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Date: October 9, 2018

Kind of Meeting: Regular

Where Held: Taylor County Board of Education Office

Presiding Officer: Mr. Clark Sinclair

Members Present:

Austin Upton
Melissa Garvin
Clark Sinclair
Patrick Tucker
Douglas L. Flohr
Christine Miller, Superintendent

Members Absent:

Also Attending:

Pam Gallaher, Asst. Superintendent
Dara Britton, Treasurer
Gatha Costilow, Secretary

I. **CALL TO ORDER** – Mr. Sinclair called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – All members were present.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

III. **INVOCATION** – Mr. Tucker gave the Invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mr. Flohr led the Pledge of Allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Upton Yeas 5 Nays 0

DELEGATION

Mr. Riggs informed the Board of his reasons for resigning from the Music position at Taylor County Middle School: email sent to administration at TCMS, email forwarded onto superintendent, students have no interest in music, no respect given from students, lack of discipline from students, small classroom, and the administration at the school are helpful and understanding.

19-04-1000 INFORMATION

Taylor County Health Department – Boyd Vanhorn

Diana Boyle spoke for the Health Department informing the Board regarding the health centers: positive feedback from parents, services being provided to the students, more needs at TCMS, the collaborative efforts of the Health Department, Grafton City Hospital, and Taylor County Schools, reach out into the families more, and better attendance.

Attendance Updates – Jenny McCarthy

The following report was given by Mrs. Miller due to Mrs. McCarthy being out of town: for the month of September: Homebound and Homeschooled, county wide enrollment numbers, Homeless, attendance for all schools, court appearances (both magistrate and circuit), ALC, and dropouts.

Superintendent's Update

Mrs. Miller informed the Board of the following topics: Math For Life Webinar, preliminary benchmark data with teachers, State Math Cadre, Special Education monitoring entrance call with an overview focus in Math, and ELA supports for Administrators, supports for co-teaching training, and October is National Principals month.

Board Members Updates - None

Board Committee Meeting Reports - None

19-04-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the regular meeting on September 25, 2018.

Recommendation: Motion: Mrs. Garvin 2nd: Mr. Flohr Yeas 5 Nays 0
Item pulled_____

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CONTRACTS

- 2019** Charleston Filter Service Inc. to provide filter replacement services at Anna Jarvis, Flemington, and West Taylor Elementary Schools, Taylor County Middle School and Grafton High School at an annual cost of \$30,565.24. Funding source: FY '19 Excess Levy

AGREEMENTS

- 2020** The superintendent respectfully requested permission for an agreement between Grafton Taylor County Health Department and Taylor County Board of Education to improve health of its students by developing a comprehensive school health services program. The Health Department is requesting an increase of \$3,000.00 from \$2,000.00 to \$5,000.00.

The superintendent respectfully requested approval of item **# 2019 - # 2020** in the 2000 series.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Tucker Yeas 5 Nays 0

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19-04-3000 CONSENT CALENDAR**PURCHASE ORDERS**

- 3056** **Advantage Technology**, in the amount of \$13,404.36 to provide cabling drops and network electronics at Grafton High School. (Category 2 e-rate). Funding source: Excess Levy

OUT OF STATE FIELD TRIP

- 3057** The superintendent respectfully requested permission for Lindsay Stepanek to take 142 seventh grade students to the Flight 93 Memorial in Shanksville, PA from 8:00 a.m. – 3:00 p.m. on November 5, 2018. Funding source: 7th grade field trip account
- 3058** The superintendent respectfully requested permission for Julie Mewshaw to take the Pre-K class at Anna Jarvis Elementary School to Rich Farms Pumpkin Patch in Smithfield, PA on October 18, 2018. Funding source: Mary Battle and Transportation Allocation

POLLING PLACES - ELECTION

- 3059** The superintendent respectfully requested approval to use the following schools as polling places for the General Election to be held on November 6, 2018; Anna Jarvis Elementary School, Flemington Elementary School, West Taylor Elementary School, Taylor County Middle School, and Grafton High School.

REQUESTS TO USE FACILITIES

- 3060** Sonya Knotts, with Good News Club, requested permission to use the Cafeteria, Gymnasium and Library at Anna Jarvis Elementary School from 3:05 p.m. – 5:00 p.m. on Thursday's, when school is in session, beginning October 2018 and continuing through June 2019. Insurance is active August 1, 2018 – August 1, 2019.
- 3061** Sheila Westfall, with Taylor County 4-H, requested permission to use the Commons Area, four classrooms, and the Auditorium at Taylor County Middle School from 1:30 p.m. – 6:00 p.m. on November 4, 2018 for an Officers' Training School and Achievement Dinner. Insurance is active July 1, 2018 through July 1, 2019.
- 3062** Rebecca Phillips, with Rebecca's Dance Studio, requested permission to use the auditorium, band and chorus rooms at Grafton High School on June 5-6, 2018 from 4:00 p.m. – 8:00 p.m. for dress rehearsal and on June 7-8, 2019 from 4:00 p.m. – 9:00 p.m. for a dance recital. Insurance is active October 3, 2017 through October 3, 2018
- 3063** Edward Westfall, with Grafton Rotary Club, requested permission to use the Family Consumer Science room at Grafton High School on October 16, 2018 and October 18, 2018 from 5:30 p.m. to 8:00 p.m. for ACT Math Prep Classes. Insurance is active July 1, 2018 through July 1, 2019.
- 3064** Edward Westfall, with Grafton Rotary Club, requested permission to use the Mary Battle Room at Grafton High School on October 23, 2018 from 5:30 p.m. to 8:00 p.m. for ACT Math Practice Exam. Insurance is active July 1, 2018 through July 1, 2019.
- 3065** Linda Sharp, with Taylor County Association of Retired School Employees, requested permission to use the Mary Battle Room at Grafton High School from 11:00 a.m. – 3:00 p.m. on April 3, 2019 for Lunch and a Business Meeting. Certificate of Liability not required.

