

Date: November 28, 2017 **Kind of Meeting: Regular**
Where Held: West Taylor Elementary School
Presiding Officer: Mrs. Melissa Knotts
Members Present: **Members Absent:**
Douglas Flohr Austin Upton
Melissa Knotts **Also Attending:**
Clark Sinclair Pam Gallaher, Asst. Superintendent
Patrick Tucker Dara Britton, Treasurer
Kathy Green, Superintendent Gatha Costilow, Secretary

- I. **CALL TO ORDER** – Mrs. Knotts called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Members present: Melissa Knotts, Clark Sinclair, Patrick Tucker, Douglas Flohr and Kathy Green, Superintendent. Members absent: Austin Upton.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

- III. **INVOCATION** – Mr. Tucker gave the Invocation.
- IV. **PLEDGE OF ALLEGIANCE** – Mr. Flohr led the Pledge of Allegiance.
- V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**
The superintendent respectfully requested approval of the agenda as presented.
Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 4 Nays 0

18-05-1000 INFORMATION

Welcome – Jamie Fisher

Ms. Fisher welcomed the Board to West Taylor Elementary School and the following topics were discussed: Staff, Environment, student progress, teaching self-confidence, field trips, T-shirts, parent coordinators, reward days, PTO, star rewards program, book fairs, read across America, technology, participation in PAWS, Human Society, Hat Day for Cancer and Eye Glass purchases, and the Back Pack Program.

Faculty Senate – Angie McDaniel

Ms. McDaniel informed the Board of the following topics: enrollment and test scores are up, I-Ready math, strategic plan, leadership team meetings, grade level collaboration, curriculum needs, and safety.

LSIC – Amy Halstead

Ms. Halstead informed the Board of the following topics: Star Program, Behavior Plan, discipline and parent handling consistent across the school, anti-bulling program and character integration.

Superintendent’s Update

Ms. Green informed the Board of Toothman Fords’ 50th anniversary which Taylor County Schools supported by placing an ad in a booklet produced by the Mountain Statesman that she shared with the Board. Ms. Green announced to the Board that Amy Halstead was West Taylor’s Teacher of the Year and presented her with a plaque. Ms. Gallaher informed the Board of the air quality results that was performed on November 16th and 17th. Ms. Gallaher stated that MSES completed the testing which was performed for 22 hours at Taylor County Middle School and MSES believes, from the results that was collected, there is not a health risk to the teacher’s or students of Taylor County Middle School.

Board Members Updates – None

Board Committee Meeting Reports - None

18-05-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the emergency meeting on November 15, 2017, the special meeting on November 16, 2017, and the regular meeting on November 14, 2017.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Sinclair Yeas 4 Nays 0
Item pulled _____

CONTRACT

2247 The superintendent respectfully requested a contractual agreement with **Steve Regar**, in the amount of \$1,083.33 per month to provide services as the caretaker of Camp Towles from January 1, 2018, through December 31, 2018. This is a renewal of a previous agreement at the same monthly cost. Funding source: General Current

AGREEMENTS

2248 The superintendent respectfully requested an amended agreement with the City of Grafton's Police Department from July 1, 2017 – June 30, 2018 to provide a Pro Officer at Grafton High School. The City of Graton is willing to pick up their share of the costs and we will provide our remaining share of \$15,684.33. Funding source: Title IV

2249 The superintendent respectfully requested approval of agreements with local agencies for Health Occupations students to participate in health and pharmaceutical clinicals for the 2017-2018 school year.

The superintendent respectfully requested approval of items **# 2247 - # 2249** in the 2000 series.
Recommendation: Motion: Mr. Tucker 2nd: Mr. Flohr Yeas 4 Nays 0
Item pulled _____

18-05-3000 CONSENT CALENDAR

PURCHASE ORDERS

3089 **Williamson Shriver Architects, Inc.** in the amount of \$20,000.00 for additional architect services for the construction of the West Taylor Elementary School addition. Funding source: SBA and Capital Projects

REQUESTS TO USE FACILITIES

3090 Suzann Murphy, with Taylor County Retired School Employees, requested permission to use the Mary Battle Room at Grafton High School from 10:30 a.m. to 2:30 p.m. on March 14, 2018 for a luncheon and meeting.

