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Date: October 10, 2017

Kind of Meeting: Regular

Where Held: Taylor County Board of Education Office

Presiding Officer: Mr. Austin Upton

Members Present:

Austin Upton
Melissa Knotts
Clark Sinclair
Patrick Tucker
Douglas Flohr
Kathy Green, Superintendent

Members Absent:

Also Attending:

Pam Gallaher, Asst. Superintendent
Dara Britton, Treasurer
Gatha Costilow, Secretary

I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – All members are present.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

III. **INVOCATION** – Mr. Tucker gave the Invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mr. Upton led the Pledge of Allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

18-04-1000 INFORMATION

Ms. Green informed the Board of an award received for "Handle with Care", a program which the city police send a text to Ms. McCarthy informing her that something has happened in a child's home sometime throughout the night. Ms. McCarthy then sends a message "Handle with care" to the principal of the school(s) at which this student(s) attend. This gives the principal(s), counselors, and teachers a heads up so the child can be helped that day with issues they may have.

Attendance Updates – Kathy Green

Ms. McCarthy informed the Board of the following programs for the month of September: Homebound and Homeschooled, county wide enrollment, Homeless, attendance for all schools, court appearances (both magistrate and circuit), ALC, and dropouts at Grafton High School.

Professional Technology Pay Schedule – Sondra Cain

Ms. Cain informed the Board of the pay scale she would like to use to compensate the new technology person. Ms. Cain explained how she developed the pay scale using information she accumulated from surrounding counties and the state department.

Superintendent's Update

Ms. Green informed the Board of the following topics: 2017-2018 enrollment, presentation by Mr. Upton of a banner to Flemington Elementary School for "National Blue Ribbon School" at the October 23, 2017 Board meeting and West Taylor Elementary School ground breaking ceremony on October 19, 2017.

Board Members Updates

None

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Board Committee Meeting Reports

None

18-04-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the regular meeting on September 26, 2017.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 5 Nays 0

Item pulled_____

POLICIES

THIRD READING – Volume 9 Number 2

2170	1617	Weapons
2171	1619	Group Health Plans
2172	1619.01	Privacy Protections of Self-Funded Group Health Plans
2173	1619.02	Privacy Protections of Fully Insured Group Health Plans
2174	1619.03	Patient Protection and Affordable Care Act
2175	2114	Meeting State Accountability Measurers
2176	2120	District and School Improvement
2177	2230	Program of Study Early Learning Programs Grades Pre-K-5
2178	2230.01	Program of Study Middle Level Education
2179	2230.02	Program of Study High School Program (Grades 9-12)
2180	2275	Mountaineer Challenge Academy
2181	2312	Class Size
2182	2370	Alternative Delivery of Education Programs
2183	2412	Homebound/Hospital Instruction Program
2184	2510	Adoption of Instructional Resources
2185	2600	Education Program
2186	2605	Program Accountability and Evaluation
2187	3120	Employment of Professional Personnel
2188	3120.02	Prospective Employable Professional Personnel Reserve List
2189	3124.01	Probationary Contract
2190	3124.02	Continuing Contract
2191	3131	Reduction in Force – Classroom Teachers and Other Professional Personnel
2192	3130.01	Transfer
2193	3132	Vacancies – Professional Positions
2194	3140	Early Notification of Retirement: Professional Personnel
2195	3142	Non-Renewal of Probationary Teacher Contract
2196	3165	Use of Epinephrine Auto-Injectors by Personnel
2197	3217	Weapons
2198	3242	Professional Learning for Educators
2199	3419.01	Privacy Protections of Self-Funded Group Health Plans
2200	3419.02	Privacy Protections of Fully Insured Group Health Plans
2201	3419.03	Patient Protection and Affordable Care Act
2202	3419	Group Health Plans
2203	3420	Benefits
2204	4120	Employment of Service Personnel
2205	4124.01	Probationary Contract

