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**Date: February 28, 2017**

**Kind of Meeting: Regular**

**Where Held: Mary Battle Room at Grafton High School**

**Presiding Officer: Austin Upton**

**Members Present:**

Austin Upton  
Melissa Knotts  
Clark Sinclair  
Patrick Tucker  
Douglas Flohr  
Kathy Green, Superintendent

**Members Absent:**

**Also Attending:**

Pam Gallaher, Asst. Superintendent  
Drew Rottgen, Treasurer  
Gatha Costilow, Secretary

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I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:02 p.m.

II. **ROLL CALL** – Members present: Austin Upton, Clark Sinclair, Patrick Tucker, Douglas Flohr, and Kathy Green, Superintendent.

*(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)*

III. **INVOCATION** – Mr. Tucker gave the Invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mr. Upton led the Pledge of Allegiance.

*Mrs. Knotts arrived at 6:03 p.m.*

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*

#### **17-08-1000 INFORMATION**

Recognition of GHS Teacher of the Year – Linda Casto

Welcome – Joe Findley

Dr. Findley welcomed the Board to Grafton High School and introduced two members of the Theatrical Team performing the “Who’s on First” skit.

Student Council President – Zachary Flancher

Zachary Flancher, President of GHS Student Council, was introduced by Dr. Findley and the following topics were discussed: help for incoming freshman, club open house, the purchasing of a banner with the school alma mater and fight song printed on it, and the food drive. All of this was accomplished by Student Council the first semester of 2017.

Faculty Senate – Lucas McCall

Mr. McCall informed the Board of the following information obtained through the Faculty Senate meetings at GHS and the following was discussed: Benedum Foundation, PLC collaboration, authentic vs. standardized assessment, odyssey restructuring, odyssey curriculum development, CPI training active shooter trainer, cross walk training, security camera’s, GHS door problems, announcements, and crisis team for both staff and students.

LSIC - Dreama Gainer

Ms. Gainer informed the Board of information obtained through the LSIC meetings at GHS and the following was discussed: drug abuse meeting with a panel of “experts”, chasing the dragon movie, AP scores are up, attendance policy changes in Senate Bill #3, and students that are functionally illiterate.

AJES Improvement Plan - Wynne Proudfoot, Debbie Spadafore and Amy Vandergrift

Debbie Spadafore, Wynne Proudfoot and Amy Vandergrift informed the Board of how the plan implementation at AJES is progressing and the following was discussed: PLC, Curriculum, balanced literacy, math, technology and assessments, nine weeks bench marks, ELA committee, help for staff development from the journeys representative, modeling for new teachers, retirees program, mountaineer magic, 3<sup>rd</sup> and 4<sup>th</sup> grade proficiency levels, thinking maps, problem solving, all math standards, Carnegie math, standard observations, math stations, games, fluency, math manipulatives, anchor charts, drops in the bucket, math interim testing, block assessments, mobile max, improved use of technology, model lessons to students, the use of computer dictionary and thesaurus, getting familiar with computer program before test, office 365, mobile labs, and literacy lap tops.

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## Resignation – Jackie Gregory

Ms. Gregory informed the Board of her opportunity of receiving a principalship at Mountaineer Challenge Academy. She also stated that the Department of Defense is not as flexible as the Department of Education although the Department of Defense has extended her first day of employment to April 1<sup>st</sup>. Ms. Gregory is asking the Board to release her from her contract so that she may accept the job.

## Superintendent's Update

Ms. Green informed the Board that the tennis courts crack, in the middle under the nets, will be repaired by our maintenance department as soon as the weather gets warmer. The repair will now only cost \$100.00. Ms. Green also informed the Board of the number of absences due to strep throat, stomach virus, sinus infection and the a few cases of the flu. All information given regarding the flu has been passed onto Taylor County Health Department

Board Members Updates – None

Board Committee Meeting Reports - None

**17-08-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS****MINUTES**

The superintendent respectfully requested approval of the minutes for the special meeting on February 7, 2017, and the regular meeting on February 14, 2017.

*Recommendation: Motion: Mr. Tucker 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**AGREEMENTS**

**2168** The superintendent respectfully requested approval of an agreement with Steve Rager to provide services as the Care Taker of Camp Towles from March 1, 2017, through December 31, 2017. Funding source: General Current

**2169** The superintendent respectfully requested approval of an agreement with Williamson Shriver Architects, Inc. to provide architectural services for the HVAC replacement project at Taylor County Middle School. Funding source: SBA and local funds.

The superintendent respectfully requested approval of items **# 2168 - # 2169** in the 2000 series.

