

Members Present:

- Richard Teagarden
- Melissa Knotts
- Austin Upton
- Judith Barney
- Clark Sinclair
- Kathy Green, Superintendent

Members Absent:

Also Attending:

- Pam Gallaher, Asst. Superintendent
- Drew Rottgen, Treasurer

I. CALL TO ORDER – Mr. Upton called the meeting to order at 6:00 p.m.

II. ROLL CALL - Members present: Austin Upton, Melissa Knotts, Clark Sinclair, Judith Barney and Kathy Green, Superintendent. Richard Teagarden via phone.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

III. INVOCATION – Mrs. Barney gave the invocation.

A moment of silence was observed in remembrance of Mr. Jim Smith.

IV. PLEDGE OF ALLEGIANCE – Mr. Upton led the pledge of allegiance.

V. APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM

The superintendent respectfully requested approval of the agenda as presented.

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 5 Nays 0

16-06-1000 INFORMATION

Levy Update – Kathy Green and Drew Rottgen

Kathy Green and Drew Rottgen explained the levy ballot and what each line would entail.

Superintendent's Update

Miss Green presented the superintendent's updates and the following topics was discussed: timelines and procedures for posting of coaches including the swim team and policy 8220 and cancellation of athletic events.

Board Members Updates – None

Board Committee Meeting Reports- None

16-06-8000 DISCUSSION

Swim Team

The following topics was discussed regarding the formation of a swim team at Grafton High School: hiring process, interviews, coaches, WVSSAC certification, and the timeline for hiring.

Air Rifles

The following topics was discussed regarding the use of Camp Towles for air rifle target practice: Ms. Murray will be responsible for opening and closing the building and they will follow the same practice that school follows on a snow day.

16-06-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the special meetings on November 30, 2015.

Recommendation: Motion: Mr. Teagarden 2nd: Mr. Sinclair Yeas 5 Nays 0

Item pulled _____

POLICIES

SECOND READING - Volume 8 Nunmber 2

- 2252** 1130 Conflict of Interest
- 2253** 1630.01 FMLA Leave
- 2254** 260.01 Section 504/ADA Prohibition Against Discrimination Based On Disability
- 2255** 2260.02 Single-Gender Classes and Activities
- 2256** 2230.03 Programs Of Study For Limited English Proficient Students
- 2257** 2412 DELETE - Homebound/Hospital Instruction Program (Taylor County)

Date: December 15, 2015

Kind of Meeting: Regular

Where Held: Taylor County Board of Education Office

2258	2412	REPLACEMENT – Homebound/Hospital Instruction Program (Logan County)
2259	2461	Recording Of Board Meetings Involving Students And/Or Parents
2260	3113	Conflict Of Interest
2261	3120.04	Employment of Substitutes
2262	3120.08	Employment Of Personnel For Extra-Curricular Activities
2263	3160	Physical/Mental Examination
2264	3160.01	Tuberculosis Examination
2265	3165	Use Of Epinephrine Auto Injectors By Personnel
2266	3217	Weapons
2267	3430.01	FMLA Leave
2268	4113	Conflict Of Interest
2269	4120	Employment Of Service Personnel
2270	4120.04	Employment Of Substitutes
2271	4120.08	Employment Of Personnel For Extra-Curricular Activities
2272	4131	Reduction In Force – Service Personnel
2273	4130.01	Tuberculosis Examination
2274	4160	Physical/Mental Examination
2275	4165	Use Of Epinephrine Auto Injectors By Personnel
2276	4217	Weapons
2277	4430.01	FMLA Leave
2278	5200	Attendance
2279	5320	Immunization
2280	5321	Tuberculin Skin Test
2281	5330	Use Of Medications
2282	5330.02	Self-Administered Medication And Epinephrine Use
2283	5460	Graduation Requirements
2284	5517.02	Sexual Violence
2285	5517.03	Anti-Harassment Of Persons With A Disability
2286	5530	Substance Abuse Prevention
2287	6230	Annual Operating Budget
2288	6320	Purchases
2289	6510.01	Employee Pay
2290	6705	Wage Payment And Collection
2291	7217	Weapons
2292	7510	Use of County Facilities
2293	8210	School Calendar
2294	8220	School Day
2295	8310	Public Records
2296	8452	Automated External Defibrillators (AED)
2297	8462	Student Abuse And Neglect
2298	8500	Food Services
2299	8510.01	Child Nutrition Standards

AGREEMENTS

2300 The superintendent respectfully requested approval of an agreement with West Virginia University and the Taylor County Board of Education for the purpose of the placement of student teachers in the school system during the 2015-2016 fiscal year. This is a continuation of a previous agreement.

The superintendent respectfully requested approval of items **# 2252 - # 2300** in the 2000 series.

Recommendation: Motion: Mrs. Barney 2nd: Mr. Sinclair Yeas 5 Nays 0

Item pulled _____

16-06-3000 CONSENT CALENDAR**PURCHASE ORDERS**

3104 **Blue Bird Bus Sales of Pittsburgh, Inc.** in the amount of \$12,000.00, for the purchase of vehicle repair parts for the Transportation Department. Funding source: General Current.

3105 **Appalachian Tire Products, Inc.** in the amount of \$12,000.00, for the purchase of tires and supplies for the Transportation Department. Funding source: General Current.

