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Date: November 13, 2018

Kind of Meeting: Regular

Where Held: Taylor County Board of Education Office

Presiding Officer: Mr. Austin Upton

Members Present:

Austin Upton
Melissa Garvin
Clark Sinclair
Patrick Tucker
Douglas L. Flohr
Christine Miller, Superintendent

Members Absent:

Also Attending:

Pam Gallaher, Asst. Superintendent
Dara Britton, Treasurer
Gatha Costilow, Secretary

I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – All members were present.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

III. **INVOCATION** – Mr. Sinclair gave the Invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mrs. Garvin led the Pledge of Allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

19-05-1000 INFORMATION

Golf Team Recognition – Grafton High School

Golf Team recognition will be placed on the December 4, 2018 board meeting agenda.

Overview of Discipline Conference attended by GHS, Atlanta, Georgia – Lori Shumaker

Mrs. Shumaker, Mrs. Snyder, Mr. McCarthy, and Grafton High School Counselors participated in The Innovative Schools Summit Conference in Atlanta, Georgia. They each attended at least 12 different sessions with a total of 60 combined professional staff development trainings. Some of the sessions were “Boy Brains – How Boys Learn”; “Boy and Girl Rewards/Response”; and “Alternatives to Discipline” just to name a few. They came back and shared information with the staff at Grafton High School and plan to revisit the strategies put in place to see how they have progressed.

Attendance Updates – Jenny McCarthy

The following report was given by Mrs. Miller due to Mrs. McCarthy being out of town: for the month of October: Homebound and Homeschool, county wide enrollment numbers, Homeless, attendance for all schools, court appearances (both magistrate and circuit), ALC, and dropouts.

Superintendent's Update

Mrs. Miller informed the Board of the meeting in which all county superintendents met with Dr. Paine with the following discussed: Additional Targeted Schools (at least 2 per county) ours are Taylor County Middle and Anna Jarvis Elementary Schools, sub groups, funding formula changes to be placed before the legislature so monies may be used for alternative learning and mental health needs.

Board Members Updates – None

Board Committee Meeting Reports - None

19-05-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the special meeting on November 5, 2018, and the regular meeting on October 23, 2018.

Recommendation: Motion: Mr. Flohr 2nd: Mrs. Garvin Yeas 5 Nays 0

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AGREEMENTS

2021 The superintendent respectfully requested approval of an agreement with North Central West Virginia Community Action Association, Inc. – Head Start Program, from July 1, 2018, through June 30, 2019 to provide preschool services. This is a renewal of a current contract. There are no funds associated with the MOU.

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2022 The superintendent respectfully requested approval of an agreement with Marion County Board of Education to provide Audiology services to qualifying Taylor County students beginning July 1, 2018 and continuing through June 30, 2019. This is an agreement with audiology services previously received from RESA VII. Funding source: Special Education

2023 The superintendent respectfully requested approval of an agreement with Marion County Board of Education to provide Medicaid Billing services for Taylor County schools beginning July 1, 2018 and continuing through June 30, 2019. This is an agreement with audiology services previously received from RESA VII. Funding source: Special Education

The superintendent respectfully requested approval of item **# 2021 - #2023** in the 2000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

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19-05-3000 CONSENT CALENDAR

PURCHASE ORDERS

3074 **Crooks Brothers**, in the amount of \$7,184.00 for the purchase of fruit and vegetables for Flemington Elementary School. November 2018-June 30, 2019. Funding source: Fresh Fruit and Vegetable Grant

3075 **Heart and Hand House, Inc.**, in the amount of \$20,000.00 for the purchase of locally grown fruits and vegetables and miscellaneous food items. Funding source: Child Nutrition

3076 **JPMorgan Chase Bank, N.A.**, in the amount of \$9,000.00 to purchase 50 Lenovo 100E to replace two mobile labs at West Taylor Elementary School. Funding source: Step VII B Technology

3077 **Plasmacam, Inc.**, in the amount of \$9,957.27 to purchase a 30 AMP high performance cutter with a 4' X 4' cutting system for the Welding Technology class. Funding source: State Vocational

3078 **Advantage Technology, LLC.**, in the amount of \$5,955.80 to provide cabling drops and network electronics at Flemington Elementary School. Funding source: Excess Levy

3079 **Advantage Technology, LLC.**, in the amount of \$9,262.32 to provide cabling drops and network electronics at West Taylor Elementary School. Funding source: Excess Levy

