

Date: January 10, 2017

Kind of Meeting: Regular

Where Held: Taylor County Board of Education

Presiding Officer: Mr. Austin Upton

Members Present:

- Austin Upton
- Melissa Knotts
- Clark Sinclair
- Patrick Tucker
- Douglas Flohr
- Kathy Green, Superintendent

Members Absent:

Also Attending:

- Pam Gallaher, Asst. Superintendent
- Drew Rottgen, Treasurer
- Gatha Costilow, Secretary

I. CALL TO ORDER – Mr. Upton called the meeting to order at 6:00 p.m.

II. ROLL CALL – All members were present.

(It is the practice of our Board of Education to begin our meetings with prayer and the Pledge of Allegiance. We invite you to bow your heads for prayer and stand to join us in the pledge if you so choose.)

III. INVOCATION – Mr. Upton gave the Invocation.

IV. PLEDGE OF ALLEGIANCE – Mr. Flohr led the Pledge of Allegiance.

V. APPROVAL OF THE AGENDA, AGENDA ADJUSTMENT AND/OR AGENDA ADDENDUM

The superintendent respectfully requested approval of the agenda pulling a duplicate item #3135.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Flohr Yeas 5 Nays 0

17-07-1000 INFORMATION

Attendance Updates – Jenny McCarthy

Ms. McCarthy informed the Board of the following programs for the month of December: Homebound and Homeschooled, county wide enrollment, Homeless, attendance for all schools, court appearances (both magistrate and circuit), ALC, and dropouts at Grafton High School.

Superintendent's Update

Miss Green informed the Board of a call that was received which reported the probation officer position which was to be shared with Barbour County to help with attendance, through Judge Moats, was eliminated.

Mr. Rottgen informed the Board of the following information regarding the SBA Plan and the following topics was discussed: architect to help write plans and to guide us through the process, newspaper ads, packets from bidders to be received by February 1, 2017, interview and contract.

Mrs. Nines informed the Board of her choice in produce companies and the following topics were discussed: Crook Brothers has a larger variety of fruit and vegetables, new items that have been added since previously used, price matching of our present company, and the new company is a WV company out of Beckley.

Board Members Updates

Mr. Flohr informed the Board of a meeting which he attended regarding county Boards where Dave Sypolt, Randy Smith, and Amy Summers were present and discussed local Board receiving the power from the State to run their counties as they see fit, and RESA staff cutting to be a great possibility.

Board Committee Meeting Reports - None

17-07-2000 MINUTES – POLICIES – CONTRACTS – AGREEMENTS

MINUTES

The superintendent respectfully requests approval of the minutes for the regular meeting on December 13, 2016.

Recommendation: Motion: Mrs. Knotts 2nd: Mr. Tucker Yeas 5 Nays 0

Item pulled _____

POLICIES

THIRD READING

Volume 9 Number 1

- 2120 0100 Definitions
- 2121 1130 Conflict of Interest
- 2122 1530 Evaluation of Central Office Personnel
- 2123 1530.01 Evaluation of School Leaders

2124	2260.03	Programs Of Study For Limited English Proficient Students
2125	2280	Preschool Program
2126	2451	Alternative School Programs
2127	2623	Student Assessment
2128	3131	Conflict Of Interest
2129	3165	Use of Epinephrine Auto-Injectors By Personnel
2130	3220	Staff Evaluation
2131	4113	Conflict Of Interest
2132	4120	Employment Of Service Personnel
2133	4165	Use Of Epinephrine Auto-Injectors By Personnel
2134	5136.01	Technology Resources And Other Electronic Equipment
2135	5136	Personal Communication Devices
2136	5320	Immunization
2137	6110	Federal Funds
2138	6111	Internal Controls
2139	6112	Cash Management Of Grants
2140	6114	Cost Principles – Spending Federal Funds
2141	6116	Time And Effort Reporting
2142	6325	Procurement – Federal Grants/Funds
2143	6550	Travel Payment And Reimbursement – NOT ADOPTING
2144	7300	Disposition Of Real Property
2145	7310	Disposition Of Surplus Property
2146	7450	Property Inventory
2147	7530	Lending Of Board-Owned Equipment
2148	753.01	Board-Owned Personal Communication Devices
2149	7530.02	Staff Use Of Personal Communication Devices
2150	7540	Technology
2151	7540.01	Technology Privacy
2152	7540.02	Web Content, Services And Aps
2153	7540.03	Student Technology Acceptable Use And Safety
2154	7540.04	Staff Technology Acceptable Use And Safety
2155	7540.05	District-Issued Staff E-Mail Account
2156	7540.06	District-Issued Student E-Mal Account
2157	7542	Access To District Technology Resources And/Or Information Resources From Personal Communication Devices
2158	7543	Utilization Of The District’s Website And Remote Access To The District’s Network
2159	8210	School Calendar
2160	8220	School Day
2161	8300	Continuity Of Organizational Operations Plan
2162	8305	Information Security
2163	8330	Student Records
2164	8500	Food Services
2165	9800	High School Diploma For Veterans

