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Date: December 13, 2016

Kind of Meeting: Regular

Where Held: Taylor County Board of Education Office

Presiding Officer: Mr. Austin Upton

Members Present:

Austin Upton
Melissa Knotts
Clark Sinclair
Patrick Tucker
Douglas Flohr
Kathy Green, Superintendent

Members Absent:

Also Attending:

Pam Gallaher, Asst. Superintendent
Drew Rottgen, Treasurer
Gatha Costilow, Secretary

I. **CALL TO ORDER** – Mrs. Knotts called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – Members present: Melissa Knotts, Clark Sinclair, Patrick Tucker, Douglas Flohr, and Kathy Green, Superintendent. Members absent: Austin Upton

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

III. **INVOCATION** – Mrs. Knotts gave the Invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mr. Flohr led the Pledge of Allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 4 Nays 0

17-06-1000

Attendance Update – Jennifer McCarthy

Ms. McCarthy informed the Board of the following programs for the month of November: Homebound and Homeschooled, county wide enrollment, Homeless, attendance for all schools, court appearances (both magistrate and circuit), ALC, and dropouts at Grafton High School.

Superintendent's Update

Miss Green informed the Board of the SBA approval of \$2 million dollars for the HVAC rooftop units at Taylor County Middle School with Taylor County Board of Education adding \$600,000.00 for the project. The next step will be to advertise for an architect to provide bids on the project.

Miss Green informed the Board that the Taylor County Health Department went to each school and provided flu shots to those employees wanting to participate.

DELEGATION

Nathan Haldeman, with Parco Propane, informed the Board of the advantages of rewarding our bid to an in state company and how Parco Propane would be efficient for Taylor County Schools.

Mrs. Knotts made a motion 2nd by Mr. Sinclair to change the vendor for item #3124 from ProGas, Inc. to Parco Propane. Yeas: 4 Nays: 0

Board Members Updates – None

Board Committee Meeting Reports - None

17-06-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the regular meeting on December 6, 2016.

Recommendation: Motion: Mr. Tucker 2nd: Mr. Flohr Yeas 4 Nays 0

Item pulled_____

POLICIES

SECOND READING

Volume 9 Number 1

2072	0100	Definitions
2073	1130	Conflict of Interest
2074	1530	Evaluation of Central Office Personnel

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2075	1530.01	Evaluation of School Leaders
2076	2260.03	Programs Of Study For Limited English Proficient Students
2077	2280	Preschool Program
2078	2451	Alternative School Programs
2079	2623	Student Assessment
2080	3131	Conflict Of Interest
2081	3165	Use of Epinephrine Auto-Injectors By Personnel
2082	3220	Staff Evaluation
2083	4113	Conflict Of Interest
2084	4120	Employment Of Service Personnel
2085	4165	Use Of Epinephrine Auto-Injectors By Personnel
2086	5136.01	Technology Resources And Other Electronic Equipment
2087	5136	Personal Communication Devices
2088	5320	Immunization
2089	6110	Federal Funds
2090	6111	Internal Controls
2091	6112	Cash Management Of Grants
2092	6114	Cost Principles – Spending Federal Funds
2093	6116	Time And Effort Reporting
2094	6325	Procurement – Federal Grants/Funds
2095	6550	Travel Payment And Reimbursement – NOT ADOPTING
2096	7300	Disposition Of Real Property
2097	7310	Disposition Of Surplus Property
2098	7450	Property Inventory
2099	7530	Lending Of Board-Owned Equipment
2100	753.01	Board-Owned Personal Communication Devices
2101	7530.02	Staff Use Of Personal Communication Devices
2102	7540	Technology
2103	7540.01	Technology Privacy
2104	7540.02	Web Content, Services And Aps
2105	7540.03	Student Technology Acceptable Use And Safety
2106	7540.04	Staff Technology Acceptable Use And Safety
2107	7540.05	District-Issued Staff E-Mail Account
2108	7540.06	District-Issued Student E-Mal Account
2109	7542	Access To District Technology Resources And/Or Information Resources From Personal Communication Devices
2110	7543	Utilization Of The District's Website And Remote Access To The District's Network
2111	8210	School Calendar
2112	8220	School Day
2113	8300	Continuity Of Organizational Operations Plan
2114	8305	Information Security
2115	8330	Student Records
2116	8500	Food Services
2117	9800	High School Diploma For Veterans

CONTRACTS

2118 The superintendent respectfully requested approval of a revision to the contract with **North Central Community Action-West Virginia** for meal services to Pre-K students attending Webster Head Start Program by the Taylor County Child Nutrition Department during school year 2016-2017. Reimbursement rates approved November 15, 2016 of breakfast (\$2.04) and lunch (\$3.18) revised to breakfast (\$1.71) and lunch (\$3.16).

