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**Date: February 9, 2016**

**Kind of Meeting: Regular**

**Where Held: Taylor County Board of Education**

**Presiding Officer: Austin Upton**

**Members Present:**

Richard Teagarden  
Melissa Knotts  
Austin Upton  
Judith Barney  
Clark Sinclair  
Kathy Green, Superintendent

**Members Absent:**

**Also Attending:**

Pam Gallaher, Asst. Superintendent  
Drew Rottgen, Treasurer  
Gatha Costilow, Secretary

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I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – All members present.

*(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)*

III. **INVOCATION** – Mrs. Knotts gave the invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mrs. Barney led the Pledge of Allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Teagarden Yeas 5 Nays 0*

**16-08-1000 INFORMATION**

Recognition of Taylor County Spelling Bee Winner – Lindsay Stepanek

**CANCELLED**

Levy Update – Drew Rottgen

Mr. Rottgen informed the Board of the progress of the preparation for the levy election and the following topics were discussed: polling site availability, poll workers and alternate poll workers.

Anna Jarvis Parking Lot – Andrea Mayle

**CANCELLED**

Attendance Update – Kathy Green

Miss Green informed the Board of the attendance for Taylor County for the month of January 2016 and the following topics were discussed: enrollment at each school, attendance rate is up, drop outs, homebound, homeschooled, ALC Placements, 3 and 5 day letters, magistrate complaints, magistrate and circuit court appearances, and Kindergarten registration.

**EXECUTIVE SESSION**

Miss Green made a motion, 2<sup>nd</sup> by Mr. Teagarden to convene in executive session regarding a previous student who was expelled at 6:06 p.m.

Yeas: 5 Nays: 0

**RECONVENED**

The Board reconvened in regular session at 6:16 p.m.

Superintendent's Update

Miss Green informed the Board of the following topics: OS days vs. snow days, spring break, and calendar hearings.

Board Members Updates – None

Board Committee Meeting Reports - None

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**16-08-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS****MINUTES**

The superintendent respectfully requested approval of the minutes for the special meetings on January 20, 2016 and January 26, 2016, and the regular meeting on January 26, 2016.

*Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mrs. Barney Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**AGREEMENTS**

**2350** The superintendent respectfully requested permission to approve City National Bank Lockbox Agreement for the purpose of processing reoccurring payments to clients for goods and/or services: monthly lunch bills. Lockbox processing (per item \$ .14), Lockbox monthly maintenance is \$50.00.

The superintendent respectfully requested approval of item **# 2350** in the 2000 series.  
*Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mrs. Sinclair Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**16-08-3000 CONSENT CALENDAR****PURCHASE ORDERS**

- 3134** **JP Morgan Chase Bank, N.A.**, in the amount of \$ 17,491.55 to purchase replacement and addition of cabling, wiring, switches, and wireless access points at Grafton High School. Funding source: Excess Levy
- 3135** **JP Morgan Chase Bank, N.A.**, in the amount of \$ 33,652.03 to purchase replacement and addition of cabling, wiring, switches, and wireless access points at West Taylor Elementary School. Funding source: Excess Levy
- 3136** **CDW Government, LLC.**, in the amount of \$ 12,292.70 to purchase 25 student laptops for the Social Studies department at Grafton High School. Funding source Step 7-B
- 3137** **Pomery It Solutions Sales Company, Inc.**, in the amount of \$ 5,932.33 to provide installation of miscellaneous cabling equipment including but is not limited to power poles, rack mount accessories, fan trays, etc. Funding source: Step 7-B
- 3138** **Tri-State Roofing & Sheet Metal Company**, in the amount of \$123,325.00 to manufacture and install a new chiller system at Anna Jarvis Elementary. Funding source: Excess Levy.

**CHAPERONES**

- 3139** **FFA – GHS**  
Stout, Lisa  
Tennant, Lauren

**FIELD TRIP**

- 3140** Steve Tennant, with FFA, requested permission to take approximately 2 students to the 2016 Small Farms Conference/Business Plan Competition on February 23-25, 2016 in Charleston, WV. The group will be traveling via private vehicles. Funding source: FFA Chapter and Vocational Travel

**ENERGY EXPRESS**

- 3141** The superintendent respectfully requested approval to operate the Energy Express Program at Flemington Elementary School. The program will operate from June 26, 2016 through July 29, 2016. Funding source: Child Nutrition, Mary Battle, Taylor County FRN.

**REQUESTS TO USE FACILITIES**

- 3142** Brandon McDaniel requested permission to use the Little League field at Anna Jarvis Elementary School from February 15, 2016 through October 31, 2016 for baseball practice and games. Insurance is active 1/12/16 – 1/1/17.
- 3143** William Spino, with Taylor County Youth League, requested permission to use Flemington Elementary School baseball field from April 1, 2016 through July 31, 2015 for T-ball and baseball practice and games. Insurance is active 5/31/15- 5/31/16 and a renewal certificate of liability has been requested.
- 3144** William Spino, with Taylor County Youth League, requested permission to use West Taylor Elementary School baseball field from April 1, 2016 through July 31, 2015 for T-ball and baseball practice and games. Insurance is active 5/31/15- 5/31/16 and a renewal certificate of liability has been requested.