Recommendation: Motion: Mr. Flohr 2nd: Mr. Sinclair Yeas 5 Nays 0
Item pulled_____

Resolved, that the bylaws and policies printed and codified in the comprehensive document entitled “Bylaws and Policies of the Taylor County Board of Education” are hereby adopted and that all bylaws and policies heretofore adopted by the Taylor County Board are hereby rescinded, further be it Resolved, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law, inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies and parts of policies shall remain in full effect.

17-07-3000 CONSENT CALENDAR

PURCHASE ORDERS

- 3129 **West Virginia Adjutant General’s Office**, in the amount of \$6,006.84 for the payment of tuition to the Mountaineer Challenge Academy for two successful graduates from the program in accordance with WVC §18-2-6(g)(6) and WVDE Policy 2446. Funding source: Step 7.

- 3130 **CDW Government, LLC**, in the amount of \$13,720.13 to purchase 25 HP Probooks for the K-2 wing at West Taylor Elementary School. Funding source: Excess Levy

- 3131 **CDW Government, LLC**, in the amount of \$9,913.24 to purchase 20 HP Probooks for the Library at Anna Jarvis Elementary School. Funding source: Excess Levy

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- 3132 **CDW Government, LLC**, in the amount of \$13,720.13 to purchase 25 HP Probooks for the Science Department at Grafton High School. Funding source: Excess Levy
- 3133 **CDW Government, LLC**, in the amount of \$5,576.39 to purchase 10 HP Probooks for the Science Department at Taylor County Middle School. Funding source: Excess Levy
- 3134 **CDW Government, LLC**, in the amount of \$5,576.39 to purchase 10 HP Probooks for the Special Education Department at Taylor County Middle School. Funding source: Excess Levy
- 3135 **CDW Government, LLC**, in the amount of \$13,720.13 to purchase 25 HP Probooks for West Taylor Elementary School. Funding source: Excess Levy

PULLED

- 3136 **Apple, Inc.**, in the amount of \$13,619.95 to purchase 30 Ipad mini 4 for the 6th grade Language Arts at Taylor County Middle School. Funding source: Excess Levy
- 3137 **Crooks Brothers**, in the amount of \$46,500.00 for the purchase of fruit and vegetables January 10, 2017-June 30, 2017 for the Child Nutrition Program. Funding source: 2016-2017 Child Nutrition Services.
- 3138 **Crooks Brothers**, in the amount of \$5,240.32 for the purchase of fruit and vegetables through for Flemington Elementary School January 10, 2017-June 30, 2017. Funding source: Fresh Fruit and Vegetable Grant
- 3139 **ATW Assistive Technology Works**, in the amount of \$6,142.00 to purchase an Accent 1000 Integrated Speech Generating Device for a student at Anna Jarvis Elementary School. Funding source: Special Education

CHAPERONES

- 3140 **AJES**
Hoag, Christopher
- 3141 **GHS 2017 - Spring Competition**
Elaine Gilbert
Shannon Joyce
Crystal Carder
Lavell Heldreth
Lauri Fisher (Daetwyler)
Peggy Shifflett
Crystal Rucker
David Poling
Julie Poling
Allison Simmons
Jeanette Coole
Melissa Weaver
- 3142 **WTES**
Copeland, Tom
Larry, Christy
Marchese, Kristin
Persinger, Michelle
Roy, Jeremy
Roy, Sara
Shay, Blake
Shay, Norma
Ware, Becca

SBA GRANT AWARD

- 3143 The superintendent respectfully requested approval to accept a Needs grant from the WV School Building Authority (SBA) to replace the HVAC system at Taylor County Middle School. The Needs Grant is for a maximum of \$1,373,655.00 and requires a local match from the county of \$600,000.00.

OUT OF STATE PROFESSIONAL DEVELOPMENT

- 3144 The science Department at Taylor County Middle School requested permission to attend Next Generation Science Standards Strategies and Practices on March 8, 2017 in Pittsburgh, PA. Funding source: Title I

- 3145** The superintendent respectfully requested permission for Jeanne Gren, Kathy Jones, and Tammy Daniels, representatives invited from Flemington Elementary School, to attend the National Title I Conference in Long Beach, California February 21, 2017 through February 25, 2017. Funding source: Title I

REQUESTS TO USE FACILITIES

- 3146** Eric Swick, with Dragon's Den, requested permission to use the Gym at Taylor County Middle School on April 22, 2017 from 7:30 a.m. – 5:00 p.m. for a Martial Arts Tournament. A new certificate of liability has been requested.
- 3147** Christopher Dickey, Lead Pastor of Encounter Worship Center, requests permission to use the Auditorium at Taylor County Middle School every Sunday from 9:00 a.m. to 12:00 p.m. beginning January 15, 2017 and continuing through June 25, 2017 for a religious service gathering. A certificate of liability has been requested.