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2206	4124.02	Continuing Contract – Service Personnel
2207	4125	Competency Testing for Service Personnel
2208	4130	Assignment and Transfer of Service Personnel
2209	4131	Reduction in Force – Service Personnel
2210	4131.02	Preferred Recall List
2211	4132	Vacancies – Service Positions
2212	4140.01	Early Notification of Retirement: Service Personnel
2213	4142	Non-Renewal of a Service Personnel Probationary Contract
2214	4165	Use of Epinephrine Auto-Injectors By Personnel
2215	4217	Weapons
2216	4242	Service Personnel Staff Development
2217	4419	Group Health Plans
2218	4419.01	Privacy Protections of Self-Funded Group Health Plans
2219	4419.02	Privacy Protections of Fully Insured Group Health Plans
2220	4419.03	Patient Protection and Affordable Care Act
2221	4420	Benefits
2222	5200	Attendance
2223	5330	Use of Medications
2224	5331	Use of Naloxone
2225	5421	Grading
2226	5460	Graduation Requirements
2227	5461	Certificate of Proficiency
2228	5530.02	Career Technical Education and Work Place Simulation Drug Free Policy
2229	5772	Weapons
2230	5830	Student Fund-Raising
2231	6320	Purchases
2232	6325	Procurement – Federal Grants/Funds
2233	6605	Crowdfunding
2234	6700	Overtime
2235	7217	Weapons
2236	7540.01	Technology Privacy
2237	8800	Religious/Patriotic Ceremonies and Observances
2238	9141	Multi-District Technical Center Advisory Council
2239	9700	Relations With Outside Groups
	<u>ESSA POLICIES</u>	
2240	5111.01	Homeless Students
2241	5111.03	Children and Youth in foster Care
2242	8340	Letters of Preference

Recommendation: Motion: Mr. Flohr 2nd: Mr. Tucker Yeas 5 Nays 0
Item pulled _____

Resolved, that the bylaws and policies printed and codified in the comprehensive document entitled "Bylaws and Policies of the Taylor County Board of Education" are hereby adopted and that all bylaws and policies heretofore adopted by the Taylor County Board are hereby rescinded, further be it Resolved, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law, inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies and parts of policies shall remain in full effect.

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SECOND READING

2243 8510 Wellness

AGREEMENT

2244 The superintendent respectfully requested and agreement with North Central West Virginia Community Action Association, Inc. – Head Start Program, from July 1, 2017, through June 30, 2018 to provide preschool services and meals. This is a renewal of a current contract

The superintendent respectfully requests approval of items **# 2170 - # 2244** in the 2000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 5 Nays 0

Item pulled _____

18-04-3000 CONSENT CALENDAR

PURCHASE ORDERS

3053 **Williamson Shriver Architects**, in the amount of \$100,000.00 to obtain architect services for West Taylor Elementary School Addition. The contract for the architect services was Board approved on August 22, 2017. Funding source: SBA and General Current

OUT OF STATE OVER NIGHT FIELD TRIP

3054 Stephen Tennant respectfully requested permission to take approximately eight students to Indianapolis, Indiana from October 23, 2017 through October 28, 2017 for the 2017 National FFA Convention. The group will be traveling via rented vehicles. Funding source: FFA Chapter, Perkins, Vocational and student contributions

CHAPERONES

3055 17-18 WTES

Abel, Tami
Adkins, Jennifer
Alexander, Brent
Alexander, Kelley
Alexander, Kendra
Andrew, Crystal
Austin, Julie
Austin, Scott
Bacchus, Krislyn
Bartsch, Miranda
Bays, Kimberly
Bays, Shannon
Benton, Erica
Benton, Scott
Biddle, April
Biddle, Joshua
Biller, Chad
Biller, Jennifer
Blair, Caitlin
Blair, Isaac
Bogges, Christina
Bord, Jeanie

Bord, John
Bowers, Lhag
Bowers, Rebekah
Bowman-Preston, Betsy
Bradley, Jared
Bradley, Valera
Brown, Brittany
Brown, Kendra
Burton, Robert
Butcher, Leiren
Castle, Connie
Castle, Thomas
Cavelli, Greg
Charlton-Fryer Amanda
Clemm, Netsanet
Clemm, Ryan
Colvin, Justin
Colvin, Olivia
Couchenour, Brianna
Cox, Cortney
Crane, Leslie
Criss, Crystal
Criss, Kurt
Cunningham, David (Tony)

Cunningham, Sandra
Davidson, Cheryl
Davidson, Daniel
Davis, Brooke
Davis, Ian
Dentler, Joey
Dentler, Kellie
Dowdy, Daniel
Dowdy, Julie
Dumham, Lori
Dussart, Amanda
Dussart, Andrew
Edwards, Mary
Ernest, Hailey
Eskridge, Jennifer
Feren, Joshua
Ford, Era
Ford, Justin
Foster, Candice
Foster, James Jr.