FIELD TRIP

3106 Lindsay Stepanek requested permission to take 12 eighth grade students to Charleston, WV on February 1, 2016 through February 3, 2016 for the annual Youth & Government Leadership Trip. The group will be traveling via rented vehicles. Funding source: Step 7

CHAPERONES

3107 WTES – (1)
McIntire, Belinda

3108 TCMS (2)
McCarthy, Bryant
Stepanek, Lindsay

CLASS REQUEST

3109 Amanda Kenney requested permission for her home schooled son, grade 11th, to remain enrolled in the Metal Technologies class (7th and 8th period) at Grafton High School for the remainder of the 2015-2016 school year.

GHS SPORT ADDITION

3110 The superintendent respectfully requested permission to begin a swim team at Grafton High School at no cost to the Board. The Alderson Broaddus University and Salem International University pools will be utilized for practices and the coaches will be certified volunteers.

FREE ADMISSION

3111 The superintendent respectfully requested approval to provide free admission to Athletic, Band, Musical, and other extra-curricular events to all Taylor County Board of Education retired employees. Admission shall apply to the retired employee and does not include spouses or other family members of the retired employee. An ID card will be made available to each retired employee.

CAMP TOWLES

3112 The superintendent respectfully requested approval for the artifacts found at Camp Towles to be donated and we acknowledge that we will no longer retain ownership. We understand that the artifacts will be sent to a museum/artifact storage center or will be maintained by AllStar Ecology, LLC for educational and research purpose.

AIR RIFLES

3113 The superintendent respectfully requested approval for the Extension Office to use the 2nd floor of the Assembly Hall at Camp Towles for 4-H air rifle practice. Liability insurance is active July 1, 2015 through July 1, 2016.

REQUESTS TO USE FACILITIES

3114 Casey Cox, with Studio C, requested permission to use the Auditorium, Band Room and classrooms on June 2-4, 2016 from 3:00 p.m. to 9:00 p.m. for a dance recital rehearsal and recital. Liability insurance has been requested.

3115 Rebecca Phillips, with Rebecca’s Dance Studio, requested permission to use the auditorium, band room and classroom from 4:00 p.m. – 9:00 p.m. on June 7-11, 2016 for dance rehearsals and recital. Insurance active October 2, 2015 through October 2, 2016.

3116 Christopher Dickey, with Taylor County Middle School Band, requested permission to use the Auditorium at Grafton High School from 1:30 p.m. – 5:30 p.m. on December 20, 2015 for the annual Taylor County Middle School Band Christmas Concert.

3117 Bryant McCarthy, with 2F Soccer, requested permission to use Taylor County Middle School Gymnasium from 11:45 a.m. to 3:00 p.m. on January 9, 2016, January 16, 2016, January 23, 2016, January 30, 2016, February 6, 2016 and February 13, 2016 (snow day make up) for soccer practice for Taylor County youth. A renewal certificate of liability has been requested.

The superintendent respectfully requested approval of items **# 3104 - # 3117** in the 3000 series.
Recommendation: Motion: Mr. Teagarden 2nd: Mrs. Knotts Yeas 5 Nays 0
Item pulled _____

16-06-4000 FINANCIAL

Voucher’s Payable Totaling \$ 926,693.98

The superintendent respectfully requested approval of all items in the 4000 series.
Recommendation: Motion: Mr. Sinclair 2nd: Mrs. Knotts Yeas 5 Nays 0
Item pulled _____

A list of these bills and/or copies of the bills themselves may be made available for review upon request.

Date: December 15, 2015 Kind of Meeting: Regular
Where Held: Taylor County Board of Education Office

16-06-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS

STUDENT MATTERS

5209 Randy and Barbara Hoskins requested permission for their son, age 15, grade 9th, to continue to attend Grafton High School. The family presently resides in Preston County.

Consideration: Motion: Mrs. Barney 2nd: Mrs. Knotts Yeas 5 Nays 0
Item pulled _____

PROFESSIONAL PERSONNEL

5210 **SUBSTITUTE TEACHERS**

Pam Spring
Ana Ayala

EXTRACURRICULAR

5211 **Rod Auvil**, volunteer wrestling coach for Taylor County Middle School. Effective 2015-2016 school year only.

5212 **Rod Auvil**, volunteer wrestling coach for Grafton High School. Effective 2015-2016 school year only.

RETIREMENT

5213 **Winifred Proudfoot**, retirement as Fourth Grade Classroom Teacher at West Taylor Elementary School. Effective June 30, 2016.

SERVICE PERSONNEL

RETIREMENT

5214 **Curtis P. Hildebrandt**, retirement as Custodian IV at Anna Jarvis Elementary School. Effective June 30, 2016.

RESIGNATION

5215 **Jacqueline Maier**, resignation as substitute instructional aide for Taylor County Schools. Effective November 17, 2015

The superintendent respectfully requested approval of items **# 5210 - # 5215** in the 5000 series.
Recommendation: Motion: Mrs. Knotts 2nd: Mrs. Barney Yeas 5 Nays 0
Item pulled _____

16-06-9000 FUTURE MEETINGS

January 12, 2016	6:00 p.m.	TCBE
January 26, 2016	6:00 p.m.	TCMS
February 9, 2016	6:00 p.m.	TCBE
February 23, 2016	6:00 p.m.	GHS

ADJOURNMENT: Motion by Mrs. Knotts, 2nd by Mrs. Barney to adjourn the meeting, all members concurring therein the meeting adjourned at 6:45 p.m.

ATTESTED:

Secretary of the Board

President of the Board