PULLED

- 3148** Mike Moats, with 7th Grade Boys Traveling Basketball Team, requested permission to use the Gymnasium at Taylor County Middle School Beginning February 10, 2017 through April 30 2017 for practices only,

Motion made by Mr. Flohr, 2nd by Mrs. Knotts to pull item #3147 for further information from Mr. Dickey. Yeas: 5 Nays: 0

The superintendent respectfully requested approval of items **# 3129 - # 3148 excluding #3135 and #3147** in the 3000 series.

Recommendation: Motion: Mr. Sinclair 2nd: Mr. Tucker Yeas 5 Nays 0

Item pulled **# 3135 and #3147**

17-07-5000 PERSONNEL – STUDENT MATTERS – LEGAL MATTERS

PROFESSIONAL PERSONNEL

EMPLOYMENT

- 5259** **Laura Hoggard**, Music Teacher, Grades 5-8, at Taylor County Middle School. Effective January 11, 2017.

EXTRACURRICULAR

- 5260** **Kurtis Davis**, Volunteer Coach for Girls' Softball at Taylor County Middle School. Effective for the 2016-2017 school year only.

- 5261** **Robbie Tucker**, Volunteer Coach for Girls' Softball at Taylor County Middle School. Effective for the 2016-2017 school year only.

- 5262** **Eddie Morgan**, Volunteer Coach for Girls' Softball at Taylor County Middle School. Effective for the 2016-2017 school year only.

- 5263** **Chris Collins**, Volunteer Coach for Girls' Softball at Taylor County Middle School. Effective for the 2016-2017 school year only.

RESIGNATIONS

- 5264** **Jacqueline Gregory**, resignation from Fifth Grade Teacher at Taylor County Middle School. Effective February 6, 2017. This resignation is contingent upon successful employment of a fifth grade teacher at Taylor County Middle School.

- 5265** **Brittany Riffle**, resignation as a Substitute Teacher for Taylor County Schools. Effective 12/22/2016.

SERVICE PERSONNEL

EMPLOYMENT

- 5266** **Jo Ellen Arthur**, 0.5 Itinerant Supervisory Special Education Aide at Grafton High School. Effective for the 2016-2017 school year only.

TRANSFER

- 5267** **Melissa Nestor**, transfer from Bus Operator Eby Road, Red Barn Hill, Shumaker Ridge Road, Smith-Shroyer Road, Paradise Cove Road, GHS, and TCMS, to Bus Operator Glade Run Road, Knottsville Road, Tygart Lake Road, Woodyard Road, Lucretia, AJ, Monroe, Addison, and Barrett Streets and other duties as they become necessary. Effective 1/12/2017.

5268 **SUBSTITUTE BUS OPERATORS**

Jeff Currey
Samantha Mayle
Brittney Gregory

EXTRACURRICULAR

5269 **Don Swisher**, Custodian for West Taylor Elementary Youth League Basketball Games. Effective January 28, 2017-April 2, 2017 (tentative due to snow cancellations); 7:00 a.m.-8:00 p.m. (approximate times based on games).

RETIREMENT

5270 **Jim Wolfe**, retirement as Custodian IV at Flemington Elementary School (220 day employment). Effective June 30, 2017.

LEAVE OF ABSENCE

5271 **Debbie McKinney**, requesting an extension of unpaid personal leave without cause in accordance with TCBE Policy 4430. Effective January 2, 2017 through March 1, 2017. Previous Board approved Leave of Absences without pay was August 11, 2016 – October 14, 2016 and October 17, 2016 – January 2, 2017.

The superintendent respectfully requested approval of items # **5259** - # **5271** in the 5000 series.

Recommendation: Motion: Mr. Flohr 2nd: Mr. Tucker Yeas 5 Nays 0

Item pulled _____

17-07-9000 FUTURE MEETINGS

January 24, 2017	6:00 p.m.	TCMS
February 14, 2017	6:00 p.m.	TCBE
February 28, 2017	6:00 p.m.	GHS
March 14, 2017 (Levy)	6:00 p.m.	TCBE (Special)
March 14, 2017	6:05 p.m.	TCBE

ADJOURNMENT: Motion by Mrs. Knotts, 2nd by Mr. Sinclair to adjourn the meeting, all members concurring therein the meeting adjourned at 6:51 p.m.

ATTESTED:

Secretary of the Board

President of the Board