AGREEMENTS

2119 The superintendent respectfully requested approval of agreements with local agencies for Health Occupations students to participate in health and pharmaceutical clinicals for the 2016-2017 school year.

The superintendent respectfully requested approval of items **# 2072 - # 2119** in the 2000 series.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Sinclair Yeas 4 Nays 0

Item pulled _____

16-06-3000 CONSENT CALENDAR**PURCHASE ORDERS**

3124 **Parco Propane.**, in the amount of \$12,000.00 for the purchase and delivery of liquid propane to fuel the county's propane-fueled buses. The purchase order includes the cost of delivery and use of equipment provided by the supplier. Funding source: General Current

3125 Edwards Company, LLC., in the amount of \$13,240.00 to construct walls to create additional office spaces at the central office. Funding source: Excess Levy

CHAPERONES

3126 AJES
Collett, Gigi

3127 GHS – Wrestling
Clutter, Angela
Hodges, Keith
Mayle, Dayton
Mayle, Michelle
Phillips, Daniel
Skaggs, Blanca
Ware, Duce
Williams, Amy
Williams, D.J.

REQUESTS TO USE FACILITIES

3128 Marilyn Rogers, with GHS Class of 1972 requested permission to use the commons outside the new gym and the little kitchen area at Grafton High School from 3:00 p.m. – 9:00 p.m. on Friday, May 26, 2017 for a reunion dinner.

The superintendent respectfully requested approval of items # 3124 - # 3128 in the 3000 series.
Recommendation: Motion: Mr. Tucker 2nd: Mr. Flohr Yeas 4 Nays 0
Item pulled _____

17-06-4000 FINANCIAL

Voucher's Payable Totaling \$1,063,908.08
Treasurer's Report

The superintendent respectfully requested approval of all items in the 4000 series.
Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 4 Nays 0
Item pulled _____

A list of these bills and/or copies of the bills themselves may be made available for review upon request.

EXECUTIVE SESSION

The Board convened in executive session to discuss item #5153 and personnel at 6:40 p.m.

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Tucker Yeas 4 Nays 0

RECONVENED

The Board reconvened in regular session at 7:08 p.m.

17-06-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS

STUDENT MATTERS

5253 The superintendent respectfully requested permission for expelled student (FY' 17-3) to return to Taylor County Middle School on January 4, 2017.

Recommendation: Motion: Mr. Tucker 2nd: Mr. Sinclair Yeas 4 Nays 0
Item pulled _____

PROFESSIONAL PERSONNEL

EMPLOYMENT

5254 Linda Sharp, Long-term Substitute Second Grade Teacher at Anna Jarvis Elementary School, for the remainder of the 2016-2017 school term. This placement is made under the Critical Needs Policy.

5255 Scott Reed, PE/Health Teacher at Taylor County Middle School. Effective January 3, 2017

5256 Joseph Paul Walden, Music Teacher at Taylor County Middle School. Effective January 3, 2017.

PULLED

5257 SUBSTITUTE TEACHER

Karla Lynn Feldstein

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SERVICE PERSONNEL

RESIGNATION

5258 Terry Austin, resignation as caretaker of Camp Towles. Effective December 31, 2016.

The superintendent respectfully requested approval of items # 5254 - # 5258 excluding # 5256 in the 5000 series.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Tucker Yeas 4 Nays 0

Item pulled #5256

16-06-9000 FUTURE MEETINGS

January 10, 2017	6:00 p.m.	TCBE
January 24, 2017	6:00 p.m.	TCMS
February 14, 2017	6:00 p.m.	TCBE
February 28, 2017	6:00 p.m.	GHS

ADJOURNMENT: Motion by Mrs. Knotts, 2nd by Mr. Tucker to adjourn the meeting, all members concurring therein the meeting adjourned at 7:11 p.m.

ATTESTED:

Secretary of the Board

President of the Board