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**Date: November 5, 2013**

**Kind of Meeting: Regular**

**Where Held: Taylor County Board of Education**

**Presiding Officer: Melissa Knotts**

**Members Present:**

Austin Upton  
Melissa Knotts  
Alan DePiano  
Judith Barney  
Charles Maynard, Superintendent

**Members Absent:**

Richard Teagarden

**Also Attending:**

Kathy Green, Asst. Superintendent  
Drew Rottgen, Treasurer  
Gatha Costilow, Secretary

I. **CALL TO ORDER** – Mrs. Knotts called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – Members present: Melissa Knotts, Alan DePiano, Judith Barney, Austin Upton, and Charles R. Maynard, Superintendent. Members absent: Richard Teagarden

*(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)*

III. **INVOCATION** – Mrs. Knotts gave the invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mr. DePiano led the Pledge of Allegiance.

V. **APPROVAL OF THE AGENDA AND AGENDA ADJUSTMENT**

The superintendent respectfully requested approval of the agenda as presented.

*Recommendation: Motion: Mrs. Barney 2<sup>nd</sup>: Mr. Upton Yeas 4 Nays 0*

**14-05-1000 INFORMATION**

Dr. Phares

Dr. Phares addressed the Board and Taylor County via the telephone and the following topics were discussed: Grafton High School athletic complex, WV accountability index, the affordable care act and its funding, hiring practices, on line faculty senate training, 2014-2015 school calendar including Graduation and staff development dates, summer regional RESA meeting surveys and a questions and answer session.

**DELEGATION**

Mr. Bryant McCarthy, head boys soccer coach at Grafton High School, addressed the Board to thank them for their participation and help with the new athletic facilities at GHS. This year the boys' soccer team was first in the regionals. The regionals were held at Grafton High School, the first time regionals have been held here. Mr. McCarthy thanked the Board, Mr. Maynard, and the community for their continued help and support for this great facilities and a winning soccer season.

**Board Committee Reports**

Library Committee Meeting – Guy Moyer

Ms. Moyer informed the Board that the Library Committee met and the following topics were discussed: no vandalism to report, electrical upgrades completed, water fountain ordered, placement of more outside camera's, patriot appreciation day, receiving a literacy grant, amnesty week November 18-23, 2013, food for fines week November 1-9, 2013, movie day November 26, 2013, sculpture exhibit from Taylor County Middle School students, inside painting, and a costume party.

**14-05-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS**

**MINUTES**

The superintendent respectfully requested approval of the minutes for the regular meeting on October 22, 2013.

*Recommendation: Motion: Mrs. Barney 2<sup>nd</sup>: Mr. Upton Yeas 4 Nays 0*

Item pulled\_\_\_\_\_

**POLICIES**

**THIRD READING** (Volume 6 Number 1)

2111	0100	Definitions
2112	0130	Functions
2113	0160	Meetings
2114	1422	Nondiscrimination And Equal Employment Opportunity
2115	2230.01	Program Of Study Middle Level Education
2116	2230.04	Program Of Study Intermediate Elementary Grades 3-4
2117	2230	Program Of Study Early Childhood Grades Pre-K – 2
2118	2260	Nondiscrimination And Access To Equal Educational Opportunity
2119	2600	Educational Program
2120	3122	Nondiscrimination And Equal Employment Opportunity

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2121	3124.01	Probationary Contract
2122	3124.02	Continuing Contract
2123	3130.01	Transfer
2124	3131	Reduction In Force-Classroom Teachers And Other Professional Personnel
2125	3140	Early Notification Of Retirement: Professional Personnel
2126	3142	Non-Renewal of Probationary Teacher Contract
2127	3430.01	FMLA Leave
2128	4122	Nondiscrimination And Equal Employment Opportunity
2129	4124.01	Probationary Contract
2130	4124.02	Continuing Contract – Service Personnel
2131	4130	Assignment And Transfer Of Service Personnel
2132	4131	Reduction In Force – Service Personnel
2133	4140.01	Early Notification Of Retirement: Service Personnel
2134	4142	Non-Renewal Of A Service Personnel Probationary Contract
2135	5136	Personal Communication Devices
2136	5136VI	Wireless Communication Devices
2137	5136V2	Wireless Communication Devices
2138	5350	Student Suicide
2139	5611	Discipline-Student Due Process Rights
2140	5830	Student Fund-Raising
2141	6200	Fund Accounting
2142	6320	Purchases
2143	6423	Use Of Credit And Purchasing Cards
2144	6550	Travel Payment And Reimbursement
2145	6621	Change Fund
2146	6680	Recognition
2147	6830	Audits
2148	7530.01	Board-Owned Personal Communication Devices
2149	7530.02	Staff Use Of Personal Communication Devices
2150	7542	Access To County Technology Resources From Personal Communication Devices
2151	8402	Expected Behavior In Safe And Supportive Schools
2152	8462	Student Abuse And Neglect
2153	8600.04	Bus Operator Certification
2154	8651	Non-Routine Use Of School Buses
2155	9211	School-Support Organizations
2156	9800	High School Diplomas For Veterans

