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Date: January 9, 2018

Kind of Meeting: Regular

Where Held: Taylor County Board of Education

Presiding Officer: Austin Upton

Members Present:

Austin Upton
Melissa Knotts
Clark Sinclair
Douglas L. Flohr
Kathy Green, Superintendent

Members Absent:

Patrick Tucker

Also Attending:

Pam Gallaher, Assistant Superintendent
Dara Britton, Treasurer
Gatha Costilow, Secretary

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- I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Members present: Austin Upton, Melissa Knotts, Clark Sinclair, Douglas Flohr, and Kathy Green, Superintendent. Members absent: Patrick Tucker

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

- III. **INVOCATION** – Mrs. Knotts gave the Invocation.
- IV. **PLEDGE OF ALLEGIANCE** – Mr. Flohr led the Pledge of Allegiance.
- V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**
The superintendent respectfully requested approval of the agenda as presented.
Recommendation: Motion: Mr. Sinclair 2nd: Mrs. Knotts Yeas 4 Nays 0

18-07-1000 INFORMATION

School Health Program – Diana Boyle

Ms. Boyle presented of the Board the beginning planning stages to establish a Student Health Center which would be housed in one of our schools and staffed with a Nurse Practitioner and a Counselor both will be provided by the Health Department. They would be able to help the students with Asthma attacks, behavior, mental health, and other health issues which would help the students stay in school. Permission slips would be signed by parents for the students to utilize the Center. Everything provided to the students in the Center would also be provided to their primary care physicians office.

Attendance Update – Jenny McCarthy

Ms. McCarthy informed the Board of the following programs for the month of December: Homebound and Homeschooled, county wide enrollment, Homeless, attendance for all schools, court appearances (both magistrate and circuit), ALC, and dropouts at Grafton High School

Superintendent's Update

Ms. Green informed the Board with all the cold weather we only had one water leak in the county and that was at Flemington Elementary School outside the old Starting Points building. The pipe broke in the ground so nothing inside either building was touched by the water. Ms. Green will be checking into the cost to tear down that building. Maintenance checked the pipes periodically at the each building over the weekend and this was the only leak.

Board Members Updates – None

Board Committee Meeting Reports - None

18-07-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requested approval of the minutes for the regular meeting on December 19, 2017.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 4 Nays 0
Item pulled_____

CONTRACTS

2252 The Superintendent respectfully requested approval of an agreement with City Construction Company to provide general construction services for the West Taylor Elementary School Addition. City Construction Company was the lowest bidder at \$839,412. Funding source: SBA and Capital Projects Fund

2253 The Superintendent respectfully requested approval of an agreement with Kahoe Air Balancing Company to provide testing, adjusting and balances services for the West Taylor Elementary School Addition. Kahoe Air Balancing Company was the lowest bidder at \$1,345.00. Funding source: SBA and Capital Projects Fund

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AGREEMENTS

2254 The Superintendent respectfully requested approval of an agreement with Custer Cuts to provide grass cutting services for the 2018 calendar year. This is a renewal of a previous agreement at the same rate per occurrence and an annual estimated cost of \$37,500.00. Funding source: Maintenance Excess Levy

The superintendent respectfully requested approval of items **# 2252 – # 2254** in the 2000 series.

Recommendation: Motion: Mr. Knotts 2nd: Mr. Sinclair Yeas 4 Nays 0

Item pulled _____

18-07-3000 CONSENT CALENDAR**CARRY OVER ALLOCATION REQUEST**

3106 Grafton High School requested funding in the amount of approximately \$9,700.00 for a conference on School Discipline to be attended by the administrative team and counselors (5 employees). Funding source: GHS Carryover Allocation

3107 Grafton High School requested funding in the amount of \$1,800.00 to purchase televisions and wall mounts. Funding source: GHS Carryover Allocation

3108 Grafton High School requested funding in the amount of approximately \$2,000.00 for retired teacher program to support novice teachers. Funding source: GHS Carryover Allocation

The superintendent respectfully requested approval of items **# 3106 - # 3108** in the 3000 series.

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Sinclair Yeas 4 Nays 0

Item pulled _____

18-07-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**STUDENT MATTERS**

5228 Mr. & Mrs. James Hursy requested permission for their son, age 9, grade 3, to continue attending West Taylor Elementary School in Taylor County. The family resides in Harrison County.

