

Date: January 27, 2015

Kind of Meeting: Regular

Where Held: Taylor County Middle School

Presiding Officer: Melissa Knotts

**Members Present:**

Richard Teagarden

Melissa Knotts

Austin Upton

Clark Sinclair

Charles Maynard, Superintendent

**Members Absent:**

Judith Barney

**Also Attending:**

Kathy Green, Asst. Superintendent

Drew Rottgen, Treasurer

Luella Burton, Secretary

I. **CALL TO ORDER** – Melissa Knotts called the meeting or order at 6:00 p.m.

II. **ROLL CALL** – Four (4) members present. Judy Barney absent.

*(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)*

III. **INVOCATION** – Clark Sinclair gave the invocation.

IV. **PLEDGE OF ALLEGIANCE** - Melissa Knotts led the pledge of allegiance.

V. **APPROVAL OF THE AGENDA AND AGENDA ADJUSTMENT**

The superintendent respectfully requested approval of the agenda as presented.

*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Upton Yeas 4 Nays 0*

**15-07-1000 INFORMATION**

Faculty Senate – Cindy Oliver

Cindy Oliver reported to the Board some of the goals of the faculty senate. The faculty senate meet three (3) times a month to discuss their goals and other items in order to keep the students motivated. They have a student of the month, student growth award, and smarter balance testing. They use the new parent coordinator to achieve those goals. They are looking at co-teaching at the school. They presently have ten (10) teachers who are interested.

Local School Improvement Council – Dave Poling

David Poling reported on the LSIC. They are working on more parent involvement and student participation. Some of their goals are to have more lap tops and betting lighting in the band room. They also would like to see a two (2) sided sign for the school, a healthy snack machine, and testing rewards for the students. Ms. Gallaher shared with them the results of the OEPA

Child Nutrition – Mary Tucker and Drew Rottgen

Mary Tucker informed the Board of the process in receiving money from students' meals.

Attendance Report – Jenny McCarthy

Jenny McCarthy gave an attendance report handout to the Board.

OEPA Onsite Reports – Linda Casto

Linda Casto reported on the OEPA visit. She thanked the principals and teachers for their hard work in preparing for this visit. There were no unsatisfactory ratings.

US Cellular-Cell Tower, Grafton High School – Drew Rottgen

Drew Rottgen reported to the Board a request from US Cellular to lease some land near the Grafton High School for a tower.

Motion: Mr. Teagarden 2<sup>nd</sup>: Mr. Upton – To contact US Cellular to discuss proposed lease.

Yeas 4 Nays 0

Board Committee Reports

Resa Reports – Richard Teagarden

Richard Teagarden reported on the Resa meeting on January 15, 2015 at Lewis County. A new director has been hired. They are preparing a new Resa employee's handbook. The Resa Board are looking at a new program for making the board meeting process easier for the secretary, superintendent, and board members. There would be no paperwork involved. The program is called Board Docs Pro. There is a cost of \$12,000.00/year, but if seven (7) counties in the Resa area participated, the cost would go down to \$7,100.00/year.

**15-07-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS**

**MINUTES**

The superintendent respectfully requested approval of the minutes for the regular meetings on December 16, 2014, and January 13, 2015.

*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Teagarden Yeas 4 Nays 0*

Item pulled \_\_\_\_\_

**CONTRACTS**

**2095** The superintendent respectfully requested approval of an agreement with Little Feet Daycare to provide preschool services from July 1, 2015 – June 30, 2016. This is a new agreement. Funding source: General Current

The superintendent respectfully requested approval of item **#2095** in the 2000 series.

*Recommendation: Motion: Mr. Teagarden 2<sup>nd</sup>: Mr. Sinclair Yeas 4 Nays 0*

Item pulled \_\_\_\_\_

**15-07-3000 CONSENT CALENDAR**

**PURCHASE ORDERS**

**3125** **Con-Jel Sales, Inc.**, in the amount of \$9,800.00, to purchase 200 cases of paper towels to be delivered to the warehouse to be distributed to all locations as needed. Funding source: Excess Levy

**CALENDAR CHANGE**

**3126** The superintendent respectfully requested approval of changes to the 2014-2015 school calendar as follows:

- February 24 from OS day to an instructional day
- March 20 from OS day to an instructional day
- April 8 from OS day to an instructional day
- April 28 from OS day to an instructional day

- These adjustments are in accordance with WV 18-5-45

**CHAPERONE LIST**

**3127** GHS

- Gina Bish
- Brian Bish
- Paula Boylen
- Scott Boylen
- Joe Boyles
- Courtney Boyles
- Paula Clelland
- Patrick Clelland
- LeaAnn Defenbaugh
- Jerry Defenbaugh
- Billie Durrett Delgado
- Heather England
- Todd England
- Doug Flohr
- Christina Flohr
- Crystal Frey
- Elaine Gilbert
- Chip Gilbert
- Carol Harvey
- Jerry Harvey
- Ed Helmick
- Shannon Joyce
- Aaron Joyce
- Robin Hutchinson
- Teresa Johns
- Tim Johns
- Brandy Keener
- Charlie Keener
- Jessica Kelly
- Mike Kelly
- Becky Kittle
- Jeff Kittle
- Melissa Knotts

Date: January 27, 2015

Kind of Meeting: Regular

Where Held: Taylor County Middle School

- Bruce Knotts
- Sherry Knotts
- Lance Knotts
- Janine Mayle
- Alice Dziak
- Jennifer Moran
- Brent Moran
- Donna Morgan
- James Morgan
- Sheila Musgrove
- Kristie Nose
- Jackie Canfield
- Neal Sandy
- Kim Shahan
- Sam Shahan
- Kathy Shiftlett
- Dana Richards
- Kyle Smith
- Lisa Vincent Stout
- Mark Stout
- Jamie Stull
- Christina Tucker
- Jeff Tucker
- Pam Brown
- Adrienne Kunce