3091 Terry Austin, with the FOP Lodge 116, requested permission to use the gymnasium and cafeteria at Anna Jarvis Elementary School from 5:00 p.m. – 9:30 p.m. on December 6, 2017 for the annual shop with a first responder. Liability insurance is active December 11, 2017 – December 11, 2018

The superintendent respectfully requested approval of items **# 3089 - # 3091** in the 3000 series.
Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 4 Nays 0
Item pulled _____

18-05-4000 FINANCIAL

Voucher's Payable Totaling \$1,197,637.98
Treasurer's Report

The superintendent respectfully requested approval of all items in the 4000 series.
Recommendation: Motion: Mr. Flohr 2nd: Mr. Tucker Yeas 4 Nays 0
Item pulled _____

A list of these bills and/or copies of the bills themselves may be made available for review upon request.

18-05-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS

STUDENT MATTERS

5201 Ms. Andrea Williams requested permission for her daughter, age 17, grade 10th, to continue attending Fairmont Senior High School in Marion County. The family resides in Taylor County.

Consideration: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 4 Nays 0
Item pulled _____

STUDENT MATTERS

5202 Ms. Andrea Williams requested permission for her son, age 16, grade 10th, to continue attending Fairmont Senior High School in Marion County. The family resides in Taylor County.

Consideration: Motion: Mr. Tucker 2nd: Mr. Sinclair Yeas 4 Nays 0
Item pulled _____

PROFESSIONAL PERSONNEL

EMPLOYMENT

5203 **Laurie McDaniel**, Mentor Teacher for Rachel Bell at Grafton High School. Effective for the 2017-2018 school year only.

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EXTRACURRICULAR

5204 **Amy Bord**, English Tutor at Grafton High School 3:30 p.m.-4:30 p.m. two hours per week. Effective for the 2017-2018 school year only. Funding source: Mary Battle

5205 **Andrew Moore**, Volunteer Coach for Girls' Basketball Team at Grafton High School. Effective November 29, 2017.

5206 **SUBSTITUTE TEACHERS**

Joseph Adam Green
Catherine Nicole Wilson
Chelsea Keener
Katherine Lewis

RESIGNATION

5207 **Justin Polley**, resignation as Physical Education/Health Teacher at Taylor County Middle School. This resignation is contingent upon successful employment of a Physical Education/Health Teacher at Taylor County Middle School.

SERVICE PERSONNEL

EXTRACURRICULAR

5208 **Zachary Pinnell**, Custodian at Taylor County Middle School. 6:00 a.m.-9:30 a.m. Monday through Friday on a daily basis as long as needed. Funding source: General Current

LEAVE OF ABSENCE

5209 **Donna Jamison**, requesting a paid personal leave with cause in accordance with TCBE Policy 4430. Effective November 20, 2017 to January 31, 2018.

The superintendent respectfully requested approval of items **# 5203 - # 5209** in the 5000 series.
Recommendation: Motion: Mr. Tucker 2nd: Mr. Sinclair Yeas 4 Nays 0
Item pulled _____

18-05-8000 DISCUSSION

Baseball Building at Grafton High School

Ms. Green informed the Board that R & R's price of \$3,000.00 would include tearing down and taking all old materials away from the site or to just tear down the building the price would be \$5,000.00. Ms. Green also informed the Board that Mr. McCullough could bring the building up to inspector standards and he has most of the supplies that would be needed. Other materials that will be needed should cost less than \$5,000.00. Mr. McCullough would still need to follow his curriculum and teach so he would not want to be logged into a time restraint. In the spring the baseball team would have batting practices in the Clair Bee Gym. Mrs. Shumaker and Mr. Bord are both in agreement with this process.

18-05-8000 BOARD MEMBER COMMENTS/DISCUSSION

16-05-9000 FUTURE MEETINGS

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|-------------------|-----------|------|
| December 5, 2017 | 6:00 p.m. | TCBE |
| December 19, 2017 | 6:00 p.m. | TCBE |
| January 9, 2018 | 6:00 p.m. | TCBE |
| January 23, 2018 | 6:00 p.m. | TCMS |

ADJOURNMENT: Motion by Tucker, 2nd by Mr. Sinclair to adjourn the meeting, all members concurring therein the meeting adjourned at 6:57 p.m.

ATTESTED:

Secretary of the Board

President of the Board