

Date: November 10, 2015 **Kind of Meeting: Regular**
Where Held: Taylor County Board of Education Office
Presiding Officer: Austin Upton
Members Present: **Members Absent:**
Richard Teagarden Judith Barney
Melissa Knotts **Also Attending:**
Austin Upton Pam Gallaher, Asst. Superintendent
Clark Sinclair Drew Rottgen, Treasurer
Kathy Green, Superintendent Gatha Costilow, Secretary

- I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Members present: Austin Upton, Richard Teagarden, Melissa Knotts, Clark Sinclair, and Kathleen Green, Superintendent. Members absent: Judith Barney

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

- III. **INVOCATION** – Mr. Teagarden gave the invocation.
- IV. **PLEDGE OF ALLEGIANCE** – Mr. Sinclair led the pledge of allegiance.
- V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**
The superintendent respectfully requests approval of the agenda as presented.
Recommendation: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 4 Nays 0

Mrs. Barney arrived at 6:02 p.m.

16-05-1000 INFORMATION

Attendance Updates – Jennifer McCarthy
Mrs. McCarthy informed the Board of attendance numbers for the month of October 2015 and the following topics were discussed: attendance at each school, three and five day letters, truancy court, homeschool and homebound.

Superintendent's Update
Miss Green informed the Board of the following topics: ALC Students reports, town hall meetings at each school, and review of the levy.

Board Members Updates – None

Board Committee Meeting Reports - None

16-05-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the special meeting on October 23, 2015, and the regular meeting on October 27, 2015.

Recommendation: Motion: Mrs. Barney 2nd: Mrs. Knotts Yeas 5 Nays 0
Item pulled_____

POLICIES

SECOND READING – Volume 8 Number 1

2154	2260.01	Section 504/ADA Prohibition Against Discrimination Based On Disability
2155	2261	Title I Services
2156	2423	School-To-Work Program
2157	2623	Student Assessment
2158	3120.09	Volunteers – DELETE
2159	3120.12	Substitutes In Areas Of Critical Need And Shortage
2160	3215	Use Of Tobacco By Professional Staff
2161	3281	Personal Property Of Staff Members
2162	4215	Use of Tobacco By Service Personnel
2163	4281	Personal Property Of Staff Members
2164	5114	Nonimmigrant Students And Foreign-Exchange Programs
2165	5130	Withdrawal From School
2166	5350	Student Suicide
2167	5512	Use of Tobacco By Students

- 2168 6108 Authorization To Make Electronic Fund Transfers
- 2169 7434 Use of Tobacco On School Premises
- 2170 7540.03 Student Education Technology Acceptable Use And Safety
- 2171 7540.04 Staff Education Technology Acceptable Use And Safety
- 2172 8120 Volunteers
- 2173 8390 Use Of Service Animals
- 2174 8410 School Safety And Crisis Intervention
- 2175 8431 Preparedness For Toxic Hazard And Asbestos Hazard

AGREEMENTS

- 2176 The superintendent respectfully requested permission to enter into an agreement with RESA VII, Taylor County Board of Education and each Elementary School Principal to participate in the PALS (Principals Advancing Literacy Skills Program) in conjunction with the WV campaign for grade level reading for the 2015-2016 school year.
- 2177 The superintendent respectfully requested approval of Alternative Procedure Ballot Regarding Extra-Duty Assignments that states and regular bus operator that accepts an assignment, either regular or emergency and cancels any assignment three (3) times during a school year shall be automatically taken off all extra-duty lists for the remainder the that school year. This does not apply to substitute bus operators. There are 31 bus operators employed by the Taylor County Board of Education. In order for the proposed alternative procedure to be approved, a vote of two thirds of the bus operators must agree. This vote was held on October 22, 2015 and 2/3 voted that they agree.
- 2178 **North Central West Virginia Community Action Association, Inc.** – Head Start Program, July 1, 2015, through June 30, 2016 to provide Family and Community Partnership (FRC) services to the parents of preschool students, pre-kindergarten site and prekindergarten instructional aides at Flemington Elementary School, Anna Jarvis Elementary School, and West Taylor Elementary School. This is a renewal of a current contract. Funding source: Title I and Title VI
- 2179 The superintendent respectfully requested approval of an agreement with Alderson Broaddus University and the Taylor County Board of Education for the purpose of the placement of student teachers in the school system from July 1, 2015 through June 30, 2016. This is a renewal of a previous agreement.

The superintendent respectfully requested approval of items **# 2154 - # 2179** in the 2000 series.
Recommendation: Motion: Mr. Sinclair 2nd: Mrs. Knotts Yeas 5 Nays 0
 Item pulled _____

16-05-3000 CONSENT CALENDAR
REQUESTS TO USE FACILITIES

- 3088 Richard Duckworth, with Taylor County Bidy Basketball League, requested permission to use Clair Bee Fieldhouse or Scotty Hamilton Gymnasiums on Monday's – Friday's from November 16, 2015 through March 31, 2016, when school is in session, for basketball practice and games. Scheduling will be completed through Grafton High School Athletic Director. Insurance active 9/1/15 through 9/1/16.

The superintendent respectfully requested approval of items **# 3088 - # 3088** in the 3000 series.
Recommendation: Motion: Mrs. Knotts 2nd: Mrs. Barney Yeas 5 Nays 0
 Item pulled _____

16-05-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS
PROFESSIONAL PERSONNEL

5187 SUBSTITUTE TEACHERS

Beverly Gerard
 Krista Vassil

RESIGNATION

- 5188 **Rena Burks Sill**, resignation as Prom Committee Sponsor at Grafton High School. Effective October 20, 2015.

LEAVE OF ABSENCE

- 5189 **Danielle Barcus**, requesting maternity leave for the birth of her child in accordance with TCBE Policy 3430.01. Effective November 23, 2015 through January 22, 2016.

EXTRACURRICULAR

- 5190 **Steve Tennant**, change from volunteer coach for wrestling at Grafton High School to volunteer coach for cross country at Grafton High School. Effective October 27, 2015.

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5191 Rick Jones, volunteer coach for Girls' Basketball at Grafton High School. Effective for 2015-2016 school year only.

SERVICE PERSONNEL

EMPLOYMENT

5192 John Nestor, Custodian III at Grafton High School 220 days 3:00 p.m. – 11:00 p.m.. Effective November 13, 2015. Funding source: General Current.

5193 Jessica Efaw, to Secretary III, (220 days), for Taylor County Schools Maintenance Department. Effective December 1, 2015. 8:00 a.m. – 3:30 p.m. with flexible schedule based on department needs. Funding source: Excess Levy Funds.

5194 Rebecca Beavers, Cook III at Anna Jarvis Elementary School. Effective November 13, 2015. Funding source: General Current.

SUBSTITUTE BUS OPERATORS

Brittany Mitchell
Matt Harris

The superintendent respectfully requested approval of items # 5187 - # 5195 in the 5000 series.

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 5 Nays 0

Item pulled _____

16-05-9000 FUTURE MEETINGS

November 17, 2015	6:00 p.m.	WTES
December 8, 2015	6:00 p.m.	TCBE
December 15, 2015	6:00 p.m.	TCBE
January 12, 2016	6:00 p.m.	TCBE

The Board scheduled a special meeting for Monday, November 30, 2015 at 5:00 p.m. at the Taylor County Board of Education Office to approve the poll workers for the upcoming excess levy.

ADJOURNMENT: Motion by Mrs. Knotts, 2nd by Mrs. Barney to adjourn the meeting, all members concurring therein the meeting adjourned at 6:27 p.m.

ATTESTED:

Secretary of the Board

President of the Board