3080 **Advantage Technology, LLC.**, in the amount of \$19,984.57 to provide cabling drops and network electronics at Taylor County Middle School. Funding source: Excess Levy

3081 **Renaissance**, in the amount of \$15,593.20, to purchase assessment software for schools to be used for progress monitoring purposes. Funding Source: Title I/Title II/Step 7

3082 **WV Adjutant General**, in the amount of \$12,039.32 for tuition to the Mountaineer Challenge Academy for successful graduates for the 2018-2019 school year. Funding source: Step VII

CHAPERONE LIST

3083 **AJES**

Addis, Desiree

Evans, Desmond

Gobel, Ashley

Halfacre, Courtnee

Jewell, Brenda

Jones, Gary

Jones, JoAnn

Lyons, Alicia

Lyons, Barbara

Lyons, Donald

Lyons, William

Marchewka, Cindy

Stallings, Ryan

Stead, Kevin

3084 **WTES**

Neiser, Amanda

CARRYOVER ALLOCATION

3085 Anna Jarvis Elementary School requested retired teachers be utilized as reading and math interventionists for the 2018-2019 school year. It is also requested to adjust days as necessary not to exceed allocated amount. Funding source: AJES Carryover Allocation

REQUESTS TO USE FACILITIES

3086 Terry Austin, with the FOP Lodge 116, requested permission to use the gymnasium and cafeteria at Anna Jarvis Elementary School from 4:30 p.m. – 9:30 p.m. on December 5, 2018 (snow date December 12, 2018) for the annual shop with a first responder and Leer Mine. Liability insurance is active December 11, 2017 – December 11, 2018

3087 Sheila Westfall, with Taylor County 4-H, requested permission to use Room B128 at Taylor County Middle School from 3:00 p.m. to 4:30 p.m. on January 28, 2019, February 4, 11, 25, 2019, March 4, 11, 18, 25, 2019 and April 1,8, 2019 for an after school coding club. Insurance is active July 1, 2018 through July 1, 2019

The superintendent respectfully requested approval of items **# 3074 - # 3087** in the 3000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 5 Nays 0

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EXECUTIVE SESSION

The Board convened into executive session to discuss student matters at 6:17 p.m.

RECONVENED

The Board reconvened at 6:45 p.m.

19-05-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS

STUDENT MATTERS

5179 Mr. and Mrs. Chris Scott requested permission for their son, age 7, grade 1, to continue attending Anna Jarvis Elementary School in Taylor County. The family resides in Barbour County.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

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5180 Mr. and Mrs. Chris Scott requested permission for their son, age 5, grade K, to continue attending Anna Jarvis Elementary School in Taylor County. The family resides in Barbour County.

Recommendation: Motion: Mrs. Garvin 2nd: Mr. Flohr Yeas 5 Nays 0

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5181 Ms. Chantelle Henline requested permission for her daughter, age 5, grade K, to attend school at Flemington Elementary School. The family will reside in Barbour County.

Recommendation: Motion: Mr. Tucker 2nd: Mr. Sinclair Yeas 5 Nays 0

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5182 Lesa Goff requested permission for her daughter, age 12, grade 7, to attend Harrison County Schools. The family will be residing in Taylor County.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Tucker Yeas 0 Nays 5

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5183 Lesa Goff requested permission for her son, age 8, grade 3, to attend Harrison County Schools. The family will be residing in Taylor County.

Recommendation: Motion: Mr. Sinclair 2nd: Mrs. Garvin Yeas 0 Nays 5

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PROFESSIONAL PERSONNEL

EXTRACURRICULAR

5184 **Jennifer Glasspell**, STEAM Club Facilitator at Taylor County Middle School. Club meets Tuesday after school. \$20 per hour. Funding source is Step 7. Effective November 14, 2018.

5185 **Brenda Bolyard**, Secretarial Test Administrator for Taylor County Schools. \$18 per hour. Testing will occur on an as-needed basis.

