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Date: February 27, 2018

Kind of Meeting: Regular

Where Held: Taylor County Board of Education

Presiding Officer: Austin Upton

Members Present:

Austin Upton
Melissa Knotts
Clark Sinclair
Patrick Tucker
Douglas L. Flohr
Kathy Green, Superintendent

Members Absent:

Also Attending:

Pam Gallaher, Asst. Superintendent
Dara Britton, Treasurer
Gatha Costilow, Secretary

1. DUE TO THE STATE EMPLOYEE WORK STOPPAGE - THIS MEETING WAS MOVED TO THE TAYLOR COUNTY CENTRAL OFFICE BUILDING

I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – All members were present.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

III. **INVOCATION** – Mr. Tucker gave the Invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mr. Flohr gave the Pledge of Allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

Recommendation: Motion: Mr. Knotts 2nd: Mr. Flohr Yeas 5 Nays 0

16-08-1000 INFORMATION – The following presenters below have been rescheduled due to the state employees work stoppage.

Welcome – Lori Shumaker

Faculty Senate – Lucas McCall

LSIC – Drema Gainer

Memorial Day Committee Concerns – Scott Willis

Mr. Willis informed the Board of the following concerns the committee has for the 2018 Memorial Day Parade that are as follows: school out before Memorial Day, no representatives from the school although Ms. Green attends the meetings beginning in March, buses, school choir(s), committee wants to work with and build with the schools, participation has dropped, checks were given out early last year, wants all to work together, hard to get other school bands to participate, and our meeting is the 1st Monday of each month at the City Council Office in Grafton, WV.

United Technical Center – Matt Call

Superintendent's Update

Ms. Green informed the Board of an active shooter drill to be held at Anna Jarvis Elementary School on March 10, 2018 at 9:00 a.m. School personnel are welcome but this is not open to the public. The company with the school cameras will be present and the first law enforcement on scene will be in charge.

Board Members Updates – None

Board Committee Meeting Reports - None

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18-08-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the special meeting on February 6, 2018, and February 20, 2018, and the regular meeting on February 13, 2018.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0
Item pulled _____

POLICIES

SECOND READING

- 2291** 5530.01 – Student Activity Drug Testing
2292 5530.02 - Career Technical Education and Work Place Simulation Drug Free Policy

FIRST READING

- 2293** 1411 Whistle Blower Protection
2294 1617 Weapons
2295 2370.01 Virtual Instruction
2296 2411 Guidance And Counseling
2297 2431 Interscholastic Athletics
2298 2623 Student Assessment
2299 2700 School Report Card
2300 3120.02 Prospective Employable Professional Personnel Reserve List
2301 3120.12 Substitutes In Areas Of Critical Need And Shortage
2302 3130.01 Transfer
2303 3165 Use Of Epinephrine Auto-Injectors By Personnel
2304 3211 Whistle Blower Protection
2305 3217 Weapons
2306 3270 Daily Planning Period
2307 4165 Use Of Epinephrine Auto-Injectors By Personnel
2308 4211 Whistle Blower Protection
2309 4217 Weapons
2310 5200 Attendance
2311 5330 Use Of Medications
2312 5331 Administration Of Opioid Antagonists
2313 5772 Weapons
2314 6320 Purchases
2315 7217 Weapons
2316 7440.01 Video Surveillance And Electronic Monitoring
2317 8210 School Calendar
2318 8340 Letters Of Reference
2319 8500 Food Services
2320 8510.01 Child Nutrition Standards
2321 8510 Wellness
2322 8540 Vending Machines
2323 8550 Competitive Food Sales

The superintendent respectfully requested approval of items **# 2291 - # 2323** in the 2000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 5 Nays 0
Item pulled _____

