

**Date: November 10, 2015**                      **Kind of Meeting: Regular**  
**Where Held: Taylor County Board of Education Office**  
**Presiding Officer: Austin Upton**  
**Members Present:**                              **Members Absent:**  
Richard Teagarden                              Judith Barney  
Melissa Knotts                                   **Also Attending:**  
Austin Upton                                      Pam Gallaher, Asst. Superintendent  
Clark Sinclair                                      Drew Rottgen, Treasurer  
Kathy Green, Superintendent              Gatha Costilow, Secretary

- I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Members present: Austin Upton, Richard Teagarden, Melissa Knotts, Clark Sinclair, and Kathleen Green, Superintendent. Members absent: Judith Barney

*(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)*

- III. **INVOCATION** – Mr. Teagarden gave the invocation.
- IV. **PLEDGE OF ALLEGIANCE** – Mr. Sinclair led the pledge of allegiance.
- V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**  
The superintendent respectfully requests approval of the agenda as presented.  
*Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. Sinclair Yeas 4 Nays 0*

**Mrs. Barney arrived at 6:02 p.m.**

**16-05-1000 INFORMATION**

Attendance Updates – Jennifer McCarthy  
Mrs. McCarthy informed the Board of attendance numbers for the month of October 2015 and the following topics were discussed: attendance at each school, three and five day letters, truancy court, homeschool and homebound.

Superintendent's Update  
Miss Green informed the Board of the following topics: ALC Students reports, town hall meetings at each school, and review of the levy.

Board Members Updates – None

Board Committee Meeting Reports - None

**16-05-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS**

**MINUTES**

The superintendent respectfully requested approval of the minutes for the special meeting on October 23, 2015, and the regular meeting on October 27, 2015.

*Recommendation: Motion: Mrs. Barney 2<sup>nd</sup>: Mrs. Knotts Yeas 5 Nays 0*  
Item pulled\_\_\_\_\_

**POLICIES**

**SECOND READING – Volume 8 Number 1**

<b>2154</b>	2260.01	Section 504/ADA Prohibition Against Discrimination Based On Disability
<b>2155</b>	2261	Title I Services
<b>2156</b>	2423	School-To-Work Program
<b>2157</b>	2623	Student Assessment
<b>2158</b>	3120.09	Volunteers – DELETE
<b>2159</b>	3120.12	Substitutes In Areas Of Critical Need And Shortage
<b>2160</b>	3215	Use Of Tobacco By Professional Staff
<b>2161</b>	3281	Personal Property Of Staff Members
<b>2162</b>	4215	Use of Tobacco By Service Personnel
<b>2163</b>	4281	Personal Property Of Staff Members
<b>2164</b>	5114	Nonimmigrant Students And Foreign-Exchange Programs
<b>2165</b>	5130	Withdrawal From School
<b>2166</b>	5350	Student Suicide
<b>2167</b>	5512	Use of Tobacco By Students

<b>2168</b>	6108	Authorization To Make Electronic Fund Transfers
<b>2169</b>	7434	Use of Tobacco On School Premises
<b>2170</b>	7540.03	Student Education Technology Acceptable Use And Safety
<b>2171</b>	7540.04	Staff Education Technology Acceptable Use And Safety
<b>2172</b>	8120	Volunteers
<b>2173</b>	8390	Use Of Service Animals
<b>2174</b>	8410	School Safety And Crisis Intervention
<b>2175</b>	8431	Preparedness For Toxic Hazard And Asbestos Hazard