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Francisco, Cosy
Freeman, Jaron
Freeman, Rachel
Fryer, Amanda
Fryer, Nicholas
Gaines, Krista
Gerard, Corey
Gerard, Kyla
Gillespie, Judy
Glaspell, Jennifer
Glaspell, Richard
Glass, Hannah
Glendening, Selena
Gobel, Brooke
Gobel, Erica
Goff, Jessica
Gouzd, Christina
Gouzd, John
Green, Jennifer
Grogg, Benjamin
Grogg, Deirdre
Grogg, Tabitha
Hage, Donna
Hall, Jarred
Hall, Jessica
Hart, Crystal
Heflin, Nicole
Henline, Jill
Henline, Mike
Hess, Kristen
Hess, Roy
Himes, Corey
Himes, Stacie
Hobbs, Janet
Hobbs, Jason
Hulley, Alan
Hulley, Bonnie
Hussion-Beverly Rebecca
Hutson, Jamie
Jefferson, Janette
Jefferson, Rudolph
Jeffries, Heather
Jenkins, Alyssa
Jones, Christopher

Jones, Hilaree
Jones, Jessica
Kelley, Holly
Ketterman, Christopher
Ketterman, Kayla
King, Franklin
King-Epperley, Belinda
Kinsey, Christa
Kirkpatrick, Amber
Kirkpatrick, James
Kirkpatrick, Shelley
Kostura, Amber
Knight, Jessica
Lambert, Andrea
Lambert, Jennifer
Lambert, Stephanie
Lantz, Morgan
Larew, Amanda
Larew, Mindi
Larry, Christy
Lantz, Maddison
Leach, David
Leach, Valarie
Leager, Desirae
Lemon, Lynette
Lewis, Chris
Lewis, Leanna
Loffler, Casey
Lowry, Jennifer
Lowry, Loren
Mace, Jason
Mackey, Shannon
Mahon, Renee
Mahon, Theodore
Martin, Kim
Mauler, Courtney
Mayle, Kayla
Maynard, Lanny
Maynard, Sabrina
McCarthy, Bryant
McCarthy, Jenny
McCloy, Trista
McDaniel, Christopher
McDaniel, Jessica

McGlumph
McJilton, Leah
McJilton, Matt
McKinney, Eddie
McKinney, Sabrina
McMasters, David
McMasters, Jessica
McQuain, Candace
McQuain, Jason
Miller, Josh
Miller, Mindi
Moats, Jill
Moats, Mark
Moats, Ryan
Moore, Debra
Moore, Rachael
Moore, Terry
Morris, Chase
Morris, Katelynn
Moschella, Mike
Mouse, Charlie
Murphy, Ashley
Murphy, Chad
Murray, Kimberly
Myers, Barbara
Neel, Anita
Neel, Joe
Nelson, Stacie
Nestor, Angel
Nestor, Jennifer
Nestor, Mike
Newby, Heather
Newby, Tony
Newlon, Gina
Newlon, Justin
Nicholson, Chadd
Nicholson, Kristy
Nimmo, Kimberely
Orem, Charlie
Orem, Katie
Persinger, Michelle
Phillips, Debra
Phillips, Eric

