

PAGE: 106

Date: February 23, 2016

Kind of Meeting: Regular

Where Held: Mary Battle Room at Grafton High School

Presiding Officer: Austin Upton

Members Present:

Richard Teagarden
Melissa Knotts
Austin Upton
Judith Barney
Clark Sinclair
Kathy Green, Superintendent

Members Absent:

Also Attending:

Pam Gallaher, Asst. Superintendent
Drew Rottgen, Treasurer
Gatha Costilow, Secretary

I. **CALL TO ORDER** - Mr. Upton called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – All members present.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

III. **INVOCATION** – Mr. Upton gave the invocation.

IV. **PLEDGE OF ALLEGIANCE**- Mr. Upton led the pledge of allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Upton Yeas 5 Nays 0

16-08-1000 INFORMATION

Levy Update – Kathy Green and Drew Rottgen

Drew Rottgen informed the Board of the upcoming training to prepare the alternate workers so that everything, including the weather forecast, is ready for the levy.

Welcome – Dr. Joe Findley

Dr. Findley informed the Board of different aspects of Grafton High School and the following was discussed: OEPA Baseline Data, Freshman Academy, SOS Program, Pro Officer, Promise Scholarship, Option Pathway, Advanced Placement, Student Honor Roll, Attendance Policy, and Grafton High School has the highest graduate rate and the lowest drop-out rate in the RESA VII district.

Faculty Senate – Richard Zukowski

Mr. Zukowski informed the Board of the challenges and honors at Grafton High School with the following topics being discussed: attendance, PRO Officer, School Leadership Team, Advanced Placement Honor Roll, the addition of AP American History, inaugural induction of the Hispanic Honor Society on March 7, 2016, Spanish Concert on March 15, 2016, teachers met with parents about scheduling, and 90% of seniors are registered to vote.

LSIC – Richard Zukowski

Mr. Zukowski informed the Board that the Local School Improvement Council met once a month and the following topics were discussed: need for child care in the community, and help for mothers currently attending GHS

Anna Jarvis Parking Lot – Andrea Mayle

Andrea Mayle spoke to the Board regarding the icy parking lot at Anna Jarvis Elementary School. She informed the Board that they had received three independent contractors' bids for salting the front and back parking lots after they have been plowed. She asked the Board to support the staff's effort either by purchasing salt and a salt spreader for our plow truck or to pay for the independent contractors to salt the front and back parking lots after each snowy occurrence.

Superintendent's Update

Miss Green spoke to the Board regarding the School Boards Association Winter Conference at which the representative from the WV State Department discussed the following topics: 12 county finances, low performing schools, core standards, teacher shortage, and waivers. President Gee, from WVU, discussed hope, dreams, progress, emphasizing the value of education, and leadership policies. Miss Green informed the Board Flemington Elementary School has been nominated as a Blue Ribbon School and the application will be arriving soon.

Board Members Updates

None

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Library Committee Meeting Report – Guy Moyer

Ms. Moyer informed the Board the Library Committee Council has met several times and she would report on several meetings with the following topics being discussed: installation of the chairlift, signing out for the donated telescope, updating the dress code in the employee handbook, new microfilm machine, GEO cashing website, general maintenance concerns, employee manual update, Presidents Day coloring and essay contest, and a new librarian and custodian was hired.

Board Committee Meeting Reports

None

16-08-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS**MINUTES**

The superintendent respectfully requested approval of the minutes for the regular meeting on February 9, 2016.

Recommendation: Motion: Mr. Teagarden 2nd: Mr. Sinclair Yeas 5 Nays 0

Item pulled_____

16-08-3000 CONSENT CALENDAR**CALENDAR CHANGE**

3146 The superintendent respectfully requested approval of changes to the 2015-2016 school calendar as follows:

January 29 from OS day to an instructional day
 March 22 from OS day to an instructional day
 March 28 from OS day to an instructional day
 May 27 from OS day to an instructional day
 May 31 from OS day to an instructional day
 June 1 from OS day to an instructional day

- These adjustments are in accordance with WV 18-5-45

IN STATE OVER NIGHT FIELD TRIP

3147 The superintendent respectfully requested permission for Richard Zukowski to take approximately 3 students to Mineral Wells, WV on March 11-13, 2016 for the Annual Youth Leadership Association Conference. The group will be traveling via rented vehicle. Funding source: Step 7