5186 **Vicki Smallwood**, After School Bus Monitor at West Taylor Elementary. She will share the duty with previously approved monitor. 3:00-3:30 pm. \$12 per hour worked. Funding source is General Current

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- 5187 **David Poling**, In-School Language Arts and Math Tutor at Taylor County Middle School. 8am-3pm (excluding 30 minute lunch) on Tuesday-Thursday. Effective November 15, 2018 –May 23, 2019. Compensated only for school days worked. Stipend of \$20 per hour. Funding source is Title I
- 5188 **Bartsel Keener**, Assistant Boys' Basketball Coach for Taylor County Middle School. Effective pending obtaining appropriate certification and for the 2018-2019 school year only.
- 5189 **Ashley (Reed) Canalli**, Assistant Girls' Basketball Coach for Taylor County Middle School. Effective November 14, 2018.
- 5190 **Kevin Efav**, Wrestling Coach at Taylor County Middle School. Effective pending obtaining appropriate certification and for the 2018-2019 school year only.
- 5191 **Sierra Gabbert**, Volunteer Assistant Coach for Girls' Basketball at Taylor County Middle School. Effective pending obtaining appropriate certification and for the 2018-2019 school year only.
- 5192 **Patrick Mitchell**, Volunteer Assistant Coach for Wrestling at Taylor County Middle School. Effective pending obtaining appropriate certification and for the 2018-2019 school year only.
- 5193 **SUBSTITUTE ADMINISTRATOR/MENTOR**
Mary Lisa Lister
- 5194 **SUBSTITUTE TEACHER**
Diana Brown Hogan
David Poling
Stephanie Delawder
- TERMINATION**
- 5195 **Whitney Eagle**, termination as Substitute for Taylor County Schools. Effective November 2, 2018.

SERVICE PERSONNEL

- EMPLOYMENT**
- 5196 **Melissa Mills**, 0.5 Cook III at Taylor County Middle School. 10:00 am-1:30 pm. Effective November 15, 2018.
- 5197 **Elvira Summers**, Special Education Aide at Taylor County Middle School. This is a temporary position created by a board-approved leave of absence. This position will remain in effect until the return, resignation or retirement of the person who is on a leave of absence.
- 5198 **SUBSTITUTE BUS OPERATOR**
Nick Bunnell
- 5199 **SUBSTITUTE CUSTODIAN**
Mark Kisner
Richard Sloan
- RESIGNATIONS**
- 5200 **Darwin Maley**, resignation as Substitute Custodian for Taylor County Schools. Effective October 24, 2018.
- 5201 **Christie Knotts**, resignation as Substitute Instructional Aide for Taylor County Schools. Effective November 2, 2018.

The superintendent respectfully requested approval of items **# 5184 - # 5201** in the 5000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

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19-05-8000 DISCUSSION

Food Bus – Clark Sinclair

Mr. Sinclair wants Taylor County Schools to operate a food bus because he believes there are children in areas of Taylor County that need to be fed and cannot get to the feeding sites so the food bus will go to them. Mrs. Nines informed the Board that last summer there were 39 days in which we fed children 2,667 breakfasts, 4,359 lunches at the 3 sights last year. With the food bus the temperatures of foods will need to be maintained, staffing – bus driver and 2 cooks will be needed, and will need to be CEP eligible. Mrs. Nines is fearful of wasting more food with the bus feeding program than the designated sites, the children must eat the meals on the bus, and an enrichment program is required to receive reimbursement. The children served must be 18 years of age or younger. Mrs. Nines is

concerned with the participation rates and the fact that there is not many grant funding opportunities to support the program.

ROJCO – Dara Britton

Ms. Britton informed the Board the ROJCO auditors are going through the paper work and the only utility they could find a savings for Taylor County Schools was the Frontier bill. Ms. Britton’s contact from ROJCO is still in discussion with Frontier to get our rates down. Ms. Britton has not been given a total of savings ROJCO will be able to provide to us and this has been ongoing for a year. She would like to terminate the contract with them.

West Taylor Elementary School SBA Project Progress – Pam Gallaher

Mrs. Gallaher informed the Board there are finishing touches that City Construction are completing. On Tuesday, November 27, 2018 Ms. Fisher will be having an open house at West Taylor at 5:30 p.m. Mrs. Gallaher stated there are no heating problems at Taylor County Middle School.

Personnel

19-05-8000 BOARD MEMBER COMMENTS/DISCUSSION

19-05-9000 FUTURE MEETINGS

November 27, 2018	5:30 p.m.	WTES (Open House)
November 27, 2018	6:00 p.m.	WTES
December 4, 2018	6:00 p.m.	TCBE
December 18, 2018	6:00 p.m.	TCBE
January 8, 2019	6:00 p.m.	TCBE
January 22, 2019	6:00 p.m.	TCMS

ADJOURNMENT: Motion by Mrs. Garvin, 2nd by Mr. Sinclair to adjourn the meeting, all members concurring therein the meeting adjourned at 7:25 p.m.

ATTESTED:

Secretary of the Board

President of the Board