

Date: October 27, 2015

Kind of Meeting: Regular

Where Held: Flemington Elementary School

Presiding Officer: Austin Upton

Members Present:

Clark Sinclair

Melissa Knotts

Austin Upton

Judith Barney

Kathy Green, Superintendent

Members Absent:

Richard Teagarden

Also Attending:

Pam Gallaher, Asst. Superintendent

Drew Rottgen, Treasurer

Gatha Costilow, Secretary

I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – Members present: Austin Upton, Judith Barney, Melissa Knotts, Clark Sinclair, and Kathy Green, Superintendent. Members absent: Richard Teagarden.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

III. **INVOCATION** – Mrs. Barney gave the invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mr. Sinclair led the pledge of allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

Recommendation: Motion: Mrs. Barney 2nd: Mr. Sinclair Yeas 4 Nays 0

16-04-1000 INFORMATION

Principal's Welcome – Jeanne Gren

Mrs. Gren welcomed the Board to Flemington Elementary School and she discussed the following events: FAPP Fest, Flemington Elementary a school of employees that are like family and staff that has high expectations for students.

Faculty Senate/LSIC – Kathy Jones

Ms. Jones welcomed the Board to Flemington Elementary and informed the Board of the following for both the Faculty Senate and LSIC: additional 1st grade, new staff members, reading and writing tutoring, Snowbird Summer Reading and Journaling program, rewards program, parent involvement, Parent Training Breakfasts, partnering with WV Symphony Orchestra, Flemington Elementary is a Catalyst School, data days appreciated, and the ½ time music position at Flemington Elementary School.

Excess Levy – Kathy Green and Drew Rottgen

Kathy Green and Drew Rottgen explained the levy ballot and what each line would entail.

Retired School Employees – Bob Maynard

Mr. Maynard informed the Board that the Retired Employees Association would benefit from the enrollment of new members into their Association as numbers talk when dealing with the legislators. The enrollment into the retirees association would give the retired employees a membership card for admittance into athletic, band, musical and other extra-curricular events free of charge for regular seating. The retirees ask that the Board take this information under consideration.

Superintendent's Update

Miss Green informed the Board of Soccer Girls and Boys winning sectionals and if they win Thursday, October 29, 2015 they would go to states on Friday, November 6, 2015. There will be refreshments in the Mary Battle Studio at Grafton High School.

Board Members Updates – None given

Board Committee Meeting Reports

RESA VII – Kathy Green

The RESA VII meeting was held in October and the following information was discussed: 4% budget cut for all RESA's, heat pumps, Project Isaac, Principal's Advance Literacy Skills, and Graduation 2020.

16-04-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the regular meeting On October 13, 2015.

Recommendation: Motion: Mrs. Barney 2nd: Mr. Sinclair Yeas 4 Nays 0
Item pulled_____

POLICIES

FIRST READING – Volume 8 Number 1

- 2127 2260.01 Section 504/ADA Prohibition Against Discrimination Based On Disability
- 2128 2261 Title I Services
- 2129 2423 School-To-Work Program
- 2130 2623 Student Assessment
- 2131 3120.09 Volunteers – DELETE
- 2132 3120.12 Substitutes In Areas Of Critical Need And Shortage
- 2133 3215 Use Of Tobacco By Professional Staff
- 2134 3281 Personal Property Of Staff Members
- 2135 4215 Use of Tobacco By Service Personnel
- 2136 4281 Personal Property Of Staff Members
- 2137 5114 Nonimmigrant Students And Foreign-Exchange Programs
- 2138 5130 Withdrawal From School
- 2139 5350 Student Suicide
- 2140 5512 Use of Tobacco By Students
- 2141 6108 Authorization To Make Electronic Fund Transfers
- 2142 7434 Use of Tobacco On School Premises
- 2143 7540.03 Student Education Technology Acceptable Use And Safety
- 2144 7540.04 Staff Education Technology Acceptable Use And Safety
- 2145 8120 Volunteers
- 2146 8390 Use Of Service Animals
- 2147 8410 School Safety And Crisis Intervention
- 2148 8431 Preparedness For Toxic Hazard And Asbestos Hazard

