs. Frank Lipscomb requested permission to transfer their son, age 13, grade 8, from Kasson Elementary School in Barbour County to Taylor County Middle School in Taylor County. The family resides in Barbour.

Consideration: Motion: Mr. Tucker 2nd: Mrs. Knotts Yeas 5 Nays 0

Item pulled _____

5292 Mr. & Mrs. Frank Lipscomb requested permission to transfer their daughter, age 11, grade 5, from Kasson Elementary School in Barbour County to Taylor County Middle School in Taylor County. The family resides in Barbour.

Consideration: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 5 Nays 0

Item pulled _____

5293 Mr. & Mrs. Frank Lipscomb requested permission to transfer their daughter, age 9, grade 4, from Kasson Elementary School in Barbour County to Anna Jarvis Elementary School in Taylor County. The family resides in Barbour.

Consideration: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

Item pulled _____

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PROFESSIONAL PERSONNEL

RETIREMENT

- 5294 **Kathleen L. Green**, retirement as Superintendent of Taylor County Schools (261 day employment). Effective June 30, 2018.
- 5295 **Jeanne R. Gren**, retirement as Principal of Flemington Elementary School (210 day employment). Effective June 30 2018.

SERVICE PERSONNEL

EMPLOYMENT

- 5296 **Regina May**, secretary at West Taylor Elementary School. Effective March 26, 2018. This is a temporary position created by a board approved leave of absence. This position will remain in effect until the return, resignation, or retirement of the employee who is on a leave of absence.

RETIREMENT

- 5297 **Rose Biggins**, retirement as Bus Aide/Custodian III for Taylor County Schools (200 day employment). Effective June 30, 2018.

LEAVE OF ABSENCE

- 5298 **Jeff Shreve** requesting paid personal leave with cause in accordance with TCBE Policy 4430. Effective January 5, 2018 to March 21, 2018.

PROFESSIONAL

EXTRACURRICULAR

- 5299 **John Sine**, Volunteer Coach for Boy's Track at Grafton High School Tennis Team. Effective for the 2017-2018 school year

The superintendent respectfully requested approval of items # 5294 - # 5299 in the 5000 series.
Recommendation: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 5 Nays 0
Item pulled _____

18-09-8000 DISCUSSION

Taylor County Middle School SBA Project Progress – Pam Gallaher
Mrs. Gallaher informed the Board we are awaiting for the SBA to approve the change order so we can proceed. The workers will be installing the air conditioner in the gym and fabricating duct work for the stage. The normal meeting for on Wednesday will be cancelled for this week.

West Taylor Elementary School SBA Project Progress – Pam Gallaher
Mrs. Gallaher informed the Board the project at West Taylor Elementary School is moving along wonderfully. The walls are up to waist high in size and the door frames are completed. The next meeting will be Wednesday, March 14, 2018 at 1:30 p.m.

18-09-8000 BOARD MEMBER COMMENTS/DISCUSSION

Mr. Flohr is not in total agreement with the drug testing policies at Grafton High School. It is only checking a small population of kids that are engaged but what about the kids not engaged? A false positive could also be received and it could have a bad effect on a student's future.

Mr. Sinclair also stated he does not want to take anything away from the drug testing policies but to add more to them as resources becomes available. Hopefully, with a signed contract, students won't to anything to get caught.

Policy 5530.01 and 5530.02 will begin July 1, 2018 at Grafton High School.

18-09-9000 FUTURE MEETINGS

| | | |
|-----------------------------------|-----------|--------------------|
| March 20, 2018 (Safety Meeting) | 5:00 p.m. | TCBE (Special) |
| March 27, 2018 (Calendar Hearing) | 5:30 p.m. | TCBE (Special) |
| March 27, 2018 | 6:00 p.m. | TCBE |
| April 10, 2018 | 6:00 p.m. | GHS (Pending Vote) |
| April 17, 2018 (Levy Rates) | 6:00 p.m. | TCBE (Special) |
| April 17, 2018 | 6:05 p.m. | TCBE |

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Where Held: Taylor County Board of Education office

The Board scheduled a meeting for March 21, 2018 at 5:00 p.m. at the Taylor County Board of Education office for student expulsion hearings.

ADJOURNMENT: Motion by Mr. Tucker, 2nd by Mrs. Knotts to adjourn the meeting, all members concurring therein the meeting adjourned at 8:37 p.m.

ATTESTED:

Secretary of the Board

President of the Board