*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Tucker Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**17-08-3000 CONSENT CALENDAR****PURCHASE ORDERS**

**3168** **School Specialty, Inc.**, in the amount of \$19,800.00 for the purchase of 100 aluminum seat planks for the baseball field bleachers at Anna Jarvis Elementary. Pricing is based on the AEPA purchasing cooperative contract through RESA 7. Funding source: Excess Levy

**3169** **CDW Government, LLC.**, in the amount of \$16,163.53 to purchase 30 HP Probooks and one avercharge cart for the LA department at Taylor County Middle School. Funding source: Step VII

**3170** **CDW Government, LLC.**, in the amount of \$31,963.77 to purchase 60 HP Probooks and two avercharge carts for Anna Jarvis Elementary School. Funding source: Step VII

**CHAPERONES**

**3171** **WTES**  
McIntrye, Christina

**REQUESTS TO USE FACILITIES**

**3172** Robert Gallo, with Taylor County Little League, requested permission to use the Little League baseball field at Anna Jarvis Elementary School beginning March 1, 2017 and continuing through October 31, 2017 for Little League practices and games. Liability insurance is active January 26, 2017 through January 1, 2018.

**3173** Cheryl Lambert, with Taylor County Relay for Life, requested permission to use the outside field, parking lot, gymnasium and bathrooms at Anna Jarvis Elementary School on June 17, 2017 from 4:00 p.m. – 2:00 a.m. for the annual fundraising event/walk. Liability insurance is active September 1, 2016 through September 1, 2017.

- 3174 Jennifer Murray, with Taylor County 4-H, requested permission to use the commons area, auditorium and 2-3 classrooms at Taylor County Middle School on April 6, 2017 from 6 p.m. – 9:00 p.m. for the 4-H County Round Up (Visual Presentation/Public Speaking Contest). Liability insurance is active July 1, 2016 through July 1, 2017.
- 3175 Jessica Abell requested permission to use Camp Towles on July 1, 2017 from 7:00 a.m. through July 2, 2017 at 6:00 p.m. for a family reunion. No insurance is required.
- 3176 Jennifer Murray, with Taylor County 4-H, requested permission to use Camp Towles from 10:00 a.m. on May 1, 2017 through 10:00 a.m. on May 12, 2017 for 1<sup>st</sup> year overnighiter/teen lock in and council circle. Liability insurance is active July 1, 2016 – July 1, 2017.
- 3177 Jennifer Murray, with Taylor County 4-H, requested permission to use Camp Towles from 12:00 p.m. on June 12, 2017 through 12:00 p.m. on June 16, 2017 for the Cloverbud Evening Camp. Liability insurance is active July 1, 2016 – July 1, 2017.
- 3178 North Central WV Emmaus/Chrysalis requested permission to use Camp Towles from 10:00 a.m. on April 6, 2017 through 7:00 p.m. on April 9, 2017 for a Youth Retreat. A renewal liability insurance has been requested.
- 3179 North Central WV Emmaus/Chrysalis requested permission to use Camp Towles from 10:00 a.m. on April 20, 2017 through 7:00 p.m. on April 23, 2017 for a Men’s Retreat. A renewal liability insurance has been requested.
- 3180 North Central WV Emmaus/Chrysalis requested permission to use Camp Towles from 10:00 a.m. on April 27, 2017 through 7:00 p.m. on April 30 2017 for a Women’s Retreat. A renewal liability insurance has been requested.
- 3181 North Central WV Emmaus/Chrysalis requested permission to use Camp Towles from 10:00 a.m. on October 12, 2017 through 7:00 p.m. on October 15, 2017 for a Youth Retreat. A renewal liability insurance has been requested.
- 3182 North Central WV Emmaus/Chrysalis requested permission to use Camp Towles from 10:00 a.m. on October 19, 2017 through 7:00 p.m. on October 22, 2017 for a Men’s Retreat. A renewal liability insurance has been requested.
- 3183 North Central WV Emmaus/Chrysalis requested permission to use Camp Towles from 10:00 a.m. on October 26, 2017 through 7:00 p.m. on October 29, 2017 for a Women’s Retreat. A renewal liability insurance has been requested.

The superintendent respectfully requested approval of items **# 3168** - **# 3183** in the 3000 series.

*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Flohr Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**17-08-4000 FINANCIAL**

Voucher’s Payable Totaling \$ 1,318,664.40  
Treasurer’s Report

The superintendent respectfully requested approval of all items in the 4000 series.