18-08-3000 CONSENT CALENDAR

PURCHASE ORDERS

- 3133** **Blue Bird Bus Sales of Pittsburgh, Inc.**, in the amount of \$10,000.00 to purchase vehicle repair parts for the transportation department for the remainder of the fiscal year. Funding source: General Current
- 3134** **Miller Communications, Inc.**, in the amount of \$74,644.00 to purchase new radio communication system for Taylor County Schools. Funding source: Transportation Allocation
- 3135** **Estel Contracting**, in the amount of \$10,000.00 to provide maintenance services throughout the county. Funding source: General Current
- 3136** **CDW Government, LLC.**, in the amount of \$11,700.00 to purchase 30 HP Probook computers for the 1st and 2nd grade classrooms at West Taylor Elementary School. Funding source: Step 7

CARRY OVER ALLOCATION REQUEST

3137 Lori Shumaker requested permission to purchase a LED sign for the front of Grafton High School from Vision Custom Signs in the amount of \$23,620.00 for the total purchase. Funding source: GHS Carryover Allocation (\$16,500.00), GHS School Allocation (\$5,500.00), and GHS School Funds (\$1,620.00).

OVER NIGHT IN STATE FIELD TRIP

3138 Richard Zukowski requested permission to take approximately 12 GHS students to the Youth In Government on April 27-29, 2018 in Charleston, WV. The group will be travelling via rented vans. Funding source: Step 7

3139 Richard Zukowski requested permission to take approximately 6 GHS students to the Model UN on March 2-4, 2018 in Mineral Wells, WV. The group will be travelling via rented van. Funding source: Step 7

3140 Bonnie Woods requested permission to take approximately 5 GHS ProStart students to the Hospitality Cup Competition at Charleston, WV on March 5-7, 2018, The group will be traveling via rental van. Funding source: Technical Center Funds

3141 Landon Southerly, with Upward Bound, requested permission to take approximately 5 GHS Upward Bound students to 2018 WV TRIO SLC from April 6-8, 2018 at Days Inn Conference Center, Flatwoods, WV. The group will be traveling via a 15 passenger van driven by a Board approved chaperone. Funding source: Upward Bound

CHAPERONES

3142 GHS – ProStart
Woods, Bonnie

3143 GHS – Youth In Government & Model UN
Dalton, Teresa
Gainer, Drema
Zukoswki, Richard

REQUESTS TO USE FACILITIES

3144 Julie Dowdy, with Little Feet Daycare and Preschool, requested permission to use the cafeteria, computer lab, library and gymnasium at Anna Jarvis Elementary School for the 2018 summer break, excluding the week of July 2 -6, 2018, from 6:45 a.m. to 5:30 p.m. for Summer Camp for school age children. Liability insurance is active from June 9, 2017 through June 9, 2018. A renewal certificate of liability has been requested.

PULLED

The Board pulled #3144 so that all people involved could get together to decide responsibilities.

Motion: Mr. Sinclair 2nd: Mrs. Knotts Yeas: 5 Nays: 0

3145 Megan Pitrolo, with Relay for Life of Taylor County, requested permission to use the front parking lot and restrooms at Anna Jarvis Elementary School on June 23, 2018 from 1:00 p.m. – 12:00 a.m. for a walking/fundraising event. Insurance is active September 1, 2017 through September 1, 2018.

The superintendent respectfully requested approval of items **# 3133 - # 3145** excluding **# 3144** in the 3000 series.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Tucker Yeas 5 Nays 0

Item pulled _____

18-08-4000 FINANCIAL

Voucher's Payable Totaling \$ 1,711,488.52

Budget Transfers Totaling \$ 235,433.02

Treasurer's Report

The superintendent respectfully requested approval of all items in the 4000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

Item pulled _____

A list of these bills and/or copies of the bills themselves may be made available for review upon request.

18-08-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS

PROFESSIONAL PERSONNEL

EMPLOYMENT

5270 Kendra Larew, Itinerant LD/BD/MI/Autism Special Education Teacher at Taylor County Middle School. Effective for the remainder of the 2017-2018 school year only.