CONTRACTS

- 2149 The superintendent respectfully requested permission to enter into an agreement with Educational Funding Group, **Inc.**, to provide E-Rate consulting services for Category 1 funding at an annual cost of \$4,500.00 or 6% of USAC-approved disbursements, whichever is greater, and for Category 2 funding at an annual cost of 4% of USAC-approved disbursements. This agreement is valid for the fiscal years ended June 30, 2017, June 30, 2018, and June 30, 2019, upon mutual agreement from both parties. Funding source: General Current Expense
- 2150 **Comdoc, Inc.**, to provide the county with a district-wide copier lease and managed print services with an estimated annual lease payment for all services of \$94,693.68 (total estimated annual cost of \$109,914.12 based on current volume). The contract term begins on November 1, 2015, and ends on October 31, 2020. Comdoc is a member of the Sourcing Alliance purchasing cooperative. Funding source: Excess Levy.

AGREEMENTS

- 2151 The superintendent respectfully requested permission to enter into an agreement with West Virginia Mobile Drug Testing at \$55.00 per urine drug screen and \$25.00 per breath alcohol test for random selection testing of our transportation staff.
- 2152 The superintendent respectfully requested approval of a cooperative service agreement for \$4,977.00 with U.S. Department of Agriculture and Taylor County Board of Education from October 26, 2015 through September 25, 2016 for Canada Geese harassment at the athletic facilities at Grafton High School. Funding source: General Current
- 2153 The superintendent respectfully requested approval of an agreement with Terry Carpenter to change the terms of his contract of employment per 18A-4-19, from 220 days to 240 days, effective October 29, 2015 and continuing until mutually modified or modified by personnel laws.

The superintendent respectfully requested approval of items **# 2127 - # 2153** in the 2000 series.
Recommendation: Motion: Mr. Sinclair 2nd: Mrs. Knotts Yeas 4 Nays 0
Item pulled_____

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16-04-3000 CONSENT CALENDAR**PURCHASE ORDERS**

3082 **City of Grafton**, in the amount of \$7,280.00 for services provided by a Prevention Resource Officer (PRO) serving Taylor County Schools. Funding source: Excess Levy.

CHAPERONES

3083 **GHS**
Burks-Sill, Renae
Johnson, Michael
Malson, Rebecca
Robinson, Eva
Smith, Diane
Watking, Misty

FIELD TRIP

3084 Renae Burks-Sill requested permission to take approximately 40 students, attending the GHS Freshman Academy, to F.L.Wright's in Falling Waters, PA on November 13, 2015 to tour the museum. The group will be traveling via Taylor County School bus. Funding source: school allocation and school activity funds

REQUESTS TO USE FACILITIES

- 3085 Christopher Rucker, with GHS Band, requested permission to use Grafton High School on December 5, 2015 from 7:00 a.m. – 3:00 p.m. for the Annual GHS Bank Craft Show.
- 3086 Lt. Dayton Mayle, with The Taylor County Sheriff's Department, requested permission to use Taylor County Schools bus and property for the 2015-2016 school year. Insurance active 12/11/14 – 12/11/15.
- 3087 Jennifer Murray, with Taylor County Extension Office, requested permission to use the cafeteria, gym and 5 classrooms at Anna Jarvis Elementary School on November 2, 2015 from 6:00 p.m. – 7:30 p.m. for 4-H officers training school. Insurance active 7/1/15 – 7/1/16.