The superintendent respectfully requested approval of the Taylor County Schools Bylaws and Policies items **# 2111 – # 2156** as presented.

*Recommendation: Motion: Mr. Upton 2<sup>nd</sup>: Mrs. Barney Yeas 4 Nays 0*  
Item pulled\_\_\_\_\_

Resolved, that the bylaws and policies printed and codified in the comprehensive document entitled “Bylaws and Policies of the Taylor County Board of Education” are hereby adopted and that all bylaws and policies heretofore adopted by the Taylor County Board are hereby rescinded, further be it

Resolved, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law, inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies and parts of policies shall remain in full effect.

#### **14-05-3000      CONSENT CALENDAR**

##### **PURCHASE ORDERS**

**3077 Pomeroy IT Solutions Sales Company, Inc.**, in the amount of \$27,916.50 to upgrade the switches, fiber, and cabling to ensure adequate wireless and broadband infrastructure the will enable simultaneous use by all students at Taylor County Middle School for the purposes of Smarter Balance Testing, and 21<sup>st</sup> Century Instruction as per the required goals for each county by the WVDE Office of Technology. This amount reflects our 20% portion after 80% reimbursement by E-Rate. Funding source: Excess Levy

**3078 Pomeroy IT Solutions Sales Company, Inc.**, in the amount of \$27,034.45 to upgrade the switches, fiber, and cabling to ensure adequate wireless and broadband infrastructure the will enable simultaneous use by all students at Anna Jarvis Elementary School for the purposes of Smarter Balance Testing, and 21<sup>st</sup> Century Instruction as per the required goals for each county by the WVDE Office of Technology. This amount reflects our 20% portion after 80% reimbursement by E-Rate. Funding source: Excess Levy

- 3079 Pomeroy IT Solutions Sales Company, Inc.**, in the amount of \$31,850.00 for continued purchases of ten smart boards at Taylor County Middle School to reach the teacher work station requirements for the Textbooks to Technology project. Funding source: Step 7B
  
- 3080 CDW Government, LLC.**, in the amount of \$24,748.92 to purchase 28 computers for the computer lab at West Taylor Elementary School. This is replacing the XP lab at WTES. XP's will not be supported after the spring of 2014. Computers from the lab will be distributed for use in classrooms at WTES. Funding source: Excess Levy
  
- 3081 Douglas Equipment**, in the amount of \$12,403.16 for a gas tilt skillet at Taylor County Middle School to replace a tilt skillet for which parts are no longer available. Funding source: Child Nutrition

**VOLUNTEER LIST**

- 3082 AJES (24)**
  - Bellair, Michael
  - Blake, Brenda
  - Blake, Steven
  - Campbell Kristi
  - Campbell, Paul R.
  - Conway, Christy
  - Guthrie, Andrea
  - Henderson, Clyde "Bus"
  - Jones, Kali
  - Martin, Ashley
  - Mayle, Brandy
  - Mayle, Rachael
  - Moon, Crystal
  - Mooney, Henry
  - Mooney, Linda
  - Morgan, Rhonda
  - O'Brien, Tammy
  - Poling, Jennifer
  - Poling, Lacey
  - Roy, Amanda
  - Shiple, Jessie
  - Simmons, Christina
  - Snyder, Danielle
  - Stottlemyer, Amanda
  - Swick, Eric
  - Swisher, Anita
  - Thorn, Ashley

**REQUESTS TO USE FACILITIES**

- 3083** William Spino, with Taylor County Youth League, requested permission to use West Taylor Elementary School from November 6, 2013 through March 31, 2014 on Monday through Friday from 4:30 p.m. – 8:30 p.m. for basketball and cheerleading practices and on Saturdays from 8:00 a.m. – 5:00 p.m. for basketball games. Any schedule changes will be approved by the school principal prior to the event. Insurance is active May 31, 2013 through May 31, 2014.
  
