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**Date: December 19, 2017**

**Kind of Meeting: Regular**

**Where Held: Taylor County Board of Education**

**Presiding Officer: Austin Upton**

**Members Present:**

Austin Upton  
Douglas L. Flohr  
Clark Sinclair  
Patrick Tucker  
Kathy Green, Superintendent

**Members Absent:**

Melissa Knotts  
**Also Attending:**  
Pam Gallaher, Asst. Superintendent  
Dara Britton, Treasurer  
Gatha Costilow, Secretary

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I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – Members present: Austin Upton, Clark Sinclair, Patrick Tucker, Douglas Flohr, and Kathy Green, Superintendent. Members absent: Melissa Knotts

*(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)*

III. **INVOCATION** – Mr. Upton gave the Invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mr. Upton led the Pledge of Allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Tucker Yeas 4 Nays 0*

**18-06-1000 INFORMATION**

Superintendent's Update

Ms. Green informed the Board that the bid for the new addition to West Taylor Elementary School has come in at \$148,000.00 under the expected amount and City Windows received the bid. The contract approval will be on the January 9, 2018 agenda.

Board Members Updates – None

Board Committee Meeting Reports - None

**18-06-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS**

**MINUTES**

The superintendent respectfully requested approval of the minutes for the special meeting on December 12, 2017, and the regular meeting on December 5, 2017.

*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Sinclair Yeas 4 Nays 0*

Item pulled \_\_\_\_\_

**CONTRACT**

**2250** The Superintendent respectfully requested approval of an agreement with RAJCO, LLC to provide a utility cost reduction examination of current utility bills. This examination is of no cost to Taylor County Board of Education. TCBOE will have the opportunity to review any potential cost savings and then decide whether to end the agreement or to continue with the cost reduction services provided by RAJCO. Those services will include negotiating with vendors to reduce utility costs and to pursue refunds or account credits on behalf of TCBOE for any amounts deemed overbilled within the last 12 months. RAJCO's fee would be for 40% of any refunds, credits, or future savings as a result of their services for the next two years.

***Mr. Flohr made a motion 2<sup>nd</sup> by Mr. Tucker to pull item #2250. Yeas: 4 Nays: 0***

***Mr. Flohr made a motion, 2<sup>nd</sup> by Mr. Tucker requesting a presentation from RAJCO, LLC. Yeas: 4 Nays: 0***

**AGREEMENT**

**2251** The superintendent respectfully requested approval of an agreement with Genesis-Rosewood Center for an Emergency Shelter and Transportation Plan that would allow Rosewood Center to be evacuated to Taylor County Technical Center due to an emergency situation. This is a renewal of a previous agreement.

The superintendent respectfully requested approval of items- **# 2250 - # 2251** excluding **# 2250** in the 2000 series.

*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Tucker Yeas 4 Nays 0*

Item pulled \_\_\_\_\_

Date: December 19, 2017 Kind of Meeting: Regular  
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**18-06-3000 CONSENT CALENDAR****OUT OF STATE PROFESSIONAL DEVELOPMENT**

3103 Rebecca Bartlett, requests permission to travel by plane to Rome, Italy from January 11-15, 2018 for training in traveling with students and teaching them about the world/other cultures. Funding source: Education First

**CHAPERONES**

3104 AJES  
McCauley, Cathleen  
McCauley, Roger  
McCauley, Stacey  
Sinclair, Lela

**STUDENT MENTORS**

3105 GHS  
Jeffries, Charles V.  
Jeffries, Paula K.

The superintendent respectfully requested approval of items # 3103 - # 3105 in the 3000 series.  
*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Tucker Yeas 4 Nays 0*  
Item pulled \_\_\_\_\_

**18-06-4000 FINANCIAL**

Voucher's Payable Totaling \$ 1,591,850.52  
Treasurer's Report

The superintendent respectfully requested approval of all items in the 4000 series.  
*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Tucker Yeas 4 Nays 0*