3145 William Spino, with Taylor County Youth League, requested permission to use West Taylor Elementary School gymnasium from March 1, 2016 through April 30, 2016 on Monday's through Friday's from 5:00 p.m. – 8:30 p.m. for practices and from 7:00 a.m. – 8:00 p.m. for games, when school is in session. Insurance is active 5/31/15 – 5/31/16.

The superintendent respectfully requested approval of items # 3134 - # 3145 in the 3000 series.  
Recommendation: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 5 Nays 0  
Item pulled \_\_\_\_\_

**16-08-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**

**STUDENT MATTERS**

5244 Mr. and Mrs. Theodore Mahon requested permission for their daughter, age 3, grade Pre-k, to attend school in Taylor County Schools for the 2016-2017 school year only. The family resides in Monongalia County.

Consideration: Motion: Mr. Teagarden 2nd: Mrs. Knotts Yeas 5 Nays 0  
Item pulled \_\_\_\_\_

**PROFESSIONAL PERSONNEL**

**AGREEMENTS**

5245 The superintendent respectfully requested approval of an agreement with **Amy Vandergrift** to change her teaching assignment for the 2016-2017 school year. Pursuant to the provisions of W.Va. Code §18A-4-7a(q), she will be realigned from her current assignment of teaching 2nd grade at West Taylor Elementary and will be assigned to teaching 4th grade at West Taylor Elementary.

5246 The superintendent respectfully requested approval of an agreement with **Jessica Sandy** to change her teaching assignment for the 2016-2017 school year. Pursuant to the provisions of W.Va. Code §18A-4-7a(q), she will be realigned from her current assignment of teaching 3rd grade at Flemington Elementary and will be assigned to teaching 2nd grade at Flemington Elementary.

5247 The superintendent respectfully requested approval of an agreement with **Mickey Foley** to change his teaching assignment for the 2016-2017 school year. Pursuant to the provisions of W. Va. Code §18A-2-7a, he will teach Dance classes at Grafton High School beginning with the 2016-2017 school term.

**EXTRACURRICULAR**

5248 **Mike Moats**, volunteer coach for Boys' Baseball Team at Grafton High School. Effective 2015-2016 school year only.

5249 **Corey Lakatos**, volunteer coach for Boys' Baseball Team at Grafton High School. Effective 2015-2016 school year only.

**SERVICE PERSONNEL**

**LEAVE OF ABSENCE**

5250 **Cindy Payne**, requested an extension of unpaid personal leave without cause in accordance with TCBE Policy 4430. Effective February 1, 2016 to February 29, 2016.

**5251 RIF's and Transfers February 2016 –Professional Personnel**

| Teacher          | RIF | Agreement | 2016-2017 Position               |
|------------------|-----|-----------|----------------------------------|
| Amy Vandergrift  |     | X         | 4th Grade West Taylor*           |
| Jessica Sandy    |     | X         | 2nd Grade Flemington Elementary* |
| Alison Duckworth | X   |           | 4th Grade West Taylor*           |

Due to retirements that have been turned in before January 15, 2016 and enrollment changes in the elementary schools, we know the following jobs will be needed for the 2016-2017 school year. Three of these positions have been filled by the teachers above\*.

1. 3rd Grade West Taylor Elementary
2. 4th grade West Taylor Elementary \*
3. 4th Grade West Taylor Elementary\*
4. 3rd Grade Anna Jarvis Elementary
5. 2nd Grade Flemington Elementary\*
6. 6th Grade Taylor County Middle School
7. 6th grade Taylor County Middle School
8. 6th Grade Taylor County Middle School

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**RIF - February 2016 –Service Personnel**

**Aides - RIF**– Elizabeth Yocum

**Aides-RIF**- Sandra Boice

**Cooks** – None

**Secretaries** - None

**Bus Drivers** –None

**Custodian** - None

The superintendent respectfully requested approval of items # **5245** - # **5251** in the 5000 series.

*Recommendation: Motion: Mr. Teagarden 2<sup>nd</sup>: Mrs. Knotts Yeas 5 Nays 0*

Item pulled \_\_\_\_\_

**16-08-9000 FUTURE MEETINGS**

|                             |           |                |
|-----------------------------|-----------|----------------|
| February 23, 2016           | 6:00 p.m. | GHS            |
| February 29, 2016 ((Monday) | 5:00 p.m. | TCBE (Special) |
| March 8, 2016 (Calendar)    | 5:00 p.m. | TCBE (Special) |
| March 8, 2016               | 6:00 p.m. | TCBE           |

**ADJOURNMENT:** Motion by Mr. Upton, 2<sup>nd</sup> by Mr. Teagarden to adjourn the meeting, all members concurring therein the meeting adjourned at 6:34 p.m.

**ATTESTED:**

**Secretary of the Board**

**President of the Board**