OUT OF STATE PROFESSIONAL LEAVE

3148 The superintendent respectfully requested permission for Tracy Duncan to attend the Annual Spring Teacher Blogger Meet-Up/Retreat in French Lick, Indiana on March 11-13, 2016. Expenses are being shared with Marion County Board of Education. Funding source: Title II

CHAPERONES

3149 GHS - Entertainers

R.C.B. Feb. 27

Elaine Gilbert
 Carol Carter
 Crystal Carder
 Jeanette Coole
 Lauri Fisher
 Melissa Knotts

States March 5

Elaine Gilbert
 Carol Carter
 Shannon Joyce
 Crystal Carder
 Jeanette Coole
 Laura Demasi
 Lauri Daetwyler
 Kristi Nose
 Crystal Rucker
 Melissa Knotts

3150**GHS**

Zukowski, Richard

REQUESTS TO USE FACILITIES

- 3151 Jennifer Murray**, with WVU Extension Service requested permission to use Taylor County Middle School, commons and computer lab for Skynet Junior Scholars after school program on Mondays beginning March 14, 2016 to May 23, 2016 when school is in session. Insurance is active from July 1, 2015 through July 1, 2016.

- 3152 Lorraine Isner**, with Grafton Rotary Club, requested permission to use Taylor County Middle School Commons Area for the Grafton High School 33rd Honor Graduate Banquet on May 21, 2016 from 9:00 a.m. to 9:00 p.m. and May 20, 2016 for set up. As in previous years the Rotary Club requests that fees for custodian and cook(s) be waived and the board assume the cost of printing programs for the event. Insurance is active July 1, 2015 through July 1, 2016.

- 3153 Robert Shumaker**, with Taylor County Babe Ruth Baseball, requested permission to use the baseball complex at Grafton High School from March 1, 2016 through September 30, 2016 for baseball practice and games. The teams will schedule the use of the fields with GHS Athletic Director. A renewal Certificate of Liability Insurance was requested.

- 3154 Bonnie Woods**, with Grafton Lions Club, requested permission to use TC-2 at Taylor County Technical Center from 6:00 p.m. – 8:00 p.m. on the 4th Tuesday of every month for the 2015-2016 school year, when school is in session, for the monthly meeting of the Lions Club. Insurance is active September 1, 2015 through September 1, 2016.

- 3155 Pastor David Maley**, with Wesleyan Holiness Church, requested permission to use Grafton High School Auditorium from 5:30 p.m. to 9:00 p.m. on March 25, 2016 for a Gospel Sing. Insurance active September 7, 2014 through September 7, 2015. A renewal of certificate of liability has been requested.

- 3156 Pam Bennett**, with Grafton Volunteer Fire Department K-9 Unit, requested permission to use Camp Towles from February 24, 2016 through June 30, 2016 for K-9 Training when the camp grounds is not being used. Insurance is active August 8, 2015 through August 8, 2016.

The superintendent respectfully requested approval of items **# 3146 - # 3156** in the 3000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mrs. Knotts Yeas 5 Nays 0

Item pulled _____

16-08-4000 FINANCIAL

- Voucher's Payable Totaling \$ 919,231.49
- Budget Supplements Totaling \$ 2,041,484.32
- Budget Transfers Totaling \$ 64,728.14
- Treasurer's Report

The superintendent respectfully requested approval of all items in the 4000 series.

Recommendation: Motion: Mrs. Barney 2nd: Mrs. Knotts Yeas 5 Nays 0

Item pulled _____

A list of these bills and/or copies of the bills themselves may be made available for review upon request.

16-08-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS

STUDENT MATTERS

- 5252 Mr. & Mrs. Robert Wyer** requested permission for their daughter, age 4, grade Pre-K, to transfer from Marion County Pre-K to Taylor County Pre-K for the 2016-2017 school year. This is for one school year only. The family resides in Marion County.