Item pulled \_\_\_\_\_

*A list of these bills and/or copies of the bills themselves may be made available for review upon request.*

**18-06-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS****PROFESSIONAL PERSONNEL****EMPLOYMENT**

5216 Robert Price, Physical Education/Health Teacher at Taylor County Middle School. Effective January 2, 2018.

**PULLED**

5217 Mary Harris, In-School Language Arts and Mathematics Tutor at West Taylor Elementary School. 8:00-11:30 on Tuesday through Thursday. Effective January 2, 2018-April 26, 2018. Funding source: Leaders of Literacy Grant

**TRANSFER**

5218 Courtney Thorn, transfer from Third Grade Teacher at Anna Jarvis Elementary School to Second Grade Teacher at Anna Jarvis Elementary School. Effective at the beginning of the 2018-2019 school year.

**PULLED**

**EXTRACURRICULAR**

5219 Christie Herbig, Volunteer Coach for Girls' Basketball at Taylor County Middle School. Effective for the 2017-2018 school year only.

5220 Taylor Wyatt, Co-Prom Committee Sponsor at Grafton High School. Effective December 20, 2017.

**SUBSTITUTE TEACHER**

Mary Harris

**RESIGNATIONS**

5222 Justin Polley, resignation as Physical Education/Health Teacher at Taylor County Middle School contingent upon filling his position with Robert Price. Effective at the end of the business day on January 2, 2018.

**PULLED**

5223 Rachel Raber, resignation as Second Grade Teacher at Anna Jarvis Elementary School contingent upon filling her position with Courtney Thorn. Effective on December 22, 2017.

**PULLED**

5224 **Rachel Raber**, resignation as Breakfast Duty Monitor at Anna Jarvis Elementary School. Effective at the end of the business day on December 22, 2017.

**PULLED**

**SERVICE PERSONNEL**

**EMPLOYMENT**

5225 **Chatera Morris**, Kindergarten Aide at West Taylor Elementary School. This is a temporary position created by a board-approved leave of absence. This position will remain in effect until the return, resignation, or retirement of the employee who is on a leave of absence.

**RESIGNATION**

5226 **Brady Lott**, resignation as Substitute Custodian for Taylor County Schools. Effective 12/6/2017

**LEAVE OF ABSENCE**

5227 **Donna Hart**, requesting paid personal leave with cause in accordance with TCBE Policy 4430. Effective December 11, 2017 to June 1, 2018.

The superintendent respectfully requests approval of items **# 5216 - # 5227** excluding item **# 5216, 5218, 5222, 5223, & 5224** in the 5000 series.

*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Sinclair Yeas 4 Nays 0*  
Item pulled \_\_\_\_\_

**18-06-8000 DISCUSSION**

Taylor County Middle School SBA Project Progress – Pam Gallaher

Mrs. Gallagher informed the Board of the progress at Taylor County Middle School and the following items were discussed: no teacher complaints, technology issues, commons area to be completed over Christmas, C-wing completed in a couple weeks, art wing, roof top units on C-wing, painting, putting diffusers in place, and air condition in gymnasium.

**18-06-8000 BOARD MEMBER COMMENTS/DISCUSSION**

**18-06-9000 FUTURE MEETINGS**

January 9, 2018	6:00 p.m.	TCBE
January 23, 2018	6:00 p.m.	TCMS
February 13, 2018	6:00 p.m.	TCBE
February 27, 2018	6:00 p.m.	GHS

***The Board scheduled a special meeting for a student expulsion on Tuesday, January 9, 2018 at 5:00 p.m. at the Taylor County Board of Education office.***

***The Board scheduled a special meeting for a Budget meeting on Tuesday, January 16, 2018 at 5:30 p.m. at the Taylor County Board of Education office.***

**ADJOURNMENT:** Motion by Mr. Sinclair, 2<sup>nd</sup> by Mr. Tucker to adjourn the meeting, all members concurring therein the meeting adjourned at 6:23 p.m.

**ATTESTED:**

**Secretary of the Board**

**President of the Board**