

Date: November 7, 2016

Kind of Meeting: Regular

Where Held: Taylor County Board of Education

Presiding Officer: Mr. Austin Upton

Members Present:

Austin Upton  
Melissa Knotts  
Clark Sinclair  
Patrick Tucker  
Douglas Flohr  
Kathy Green, Superintendent

Members Absent:

Also Attending:

Pam Gallaher, Asst. Superintendent  
Drew Rottgen, Treasurer  
Gatha Costilow, Secretary

I. CALL TO ORDER – Mr. Upton called the meeting to order at 6:00 p.m.

II. ROLL CALL – All members are present.

*(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)*

III. INVOCATION – Mr. Sinclair gave the invocation.

IV. PLEDGE OF ALLEGIANCE – Mr. Tucker led the Pledge of Allegiance.

V. APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM

The superintendent respectfully requested approval of the agenda as presented.

Recommendation: Motion: Mr. Tucker 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0

17-05-1000 INFORMATION

Recognition of FFA Parliamentary Procedure Team – Steve Tennant

Mr. Tennant informed the Board of the procedure(s) used for the judging of the Parliamentary Procedure Team.

Attendance Updates – Jenny McCarthy

Ms. McCarthy informed the Board of the following programs for the month of October: Homebound and Homeschooled, county wide enrollment, Homeless, attendance for all schools, court appearances (both magistrate and circuit), ALC, and dropouts at Grafton High School.

Superintendent's Update - None

Library Committee Meeting Report – Guy Moyer

The Library Committee met and the following topics were discussed: telescope usage, new copier, volunteers, staff development meeting, cataloging training electronically, Volunteers read and do craft with elementary schools, Pumpkin Painting, GHS Scavenger Hunt field trip to library, WV Library Commission and Book sale.

Board Members Updates

Mr. Flohr informed the Board of his attendance of the training at Stonewall Resort which took place on Saturday, November 5, 2016 and the following items were discussed: Public School Support System, student enrollment, transgender issues, HB 2940 and the A-F Grading System.

Board Committee Meeting Reports - None

17-05-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the regular meeting on October 11, 2016 and October 25, 2016.

Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Tucker Yeas 5 Nays 0

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CONTRACTS

2020 The Superintendent respectfully requested approval of a contract change for Sondra Cain from Technology Coordinator to Technology Director. Effective November 8, 2016.

AGREEMENTS

2021 The superintendent respectfully requested approval of a cooperative service agreement for \$4,977.00 with U.S. Department of Agriculture and Taylor County Board of Education from October 26, 2016 through October 25, 2017 for Canada Geese harassment at the athletic facilities at Grafton High School. Funding source: General Current

- 2022** The superintendent respectfully requested approval of an agreement with Alderson Broaddus University and the Taylor County Board of Education for the purpose of the placement of student teachers in the school system. This is a continuation of a previous agreement and will commence on October 27, 2016 and end on June 30, 2017.

The superintendent respectfully requested approval of items **# 2020 - # 2022** in the 2000 series.

*Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*

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**17-05-3000 CONSENT CALENDAR**

**PURCHASE ORDERS**

- 3106** **Radio Engineering Industries, Inc.**, in the amount of \$18,345.80 for the purchase and installation of cameras on eleven school buses. Funding source: General Current

**CHAPERONE/VOLUNTEER**

- 3107** **TCMS**  
Lovegrove Leslie  
Lovegrove, Richard

**OUT OF STATE PROFESSIONAL DEVELOPMENT**

- 3108** Brian Hardy requested permission to attend the FabTech National Conference in Chicago, IL on November 9-12, 2016. Funding source: State CTE Grant

**REQUESTS TO USE FACILITIES**

- 3109** Terry Austin, with the FOP Lodge 116, requested permission to use the gymnasium and cafeteria from 4:30 p.m. – 9:00 p.m. on December 14, 2016 for the annual shop with a first responder. Snow day will be from 4:30 p.m. – 9:00 p.m. on December 15, 2016. A renewal certificate of liability has been requested.
- 3110** William Spino, with Taylor County Youth League, requested permission to use the commons and gymnasium at West Taylor Elementary School from 7:00 a.m. – 7:00 p.m. on Saturdays for games and 5:00 p.m. – 9:00 p.m. on weeknights for practice beginning November 9, 2016 through April 30, 2017 when school is in session. Insurance is active May 31, 2016 through May 31, 2017.
- 3111** Jennifer Murray, with Taylor County 4-H requested permission to use the second floor of the Assembly Hall at Camp Towles from 5:00 p.m. to 8:00 p.m. on Thursdays, beginning November 9, 2016 and continuing through April 1, 2017 for 4-H Air Rifle practices. Liability Insurance is active July 1, 2016 through July 1, 2017.