- 3084** Terry Austin, with the FOP Lodge 116, requested permission to use Anna Jarvis Elementary School on December 11, 2013 from 4:00 p.m. – 10:00 p.m. for the annual "First Responders Christmas" formally known as "Shop with a Cop". Insurance is active December 11, 2012 through December 11, 2013.
  
- 3085** Mrs. Jennifer Murray, with Taylor County Extension Office, requested permission to use Camp Towles from 10:00 a.m. on June 10, 2014 through 8:30 p.m. on June 26, 2014 for 4-H Camp. Insurance is active July 1, 2013 through July 1, 2014.
  
- 3086** Roni Delligatti, with The Gathering at Grafton, requested permission to use Camp Towles from 12:00 p.m. – 10:00 p.m. on November 16, 2013 for a church function. Insurance is active 10/17/2013 through 10/17/2016.

The superintendent respectfully requested approval of items **# 3077 - # 3086** in the 3000 series.

*Recommendation: Motion: Mr. Upton 2<sup>nd</sup>: Mrs. Barney Yeas 4 Nays 0*

Item pulled \_\_\_\_\_

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**14-05-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**

**STUDENT MATTERS**

5162 Ms. Kim Crumbliss requested permission to transfer her son, age 12, grade 7<sup>th</sup>, from Taylor County Middle School in Taylor County to Bridgeport Middle School in Harrison County. The family currently resides in Harrison County

Consideration: Motion: Mr. DePiano 2<sup>nd</sup>: Mrs. Barney Yeas 4 Nays 0  
Item pulled \_\_\_\_\_

**PROFESSIONAL PERSONNEL**

**EXTENDED LEAVE-AMENDED**

5163 **Ashley Knotts**, unpaid extended leave in accordance with county Policy 3430.01 for infant bonding. Effective November 7, 2013 through January 17, 2014.

**EXTRACURRICULAR**

5164 **Rena Burks**, Prom Advisor at Grafton High School. Effective November 7, 2013.

5165 **Robert Moore**, Assistant Boys' Basketball Coach at Taylor County Middle School. Effective November 18, 2013 if paper work is complete

**SERVICE PERSONNEL**

**TRANSFER**

5166 **Phil Peters**, Bus Operator for Anna Jarvis Elementary School, Taylor County Middle School, Grafton High School, downtown Grafton, Parkview, Curve Bridge, Tygart Lake State Park, Lucretia and other areas as assigned by the supervisor of Transportation.

**RETIREMENT**

5167 **Dennis Skiles**, retirement from custodian III at Anna Jarvis Elementary School. Effective December 31, 2013.

The superintendent respectfully requested approval of items **# 5163 - # 5167** in the 5000 series.  
Recommendation: Motion: Mrs. Barney 2<sup>nd</sup>: Mr. Upton Yeas 4 Nays 0  
Item pulled \_\_\_\_\_

**14-05-8000 DISCUSSION**

Bus Garage Concerns – Garry Weaver

Mr. Weaver informed the Board of the concerns that he has pertaining to the number of mechanic positions at the bus garage and they are as follows: noncompliance of bus inspections, buses breaking down, cleaning of buses, and general repairs are all issues that he feels are not met due to the decrease of mechanics.

**14-05-9000 FUTURE MEETINGS**

November 19, 2013	6:00 p.m.	WTES
December 3, 2013	6:00 p.m.	TCBE
December 17, 2013	6:00 p.m.	TCBE
January 14, 2014	6:00 p.m.	TCBE

**ADJOURNMENT:** Motion by Mrs. Barney, 2<sup>nd</sup> by Mr. Upton to adjourn the meeting, all members concurring therein the meeting adjourned at 7:25 p.m.

**ATTESTED:**

**Secretary of the Board**

**President of the Board**