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**Date: December 8, 2015**

**Kind of Meeting: Regular**

**Where Held: Taylor County Board of Education Office**

**Presiding Officer: Austin Upton**

**Members Present:**

Richard Teagarden  
Melissa Knotts  
Austin Upton  
Clark Sinclair  
Kathy Green, Superintendent

**Members Absent:**

Judith Barney via phone

**Also Attending:**

Pam Gallaher, Asst. Superintendent  
Drew Rottgen, Treasurer  
Gatha Costilow, Secretary

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I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – Members present: Austin Upton, Richard Teagarden, Melissa Knotts, Clark Sinclair, and Kathy Green, Superintendent. Judith Barney participated by phone.

*(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)*

III. **INVOCATION** – Mrs. Knotts gave the invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mr. Sinclair led the pledge of allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

*Recommendation: Motion: Mr. Teagarden 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*

**16-06-1000 INFORMATION**

Levy Update – Kathy Green and Drew Rottgen

Formation of a Swim Team – Heather England

Heather England informed the Board of the process that she has been investigating regarding the formation of a swim team at Grafton High School. Alderson Broaddus University and/or Salem International University may be utilized for practices using their pools. There will be no cost to the Board or Grafton High School.

**DELEGATION** –

Jeff Isner asked the Board to please consider a swim team at Grafton High School.

Holly Coole informed the Board of the need for a swim team at Grafton High School and she discussed the following topics: great community support, is much needed, parents help financially, and great conditioning for other seasonal sports.

Air Rifles at Camp Towles – Jennifer Murray

Jennifer Murray informed the Board of the needs of the Taylor County 4-H Club regarding Air Rifles. They would like to use the second floor of the Assembly Hall at Camp Towles for target practice during the winter months.

Attendance Update – Jenny McCarthy

Ms. McCarthy informed the Board of the following: student increase or decline, attendance, home schooled and homebound numbers, drop out, ALC placements, meeting and Magistrate Court that she has attended for the month of November 2015.

Superintendent's Update – None

Board Members Updates - None

Board Committee Meeting Reports

RESA VII – Mr. Teagarden

Mr. Teagarden informed the Board of the RESA VII meeting on November 19, 2015 at RESA VII in Clarksburg, WV and the following topics were discussed: Bright Bites, AEPA Purchasing, Medicaid, carry over dollars reports, Adult Education and the training at Stonewall in November 2015. The next RESA VII meeting will be in Lewis County on January 14, 2015 at 3:00 p.m.

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**16-06-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS****MINUTES**

The superintendent respectfully requested approval of the minutes for the regular meetings on November 10, 2015 and November 17, 2015.

*Recommendation: Motion: Mr. Teagarden 2<sup>nd</sup>: Mrs. Knotts Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**POLICIES****FIRST READING - Volume 8 Nunmber 2**

2202	1130	Conflict of Interest
2203	1630.01	FMLA Leave
2204	2260.01	Section 504/ADA Prohibition Against Discrimination Based On Disability
2205	2260.02	Single-Gender Classes and Activities
2206	2230.03	Programs Of Study For Limited English Proficient Students
2207	2412	DELETE - Homebound/Hospital Instruction Program (Taylor County)
2208	2412	REPLACEMENT – Homebound/Hospital Instruction Program (Logan County)
2209	2461	Recording Of Board Meetings Involving Students And/Or Parents
2210	3113	Conflict Of Interest
2211	3120.04	Employment of Substitutes
2212	3120.08	Employment Of Personnel For Extra-Curricular Activities
2213	3160	Physical/Mental Examination
2214	3160.01	Tuberculosis Examination
2215	3165	Use Of Epinephrine Auto Injectors By Personnel
2216	3217	Weapons
2217	3430.01	FMLA Leave
2218	4113	Conflict Of Interest
2219	4120	Employment Of Service Personnel
2220	4120.04	Employment Of Substitutes
2221	4120.08	Employment Of Personnel For Extra-Curricular Activities
2222	4131	Reduction In Force – Service Personnel
2223	4130.01	Tuberculosis Examination
2224	4160	Physical/Mental Examination
2225	4165	Use Of Epinephrine Auto Injectors By Personnel
2226	4217	Weapons
2227	4430.01	FMLA Leave
2228	5200	Attendance
2229	5320	Immunization
2230	5321	Tuberculin Skin Test
2231	5330	Use Of Medications
2232	5330.02	Self-Administered Medication And Epinephrine Use
2233	5460	Graduation Requirements
2234	5517.02	Sexual Violence
2235	5517.03	Anti-Harassment Of Persons With A Disability
2236	5530	Substance Abuse Prevention
2237	6230	Annual Operating Budget
2238	6320	Purchases
2239	6510.01	Employee Pay
2240	6705	Wage Payment And Collection
2241	7217	Weapons
2242	7510	Use of County Facilities
2243	8210	School Calendar
2244	8220	School Day
2245	8310	Public Records
2246	8452	Automated External Defibrillators (AED)
2247	8462	Student Abuse And Neglect
2248	8500	Food Services
2249	8510.01	Child Nutrition Standards

**AGREEMENTS**

2250 The superintendent respectfully requested approval of agreements with local agencies for Health Occupations students to participate in health and pharmaceutical clinicals for the 2015-2016 school year.

**2251** The superintendent respectfully requested approval of an agreement with University of Phoenix and the Taylor County Board of Education for the purpose of the placement of student teachers in the school system during the 2015-2016 fiscal year. This is a continuation of a previous agreement.

The superintendent respectfully requested approval of items **# 2202 - # 2251** in the 2000 series.