ADDENDUM TO THE AGENDA

- 3066** **CHAPERONE**
FFA – GHS
Conner, Mickey

3067 The superintendent respectfully requested approval for Grafton High School FFA to change a rental van to a personal car for the October 23rd trip that has already been approved.

The superintendent respectfully requested approval of items # 3056 - # 3067 in the 3000 series.

Recommendation: Motion: Mrs. Garvin 2nd: Mr. Tucker Yeas 5 Nays 0

Item pulled _____

9-04-4000 FINANCIAL

Budget Supplements Totaling \$10,245,719.74

The superintendent respectfully requested approval of all items in the 4000 series.

Recommendation: Motion: Mr. Flohr 2nd: Mrs. Garvin Yeas 5 Nays 0

Item pulled _____

A list of these bills and/or copies of the bills themselves may be made available for review upon request.

19-04-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS

PROFESSIONAL PERSONNEL

EXTRACURRICULAR

5160 **Ashley Knotts**, Elementary Instructional Resource Manager for Taylor County Schools. \$1,000.00 stipend. Effective October 10, 2018. Funding source: Step 7

RESIGNATIONS

5161 **James Riggs**, resignation as 5-8 Music Teacher at Taylor County Middle School. Effective September 25, 2018.

5162 **Robert Neason**, resignation as Assistant Boys' Basketball Coach at Taylor County Middle School. Effective September 18, 2018.

SERVICE PERSONNEL

EMPLOYMENT

5163 **Curtis Hildebrandt**, Custodian III at Anna Jarvis Elementary School. This is a temporary position created by a board-approved leave of absence. This position will remain in effect until the return, resignation, or retirement of the employee who is on a leave of absence.

RESIGNATIONS

5164 **Monica Smith**, resignation as Substitute Aide for Taylor County Schools. Effective September 26, 2018.

5165 **Rebecca Miller**, resignation as Substitute Secretary for Taylor County Schools. Effective September 26, 2018.

RETIREMENT

5166 **Patty Thorn**, retirement as 0.5 Cook III at Anna Jarvis Elementary School. Effective September 30, 2018.

LEAVE OF ABSENCE

5167 **Teresa Maley**, requesting an extension of her previously approved unpaid personal leave with cause in accordance with TCBE Policy 4430. Previous Board approved leave of absence was August 9, 2018 to September 19, 2018. The extension will be effective from September 20, 2018 through October 18, 2018.

5168 **Stephen L. Gerkin**, requesting paid personal leave with cause in accordance with TCBE Policy 4430. Effective September 28, 2018 to December 21, 2018.

AFFIRMATION OF SUSPENSION

5169 **Jeremy Shaw**, suspension without pay from Plumber/General Maintenance (240 day employment) beginning October 1, 2018 continuing through November 1, 2018.

Motion made by Mr. Flohr, 2nd by Mrs. Garvin to vote separately on item #5161.

Yeas: 5 Nays: 0

The superintendent respectfully requested approval of items # 5160 - # 5169 excluding # 5161 in the 5000 series.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Upton Yeas 5 Nays 0

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SEPARATE VOTE

RESIGNATIONS

5161 **James Riggs**, resignation as 5-8 Music Teacher at Taylor County Middle School. Effective September 25, 2018.

AMENDED TO READ:

5161 **James Riggs**, resignation as 5-8 Music Teacher at Taylor County Middle School. Not effective until a suitable replacement is found.

The superintendent respectfully requested approval of items **# 5161** in the 5000 series.
Recommendation: Motion: Mr. Upton 2nd: Mr. Flohr Yeas 5 Nays 0
Item pulled _____

19-04-8000 DISCUSSION

West Taylor Elementary School SBA Project Progress – Pam Gallaher
Mrs. Gallaher informed the Board WTES is almost substantially complete. The parking lot is paved, light poles set, lightning protection complete. The next meeting with City Construction and Ted Shriver will be October 10, 2018 at 1:30 p.m.

19-04-8000 BOARD MEMBER COMMENTS/DISCUSSION

Mr. Flohr thanked Mrs. Miller for test results. Mr. Tucker asked how the READ 180 meeting held at TCMS went and Mrs. Miller informed the Board of a plan developed by TCMS, students have been identified and they are moving forward for the beginning date of October 18, 2018. Mrs. Casto informed the Board of GHS being up and running with a plan ahead of schedule. They have a professional and a technology staff member in place with 30 students identified.

Mr. Sinclair requested the following topics be put on the October 23, 2018 board meeting: Drug Policy Data, Student as a Board Member, Food Bus, Fencing at AJES, Retired Teacher Program.

19-04-9000 FUTURE MEETINGS

October 23, 2018	6:00 p.m.	FES
November 13, 2018	6:00 p.m.	TCBE
November 27, 2018	6:00 p.m.	WTES
December 4, 2018	6:00 p.m.	TCBE
December 18, 2018	6:00 p.m.	TCBE

ADJOURNMENT: Motion by Mr. Tucker, 2nd by Mrs. Garvin to adjourn the meeting, all members concurring therein the meeting adjourned at 6:49 p.m.

ATTESTED:

Secretary of the Board

President of the Board