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Phillips, Melissa	Porretta, Amber	Proctor, Rick (Harold)
Pitzer-Newman, Kelly	Porretta, Keith	Ramezan, Niki
Poling, Samantha	Posey, Kim	Reger, Lana
Poling, Tasha	Priest, Kevin	Riffle, Brittany
Polinski, Kelly	Proctor, Jessica	Riffle, James
Rigsby, Jennifer	Singleton, Rebecca	Veltri, Joseph
Roberts, Helen	Smith, Eric	Vincent, Dewaine
Roberts, Jennifer	Sole, Laura	Walls, Christy
Roberts, Ryan	Sole, Shane	Walls, Wesley
Roden, Geneva	Spears, Keri	Ware, Becca
Roden, Jason	Spears, Sam	Watkins, Jason
Rogers, Chad	Spring, Cathy Jo	Weaver, Charlotte
Rogers, Clint	Starkey, Kari	Webber, Kevin
Rogers, Gina	Stauffer, Kristin	Webber, Kim
Rogers, Marilyn	Stewart, Katrina	Welch, Margaret
Rogers, Scotti	Stout, Kenny	Wentz, Ryan
Ross, Jamie	Sturm, Kayla	Westfall, Katy
Ross, Mark	Summers, Jamen	Westfall, James
Rouzee, Jennifer	Summers, Jennifer	White, Margorie
Rowell, Amber	Swisher, Aaron	White, Steven
Rowell, Joshua	Swisher, Nicholas	Wilfong, Mark
Roy, Brian	Swisher, Sandy	Wilfong, Melissa
Roy, Sara	Swisher, Velve	Wilfong, Melinda
Rush, Kelly	Swyck, Julie	Williams, Pauline
Rush, Terry	Sylvester, Chip	Willis, Lisa
Sbarra, Ariel	Tagg, Chivon	Wininger, Brittany
Scheuvront, Tasha	Talkington, Zandra	Wininger, Joshua
Shackleford, Jim	Taylor, Gabrielle	Wolford, Justin
Shaffer, Michael	Taylor, Sherry	Wolford, Nikki
Shaffer, Tara	Thompson, Angela	Worth, Misty
Shay, Blake	Tingler, Hillery	Wright, Jamie
Shay, Norma	Townsend, Justin	Wyer, Stephanie
Shorter, Crystal	Townsend, Kayla	Yeager, Donna
Shreve, Mark	Tracey, Jennifer	Young, Autumn
Shreve, Nicole	Trent, R. Aaron	Young, Daniel
Silver, Brittany	Tucker, Julie	Zimmerman, Michelle
Simmons, Cameron	Vandergrift, Amy	Zimmerman, Travi
Singleton, Anneliese	Vandergrift, Tim	
Singleton, April	Veltri, Amy	

3056 2017-2018 AJES
Volunteer/Chaperone List
Addis, Desiree`
Beltner, Leslie
Brown, Constance
Campbell, Maria

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Carman, Missy
Collett, Gigi
Collins, Christie
Collins, Todd
Cropp, Candie
Farley, April
Fernatt, Amanda
Fernandez, Kaitlyn
Gragg, Rose
Hayhurst, Rachell
Hendershot, Shawn
Knotts, Loren
McCartney, Bethany
Minard, Richard
Platter, Erica
Stevens, Shemar
Strader, Teresa
Swiger, Brittany
Tricket, Angela
Weaver, Jennifer

3057 GHS – FFA
Johnson, Sherry
Swiger, Jackie

REQUESTS TO USE FACILITIES

- 3058** Jennifer Murray, with Taylor County 4-H, requested permission to use the Commons Area at West Taylor Elementary School from 6:30 p.m. – 8:00 p.m. the first Thursday of every month, when school is in session, for a new community 4-H club. Liability insurance is active from July 1, 2017 through July 1, 2018.
- 3059** Sheila Westfall, with Taylor County 4-H, requested permission to use the Commons Area, Auditorium, and four classrooms at Taylor County Middle School from 1:00 p.m. – 7:00 p.m. on November 5, 2017 for an officers training school and achievement banquet. Liability insurance is active July 1, 2017 through July 1, 2018.
- 3060** Caitlin Blair, with Rising Starz Studio, requested permission to use the Auditorium at Grafton High School from 4:00 p.m. – 10:00 p.m. on December 15, 2017 for dance practice and from 12:30 p.m. – 4:00 p.m. on December 16, 2017 for a dance recital. A certificate of liability insurance has been requested.
- 3061** Caitlin Blair, with Rising Starz Studio, requested permission to use the Auditorium at Grafton High School from 4:00 p.m. – 10:00 p.m. on May 18, 2018 for dance practice and from 12:30 p.m. – 4:00 p.m. on May 19, 2018 for a dance recital. A certificate of liability insurance has been requested.
- 3062** Rebecca Phillips, with Rebecca’s Dance Studio, requested permission to use the Auditorium, Band Rooms and Choral Rooms at Grafton High School from 4:00 p.m. – 8:00 p.m. on June 6&7, 2018 for dress rehearsal and 4:00 p.m. – 9:00 p.m. on June 8&9, 2018 for a dance recital. Liability insurance is active October 3, 2017 through October 3, 2018.

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- 3063** Karey Maier, with Taylor County Cross Country GHS and TCMS teams, requested permission to use Camp Towles on November 5, 2017 from 1:00 p.m. – 4:00 p.m. for an end of season party. No liability insurance is required.