*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mrs. Knotts Yeas 5 Nays 0*

Item pulled \_\_\_\_\_

**16-06-3000 CONSENT CALENDAR**

**PURCHASE ORDERS**

**3099** **Casto & Harris, Inc.**, in the amount of \$7,709.00 to furnish ballots, precinct kits, and early voting supplies for the special election. Funding source: Excess Levy.

**3100** **Electronic Specialty Company**, in the amount of \$9,859.76 to install a replacement fire alarm panel and annunciator at Grafton High School. Funding source: Excess Levy.

**CHAPERONES**

**3101** WTES

Crane, Leslie

Stombraker, Wanneta

**3102** Upward Bound – GHS

Edwin-Bankston, Lakiah

**LEVY ELECTION POLLING PLACES**

**3103** The superintendent respectfully requested approval of the following locations as polling places for the special election on January 23, 2016:

<u>Location</u>	<u>Precinct No.</u>
West Taylor Elementary	Precinct 1
Taylor County Middle School	Precinct 2
Janes Memorial UMC	Precinct 3
Calvary Baptist Church	Precinct 4
West Taylor Elementary	Precinct 5
Taylor County Senior Center	Precinct 6
Anna Jarvis Elementary	Precinct 9
Wilson Ridge Church of Christ	Precinct 10
Thornton Fire Hall	Precinct 11
Anna Jarvis Elementary	Precinct 12
Fetterman UMC	Precinct 14
Flemington Elementary	Precinct 17
Bailey Memorial UMC	Precinct 19
Grafton City Building	Precinct 23
Crislip Motor Lodge	Precinct 25
Lucretia Headstart Building	Precinct 26
Grafton High School	Precinct 29
Taylor County Public Library	Precinct 31
Paradise Cove Community Building	Precinct 36

The superintendent respectfully requested approval of items **# 3099 - # 3103** in the 3000 series.

*Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*

Item pulled \_\_\_\_\_

**16-06-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**

**STUDENT MATTERS**

**5199** Ms. Miranda Bartsch requested permission for her son, age 5, grade K, to attend Whitehall Elementary School in Marion County for the 2015-2016 school year. The family will reside in Taylor County.

*Consideration: Motion: Mr. Teagarden 2<sup>nd</sup>: Mr. Sinclair Yeas 0 Nays 5*

Item pulled \_\_\_\_\_

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5200 Ms. Amber Pollastrini requested permission for her daughter, age 5, grade K to transfer from West Taylor Elementary School in Taylor County to Pleasant Valley Elementary in Marion County for the 2016-2017 school year. The family resides in Taylor County.

Consideration: Motion: Mr. Teagarden 2<sup>nd</sup>: Mrs. Knotts Yeas 0 Nays 5  
Item pulled \_\_\_\_\_

**PROFESSIONAL PERSONNEL**

**5201 SUBSTITUTE TEACHERS**

Abigail Bryan  
Jessica Haines  
Teresa Dalton

**EXTRACURRICULAR**

5202 **Susan Spadafore**, In-School Assessment Teacher at West Taylor Elementary School (hours flexible to be determined by the principal). Effective for the 2015-2016 school year only. Funding source: Title VI

5203 **Jessica McGlumphy**, after School Academic Tutor at Taylor County Middle School (Tuesday, Wednesday, and Thursday). Effective for the 2015-2016 school year only. Funding source: Mary F. Battle Educational Fund

5204 **Amber Goldizen**, after School Academic Tutor at Taylor County Middle School (Tuesday, Wednesday, and Thursday). Effective for the 2015-2016 school year only. Funding source: Mary F. Battle Educational Fund

5205 **Cameron Gallaher**, Volunteer Wrestling Coach at Grafton High School, Effective 2015-2016 school year only.

5206 **Gary Chambers**, Volunteer Coach for Girls' Basketball at Taylor County Middle School. Effective 2015-2016 school year only.

**SERVICE PERSONNEL**

**EMPLOYMENT**

5207 **Laura Lafferty**, Itinerant Supervisory Aide/Autism Mentor at Anna Jarvis Elementary School. This position is to cover a board approved leave of absence and will end upon the return of the regular employee. Effective 12/9/2015. Funding source: General Current.

**EXTRACURRICULAR**

5208 **Laura Lafferty**, morning and evening Bus Aide (AM: meet Bus 92, transfer to Bus 83 at Grafton High School and arrive at Anna Jarvis. PM: Begin at Anna on Bus 69 and transfer to Bus 92 at Taylor County Middle School). Effective for the 2015-2016 school year only.

The superintendent respectfully requested approval of items **# 5201 - # 5208** in the 5000 series.

Recommendation: Motion: Mr. Upton 2<sup>nd</sup>: Mrs. Knotts Yeas 5 Nays 0  
Item pulled \_\_\_\_\_

**16-06-8000 DISCUSSION**

Archaeological Survey – Kathy Green  
Miss Green informed the Board of the artifacts found at Camp Towles.

Taylor County Retired Employees Association – Clark Sinclair  
The Board asked that this item be put on the December 15, 2015 agenda for a vote.

**16-06-9000 FUTURE MEETINGS**

December 15, 2015	6:00 p.m.	TCBE
January 12, 2016	6:00 p.m.	TCBE
January 26, 2016	6:00 p.m.	TCMS
February 9, 2016	6:00 p.m.	TCBE

**ADJOURNMENT:** Motion by Mr. Teagarden, 2<sup>nd</sup> by Mr. Sinclair to adjourn the meeting, all members concurring therein the meeting adjourned at 8:10 p.m.

**ATTESTED:**

**Secretary of the Board**

**President of the Board**