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**Date: January 23, 2018**

**Kind of Meeting: Regular**

**Where Held: Taylor County Middle School**

**Presiding Officer: Austin Upton**

**Members Present:**

Austin Upton  
Melissa Knotts  
Clark Sinclair  
Patrick Tucker  
Douglas L. Flohr  
Kathy Green, Superintendent

**Members Absent:**

**Also Attending:**

Pam Gallaher, Asst. Superintendent  
Dara Britton, Treasurer  
Gatha Costilow, Secretary

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I. **CALL TO ORDER** – Mr. Upton called the meeting to order at 6:00 p.m.

II. **ROLL CALL** – All members are present.

*(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)*

III. **INVOCATION** – Mr. Tucker gave the Invocation.

IV. **PLEDGE OF ALLEGIANCE** – Mr. Flohr led the Pledge of Allegiance.

V. **APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM**

The superintendent respectfully requested approval of the agenda as presented.

*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*

**16-07-1000 INFORMATION**

Welcome – Matt Keener

Mr. Keener welcomed the Board and the following topics were discussed: HVAC in process, ceiling tiles, new water fountain, positive behavior support program, nine week and semester rewards, noble items purchased by students with their own money for their family for Christmas gifts, PTO and the first meeting on January 22, 2018, MAP, Brain Pop, and Mobi Max.

LSIC – Matt Keener

Mr. Keener informed the Board about the LSIC at Taylor County Middle School and the following topics were discussed: meetings held this school year, snow day packet information, safety for parent pickup and bus dismissal call, testing schedule and the time constraints for scheduling computers for student testing, school improvements, 5 year strategic plan, and Taylor County Middle Schools partnership with Leer Mines.

Faculty Senate – Chase Kennedy

Mr. Kennedy informed the Board about the Faculty Senate at Taylor County Middle School and the following topics were discussed: safety, positive behavior and support store, lockdown evaluation, partnership with WVU, continuing education, team building, charity efforts and the community efforts at large.

Grafton High School - Lori Shumaker

Ms. Shumaker informed the Board that she would like to add an AL Class on a daily bases at Grafton High School and the following qualifications regarding this class were discussed: graduation rate, truancy, incorrigibility filed by parents, kids in court system, disruptive kids in class, student will begin in SAT placement, one teacher and one adult will be used for the AL Class, work on core subjects, and a minimum stay of 45 days in the AL Class or the completion of a semester due to credits.

Superintendent's Update

Ms. Green informed the Board Grafton High School and Taylor County Technical Center Faculty Senate and LSIC would like to report to the Board, on a combined effort, through one meeting in February. There will need to be two meetings for the community to have a questions and answer session regarding the 2018-2019 calendar. Also, at this meeting the snow packets will be discussed.

Board Members Updates – None

Board Committee Meeting Reports - None

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**16-07-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS**

**MINUTES**

The superintendent respectfully requested approval of the minutes for the special meeting on January 9, 2018, and the regular meeting on January 9, 2018.

*Recommendation: Motion: Mr. Flohr 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**POLICIES**

**FIRST READING**

**2255** 5530.01 – Student Activity Drug Testing

**2256** 5530.02 - Career Technical Education and Work Place Simulation Drug Free Policy

**AGREEMENTS**

**2257** The superintendent respectfully requested approval of an agreement with Nathan Estel to provide services as the Clerk of the Works for the West Taylor Elementary School addition project from January 24, 2018 through the completion of the project. Funding source: SBA and local funds

The superintendent respectfully requested approval of items **# 2255 - # 2257** in the 2000 series.

*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Tucker Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**16-07-3000 CONSENT CALENDAR**

**CHANGE ORDER #2**

**3109** The superintendent respectfully requested approval of Change Order No. SC-2 for TCMS HVAC project to replace the Water Source Heat Pump on the stage and for additional duct cleaning at a cost of \$33,484.44. Funding source: SBA Funding and Capital Projects

**OUT OF STATE FIELD TRIP**

**3110** Blanca Skaggs requested permission to take the Spanish student from Taylor County Middle School to Pittsburgh, PA for a Spanish trip on the Gateway Clipper on May 10, 2018. The group will be traveling via a Taylor County School bus. Funding source: fundraisers and student contribution

**IN STATE OVER NIGHT FIELD TRIP**

**3111** Lindsay Stepanek requested permission to take approximately sixteen 7<sup>th</sup> grade students to the Youth & Government trip to Charleston, WV on January 29, 2018 through January 31, 2018. The group will be traveling via rented vehicles. Funding source: Step 7

**OUT OF STATE PROFESSIONAL DEVELOPMENT**

**3112** Felicia Fordyce requested permission to attend The Practical Strategies to Enhance STEM Learning in Your Classroom on January 24, 2018 in Pittsburgh, PA. Funding source: Title I and Step 7

**PULLED**

**EARLY GRADUATION**

**3113** The superintendent respectfully requested permission for Thomas Quincy Copeland to graduate at the conclusion of his junior year. Quincy is currently a sophomore at Grafton High School. His graduation year would be June 2019.