The superintendent respectfully requested approval of items **# 3082 - # 3087** in the 3000 series.
Recommendation: Motion: Mr. Upton 2nd: Mrs. Barney Yeas 4 Nays 0
Item pulled _____

16-04-4000 FINANCIAL

Voucher's Payable Totaling \$ 1,313,387.94
Budget Supplements Totaling \$ 5,771,792.39
Budget Transfers Totaling \$ 1,124,761.40
Treasurer's Report

The superintendent respectfully requested approval of all items in the 4000 series.
Recommendation: Motion: Mrs. Knotts 2nd: Mrs. Barney Yeas 4 Nays 0
Item pulled _____

A list of these bills and/or copies of the bills themselves may be made available for review upon request.

16-04-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**PROFESSIONAL PERSONNEL****EXTRACURRICULAR**

- 5169 **Joshua Ashby**, Morning Bus Duty Monitor at Anna Jarvis Elementary School. Effective 2015-2016 school year. Funding source: General Current
- 5170 **Andrea Mayle**, Breakfast Duty Monitor at Anna Jarvis Elementary School. Effective 2015-2016 school year. Funding source: General Current
- 5171 **Buffy Lough**, Breakfast Duty Monitor at Anna Jarvis Elementary School. Effective 2015-2016 school year. Funding source: General Current
- 5172 **Buffy Lough**, After School Detention Monitor at Anna Jarvis Elementary School. Effective 2015-2016 school year only. Funding source: Alternative Ed. Grant
- 5173 **Julie Poling**, Academic Tutor at Taylor County Middle School. Effective for 2015-2016 school year only. Funding source: Mary F. Battle Educational Fund
- 5174 **Sam Myers**, Academic Tutor at Taylor County Middle School. Effective for 2015-2016 school year only. Funding source: Mary. F. Battle Educational Fund

- 5175 Tiffany Remsburg, ALC Teacher for Taylor County Middle School (Wednesday, as needed). Effective for the 2015-2016 school year only. Funding source: Alternative Ed. Grant
- 5176 Lucas McCall, ALC Teacher for Grafton High School (Wednesday as needed). Effective for the 2015-2016 school year only. Funding source: Alternative Ed. Grant
- 5177 Renee Mahon, ALC Counselor for Grafton High School (as needed). Effective for the 2015-2016 school year only. Funding source: Alternative Ed. Grant
- 5178 Ed Moore, Wrestling Coach at Taylor County Middle School. Effective for the 2015-2016 school year only. Funding source: General Current
- 5179 Paul Allman, Volunteer Wrestling Coach at Taylor County Middle School, Effective 2015-2016 school year only.
- 5180 Steve Tennant, Volunteer Cross County Coach at Taylor County Middle School. Effective 2015-2016 school year only.
- 5181 Steve Tennant, Volunteer Wrestling Coach at Grafton High School. Effective 2015-2016 school year only.
- 5182 Valerie Wood, Volunteer Girls' Basketball Coach at Taylor County Middle School. Effective 2015-2016 school year only.

SERVICE PERSONNEL

5183 SUBSTITUTE BUS DRIVERS

David Burton
David Michael Spotloe

TRANSFER

- 5184 Edith VanHorn, transfer from Cook III at Anna Jarvis Elementary School to Cook III at Grafton High School. Effective October 29, 2015.

EXTRACURRICULAR

- 5185 Brenda Harris, Morning and Afternoon Bus Monitor at Grafton High School. Effective for 2015-2016 school year. Funding source: General Current
- 5186 Nancy Densmore, Morning and Afternoon Bus Monitor at Grafton High School. Effective for 2015-2016 school year. Funding source: General Current

The superintendent respectfully requested approval of items # 5169 - # 5186 in the 5000 series.
Recommendation: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 4 Nays 0
Item pulled _____

16-04-9000 FUTURE MEETINGS

November 10, 2015	6:00 p.m.	TCBE
November 17, 2015	6:00 p.m.	WTES
December 8, 2015	6:00 p.m.	TCBE
December 15, 2015	6:00 p.m.	TCBE

ADJOURNMENT: Motion by Mr. Upton, 2nd by Mrs. Knotts to adjourn the meeting, all members concurring therein the meeting adjourned at 7:03 p.m.

ATTESTED:

Secretary of the Board

President of the Board