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EXTRACURRICULAR

5271 **Hartsel Keener**, Head Baseball Coach at Grafton High School. Effective February 28, 2018. For the 2017-2018 school year.

5272 **Scott Reed**, Assistant Tennis Coach at Grafton High School. Effective for the 2017-2018 school year.

5273 **Michael Johnson**, Assistant Football Coach at Grafton High School. Effective for the 2018-2019 school year beginning with conditioning in June.

5274 **Ed Moore**, Head Wrestling Coach at Taylor County Middle School. Position will begin with conditioning in June for the 2018-2019 school year only.

5275 **Karey Maier**, Head Cross Country Coach at Taylor County Middle School. Position will begin with conditioning in June and will conclude at the end of the 2018-2019 school year only.

5276 **Gary Chambers**, Head Girls' Softball Coach at Taylor County Middle School. Position will begin with conditioning in June and will conclude at the end of the 2018-2019 school year only.

5277 **Kenneth Chambers**, Head Boys' Soccer Coach at Taylor County Middle School. Position will begin with conditioning in June and will conclude at the end of the 2018-2019 school year only.

5278 **Eric Smith**, Volunteer Coach for Girls' Softball at Taylor County Middle School. Effective for the 2017-2018 school year only.

5279 **Alan Depiano**, Volunteer Coach for tennis team at Grafton High School. Effective for the 2017-2018 school year only.

5280 **Jason Knotts**, Volunteer Coach for girls' softball team at Grafton High School. Effective for the 2017-2018 school year only.

5281 _____, Boys' Head Track Coach for Taylor County Middle School. Position will begin with conditioning in June and will conclude at the end of the 2018-2019 school year only.

PULLED

5282 _____, Girls' Head Track Coach for Taylor County Middle School. Position will begin with conditioning in June and will conclude at the end of the 2018-2019 school year only.

PULLED**RESIGNATION**

5283 **Kevin Walden**, resignation as substitute teacher for Taylor County Schools. Effective February 14, 2018.

LEAVE OF ABSENCE

5284 **Nicole Fazio**, requesting an extension of her previously approved maternity leave for the birth of her child in accordance with TCBE Policy 3430.01. The extension will be effective from March 3, 2018 through the remainder of the 2017-2018 school year. Previous Board approved leave of absence August 9, 2017 to March 2, 2018.

SERVICE PERSONNEL**EMPLOYMENT**

5285 **Brittany Mitchell**, Bus Operator (Bus 64) for Sand Plant Road, Irontown Road, Eby Run, Maple Run, Crestview Way, Garrett Mills, Anna Jarvis, Lucas Dairy Road, Spring Hill, Taylor County Middle School, Briar Cliff, Grafton High School. This is a temporary position created by a board-approved leave of absence. This position will remain in effect until the return, resignation, or retirement of the employee who is on a leave of absence.

TRANSFER

5286 **Robin Sharp**, transfer from Bus Operator (Bus 60) for Flemington Elementary, Wendell Road, Miracle Road, Long Run Road, Taylor County Middle School, Webster, Bosely Hollow to Bus Operator (Bus 67) for Wickwire, Cherry Run, Sunset Terrace, Taylor County Middle School, Grafton High School, Pearl Street, East Washington Street, Anna Jarvis. This is a temporary position and will remain in effect until the return, resignation, or retirement of the regular employee.

RESIGNATIONS

5287 **Julie Armstrong**, resignation as substitute cook for Taylor County Schools. Effective February 15, 2018.

5288 **Donna Slaton-Yeager**, resignation as substitute instructional aide for Taylor County Schools. Effective February 16, 2018.

The superintendent respectfully requested approval of items **# 5270 - # 5288** excluding **#5281 and # 5182** in the 5000 series.