The superintendent respectfully requested approval of items **# 3053** - **# 3063** in the 3000 series.

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 5 Nays 0

Item pulled _____

8-04-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS

STUDENT MATTERS

- 5160** Ms. Heidi Anglin requested permission for her daughter, age 4, grade Kindergarten, to transfer to Pleasant Valley Elementary School in Marion County. This request is for the **2018-2019** school year. The family resides in Taylor County.

Consideration: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 0 Nays 5

Item pulled _____

PROFESSIONAL PERSONNEL

EMPLOYMENT

- 5161** **Carl Chandler**, Itinerant Technology Systems Specialist (TSS) for Taylor County Schools. Effective upon release from current employment. Funding source: Excess Levy

EXTRACURRICULAR

- 5162** **Chatera Morris**, Assistant Cheerleading Coach at Grafton High School. Effective immediately due to a board approved leave of absence and will remain in effect until the return, resignation of the employee who is on a leave of absence, or for the duration of the 2017-2018 school year only.

- 5163** _____, Head Girls' Basketball Coach. Effective for the 2017-2018 school year only, due to a board approved leave of absence.

PULLED

- 5164** **Gary Chambers**, Volunteer Girls' Basketball Coach at Taylor County Middle School. Effective for the 2017-2018 school year only.

- 5165** **Chad Gray**, Volunteer Girls' Basketball Coach at Taylor County Middle School. Effective for the 2017-2018 school year only.

- 5166** **Matt Chapman**, Volunteer Girls' Basketball Coach at Taylor County Middle School. Effective for the 2017-2018 school year only.

- 5167** **Richard Zukowski**, facilitator for Credit Recovery/Odyssey at Grafton High School. \$25.00 per hour. Two hours per session, one evening per week on an "as needed" basis. Effective for the 2017-2018 school year. Funding source: Step 7

- 5168** **Amy Bord**, morning Tutor at Grafton High School. Effective for the 2017-2018 school year only. Monday-Thursday, 7:15 a.m.-7:45 a.m. \$18.00 per hour. Funding source: Mary F. Battle Educational Fund

- 5169** **Rhonda Poling**, In-School Language Arts and Math Tutor at Anna Jarvis Elementary School. \$75.00 per half day worked. 8:00 a.m.-11:30 a.m. on Tuesday through Thursday. Effective September 19, 2017-April 26, 2018. Funding source: Title I

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5170 **Rhonda Poling**, In-School Language Arts and Math Tutor at Anna Jarvis Elementary School. \$75.00 per half day worked. 11:30 a.m.-3 p.m. on Tuesday through Thursday. Effective September 19, 2017-April 26, 2018. Funding source: Title I

SERVICE PERSONNEL

RETIREMENT

5171 **Charlie McDaniel**, retirement as Custodian III at Grafton High School (220 day employment). Effective November 30, 2017.

5172 **SUBSTITUTE CUSTODIAN**

Jim Wolfe

The superintendent respectfully requested approval of items **# 5161 - # 5172** in the 5000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

Item pulled _____

18-03-8000 DISCUSSION

Music Instruments at Anna Jarvis Elementary School

Anna Jarvis Elementary School's instruments were discussed and it was asked by the Board to check on the music areas in West Taylor and Flemington Elementary Schools to see if they need something as well.

Mechanic for the Transportation Department

Ms. Green informed the Board of the help that was given last year by this half time mechanic and the need for the position again this year.

Teacher Retirement Substitute Program

The Teacher Retirement Substitute Program is still under consideration.

Requests from Schools

Ms. Green informed the Board of the requests given from each school for computers and substitutes.

18-04-8000 BOARD MEMBER COMMENTS/DISCUSSION

Since a change in parent pick up in the morning has occurred the road congestion on Route 50 at Anna Jarvis Elementary School has improved.

18-04-9000 FUTURE MEETINGS

October 19, 2017 (WTES Ground Breaking Ceremony)	1:30 p.m.	WTES (Thursday)
October 24, 2017	6:00 p.m.	FES
November 14, 2017	6:00 p.m.	TCBE
November 28, 2017	6:00 p.m.	WTES

ADJOURNMENT: Motion by Mr. Sinclair, 2nd by Mr. Tucker to adjourn the meeting, all members concurring therein the meeting adjourned at 7:33 p.m.

ATTESTED:

Secretary of the Board

President of the Board