The superintendent respectfully requested approval of items **# 3106 - # 3111** in the 3000 series.

*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Tucker Yeas 5 Nays 0*

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**17-05-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**

**STUDENT MATTERS**

- 5221** Mr. & Mrs. Ben Johnston requested permission for their child, age 3, grade Pre-K, to attend Big Elm Elementary School in Harrison County for the 2017-2018 school year. The family resides in Taylor County.

*Consideration: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. Tucker Yeas 0 Nays 5*

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- 5222** Dawn Vincent requested permission for her daughter, age 16, grade 10 to transfer from East Fairmont High School in Marion County to Grafton High School in Taylor County. The family resides in Marion County

*Consideration: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Flohr Yeas 0 Nays 5*

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**PROFESSIONAL PERSONNEL**

**TRANSFER**

- 5223** **Doug Kirkpatrick**, transfer from PE/Health Teacher at Taylor County Middle School to Computer Technology Teacher at Taylor County Middle School. Effective January 3, 2017.

- 5224** **Chase Kennedy**, transfer from General Music Teacher at Taylor County Middle School to Instrumental Music/Band Instructor at Taylor County Middle School. This transfer is contingent upon successful employment of a General Music Teacher at Taylor County Middle School.

- 5225** **SUBSTITUTE TEACHER**

Sharon Boyles

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**EXTRACURRICULAR**

- 5226 **Amber Goldizen**, Homebound Instruction Teacher for Taylor County Schools. Assignment on an "as needed" basis. Effective November 9, 2016.
- 5227 **Julie Poling**, Academic Tutor at Taylor County Middle School. Effective for 2016-2017 school year only. On Tuesday, Wednesday, and Thursday from 3:30 p.m. – 4:30 p.m. only. Funding source: Mary F. Battle Educational Fund
- 5228 **Sam Myers**, Academic Tutor at Taylor County Middle School. Effective for 2016-2017 school year only. On Tuesday, Wednesday, and Thursday from 3:30 p.m. – 4:30 p.m. only. Funding source: Mary. F. Battle Educational Fund
- 5229 **Valerie Wood**, Volunteer Coach for Grafton High School Girls' Track Team. Effective 2016-2017 school year only.
- 5230 **Olivia Shaw**, Volunteer Coach for Grafton High School Girls' Track Team. Effective 2016-2017 school year only.

**SERVICE PERSONNEL**

**EMPLOYMENT**

- 5231 **Kelly Wilson**, Custodian at Grafton High School. This is a temporary position created by a board approved leave of absence. It will commence on November 9, 2016 and remain in effect until the return, resignation, or retirement of the regular employee for whom the leave of absence was created.

**TRANSFER**

- 5232 **Shawn Rudy**, transfer from Bus Operator GHS, UTC, TCMS, Pearl Street, Walnut Street, Grand Street, High Street and Briarcliff Apartments to Bus Operator Route 73, Rock Union, Corbin Branch, Meadland Farms, West Taylor Elementary, Taylor County Middle School, Sand Ridge, Meadland Mill Road and other areas as assigned by the supervisor of transportation. Effective November 9, 2016.

**SUBSTITUTE BUS OPERATOR**

Melissa Thorn

**RESIGNATION**

- 5234 **Michael Gavitt**, resignation as substitute custodian for Taylor County Schools. Effective October 24, 2016.

**LEAVE OF ABSENCE**

- 5235 **Debbie McKinney**, requesting an extension of unpaid personal leave without cause in accordance with TCBE Policy 4430. Effective October 17, 2016 to January 2, 2017. Previous Board approved Leave of Absence without pay was August 11, 2016 – October 14, 2016.

The superintendent respectfully requested approval of items **# 5223 - # 5235** in the 5000 series.

*Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*

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**17-05-9000 FUTURE MEETINGS**

November 15, 2016	6:00 p.m.	WTES
December 6, 2016	6:00 p.m.	TCBE
December 13, 2016	6:00 p.m.	TCBE
January 10, 2017	6:00 p.m.	TCBE

**ADJOURNMENT:** Motion by Mrs. Knotts, 2<sup>nd</sup> by Mr. Sinclair to adjourn the meeting, all members concurring therein the meeting adjourned at 6:46 p.m.

**ATTESTED:**

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Secretary of the Board

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President of the Board