Recommendation: Motion: Mr. Flohr 2nd: Mrs. Knotts Yeas 5 Nays 0

Item pulled _____

18-08-8000 DISCUSSION

Taylor County Middle School SBA Project Progress – Pam Gallaher

Ms. Gallaher informed the Board the Taylor County Middle School SBA Project was near the end and the followings topics were discussed: heat pump problems, awaiting on heat pump for the stage area, panhandle cleaning to clean the duct work for the Gymnasium and the Auditorium, the duct work and the air conditioner do not match and won't fit, bringing proposals for duct work that will fit the unit, do a change order if the proposal is excepted, there has been issues with the cameras interfering with the ceiling tile replacement and a meeting is scheduled at Taylor County Board of Education Office at 11:00 a.m. on February 28, 2018.

West Taylor Elementary School SBA Project Progress – Pam Gallaher

Ms. Gallaher informed the Board that the West Taylor Elementary School SBA Progress is going smoothly and on schedule. She gave the Board members an itemized chart of when each project would be completed and the following topics were discussed: the work is right on schedule, City Windows are wonderful to work with very professional, Board members was given a list of sub-contractors being utilized and there is a meeting at West Taylor Elementary School at 1:00 p.m. on February 28, 2018.

RAJCO – Dara Britton

Ms. Britton elaborated to the Board the proposal which Mr. Watkins, from RAJCO, explained at the February 13, 2018 Board meeting. His company would negotiate with our utility companies to get a lower rate for the usage. When this is accomplished his company will get 40% and we will get 60% of the savings. They will also go back one year to recoup that savings as well with the same percentages distributed per entity. Angie Latta will be pulling the information which RAJCO will need. If she acquires any overtime RAJCO will reimburse us the overtime dollars she occurs.

School Safety – Board Members

Mr. Upton spoke regarding safety at the schools and wanting to work on an escape route from Taylor County Middle School so the students would be out of sight and target. Mr. Upton was glad to see Anna Jarvis Elementary School preparing to do an active shooting demonstration on March 10, 2018 at 9:00 a.m. Also discussed was the "Handle with Care" knowledge is transmitted via text to Ms. McCarthy, information is then texted from McCarthy to the school counselor, the school counselor checks on the student throughout the day.

18-08-8000 BOARD MEMBER COMMENTS/DISCUSSION

The Board discussed a meeting scheduled for March 20, 2018 at 5:00 p.m. at the Taylor County Board of Education office which would include local law enforcement and the board of education members. This meeting is the beginning of a number of meetings to help decrease the number of safety concerns in our county.

Mr. Upton informed the Board of a conference call in which he participated with all board presidents and the president of the State Board of Education and the following topics were discussed: 5900 teachers in the capital, want PEIA to have a long term settlement, town hall meetings, using teachers to leverage taxes for gas, \$80 million dollars per year from tax on soda, only person that can order staff back to work is a circuit court judge, attorney general has no power to open schools, 37 proclamation letters were received by the State Board of Education, and teachers bringing in food and packing up back packs for children.

Mr. Tucker said that we have a fine group of businesses and people in Taylor County. People has shown great support, churches, Toothman Ford and many more I'm sure, have donated food for the children and staff.

The Board scheduled a meeting for Tuesday, March 20, 2018 at 5:00 p.m. at the Taylor County Board of Education office for a safety committee meeting.

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18-08-9000 FUTURE MEETINGS

March 6, 2018 (Budget)	5:30 p.m.	TCBE (Special)
March 13, 2018 (Calendar Hearing)	5:30 p.m.	TCBE (Special)
March 13, 2018 (Levy Rates)	6:00 p.m.	TCBE (Special)
March 13, 2018	6:05 p.m.	TCBE
March 27, 2018 (Calendar Hearing)	5:30 p.m.	TCBE (Special)
March 27, 2018	6:00 p.m.	TCBE

ADJOURNMENT: Motion by Mrs. Knotts, 2nd by Mr. Tucker to adjourn the meeting, all members concurring therein the meeting adjourned at 7:51 p.m.

ATTESTED:

Secretary of the Board

President of the Board