**REQUESTS TO USE FACILITIES**

**3114** **Lorraine Isner**, with Grafton Rotary Club, requested permission to use Taylor County Middle School Commons Area, Auditorium, and Kitchen for the Grafton High School 35<sup>th</sup> Honor Graduate Banquet on May 19, 2018 from 9:00 a.m. to 9:00 p.m. and May 18, 2018 for set up. As in previous years the Rotary Club requests that fees for custodian and cook(s) be waived and the board assume the cost of printing programs for the event. Insurance is active July 1, 2017 through July 1, 2018.

**3115** **Lela Sinclair**, with Grafton High School Class of 1966, requested permission to use Camp Towles on September 15, 2018 from 10:00 a.m. to 6:00 p.m. for a class reunion picnic. No insurance is required.

The superintendent respectfully requested approval of items **# 3109 - # 3115** excluding item **# 3112** in the 3000 series.

*Recommendation: Motion: Mr. Knotts 2<sup>nd</sup>: Mr. Sinclair Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**16-07-4000 FINANCIAL**

Voucher's Payable Totaling - \$ 839,127.12  
Treasurer's Report

The superintendent respectfully requested approval of all items in the 4000 series.  
*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mr. Tucker Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

*A list of these bills and/or copies of the bills themselves may be made available for review upon request.*

**16-07-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS**  
**PROFESSIONAL PERSONNEL**

*Motion made by Mr. Flohr 2<sup>nd</sup> by: Mr. Tucker to pull item #5241. Yeas 5 Nays 0*

**EXTRACURRICULAR**

5241 **Becky Kittle**, Volunteer Coach for the Grafton High School Tennis Team. Effective for the 2017-2018 school year.

**PULLED**

**RETIREMENT**

5242 **Donald K. Kenyon**, retirement as Academic Coach for Taylor County Schools (220 day employment). Effective June 30, 2018.

**LEAVE OF ABSENCE**

5243 **Becky Kittle**, requesting a one year, unpaid leave of absence as Assistant Tennis Coach at Grafton High School. Effective January 8, 2018.

**SERVICE PERSONNEL**

**LEAVE OF ABSENCE**

5244 **Teresa Maley**, requesting unpaid personal leave with cause in accordance with TCBE Policy 4430. Effective 1/5/18-2/16/18.

The superintendent respectfully requested approval of items **# 5241 - # 5244** in the 5000 series.  
*Recommendation: Motion: Mr. Sinclair 2<sup>nd</sup>: Mrs. Knotts Yeas 5 Nays 0*  
Item pulled \_\_\_\_\_

**16-07-8000 DISCUSSION**

Taylor County Middle School SBA Project Progress – Pam Gallaher  
Ms. Gallaher informed the Board of the progress at Taylor County Middle School and the following topics were discussed: completing the art, bank and choral hallway, a few things left to do in the C wing hall way, Pennington will supply some heavy duty filters, took down the tower in back of school, company still saying project will be completed in mid-February, walk trough's after completion, Gym completed after this year's basketball season, and the next workers meeting will be on January 24, 2018 at 11:00 in the office area

**18-07-8000 BOARD MEMBER COMMENTS/DISCUSSION**

The Board discussed consolidating the meeting for Grafton High School and Taylor County Technical Center together under one Faculty Senate and one LSIC since they are facility. The Board asked that this be put on the February 13, 2018 agenda for a vote.

**16-07-9000 FUTURE MEETINGS**

February 13, 2018	6:00 p.m.	TCBE
February 27, 2018	6:00 p.m.	GHS
March 13, 2018 (Levy Rates)	6:00 p.m.	TCBE (Special)
March 13, 2018	6:05 p.m.	TCBE
March 27, 2018	6:00 p.m.	TCTC

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**ADJOURNMENT:** Motion by Mrs. Knotts, 2<sup>nd</sup> by Mr. Tucker to adjourn the meeting, all members concurring therein the meeting adjourned at 7:03 p.m.

**ATTESTED:**

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Secretary of the Board

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President of the Board