Consideration: Motion: Mr. Teagarden 2nd: Mr. Sinclair Yeas 5 Nays 0
Item pulled _____

- 5253 Ms. Kayla Townsend** requested permission for her son, age 4, grade Kindergarten (beginning the 2016-2017 school year), to transfer from Marion County Schools to West Taylor Elementary School in Taylor County. The family resides in Marion County.

Consideration: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 5 Nays 0
Item pulled _____

- 5254 Ms. Lauren Corder** requested permission for her son, age 5, grade Kindergarten (for the 2016-2017 school year), to transfer from Mount Vernon Elementary School in Barbour County to Flemington Elementary School in Taylor County. The family resides in Barbour County.

Consideration: Motion: Mr. Sinclair 2nd: Mrs. Knotts Yeas 5 Nays 0
Item pulled _____

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5255 Ms. Katrina Hart requested permission for her son, age 16, grade 11, to continue attending Grafton High School in Taylor County. The family resides in Monongalia County.

Consideration: Motion: Mrs. Knotts 2nd: Mr. Teagarden Yeas 5 Nays 0
Item pulled _____

PROFESSIONAL PERSONNEL

RESIGNATION

5256 **Amanda Knowles**, resignation as substitute teacher for Taylor County Schools. Effective February 1, 2016.

SUBSTITUTE TEACHERS

Sheri Hanberry
Genny McCutcheon, (waiver)
Brynn Kilgore
Chelsea Carr
Klug, Janon (.5 time)

SUBSTITUTE NURSE

Staci Summers

EXTRACURRICULAR

5259 **Linda Sharp**, Family and Community Engagement Coordinator at Anna Jarvis Elementary School. Effective for 2015-2016 school year only. Funding source: Title I School Improvement Grant.

5260 **Pam Thompson**, Co-Prom Committee Sponsor at Grafton High School \$200.00. Effective February 24, 2016.

5261 **Willa Jo Mitchell**, Co-Prom Committee Sponsor at Grafton High School \$200.00. Effective February 24, 2016.

SERVICE PERSONNEL

TRANSFER

5262 **Marilyn Sayres**, Bus Operator Rock Union Road, Spring Hills, Hickory Hills, Sunrise Acres, Harmony Grove Road, Sandridge, Meadland Mills Road, Raintree Acres, Cubbies, FBI Child Care Center, West Taylor Elementary and other areas as assigned by the supervisor of transportation from Gallo's Body Shop, Bailey Road, Rosemont Post Office, Assembly of God Church, FES, Spencer's Market, RHAMCO, TCMS, GHS, Gates Addition, Barbour Corner, Berry Run, and other areas assigned by the Supervisor of Transportation. Effective March, 1, 2016.

RESIGNATION

5263 **Jessica Efaw**, resignation as secretary for the Taylor County Schools Maintenance Department. Effective 2/15/2016.

SUBSTITUTE SECRETARY

Jessica Efaw

LEAVE OR ABSENCE

5265 **Nancy Densmore**, requests paid personal leave with cause in accordance with TCBOE Policy 4430. Effective February 4, 2016 through March 15, 2016.

5266 **Cindy Payne**, requests an extension of unpaid personal leave without cause in accordance with TCBE Policy 4430. Effective March 1, 2016 to April 4, 2016. This is an extension of a previously approved leave of absence for February 1, 2016 to February 29, 2016.

The superintendent respectfully requested approval of items # 5256 - # 5266 in the 5000 series.

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 5 Nays 0
Item pulled _____

16-08-9000 FUTURE MEETINGS

February 29, 2016 (Student Hearings)	5:00 p.m.	TCBE (Special)
February 29, 2016 (Personnel)	6:15 p.m.	TCBE (Special)
March 8, 2016 (Calendar)	5:00 p.m.	TCBE (Special)
March 8, 2016	6:00 p.m.	TCBE
March 22, 2016 (Calendar)	5:00 p.m.	TCTC (Special)
March 22, 2016 (Levy)	6:00 p.m.	TCTC (Special)
March 22, 2016	6:05 p.m.	TCTC

ADJOURNMENT: Motion by Mrs. Knotts, 2nd by Mr. Sinclair to adjourn the meeting, all members concurring therein the meeting adjourned at 7:15 p.m.

ATTESTED:

Secretary of the Board

President of the Board