Consideration: Motion: Mr. Sinclair 2nd: Mrs. Knotts Yeas 4 Nays 0

Item pulled _____

PROFESSIONAL PERSONNEL**EMPLOYMENT**

5229 **Sally Hammack**, Critical Needs Substitute Teacher for Second Grade at Anna Jarvis Elementary School. This will conclude at the end of the 2017-2018 school year and is to fill the vacancy until the regular employee can assume the position at the start of the 2018-2019 school year.

TRANSFER

5230 **Courtney Thorn**, transferred from Third Grade teacher at Anna Jarvis Elementary School to Second Grade Teacher at Anna Jarvis Elementary School. Effective at the beginning of the 2018-2019 school year.

5231 SUBSTITUTE TEACHER

Cyndee Cayton

RESIGNATIONS

5232 **Rachel Raber**, resignation as Second Grade Teacher at Anna Jarvis Elementary School contingent upon filling her position with Courtney Thorn. Effective at the end of the business day on January 16, 2018.

5233 **Rachel Raber**, resignation as Breakfast Duty Monitor at Anna Jarvis Elementary School. Effective at the end of the business day on January 16, 2018.

5234 **Lorraine Isner**, resignation as Girls' Soccer Coach at Grafton High School. Effective December 27, 2017.

5235 **Mary Kay Brown**, resignation as Substitute Nurse for Taylor County Schools. Effective January 1, 2018.

RETIREMENT

5236 **Diane R. Smith**, retirement as Special Education teacher at Grafton High School. Effective June 30, 2018.

5237 **Willa Jo Mitchell**, retirement as Special Education teacher at Grafton High School. Effective June 30, 2018.

LEAVE OF ABSENCE

5238 **Melissa Kress**, requested maternity leave for the birth of her child in accordance with TCBE Policy 3430.01. Effective from March 5, 2018 until the end of the 2017-2018 school year. Remaining sick days will be used for paid leave and the remainder will be unpaid.

SERVICE PERSONNEL

TRANSFER

5239 **Karen Anderson**, transferred from Executive Secretary for the Special Services Department (240 day employment) to Executive Secretary for the Curriculum and Instruction Department (240 day employment) at Taylor County Central Office. This is a temporary position created by a board-approved leave of absence. This position will remain in effect until the return, resignation, or retirement of the employee who is on a leave of absence.

LEAVE OF ABSENCE

5240 **Bobbi Kellerman**, requested an extension of her previously approved unpaid personal leave with cause in accordance with TCBE Policy 4430. The extension will be effective from January 16, 2018 through March 15, 2018. Previous Board approved leave of absence November 7, 2017 to January 15, 2018.

The superintendent respectfully requested approval of items **# 5229 - # 5240** in the 5000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 4 Nays 0

Item pulled _____

18-07-8000 DISCUSSION

Taylor County Middle School SBA Project Progress – Pam Gallaher

Ms. Gallaher informed the board of the progress at TCMS and the following items were discussed: ceiling was up in commons area, LED light replacement, tiles needed in the outer perimeter of the commons area, working on heating units, music wing tiles being replaced, no concerns about dust, a meeting on December 27, 2017 and January 10, 2018 both at 11:00 a.m., units in gym will be taken out and replaced with roof top units so the gym will then have air conditioning and this will take place after basketball season is over. There is not a given construction zone now they are everywhere finishing little things up. The auditorium was not listed on the original order but we will be doing a change order to include the auditorium.

Three Hour Delay – Kathy Green

Ms. Green and the Board discussed the possibility of a three hour delay to be assessable for snow/cold days if needed. The breakfast, grab and go breakfast and lunch schedules was discussed. The 2018-2019 new calendar rules was presented and after all information was given the Board chose not to do the three hour delays.

18-07-8000 BOARD MEMBER COMMENTS/DISCUSSION

18-07-9000 FUTURE MEETINGS

January 16, 2018 (Budget)	5:30 p.m.	TCBE (Special)
January 23, 2018	6:00 p.m.	TCMS
February 13, 2018	6:00 p.m.	TCBE
February 27, 2018	6:00 p.m.	GHS

ADJOURNMENT: Motion by Mrs. Knotts, 2nd by Mr. Sinclair to adjourn the meeting, all members concurring therein the meeting adjourned at 7:26 p.m.

ATTESTED:

Secretary of the Board

President of the Board