**REQUESTS TO USE FACILITIES**

- 3128 Jennifer Murray**, with WVU Extension Service, requests permission to use Camp Towles for a 1<sup>st</sup> year overnighiter beginning at 5:00 p.m. on April 10, 2015 and concluding at 2:30 p.m. on April 11, 2015.
- 3129 Kyla Palmer**, with Taylor County Mat Club, requests permission to use Scotty Hamilton Gymnasium for a youth wrestling tournament on February 15, 2015 from 6:00 a.m. A renewal of Certificate of Liability Insurance was requested.
- 3130 Heather Wilson**, with American Red Cross and Anna Jarvis Elementary 3<sup>rd</sup> grade classes, request permission to use Anna Jarvis Elementary School’s gymnasium for a blood drive (community service project) on February 3, 2015 from 12:00 – 6:30 p.m. Insurance is active from July 1, 2014 through July 1, 2015.

The superintendent respectfully requested approval of items #3125 - #3130 in the 3000 series.  
*Recommendation: Motion: Mr. Upton 2<sup>nd</sup>: Mr. Sinclair Yeas 4 Nays 0*  
 Item pulled \_\_\_\_\_

**15-07-4000 FINANCIAL**

- Voucher’s Payable Totaling - \$1,465,802.27
- Budget Supplements Totaling- \$270,807.65
- Budget Transfers Totaling - \$96,655.30
- Treasurer’s Report

The superintendent respectfully requested approval of all items in the 4000 series.  
*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Teagarden Yeas 4 Nays 0*  
 Item pulled\_\_\_\_\_

***A list of these bills and/or copies of the bills themselves may be made available for review upon request.***

**15-07-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**

**PROFESSIONAL PERSONNEL**

**TRANSFER**

- 5218 Destiny Kisner**, transfer from .5 LD/BD/MI and Autism Special Education Teacher to full time LD/BD/MI and Autism Special Education Teacher at Taylor County Middle School. Effective January 29, 2015.
- 5219 Michelle Hays**, transfer from a 6<sup>th</sup> grade teacher to a 5<sup>th</sup> grade teacher at Taylor County Middle School. Effective 2015-2016 school year.

**5220 SUBSTITUTE TEACHERS**

Patricia Gosnell  
Diane Wickland

**EXTRACURRICULAR**

**5221 Gary Chambers and Kevin Curry**, volunteer girls' softball coaches at Taylor County Middle School, pending completion of paper work.

**5222 Stefan Smolski**, mentor for a Biology Teacher at Grafton High School. Effective January 28, 2015. Funding source: state allocation for mentor teachers, stipend of \$600.00.

**RETIREMENT**

**5223 Tom Spadafore**, retirement from a Social Studies Teacher at Grafton High School. Effective June 30, 2015. (Paper work was submitted before January 15, 2015.)

**5224 Cheryl Lake**, retirement from a 2<sup>nd</sup> Grade Teacher at Anna Jarvis Elementary School. Effective June 30, 2015. (Paper work was submitted before January 15, 2015.)

**5225 Rebecca Finch**, retirement from a Kindergarten Teacher at Anna Jarvis Elementary School. Effective June 30, 2015. (Paper work was submitted before January 15, 2015.)

**5226 Diane "Dot" Hamilton**, retirement from an English Language Arts' teacher at Taylor County Middle School. Effective June 30, 2015. (Paper work was submitted before January 15, 2015.)

**5227 Pamela Cooper**, retirement from a Social Studies teacher at Taylor County Middle School. Effective June 30, 2015. (Paper work was submitted on January 15, 2015.)

**RESIGNATIONS**

**5228 Charlene Pierce**, resignation from a substitute teacher. Effective January 12, 2015.

**SERVICE PERSONNEL**

**RETIREMENT**

**5229 Diana Swisher**, retirement from being a secretary at Flemington elementary School. Effective June 30, 2015. (Paper work was submitted before January 15, 2015.)

**RESIGNATIONS**

**5230 Michelle Persinger**, resignation from substitute secretary. Effective January 12, 2015.

**5231 Donald Keller, Jr.**, resignation from Custodian III at Taylor County Middle School. Effective January 20, 2015.

**5232 J.T. McDaniel**, resignation from substitute custodian. Effective January 20, 2015.

**LEAVE OF ABSENCE**

**5233 Deborah McKinney**, is requesting medical leave of absence in accordance with county Policy 3430 from January 7, 2015 to February 9, 2015.

The superintendent respectfully requested approval of items #5218 - #5233 in the 5000 series.

*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Upton Yeas 4 Nays 0*

Item pulled \_\_\_\_\_

**15-07-9000 FUTURE MEETINGS**

February 10, 2015	6:00 p.m.	TCMS
February 24, 2015	6:00 p.m.	GHS
March 10, 2015	6:00 p.m.	TCBE
March 24, 2015 (Levy)	6:00 p.m.	TCTC (Special)
March 24, 2015	6:05 p.m.	TCTC

**Date: January 27, 2015**

**Kind of Meeting: Regular**

**Where Held: Taylor County Middle School**

---

**ADJOURNMENT:** Motion by Mr. Upton 2<sup>nd</sup> by Mr. Sinclair to adjourn the meeting, all members concurring therein the meeting adjourned at 7:33 p.m.

**ATTESTED:**

---

**Secretary of the Board**

---

**President of the Board**