*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*  
Item pulled\_\_\_\_\_

***A list of these bills and/or copies of the bills themselves may be made available for review upon request.***

**17-08-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**

**STUDENT MATTERS**

- 5298 Ms. Whitney Young requested permission to transfer her son, age 5, grade Pre-K, to Johnson Elementary School in Harrison County School beginning the 2017-2018 school year. The family resides in Taylor County.

*Consideration: Motion: Mr. Tucker 2<sup>nd</sup>: Mr. Flohr Yeas 0 Nays 5*  
Item pulled \_\_\_\_\_

**FAILED**

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- 5299 Mr. and Mrs. Alex Wolfe requested permission to transfer their daughter, age 4, grade Pre-K, to Simpson Elementary School in Harrison County Schools beginning the 2017-2018 school year. The family resides in Taylor County.

Consideration: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. Flohr Yeas 1 Nays 4

Item pulled \_\_\_\_\_

**FAILED**

- 5300 Mr. and Mrs. Aaron Williams requested permission for their son, age 4, grade Pre-K, to attend Lasting Impression Child Development Center in Harrison County for the 2017-2018 school year. This request is for one year only. The family resides in Taylor County.

Consideration: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Flohr Yeas 5 Nays 0

Item pulled \_\_\_\_\_

### **PROFESSIONAL PERSONNEL**

#### **SUPERINTENDENT'S REAPPOINTMENT**

- 5301 **Kathleen L. Green**, Superintendent of Taylor County Schools, two year contract effective July 1, 2017-June 30, 2019. Annual salary for the 2017-2018 school year is \$99,800.00 and the annual salary for the 2018-2019 school year is \$102,800.00.

#### **EMPLOYMENT**

- 5302 **Angelique Birmingham**, Itinerant LD/MI/BD Autism Special Education Teacher at West Taylor Elementary School. Effective March 6, 2017.

#### **SUBSTITUTE TEACHER**

Walter Hassenpflug

#### **EXTRACURRICULAR**

- 5304 **Mickey Foley**, Volunteer Coach for Boys' Track Team at Grafton High School. Effective for the 2016-2017 school year only.

- 5305 **John Sine**, Volunteer Coach for Boys' Track Team at Grafton High School. Effective for the 2016-2017 school year only.

- 5306 **Joe Findley**, Volunteer Coach for Boys' Track Team at Grafton High School. Effective for the 2016-2017 school year only.

- 5307 **Samantha Newlon**, Volunteer Coach for Girls' Track Team at Grafton High School. Effective for the 2016-2017 school year only.

- 5308 **Alan DePiano**, Volunteer Coach for Tennis Team at Grafton High School. Effective for the 2016-2017 school year only.

- 5309 **Scott Reed**, Volunteer Coach for Tennis Team at Grafton High School. Effective for the 2016-2017 school year only.

#### **RETIREMENT**

- 5310 **Theresa Barlow**, retirement as Math Teacher at Taylor County Middle School. Effective June 30, 2017.

#### **RESIGNATION**

- 5311 **Jeff McCloy**, resignation as Assistant Baseball Coach at Grafton High School. Effective February 17, 2017.

#### **LEAVE OF ABSENCE**

- 5312 **Sharon Peters** requesting an unpaid, intermittent, personal leave with cause in accordance with TCBE Policy 3430. Effective February 15, 2017 to end of 2016-2017 school year.

### **SERVICE PERSONNEL**

#### **LEAVE OF ABSENCE**

- 5313 **Linda Stout**, requested an unpaid personal leave with cause in accordance with TCBE Policy 4430. Effective February 14, 2017 to March 7, 2017.

The superintendent respectfully requested approval of items # 5298 - # 5313 in the 5000 series.

Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. Tucker Yeas 5 Nays 0

Item pulled \_\_\_\_\_

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**17-08-8000 DISCUSSION**

Faculty Senate – Kathy Green  
WV School Law §18-5-14 – Doug Flohr

**17-08-9000 FUTURE MEETINGS**

March 14, 2017 (Calendar)	5:00 p.m.	TCBE (Special)
March 14, 2017 (Levy)	6:00 p.m.	TCBE (Special)
March 14, 2017	6:05 p.m.	TCBE
March 28, 2017	6:00 p.m.	TCTC
April 18, 2017 (Levy)	6:00 p.m.	TCBE (Special)
April 18, 2017	6:05 p.m.	TCBE

**ADJOURNMENT:** Motion by Mr. Tucker, 2<sup>nd</sup> by Mr. Sinclair to adjourn the meeting, all members concurring therein the meeting adjourned at 8:05 p.m.

**ATTESTED:**

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**Secretary of the Board**

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**President of the Board**