**AGREEMENTS**

- 2176** The superintendent respectfully requested permission to enter into an agreement with RESA VII, Taylor County Board of Education and each Elementary School Principal to participate in the PALS (Principals Advancing Literacy Skills Program) in conjunction with the WV campaign for grade level reading for the 2015-2016 school year.
- 2177** The superintendent respectfully requested approval of Alternative Procedure Ballot Regarding Extra-Duty Assignments that states and regular bus operator that accepts an assignment, either regular or emergency and cancels any assignment three (3) times during a school year shall be automatically taken off all extra-duty lists for the remainder the that school year. This does not apply to substitute bus operators. There are 31 bus operators employed by the Taylor County Board of Education. In order for the proposed alternative procedure to be approved, a vote of two thirds of the bus operators must agree. This vote was held on October 22, 2015 and 2/3 voted that they agree.
- 2178** **North Central West Virginia Community Action Association, Inc.** – Head Start Program, July 1, 2015, through June 30, 2016 to provide Family and Community Partnership (FRC) services to the parents of preschool students, pre-kindergarten site and prekindergarten instructional aides at Flemington Elementary School, Anna Jarvis Elementary School, and West Taylor Elementary School. This is a renewal of a current contract. Funding source: Title I and Title VI
- 2179** The superintendent respectfully requested approval of an agreement with Alderson Broaddus University and the Taylor County Board of Education for the purpose of the placement of student teachers in the school system from July 1, 2015 through June 30, 2016. This is a renewal of a previous agreement.

The superintendent respectfully requested approval of items **# 2154 - # 2179** in the 2000 series.  
*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mrs. Knotts Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**16-05-3000 CONSENT CALENDAR**  
**REQUESTS TO USE FACILITIES**

- 3088** Richard Duckworth, with Taylor County Bidly Basketball League, requested permission to use Clair Bee Fieldhouse or Scotty Hamilton Gymnasiums on Monday's – Friday's from November 16, 2015 through March 31, 2016, when school is in session, for basketball practice and games. Scheduling will be completed through Grafton High School Athletic Director. Insurance active 9/1/15 through 9/1/16.

The superintendent respectfully requested approval of items **# 3088 - # 3088** in the 3000 series.  
*Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mrs. Barney Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**16-05-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**  
**PROFESSIONAL PERSONNEL**

**5187 SUBSTITUTE TEACHERS**

Beverly Gerard  
Krista Vassil

**RESIGNATION**

- 5188** **Rena Burks Sill**, resignation as Prom Committee Sponsor at Grafton High School. Effective October 20, 2015.

**LEAVE OF ABSENCE**

- 5189** **Danielle Barcus**, requesting maternity leave for the birth of her child in accordance with TCBE Policy 3430.01. Effective November 23, 2015 through January 22, 2016.

**EXTRACURRICULAR**

- 5190** **Steve Tennant**, change from volunteer coach for wrestling at Grafton High School to volunteer coach for cross country at Grafton High School. Effective October 27, 2015.

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5191 Rick Jones, volunteer coach for Girls' Basketball at Grafton High School. Effective for 2015-2016 school year only.

**SERVICE PERSONNEL**

**EMPLOYMENT**

5192 John Nestor, Custodian III at Grafton High School 220 days 3:00 p.m. – 11:00 p.m.. Effective November 13, 2015. Funding source: General Current.

5193 Jessica Efaw, to Secretary III, (220 days), for Taylor County Schools Maintenance Department. Effective December 1, 2015. 8:00 a.m. – 3:30 p.m. with flexible schedule based on department needs. Funding source: Excess Levy Funds.

5194 Rebecca Beavers, Cook III at Anna Jarvis Elementary School. Effective November 13, 2015. Funding source: General Current.

**5195 SUBSTITUTE BUS OPERATORS**

Brittany Mitchell  
Matt Harris

The superintendent respectfully requested approval of items # 5187 - # 5195 in the 5000 series.

Recommendation: Motion: Mrs. Knotts 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0

Item pulled \_\_\_\_\_

**16-05-9000 FUTURE MEETINGS**

November 17, 2015	6:00 p.m.	WTES
December 8, 2015	6:00 p.m.	TCBE
December 15, 2015	6:00 p.m.	TCBE
January 12, 2016	6:00 p.m.	TCBE

***The Board scheduled a special meeting for Monday, November 30, 2015 at 5:00 p.m. at the Taylor County Board of Education Office to approve the poll workers for the upcoming excess levy.***

**ADJOURNMENT:** Motion by Mrs. Knotts, 2<sup>nd</sup> by Mrs. Barney to adjourn the meeting, all members concurring therein the meeting adjourned at 6:27 p.m.

**ATTESTED:**

**Secretary of the Board**

**President of the Board**